

GREAT ALNE PARISH COUNCIL

A meeting of **Great Alne Parish Council** was held at **7pm on Monday 18th May 2026 in The Conservatory, Maudslay House, Great Alne Park, Great Alne, B49 6HX** for the purposes of transacting the following business.

Present

Cllr I Millard, Cllr L Bowring, Cllr J Gardner
Mrs Gill Forman, Executive Officer for GAPC also attended.

OPEN FORUM AT THE DISCRETION OF THE CHAIR

a) Representations from residents (3 mins max per speaker)

Graham Knight informed Councillors that the minutes from the annual meeting of GAKMH stated that the committee were looking at installing an EV charging point. He asked if Councillors had any information as to whether this would be installed. Cllr I Millard, a trustee of the hall, said 2 companies had been approached regarding installing an EV charging point, and he would ask at the next GAKMH meeting for an update. Maureen Knight said the EV charging point had been raised at the last Climate Action Group meeting.

b) County Councillor's Report

The Executive Officer informed Councillors that she had received apologies from County Cllr Luke Cooper

c) District Councillor's Report

The Executive Officer informed Councillors that she had emailed Cllr Holmes asking him if he was attending the meeting and if not, could she have a report to read out at the meeting. She has received no reply and no report.

d) Footpaths Project

A report was given at the Annual Meeting of GAPC on Wednesday the 13th of May, and there was nothing further to add.

e) Shed Project Update

Graham Knight informed Councillors that the shed had been ordered and the cost includes having the shed constructed.

f) Alcester South SNT update

The Executive Officer informed Councillors that she knew of a person who had been robbed in Waitrose carpark a week or so ago, and asked Councillors and residents to pass on this information to friends and family as a warning to be vigilant.

AGENDA:

1. Apologies for absence

Apologies were received from Cllr Bennett and Cllr Taylor

2. Declaration of interests in items on this agenda

None

3. To confirm the minutes of the Parish Council Meeting held on 17th March 2026.

The minutes of the March 2026 meeting were approved by Councillors. Cllr Millard signed the minutes

4. To confirm the minutes of the Parish Assembly Meeting held on 13th May 2026.

The minutes of the Parish Assembly meeting were approved by Councillors. Cllr Millard signed the minutes

5. Councillors Reports

To receive reports and where required approve action/expenditure

a. Flooding & Highways

A report was given at the Annual Meeting of GAPC on Wednesday the 13th of May, and there was nothing further to add.

b. Community Speed Watch/Road Safety next steps

A report was given at the Annual Meeting of GAPC on Wednesday the 13th of May, and there was nothing further to add.

c. GAKMH update

A report was given at the Annual Meeting of GAPC on Wednesday the 13th of May, and there was nothing further to add.

d. Recreation Ground

No Report A report was given at the Annual Meeting of GAPC on Wednesday the 13th of May, and there was nothing further to add.

e. Defibrillator

No Report A report was given at the Annual Meeting of GAPC on Wednesday the 13th of May, and there was nothing further to add.

f. Coronation Copse and Community Orchard

A report was given at the Annual Meeting of GAPC on Wednesday the 13th of May, and there was nothing further to add.

g. Great Alne Primary School

Cllr Gardner asked if Councillors felt we should contact the school regarding recovering assets the Council had donated to the school. Councillors agreed the school should be contacted. Cllr Gardner will contact Kate McStraffick from the PTA and Cllr Millard asked the Executive Officer to email the school to set up a meeting with the headteacher.

h. GAPC Website update

No update

i. Local Governance Reform Update

No update

j. Climate Action Group update

Cllr Bowring reported that the Climate Action Group met in April. The group plans to revisit the action plan at the next meeting. The group are looking at ways they can be involved in "The Great Big Green Week" which is being organised by SDC. The group are hoping to prepare a Climate Action newsletter for all households for the end of May. Events coming up in the local area are 30/05/2026 Bee festival at Coughton Court and 13/6/2026 composting workshop at GAP.

k. Former Social Club update

No update

6. Local Councils Insurance Policy

The Local Councils Insurance policy is due 01/06/2026, with a premium of £859.35. Cllr Millard has looked at the policy and recommended renewal to Councillors. Councillors agreed to renew the policy.

7. Cyber Insurance Policy

Cllr Millard informed Councillors that the cyber insurance policy has been renewed with Alcester Town Council and Kinwarton parish Council equally sharing the cost of £420.25. Noted by Councillors

8. Replacement of Great Alne Parish Council Mobile Phone

For noting: The Executive Officer has purchased a new mobile phone for the Council as agreed at our March meeting. The new mobile phone number is 07907501629. Noted by Councillors.

9. Neighbourhood Governance email from WALC

The Executive Officer informed Councillors that the response time for the email had passed, and the Act of Parliament was now in place.

10. Probation Period of Executive Officer

Cllr Millard informed Councillors that The Executive Officer came into post on the 1st of October with a 13 week probation period. Councillors agreed that The Executive Officer had passed her probation period and this had now ended.

11. Process is in place to insure access to data/laptop by the Chair in the event of The Executive Officers long term absence

Noted by Councillors

12. GAPC Lawnmower

The Executive Officer reported to Councillors that the lawn mower continues to break down despite repairs. It was second hand at the time of purchase. The lengltsman, Richard Gardner, informed Councillors he had found a like for like new replacement for £539.00, with a 2-year guarantee. He currently had a lawn mower on loan which we could purchase for £250.00 but he is unaware how old it is. After a discussion Councillors felt it was more cost effective to purchase a new lawn mower. Richard Gardner was asked to source the new lawn mower with an agreed spend of up to £600.00. Cllr I Millard proposed this spend and Cllr Bowring seconded the proposal. The spend was agreed by Councillors. The cost will be met from Miscellaneous CIL funds see item 15 below.

13. Grass Cutting at Great Alne and Kinwarton Memorial Hall

For noting by Councillors

- 4 Green Bin subscriptions have been purchased from SDC at a total cost of £200.00. The cost for 2 Green Bin subscriptions has been recharged and paid for by Great Alne and Kinwarton Memorial Hall.
- Kinwarton Parish Council have been invoiced and have paid £450.00 for a contribution to the grass cutting at Great Alne and Kinwarton memorial Hall for the 2026/27 season.

Noted by Councillors

14. Planning applications

For consideration and response by Councillors:

There have been no planning applications received.

15. Accounts

a) Progress against budget report

The Executive Officer had emailed Councillors a progress against budget report prior to the meeting. There were no questions and Councillors approved the report

b) Accounts information

The Executive Officer had emailed Councillors a report on Payment of Accounts from 1st of March to 30th of April 2026. Councillors approved the report.

The first Precept payment was received from SDC on the 20/04/2026 for £22250.00. Noted by Councillors

The Executive Office has put in a VAT claim year ending 31/03/2026 for £1632.78. Noted by Councillors

WCC have refunded the footpath expense for Mudcontrol slabs of £589.73. Noted by Councillors

To receive an update on CIL Reserve Balances.

The Executive Officer updated Councillors on the CIL Balances. SDC had provided a report on the CIL payments that had been sent to GAPC. The Executive officer had been back through the previous years account and confirmed the CIL payments from SDC. The Executive Officer has updated Scribe with these balances: Flooding Projects: £1897.00. Climate Projects: £3500.00. Miscellaneous: £2110.00. Shed Project: £1464.00. Making a total CIL reserve of £8971.00.

- Bank Account Balances @ 30th of April 2026:
 - Unity Trust Current Account T1 ending 0348: £2154.64
 - Unity Trust Instant Access Account (reserves) ending 0351: £54636.15

Councillors noted the account balance

16. Date and venue of next meeting.

Councillors agreed to change the date of the July meeting from Tuesday 21st of July 2026 to Tuesday the 14th of July 2026 in The Conservatory, Maudslay House, Great Alne Park, Great Alne. B49 6HX

The meeting ended at 7.45pm