

# LOCAL GOVERNMENT ACT 1972

PARISH OF GREAT ALNE

## **ANNUAL MEETING & FORMAL PARISH ASSEMBLY GREAT ALNE PARISH COUNCIL**

NOTICE IS HEREBY GIVEN THAT:

**A Meeting of the Parish Council for the above-named Parish will be  
held at**

**The Function Room, Maudslay House, Great Alne Park, Park Lane,  
Great Alne B49 6HS on**

**Thursday the 18<sup>th</sup> day of May 2023  
(Annual Meeting - 6pm, Parish Assembly -  
6.30pm)**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. Dated this day 4th May 2023.

Kyla Brown, Clerk to the Parish Council.

**NOTE: Minutes and agenda are available on the website: [www.greatalne-pc.gov.uk](http://www.greatalne-pc.gov.uk)**

**[MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND](#)**

## **ANNUAL MEETING**

### **AGENDA:**

1. Election of Officers following local elections on 4<sup>th</sup> May 2023
2. To accept apologies for absence
3. Declaration of interests in items on this agenda
4. To receive the Chairman's Declaration of Acceptance of Office
5. To receive all Councillors' Declaration of Acceptance of Office
6. To confirm the minutes of the Annual Meeting held on 12 May 2022
7. To review the Council's Code of Conduct, Standing Orders, Financial Regulations, Risk Management Policy, Complaints Procedure, Grievance & Disciplinary Policies, Freedom of Information Publication Scheme, Diversity and Equality, Social Media, Earmarked Reserves, Scheme of Delegation, Filming and Recording, Donations, Tree Management and Volunteer policies and Privacy Notice

8. To review and adopt new Lone Working and Health & Safety policies
9. To review Banking Signatories and Bank Mandate
10. To receive a report on the capital assets and liabilities vested in the Council
11. To review Register of Hospitality & Gifts and DPLs
12. Donations made 2022/2023
13. To obtain authority for councillors to continue to receive summons and associated papers for council meetings electronically
14. Consideration, approval and sign off of GAPC accounts for the past financial year
15. To receive and approve the Internal Audit Report for the financial year 2022-2023 and agreement that the prepared GAPC accounts can form part of the AGAR for 2022-2023.
16. To approve the Governance and Accounting Statements for the Annual Governance and Accountability Return 2022-23.
17. Confirm approval of the submission of AGAR Form 3 (non-exempt authority) for GAPC for the financial year 2022-23.
18. Confirm dates for the Notice of Public Rights shall run from Mon 5<sup>th</sup> June until Fri 14<sup>th</sup> July 2023.

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## (FORMAL) PARISH ASSEMBLY

### AGENDA:

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| <ol style="list-style-type: none"><li>1. Welcome by the Chair</li><li>2. To accept apologies for absence</li><li>3. To confirm the minutes of the Parish Assembly held on 25 May 2022</li><li>4. Parish Council Chair's Report – Cllr Lynn Bowring</li><li>5. Annual Accounts of Great Alne Parish Council year ending 31 March 2023</li><li>6. Report from Trustees of charities (Memorial Hall and Great Alne Parochial Charity)</li><li>7. County Councillor's report</li><li>8. District Councillor's report</li><li>9. Other matters raised by an elector of the Parish (please contact the Clerk in advance)</li></ol> |
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