

Meeting of Great Alne Parish Council was held at 7pm on Tuesday 20 May 2025 at Great Alne Primary School, School Road, Great Alne B49 6HQ

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| PRESENT | Cllr Lynn Bowring, Cllr Ian Millard and Cllr Ian Taylor. |
| | 11 members of the public in attendance. |
| 1. APOLOGIES FOR ABSENCE | Cllr Louise Bennett. |
| 2. DECLARATION OF INTERESTS | None. |
| 3. TO CONFIRM THE MINUTES | Minutes from the March 2025 Parish Council Meeting minutes were approved by the Councillors. |
| | <i>ACTION: Minutes to be signed by the Chairman and filed by the Executive Officer.</i> |
| 4. | <u>OPEN FORUM</u> |
| a. Representations from residents | The Executive Officer confirmed there have been no written representations. |
| | One of the residents attending in person, raised concerns re speeding near to the primary school, especially since the withdrawal of the crossing warden. The flashing lights are no longer being switched on. |
| | Cllr Millard said that the Speedwatch Group would look into this as GAPC is not aware of this development. There are a large number of speeding cars along both Sernal Lane and Henley Road as well. GAPC is due to have further contact imminently with Warwickshire County Council and the flashing lights not being turned on near the school is an issue that we can raise. There might also be an option of a member of staff from school switching them on. |
| | The resident also enquired about the Vehicle Activated Sign (VAS) that was removed from the lamppost near the school. The Clerk explained that this had not worked for a number of years and was obsolete, so was removed when the streetlights were upgraded. Cllr Millard explained that VAS signs are also being discussed with WCC although the cost of installation and maintenance would fall on GAPC. |
| | <i>ACTION: Cllr Millard to report back at the July meeting with an update.</i> |
| b. Alcester South SNT & crime statistics update | The Executive Officer provided an update on the latest Alcester SNT report. There is nothing to report specific to Great Alne but there have been a number of burglaries in Alcester and Studley with reports of suspicious activity or behaviour in the surrounding villages. A full copy of the weekly crime statistics and update is available from the Executive Officer on request. |

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| <p>c. County Councillor's Report</p> | <p>Due to the recent elections, Cllr Kerridge is no longer our County Councillor. The Executive Officer thanked Cllr Kerridge for his hard work and efforts on behalf of GAPC and wishes him well in his future endeavours.</p> <p>The Clerk had prepared a summary of Cllr Kerridge's main updates over 2024/25 which was read out at the Parish Assembly on 13 May 2025. A copy is available on the GAPC website or from the Executive Officer.</p> <p>GAPC's new County Councillor is Cllr Luke Cooper (Reform). The Executive Officer congratulated Cllr Cooper on his election and will invite him to the next PC Meeting in July.</p> |
| <p>d. District Councillor's Report</p> | <p>Cllr Holmes was unable to attend the meeting this evening. The Executive Officer read out the update provided by Cllr Holmes for the Parish Assembly on 13 May 2025. A copy is available on the GAPC website or from the Executive Officer.</p> |
| <p>e. GAKMH parish councillor representative's report</p> | <p>Cllr Millard provided the following update on the Memorial Hall:</p> <ul style="list-style-type: none"> • The AGM is tomorrow evening (21 May 2025). All are welcome to attend. The Chairman will present the Annual Report at the meeting covering the last 12 months and future plans. Cllr Millard will report back on this at the next GAPC meeting in July. • There will be a Produce Show on 30 August 2025 • The Art Exhibition will be held in November • 20th September is the next Coffee Morning • There has been no further progress on EV charging points • Work has started on the former Social Club relating to roof repairs. No plans for the building have yet been forthcoming. |
| <p>f. Update on Great Alne Park</p> | <p>Adam Hall, General Manager at Great Alne Park provided an update to the Executive Officer in which he stated Great Alne Park is nearing completion, with the remaining works taking place over the next three weeks. Builders are expected to be off site by mid-June, with only some remaining landscaping works to follow.</p> <p>Gates for the development are being installed on 20/21 May on the main entrance but will not be operational for now. Adam will provide further updates as things develop.</p> |
| <p>g. Climate Action Group update</p> | <p>The Executive Officer confirmed that feedback reports need to be provided to SDC's Climate Team following expenditure of the SDC CCCF funding. Cllr Taylor has prepared a first draft of the Community-led flood measures report, and the Executive Officer will ask Cllr Bennet to prepare a similar report for the Rainwater harvesting project. These will be submitted as soon as practicable.</p> |
| <p>5</p> | <p>MATTERS ARISING</p> <p><u>General Maintenance Update</u></p> |
| <p>a. Flooding and Highways</p> | <p>Please refer to the report provided by Cllr Taylor at Annex 1.</p> <p>Cllr Taylor provided a summary review of the work carried out by the Flood Action Group (FLAG) since the last meeting.</p> |
| <p>i) WCC works timeframe</p> | <p>There has been a 'gang' from WCC Highways in Great Alne sorting out the drainage issues. This work finished at the end of March. A number of tasks identified from the</p> |

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| | <p>Subscan clearance and CCTV investigations (using the SDC CCCF funding) have been completed. A good job has been done.</p> <p>Residents may notice yellow paint markings on some of the kerbstones and highways. This will be the next phase of works. WCC has allocated some additional funding to Great Alne for remedial works over the coming year.</p> <p>Pelham Lane works are due to take place in June for a period of 2 weeks. It is a substantial job, and the road will be closed to all traffic. There are two elements to this work; i) clearing the ditch and then piling it; and ii) reconstituting the highway. Cllr Taylor will provide a further update at the July meeting once the works have been completed.</p> <p>Cllr Taylor requested that the Drain Guardians continue to monitor their drains even over the summer.</p> <p>We have had very little rainfall so far this year. There was 6mm of rain in April which is only 53% of the monthly average. All work done by WCC in March has therefore not been tested yet.</p> <p>The actions for the next period are the WCC remedial works; re-engaging with the farmers and landowners on their flooding work and liaising with the WWT and Woodland Trust on the works planned for their respective areas.</p> |
| <p>b. Footpaths Project</p> | <p>A comprehensive update on the Footpaths project was prepared by Bob Larbey, lead volunteer, for the Parish assembly on 13 May 2025. A copy of this update is available on the GAPC website or from the Executive Officer.</p> <p>The Councillors are extremely impressed with the work undertaken and managed by Bob on this project and would like to express their thanks and gratitude to him for the very impressive results.</p> <p>One of the residents attending the meeting enquired whether the Footpaths team could look at improving the small area from Stoot Lane accessing into the small field at the back of the Church – the area locally known as Sheep’s Crossing. The current condition of this access makes it inaccessible for many residents due to the stones and exposed tree roots.</p> <p>The Clerk said she would speak with Bob and see whether anything could be done to make this more accessible by using bark to fill the gaps and cushion the area.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><i>Action: Executive Officer to speak with Bob Larbey about improving access off Stoot Lane into the small field behind the church.</i></p> </div> |
| <p>c. Community Speed Watch / Road Safety</p> <p>i) Spring rota</p> | <p>Cllr Millard confirmed that CSWG sessions had been set up on a rota basis until the end of August. It would be useful to have another one or two volunteers so if anyone is interested in assisting, please contact the Executive Officer. It only takes 5 minutes to get trained on the speed detection device and the commitment is only about one hour a month.</p> |

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| <p>ii) Update on traffic calming measures</p> | <p>Cllr Millard stated that GAPC has ongoing discussions with WCC Road Safety Unit regarding plans for traffic calming in the parish. There was then an in-depth discussion with residents about what these plans might look like and the issues around approval required from WCC Highways, the Police and the Road Safety Unit, and their combined reluctance to install any heavy structural measures to calm traffic or speeding. There is also a significant issue with resources and funding. Cllr Millard will provide an update at the July meeting once we have received feedback from WCC on the latest list of GAPC's proposals for traffic calming measures.</p> |
| <p>5b.</p> | <p><u>Recreation Ground and defibrillator</u></p> <p>Cllr Bennett was unable to attend the meeting but had prepared monthly update reports.</p> <ul style="list-style-type: none"> • The Executive Officer provided a summary of Cllr Bennett's progress report on the recreation ground - see Annex 2. • The Executive Officer provided a summary of Cllr Bennett's progress report on the defibrillator - see Annex 3. • The Executive Officer provided a summary of Cllr Bennett's progress report on the community orchard - see Annex 4. • The Executive Officer provided a summary of Cllr Bennett's progress report on the rainwater harvesting structure- see Annex 5. |
| <p>6.</p> | <p>MAIN BUSINESS</p> <p><u>FOR INFORMATION AND DISCUSSION</u></p> |
| <p>a. Update on External Audit process for 2024/25</p> | <p>The Executive Officer reported that the end of year accounts for 2024/25 had been signed off by full Council at the Annual Meeting on 13 May, and that the Annual Governance and Accountability Return (AGAR) had also been approved. This will be submitted to the external auditor, Moore UK, in the coming days.</p> |
| <p>b. Parish Councillor vacancy process underway</p> | <p>The Executive Officer confirmed that the process for filling the existing Parish Councillor vacancy was underway again. It would be possible to co-opt for this vacancy as ten electors had not notified SDC within the required period that they wished to call an election.</p> |
| <p>c. Community Infrastructure Levy (CIL) reporting and update</p> | <p>The Executive Officer reported that GAPC is required to complete a report to SDC on CIL spend for the last financial year. The report is due to be returned by 11 July 2025, and the Executive Officer will report back at the next meeting.</p> |
| <p>d. WCC confirmed our £350 County Councillor Grant Funding for Chatty Café can be rolled over to 2025/26 financial year</p> | <p>WCC has confirmed to the Executive Officer that the County Councillors Grant Funding of £350 awarded for Chatty Café can be rolled over in the next financial year, 2025/26. Reporting on expenditure will be required as normal, once the money has been spent.</p> |
| <p>e. Update on works at the former Social Club</p> | <p>Work has started on roof repairs at the former Social Club. No planning application has been received from SDC yet, so GAPC does not know what is officially planned for the building. The Executive Officer has spoken to the new owner, and they are proposing up to</p> |

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| | <p>four one-bedroom flats, subject to recommendations from their architect. The Executive Officer has suggested that they keep in touch with GAPC and arrange an on-site meeting prior to submission of any planning application so that the owners can benefit from observations of the parish council prior to starting the planning process. The Executive Officer stressed that this is not in any way indicative of the parish council's decision or views on an application, but it might help to consider the guidance and thoughts of GAPC who understand the planning requirements – especially since the building adjoins the boundary of the conservation area.</p> <p>The owner was grateful for the communication and agreed to stay in touch with the Executive Officer with a view to arranging a date for a site meeting soon.</p> |
| f. WWT biodiversity study being undertaken in Great Alne | <p>The Executive Officer reported that the WWT is planning to carry out a biodiversity study in Great Alne over the coming months. More information will be provided as it becomes available. WWT would be happy to work alongside some local volunteers if they are interested in lending a hand. Please contact the Executive Officer if you are interested.</p> |
| g. New Church shed project | <p>The Executive Officer reported that work will be starting on replacing the shed at the church over the next couple of weeks. There is a helpful volunteer group assisting, and the church warden is also supporting the project. The first site meeting is being held on 10 June. Further updates will be provided at the next PC meeting in July.</p> |
| h. Lengthsman update | <p>The Lengthsman is making good progress around the parish with various tasks and roles. This includes tidying up the hedge by the park, weeding around the toddler area and benches in the park and dealing with hanging branches. Other tasks include mowing the grass at the Memorial Hall, cleaning the road signs and siding out along the grass verges along the footways. There are two ongoing challenges, namely removal of waste from completed jobs and getting guidance from WCC on some tasks that are not straightforward in terms of Health and Safety and whether Richard can undertake them or not. The Executive Officer is working on a plan for waste disposal including the possibility of obtaining green waste bins to be sited at GAKMH and will chase WCC again about setting up a meeting with one of the Health and Safety officers. Councillors are very impressed with the work done by Richard to date and thanked him for his hard work.</p> |
| i. Chatty Café update | <p>April saw the return of Chatty Café, the first since the new owners took over the Mother Huff Cap. Numbers were lower than expected but this is unsurprising for the first session back. The Executive Officer has negotiated a good deal with the owners to ensure free tea, coffee and biscuits for residents can be maintained to make it an inclusive initiative. The County Councillor's Grant fund of £350 and £100 contribution from the Great Alne Parochial Charity means the group can run for at least the next 12 months. A big thank you to the volunteers who run the session. There will be a regular monthly session on the last Thursday of every month from 1-3pm in the pub and there will be notices in the noticeboards and on GAPC's Facebook page.</p> |
| j. Local Governance Reform update | <p>The Executive Officer said there was little to report on this agenda item as there had been no further information forthcoming from WCC. There is likely to be a hiatus since the elections in early May and the change of elected councillors.</p> <p>Following the previous meeting, the Executive Officer confirmed to WCC that GAPC would like to be involved in the working group of parishes and town councils working with WCC</p> |

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| <p>k. Affordable housing update</p> | <p>on LGR and devolution. There has been no feedback since this email was sent, so we still don't have a feel for how much time or commitment is required. Hopefully there will be further feedback in time for the July meeting.</p> <p>The Chairman summarised the current position on the affordable housing for local needs initiative. The affordable housing programme is now on hold until we have clarity of outcome on the South Warwickshire Local Plan (SWLP). At the next stage of the Plan we should know whether any of the five sites identified in Great Alne have been approved for development. It would be unfortunate if we were to progress with our affordable homes programme and then find that a site was swallowed up for large scale development (for open market homes) under the SWLP.</p> <p>GAPC's previous position was that if none of the 5 SWLP sites was selected for development, we would restart the affordable programme with the five sites already shortlisted following public consultation and voting. However, due to queries that have been raised by some residents on the voting process, and questions regarding the evidence used by WRCC in compiling the original short list, GAPC is now considering restarting the process from scratch. It is possible that there are sites that should be on the shortlist but aren't, and some that are on the shortlist but should not be. Starting again means contacting all 16 original landowners to establish whether or not they are keen to be involved in the affordable home programme. There will be no reliance on a popular vote.</p> <p>The Councillors discussed the issues to date and agreed that this was the most sensible way to proceed. They agreed that each of the 16 sites would be assessed using the site selection criteria that have been developed by GAPC in collaboration with the WRCC and Warwickshire Rural Housing Association. Any application of the criteria will be open and transparent, including how the criteria have been applied and the relevance to particular sites. Doing the process again should ensure the right site is chosen for the village and its residents.</p> <p>We are therefore awaiting development of the SWLP which could be 6 to 12 months away.</p> <p>In the meantime, GAPC is also considering whether we need to redo the housing needs assessment, as it could be another year or two before any final decisions are made and the original Housing Needs Assessment was carried out in 2023. The previous survey identified a need for approximately 16 dwellings, including one- or two-bedroomed homes. GAPC will take advice from the WRCC and WRHA whether to proceed with the three/ four-year-old Housing Needs Survey, or whether to redo it.</p> <p>The Chairman advised that the affordable sites shortlist on the GAPC website should be removed as it is no longer valid. Councillors need to do some final work on the site selection criteria now the Consultation with Residents has ended. They require further development and advice from planners, including an understanding on how the SWLP applied its site selection criteria.</p> <p>The Chairman said it was important to think about how to share the information about sites with residents. Perhaps revisiting what worked well with Linfoot Oaks would be a good starting point. The Chairman concluded by confirming he has spoken to Sarah Brook-Taylor, our Rural Housing Enabler from the WRCC. Sarah understands GAPC's position and how we intend to proceed and will write to the landowners to explain the position to them.</p> |
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| <p>a. Agreement on grounds maintenance moving forward</p> <p>b. GAPC insurance renewal</p> <p>c. New GAPC laptop – approval required to purchase plus Microsoft licence and anti-virus software.</p> <p>7. Planning applications</p> | <p style="text-align: center;"><u>FOR DECISION/ APPROVAL/ACTION</u></p> <p>Following the update at the March meeting that discussions had started with Limebridge regarding renewal of the grounds maintenance contract, the Executive Officer reported that a price for the renewed contract could not be agreed. GAPC was also seeking a more complicated mowing plan, including No Mow May and not mowing around the copse or Community Orchard. Limebridge felt they could no longer meet our needs and terminated our relationship with immediate effect.</p> <p>The Executive Officer therefore needs to find new grounds maintenance contractors. Councillors approved, asking the Executive Officer to secure three quotes (one of which could be Limebridge’s quote). The Executive Officer will report back at the July meeting.</p> <p>The Executive Officer has been liaising with insurance broker Clear Councils over the renewal of GAPC’s insurance following the end of the three-year contract. Clear Councils’ quote for our existing insurer has increased by approximately £115 per annum – although the premium had barely risen in the three years of the contract.</p> <p>The policy arranged via Clear Councils (now underwritten by Ecclesiastical rather than BHIB) has comprehensive cover for our volunteers and events – both community events and litter picking etc. Most importantly, cover for the Lengthsman has been added to the existing policy, subject to him only carrying out basic ground level works. GAPC also has Cyber Insurance cover with Clear Councils/ BHIB.</p> <p>Cllr Millard has considered the renewal documentation and is inclined to go with Clear Councils for the renewal.</p> <p>The Chairman advised that it would be preferable to obtain three quotes for the renewal consideration. Cllr Millard said he would look at some alternative suppliers and liaise with the Executive Officer. The Executive Officer said she would obtain agreement from Councillors in writing over email meeting as to which supplier to proceed with, as the renewal date is 1 June 2025.</p> <p>Councillors approved the purchase of a new GAPC laptop for the Executive Officer, as well as a new Microsoft licence and anti-virus software. This has been provisioned for in this year’s budget.</p> <p><u>PLANNING</u></p> <p>Between meetings, GAPC has submitted the following responses:</p> <ul style="list-style-type: none"> a response of ‘no objection’ to the following planning applications: <table border="1" data-bbox="501 1767 1430 1912"> <tr> <td>25/00796/LBC</td> <td>28/03/2025</td> <td>Pending Consideration</td> <td>Alne Cote School Road Great Alne Alcester B49 6HG</td> </tr> </table> | 25/00796/LBC | 28/03/2025 | Pending Consideration | Alne Cote School Road Great Alne Alcester B49 6HG |
| 25/00796/LBC | 28/03/2025 | Pending Consideration | Alne Cote School Road Great Alne Alcester B49 6HG | | |

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| 25/00795/FUL | 28/03/2025 | Pending Consideration | Alne Cote School Road Great Alne Alcester B49 6HG |
| 25/00793/LBC | 28/03/2025 | Pending Consideration | Alne Cote School Road Great Alne Alcester B49 6HG |
| 25/00792/FUL | 28/03/2025 | Pending Consideration | Alne Cote School Road Great Alne Alcester B49 6HG |
| 25/01017/TREE | 23/04/2025 | Pending Consideration | Plantation Wood Henley Road Great Alne |

The following are the planning applications recently submitted in the parish of Great Alne and their current status.

Any yellow highlighted applications are still to be determined, with submissions to SDC yet to be completed.

| Reference | Received | Status | Address |
|-------------------------------|-----------------|----------------------------------|--|
| 24/01076/AMD | 29/04/2024 | Application Withdrawn | Juniper Henley Road Great Alne Alcester B49 6HX |
| 24/01114/TREE | 03/05/2024 | Tree Consent with Conditions | 2 Gunn Court Park Lane Great Alne Warwickshire B49 6HS |
| 23/02079/FUL | 04/08/2023 | Permission with Conditions | 7 Linfoot Oaks Great Alne Warwickshire B49 6RG |
| 23/01519/FUL | 06/06/2023 | Planning Permission Refused | Alne Park Park Lane Great Alne Alcester B49 6HS |
| 24/01555/LBC | 24/06/2024 | Listed Building Consent Approved | West Meadow Barn Manor Court Henley Road Great Alne Alcester B49 6HR |
| 24/01554/FUL | 24/06/2024 | Permission with Conditions | West Meadow Barn Manor Court Henley Road Great Alne Alcester B49 6HR |

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| 24/01664/VARY | 05/07/2024 | Permission with Conditions | Juniper Henley Road Great Alne Alcester B49 6HX |
| 24/01970/TREE | 07/08/2024 | Tree Consent with Conditions | Barnfield 1 Gunn Court Park Lane Great Alne Alcester B49 6HS |
| 24/01972/TREE | 07/08/2024 | Tree Consent with Conditions | The Lodge Henley Road Great Alne Alcester B49 6HR |
| 24/02100/VARY | 20/08/2024 | Variation Permitted with Conditions | Crocketts Farm Alne Hills Great Alne Alcester B49 6JS |
| 24/02163/FUL | 27/08/2024 | Pending Consideration | Dan Skelton Racing Lodge Hill Shelfield Green Alcester B49 6JR |
| 24/02479/AGNOT | 01/10/2024 | Pending Consideration | Canada Farm Spernal Lane Great Alne B49 6RG |
| 24/02648/TEL28 | 18/10/2024 | Comments Sent | STREET RECORD Henley Road Great Alne |
| 24/02649/TEL28 | 18/10/2024 | Comments Sent | New End Great Alne |
| 24/02864/TREE | 11/11/2024 | Tree Consent with Conditions | Greystone Cottage Henley Road Great Alne Alcester B49 6HR |
| 25/00014/TEL28 | 06/01/2025 | Comments Sent | Outside 39 School Road Great Alne Alcester B49 6HQ |
| 25/00277/LDP | 06/02/2025 | Application Withdrawn | Great Alne And Kinwarton Memorial Hall Henley Road Great Alne Alcester B49 6HL |
| 25/00285/FUL | 06/02/2025 | Planning Permission Refused | Dan Skelton Racing Lodge Hill Shelfield Green Alcester B49 6JR |

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| 25/00796/LBC | 28/03/2025 | Pending Consideration | Alne Cote School Road Great Alne Alcester B49 6HG |
| 25/00795/FUL | 28/03/2025 | Pending Consideration | Alne Cote School Road Great Alne Alcester B49 6HG |
| 25/00793/LBC | 28/03/2025 | Pending Consideration | Alne Cote School Road Great Alne Alcester B49 6HG |
| 25/00792/FUL | 28/03/2025 | Pending Consideration | Alne Cote School Road Great Alne Alcester B49 6HG |
| 25/01017/TREE | 23/04/2025 | Pending Consideration | Plantation Wood Henley Road Great Alne |

8.

ACCOUNTS

a. **Progress against budget report**

The Executive Office provided a summary of the progress against budget report. There is nothing to note of any concern.

b. **Accounts information**

The following is a list of invoices and payments presented for authorisation and paid since the last PC meeting on 17 March 2025. Any blue cells represent payments currently set up to be authorised by a second bank signatory – although these will be authorised by the second signatory before the meeting

| | | |
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| 17.3.25 | Online playgrounds - new log steps | 45.60 |
| 20.3.25 | Great Alne Park Management Ltd inv 012721 | 35.00 |
| 31.3.25 | WCC - Inv 10411332 - DBS for R Gardner | 73.50 |
| 31.3.25 | Unity Trust Bank charges for billing period | 7.65 |
| 1.4.25 | SDC Inv 2029511 - annual website domain cost, hosting and support | 324.00 |
| 1.4.25 | WALC/NALC Annual subscription fees Inv-1312 (VAT ONLY RECOVERABLE ON THE WALC PART, NOT THE NALC PART) | 334.60 |
| 1.4.25 | Scribe software (Starboard Systems Ltd) Invoice 9866) | 43.20 |
| 1.4.25 | Clear Insurance Management - OSR policy for cyber insurance - Invoice ref 53235684 (premium split three ways with ATC and BPC = £135.08 each) | 410.25 |

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| 1.4.25 | Timesheet for lengthsman Richard Gardner - March 2025 (27hrs x £11.44 = 308.88) | 308.88 |
| 8.4.25 | Online playgrounds inv SIN064496 | 35.04 |
| 8.4.25 | Clerk's wages for March 2025 | 1307.4 8 |
| 8.4.25 | Clerk's expenses for March 2025 | 174.69 |
| 8.4.25 | HMRC payment. Income tax =£90.60, E'ees NICS = £30.44, E'ers NICS= £151.73. Total for tax period 1 = £272.77 | 272.77 |
| 8.4.25 | M&P Building Services Ltd Inv 4136 - wet pour repairs to playground and repair to rotten steps and sealant on slide. | 717.60 |
| 15.4.25 | npower electricity supply Inv IN13021131 (1 Jan - 31 Jan) | 296.47 |
| 16.4.25 | npower electricity supply Inv IN13017235 (1 Feb - 28 Feb) | 266.33 |
| 16.4.25 | npower electricity supply Inv IN13017236 (1 Mar-31 Mar) | 281.03 |
| 30.4.25 | Limebridge Rural Services Ltd Inv 3378 | 548.40 |
| 30.4.25 | Unity Trust Bank service fee | 8.40 |
| 1.5.25 | Scribe software (Starboard Systems Ltd) Invoice 10248) | 43.20 |
| 1.5.25 | Clerk's wages for March 2025 | 1156.0 4 |
| 1.5.25 | Clerk's expenses for March 2025 | 50.08 |
| 1.5.25 | HMRC payment. Income tax =£48.60, E'ees NICS = £13.62, E'ers NICS= £120.19. Total for tax period 2 = £182.41 | 182.41 |
| 1.5.25 | Timesheet for lengthsman Richard Gardner - April 2025 (26hrs x £12.21 = 317.46) | 317.46 |

Councillors approved the payments list.

- **Bank Account Balances @ 15 May 2025: £49623.37**

- Unity Trust Current Account T1 ending 0348: **£3,474.23**
- Unity Trust Instant Access Account (reserves) ending 0351: **£46,149.14**

- **Money In:**

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| 26.03.25 | Chatty Café donation (from Great Alne Parochial Charity) | 100.00 |
| 31.03.25 | Credit interest into a/c 351 | 253.20 |

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| <p>9. Correspondence since the last PC Meeting</p> <p>10. Date and venue of the next meeting</p> | <table border="1"> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>8.4.25</td> <td>GAPC invoice for shared cyber policy (from Alcester Town Council)</td> <td></td> <td>136.75</td> </tr> <tr> <td>8.4.25</td> <td>GAPC invoice for shared cyber policy (from Bearley PC)</td> <td></td> <td>136.75</td> </tr> <tr> <td>10.4.25</td> <td>WCC ref 247852 – payment from WCC against s106 money – Bob Larbey expenses</td> <td></td> <td>998.10</td> </tr> <tr> <td>23.4.25</td> <td>SDC ref SS000064</td> <td></td> <td>19,000.00</td> </tr> <tr> <td></td> <td style="text-align: right;">TOTAL</td> <td></td> <td>20624.80</td> </tr> </table> | | | | | 8.4.25 | GAPC invoice for shared cyber policy (from Alcester Town Council) | | 136.75 | 8.4.25 | GAPC invoice for shared cyber policy (from Bearley PC) | | 136.75 | 10.4.25 | WCC ref 247852 – payment from WCC against s106 money – Bob Larbey expenses | | 998.10 | 23.4.25 | SDC ref SS000064 | | 19,000.00 | | TOTAL | | 20624.80 | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8.4.25 | GAPC invoice for shared cyber policy (from Alcester Town Council) | | 136.75 | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8.4.25 | GAPC invoice for shared cyber policy (from Bearley PC) | | 136.75 | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10.4.25 | WCC ref 247852 – payment from WCC against s106 money – Bob Larbey expenses | | 998.10 | | | | | | | | | | | | | | | | | | | | | | | | | |
| 23.4.25 | SDC ref SS000064 | | 19,000.00 | | | | | | | | | | | | | | | | | | | | | | | | | |
| | TOTAL | | 20624.80 | | | | | | | | | | | | | | | | | | | | | | | | | |
| <ul style="list-style-type: none"> Transfers: <table border="1"> <tr> <td></td> <td></td> <td>From</td> <td>To</td> <td>Transfer of £8,000 from general reserves to cover invoices</td> <td>KB, LB</td> </tr> <tr> <td>15.5.25</td> <td>£8,000</td> <td>A/c 351</td> <td>A/c 348</td> <td></td> <td></td> </tr> </table> | | | From | To | Transfer of £8,000 from general reserves to cover invoices | KB, LB | 15.5.25 | £8,000 | A/c 351 | A/c 348 | | | <p><u>CORRESPONDENCE</u></p> <p>a) Correspondence regarding year end accounts and audit matters b) Correspondence regarding preparation for Annual Meeting, Parish Assembly etc c) Correspondence regarding renewing of GAPC insurance d) Correspondence regarding grounds maintenance contract e) Correspondence regarding the Lengthsman and waste disposal and task list f) Correspondence re speeding and traffic calming measures g) Emails about footpaths project h) Correspondence re affordable housing project i) Emails re former social club works j) Emails re recreation ground repairs k) Emails re WCC work list for GAPC flooding matters l) Various correspondence dealing with residents' queries m) Alcester SNT Team: weekly police report.</p> | | | | | | | | | | | | | | | |
| | | From | To | Transfer of £8,000 from general reserves to cover invoices | KB, LB | | | | | | | | | | | | | | | | | | | | | | | |
| 15.5.25 | £8,000 | A/c 351 | A/c 348 | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <p>The Meeting ended at 8.45pm *****</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | |