

A Meeting of Great Alne Parish Council was held on Tuesday 17 January 2023 at The Function Room, Maudslay House, Great Alne Park, Henley Road, Great Alne, B49 6HX

PRESENT	<p>Councillors Mr L Bowring, Ms D Francis, Mr M Jenkins, Cllr J Kerridge (until the end of agenda item 5).</p> <p>Members of the public: approximately 10.</p>
1. APOLOGIES FOR ABSENCE	Cllr Gill Forman.
2. DECLARATION OF INTERESTS	None.
3. TO CONFIRM THE MINUTES	<p>Minutes from the November 2022 Parish Council Meeting minutes were approved by the Councillors.</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p><i>ACTION: to be signed by the Chairman and filed by the Clerk.</i></p> </div> <p><u>OPEN FORUM</u></p>
4a. Representations from residents	<p>The Clerk reported that there had been no representations received prior to the meeting.</p> <p>As there were no representations, the Chairman agreed that this was a good point to introduce Canon Steve Kelly, Associate Minister with the Alcester Minster, who has recently moved to Great Alne with his family. Rev Kelly introduced himself and provided some background information about himself and commented on what a warm welcome he had received so far had from the residents of Great Alne. Rev Kelly is keen to get to know the parishioners in Great Alne and was looking forward to supporting local events and activities.</p>
4b. Alcester South SNT & crime statistics update	<p>The Clerk receives a weekly report from the Alcester South SNT, as well as through the new Warwickshire Connected Police free community messaging system which residents are encouraged to subscribe to. It is very quick and easy to sign up here: https://www.warwickshireconnected.com.</p> <p>The main issues that are currently affecting our parish and surrounding area include vehicle crime including theft and damage, anti-social behaviour, burglaries of sheds, garages and outbuildings.</p> <p>How to report a suspected crime or suspicious behaviour:</p> <ul style="list-style-type: none"> • Always report an active crime on 999 • Non-emergency calls can be made on 101 • Online reporting services are also available on the Warwickshire police's website: https://www.warwickshire.police.uk/ro/report/ • Twitter - @AlcesterCops • Facebook - Alcester Police • Instagram – southwarwickshiresnts <p>With reference to the increased break-ins, one of the residents at the meeting commented that there are cameras in Haselor and Walcote that have direct links to the police and are paid for by the police. These are considered to be very successful.</p>

	<p>ACTION: The Clerk agreed that she would contact the Alcester SNT regarding the possibility of cameras being installed in the area.</p>
4c. County Councillor's Report	<p>Cllr Kerridge did not have any updates to report at the meeting, due to the Christmas holiday period. Cllr Kerridge is working with the Clerk on information and documentation for the youth café/ huff space, based on the work done for the new youth club starting in Studley. He is also liaising with the Clerk regarding an issue raised at the last PC meeting ie extension of the public pavement from GAP to the main entrance of Great Alne Village, along Henley Road. The Clerk will report back on both of these at the next meeting.</p>
4d. District Councillor's Report	<p>Cllr Foreman sent her apologies for the meeting. She will provide a full update on any news or developments at the next PC meeting on 21st March.</p>
4e. GAKMH parish councillor representative's report	<p>Following his appointment after the last meeting as the GAPC representative on the GAKMH committee, Cllr Melvyn Jenkins provided the following report:</p> <p><i>'The decoration of the hall has been completed. Eight of the ten LED Ceiling Lights have been installed in the Hall. Unfortunately two were damaged; however replacements have now been received and will be fitted as soon as possible.</i></p> <p><i>The sketch showing the layout for the proposal for the new bar were agreed and a quotation for this work will now be obtained.</i></p> <p><i>The Mobile Shop was discussed and a meeting with Kate Saunders has been scheduled for the afternoon of either 27/28 /29 of January to discuss her ideas for the mobile shop with Marie Holding of the Memorial Hall committee. I advised that I could attend on either 27th or 28th. Day and time to be confirmed.</i></p> <p><i>New bookings have been received for a Parent Baby Group and a Pilates Class. The new Hallmaster booking system is now operational and there are no significant problems with its use.</i></p> <p><i>The film Maverick -Top Gun is being shown on Thursday !9th January, with Belfast and Elvis being shown in February and March respectively. The film club is held on the 3rd Thursday of every month.</i></p> <p><i>With regard to the DEFRA Platinum Jubilee Grants the proposal to apply for a grant for solar panels was discussed but it was not considered suitable as there were concerns as regards the strength of the roof and the single skin external walls. It was decided that there were currently no other schemes that a grant could be applied for.</i></p> <p><i>With regards to EV Charging Point; I advised that the final paragraph of the Warwick District Council - Latest News & Updated on this matter states "Although the On-Street Residential Charging -Point Scheme (ORCS) funding is primarily focused on the installation of charge-points in on-street locations, the pressures faced by local authorities are now recognised and applications for grant funding are not considered for car parks owned by village hall associations. The majority of the car park at the Memorial Hall is owned by the Hall, and therefore no application would be successful.'</i></p> <p>The Clerk shared a letter dated 12 January 2023 received from Martyn Davey, Chairman of GAKMH regarding a request for a 50% contribution (shared with Kinwarton PC) towards the costs of grass cutting at the Hall for the 2023 season. After some discussion between the Councillors, it was agreed that GAPC would cover the cost of a maximum 8 cuts of the</p>

	<p>grass at GAKMH for the coming 2023 season at a cost of £39 plus VAT per cut. GAPC will therefore cover £374.40 of the total cost.</p> <div style="border: 1px solid black; padding: 5px; text-align: center;"> <p>ACTION: The Clerk to confirm the same in writing to Martyn Davey</p> </div>
4f. Update on Great Alne Park	<p>The latest update on Great Alne Park was provided by Cllr Melvyn Jenkins following a meeting with Ben Ling from GAP Management last week:</p> <ol style="list-style-type: none"> 1. <u>Phase 3 Works</u> <i>The works have been delayed due to temperatures below freezing point. All the three areas have been cleared and generally the ground has been levelled. The foundations for the cluster near Austin House have generally been completed and some of the concrete block walls up to damp course level have been completed. The installation of the floor beams is scheduled to start later this month. The completion of the show house which be opposite Austin House is scheduled for completion in August.</i> 2. <u>Additional Car Parking</u> <i>The additional car parking spaces have been discussed and agreed with the residents and final checks are being made to ensure there is no impact on services/ drainage etc. These provisions are not considered a material change and will not be advised to the Parish Council. When the checks are complete the plans will be submitted to Stratford District Council Planning Department.</i> <p>The Clerk confirmed she would keep residents and the council up to speed with any developments.</p>
4g. Climate Change	<p>The latest update on the Climate Change Action Group is as follows:</p> <ol style="list-style-type: none"> 1. Climate Change Action Group update: The Clerk confirmed that she was working on arranging a new date for the next meeting after the December meeting was cancelled. We will be working on some short/medium and long-term objectives and then putting some terms of reference together for the working group. All are welcome to attend the meeting. <div style="border: 1px solid black; padding: 5px; text-align: center;"> <p>ACTION: Clerk to set new meeting date for the CAG group and circulate</p> </div> <ol style="list-style-type: none"> 2. Attendance at Alcester Town Council's Climate Action meeting: The next Climate Action Meeting is on 26 January 2023 in the Eric Payne Centre. <p>MATTERS ARISING</p>
5a. Mother Huff Cap	<p>The Clerk confirmed that GAPC had sent a letter to Mr Greg White, owner of the site regarding the car park - specifically disability access and dedicated spaces and difficulty with current surface material. There has been no feedback to date, but the Clerk understands that the issue is on his radar.</p>

<p>5b General Maintenance Update</p>	<p>a) <u>Update on streetlighting upgrade:</u> (See discussion later at 6q in relation to the budget, precept for 2023/2024 and next steps with streetlighting upgrade project).</p> <p>b) <u>Highways:</u> The Clerk noted that there is a facility on the Warwickshire County Council website for residents to directly report any highway problems – this includes potholes, dangerous or damaged road or pavement, streetlighting, abandoned vehicles, rights of way, flooding or drainage issues. https://www.warwickshire.gov.uk/reporthighwayproblem</p> <p>c) <u>Community Speedwatch/ Road safety update:</u> A local resident, who is also a CSWG volunteer, had contacted the Clerk after reading the previous minutes, and suggested that for the coming season we could consider setting up a rota, so that volunteers have set times and can get the dates in their diaries in advance. The Clerk agrees this is a good idea and is going to set a date in February for a meeting of all volunteers with a view to discussing the plans for the coming season, including setting up a rota.</p> <div style="border: 1px solid black; padding: 5px; text-align: center;"> <p><i>ACTION: The Clerk to set up a CSWG volunteer meeting in February</i></p> </div> <p>MAIN BUSINESS</p> <p>The councillors discussed, considered and approved the following:</p> <p><u>For Information:</u></p>
<p>6a. Online Banking</p>	<p>The Clerk confirmed that GAPC has successfully set up two new online banking accounts with Unity Trust who are specialists in working with parish councils. The switch will happen on 23 January 2023. The Clerk, Chairman and Vice-Chairman are still signatories on the account. All payments will now be done via BACS with the security of two-person authentication for any payment. This should speed up our payments and make the accounts system much more efficient. It also enables us to reduce our printing and paper/ink costs and usage.</p>
<p>6b. Local Elections on 4 May 2023</p>	<p>The Local Town and District Elections (including Parish Councils) are scheduled for 4th May 2023.</p> <p>a) The Clerk has recently had preparation training and shared the main points:</p> <ul style="list-style-type: none"> • Our local polling station will be GAKMH on Henley Road. • New legislation came into force last summer which requires voters to bring photo ID with them when voting. There are posters on the noticeboards about this. The Electoral Commission website (https://www.electoralcommission.org.uk/i-am-a/voter/voter-id/accepted-forms-photo-id) contains a list of acceptable photo ID (including passport, driving licence, bus pass and blue badge). If residents don't have accepted photo ID, they can apply for a Voter Authority Certificate on the Electoral Commission website: https://www.electoralcommission.org.uk/i-am-a/voter/voter-id/applying-a-voter-authority-certificate. The deadline for applying is 25 April 2023. Alternatively, residents can vote by post as photo ID is not required. • There will be posters, social media etc between now and May 4th to get the message out and ensure key dates are advertised. • The parish community elects who they wish to be their parish councillors and anyone eligible can stand for election as long as they meet the qualifying criteria (https://www.electoralcommission.org.uk/sites/default/files/2022-

	<p>06/Part%201%20Can%20you%20stand%20for%20election%20Parish%20LG E.pdf)</p> <ul style="list-style-type: none"> • The Clerk will prepare a letter for existing councillors/ Members which explains the process and procedure for the elections. Councillors will receive election packs from SDC. • The Clerk will receive spare election packs for Members of the Public who wish to stand as a councillor and is happy to have a conversation with anyone interested in standing for election. • Anyone interested in standing as a parish councillor should take a look at the WALC Good Practice Note on 'Becoming a Councillor' https://www.walc.org.uk/information/become-a-councillor?showall=&start=3. • There is also a good deal of information on NALC and the Electoral Commission website. https://www.electoralcommission.org.uk/i-am-a/candidate-or-agent • The timing for the subsequent PC meetings is complicated because of the additional bank holiday for the Coronation – between the date of the election and the date any new/elected councillors take office, the only official councillors are the Chair and the Vice Chair. • There is a session for Clerks at SDC on 2 March where more information will become available. <p>b) Information will be forthcoming from SDC re nominations for election – and the Clerk will share with residents as it becomes available.</p> <p>c) Any enquiries please speak to the Clerk.</p>
6c. Plot of land on Pelham Lane	<p>The Clerk confirmed that all waste materials seem to have been removed from the site and work seems to have ceased. The councillors discussed the consequential issue from the groundworks on this land – ie flooding from the land onto Pelham Lane along part of the highway that has not previously flooded. There is also damage to the tarmac surface opposite the entrance to the land – presumably caused by the plant machinery and then by buses in the recent bad weather. One of the residents has recently had to replace two tyres due to the broken road surface.</p> <p>ACTION: The Clerk will contact the enforcement officer at SDC to report back on this flooding which seems to be a result of the groundworks interfering with the flood plain.</p>
6d. Work and ground maintenance in the churchyard	<p>The Clerk explained that a few residents had complained about the extent of recent work to the hedgerow along the boundary between the original churchyard and the paddock. The Clerk is investigating the matter, and will ensure a plan is in place to recover the hedge and ensure its long term viability.</p>
6e. Roof repairs at the former Social Club	<p>This issue is ongoing, sadly. The Clerk confirmed that a letter was sent from GAPC before Xmas in support of the GAKMH Trustees' letter to the owner of the former social club concerning the urgent need for repairs to the roof. There has been no feedback to date. The Councillors considered that this is not an acceptable situation especially as the collapsing roof is dangerous and poses a risk to the integrity of the structure of the Memorial Hall. They considered that there are likely to be powers available to either GAPC or SDC to deal with a situation where a building is dangerous or a problem for neighbours.</p> <p>ACTION: The Clerk will investigate these powers and potential remedies and present the findings to GAPC and the Chairman of GAKMH, Martyn Davey.</p>

6f. Ongoing issue with the defibrillator	<p>The Clerk confirmed that the ongoing issues with the defibrillator in the phone box have now been resolved- the pads were out of date and new ones have been ordered and are on their way.</p>
	<p><i>ACTION: The Clerk will install the new pads once they arrive and submit an inspection report to webnos on completion.</i></p>
6g. Cost of Living issues	<p>GAPC is considering ways to support residents over the coming difficult months with the Cost of Living, The Clerk provided the following update:</p> <ol style="list-style-type: none"> The PC is working with WCC, SDC, ATC and local community groups and spreading the word on social media on initiatives such as warm hubs, funding opportunities, events and activities at local libraries, and access to energy saving information, discounts, vouchers and grant funding through the Government's Help for Households webpage. the recent WALC seminar 'Cost of Living Crisis – Practical Actions to Support Residents through Winter' was extremely helpful as it provided some useful practical tips as to how we can assist residents. The PC is keen to emphasise that the grants available are worth applying for – this is following a positive experience and feedback from a Great Alne resident.
6h. WCC Cost of Living Grant	<p>The Clerk successfully submitted a funding application to WCC just before Xmas. In February, GAPC will receive a fund of £1,000 to help residents through the 'Cost of Living' crisis this winter. The councillors discussed the proposed plans for spending this funding including setting up a young people's group (huff space), a Good Neighbour Group (eg Chatty Cafe), as well as finding a way to support a newly established activity group (Activity B's) for younger children from the primary school. The Clerk will provide feedback on progress with these initiatives at the next meeting in March so that councillors can consider the sustainability of the funding and possible options going forward.</p>
6i. GAPC and foodbank vouchers	<p>The Clerk reminded residents that GAPC is a Trussell Trust partner and can now distribute food bank vouchers. There is a dedicated email address (GAPCfoodbankvouchers@gmail.com) and phone number (07833 790375) and any conversations will be held in the strictest confidence.</p>
6j. Emergency funding – Acts 435 Charity	<p>There is also the availability of emergency funding support via Acts 435 Charity (Alcester Minster) and the Great Alne Parochial Charity – if anyone needs further information, please contact the Clerk in strict confidence.</p>
6k. Update on working with Great Alne Primary School	<p>The Clerk provided the following update on working with Great Alne Primary School:</p> <ul style="list-style-type: none"> There was a fantastic response from local community residents and businesses for the Xmas hamper campaign; 20 hampers were organised (each one containing 3 packages) and distributed via school for local families. Thank you to all involved! There is a new Friends of School committee – the Clerk held a meeting with the new FoS before Xmas, with Alison Frost, the new manager at The Mother Huff Cap. We considered how we might be able to work together on events and fund raising and are considering holding a village fayre in early July as a belated Coronation celebration. The Clerk is attending a meeting at school on 16 Jan to discuss progress of roof canopy project and spending of the WCC funding.
6l. Recreation Ground Update	<p>The Clerk confirmed the following:</p>

	<p>a) A new larger bin has been installed in the park and the old one has been collected for scrap.</p> <p>b) The smaller gate into the park has been temporarily fixed by the GAPC lengthsman.</p> <p>The Clerk is also liaising with SDC to find a local company who can deep clean the play equipment and railings etc in the park – before the spring season. This is following observations in the annual inspection report about the algae and mud on the play equipment. The Clerk is also obtaining quotes to replace the matting underneath the swing seat and double swings as this came up in the annual park inspection in August.</p>
6m. Green Shoots funding feedback	The Clerk confirmed that GAPC had been unsuccessful in its funding application made to WCC's Green Shoots campaign to fund/part fund the transition to LED street lighting. See below at item 6q – budget and streetlight upgrade.
6n Councillor training	The Clerk confirmed that GAPC's new Councillor, Melvyn Jenkins, has undertaken new councillor induction training with WALC, finance and planning training in early January through WALC and completed induction meetings with the Clerk. Cllr Diane Francis has also undertaken finance training in January.
6o. Presentation on Prostate Cancer	<p>The Clerk notified residents that there is a presentation on 18th Jan at Great Alne Park on Prostate Cancer at which GAP resident, Mr Doug Badger, will be speaking. To register an interest in attending, call 01789 489100.</p> <p><u>FOR DECISION/APPROVAL/ACTION:</u></p>
6p. Precept Approval 2023/2024	<p>The Chairman led a discussion on the proposed budget and precept figure for the next financial year. These figures have been considered and prepared by the Chairman and the Clerk. The councillors discussed the budget figures. In summary, increased inflation and increased costs across the board results in a budget increase of 37%. For example, there will be further costs this next financial year for the recreation ground maintenance, training (for new councillors and on the elections), increased staff costs, election costs, and costs incurred through delivery of the various social and community groups.</p> <p>However, the Chairman pointed out that not all of this had to be recovered from the precept – there is significant money in the GAPC Reserves Account and we can use the reserves to fund some of the increased costs. We are conscious of the Cost of Living Crisis impact and don't want to unnecessarily increase the council tax payments for residents.</p> <p>On this basis, the Chairman was proposing a precept figure of £27,500. The balance between this figure and the proposed budget of £34,000, would be taken from the Reserves Account. This still results in a 10% increase in the precept from last year, but means £6,500 will be used from reserves.</p> <p>After discussion about the figures, precept, the tax base calculation and amount of funds in reserves, the councillors approved the proposed budget of £34,000; and a precept request of £27,500.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><i>ACTION: Clerk to submit the request for the precept amount to SDC of £27,500.</i></p> </div>
6q. Streetlighting upgrade	With the approved decision on the budget and precept, the Councillors considered how best to proceed with the streetlighting upgrade, ie, whether to go ahead with the streetlighting transition now, whether to do it in tranches over the next 2-3 financial years,

	<p>or whether to wait until the cost of living crisis has abated. The Clerk added that there is a lead in time approx. 10-12 weeks for the upgrade.</p> <p>The councillors discussed the issue at length including the impact of the cost of living crises; the significant difference to residents in terms of cost savings and carbon footprint; and climate change being a major priority for GAPC.</p> <p>The Chairman considered that perhaps a Government backed interest free loan would be a good option to investigate. If we can obtain this (ie a Salix loan) we have control of the money and can pay for the streetlighting upgrade and then repay the loan over the time period without draining the cash reserves. He also reminded the councillors that we have submitted an application to the UKSPF, part of which was for funding towards the streetlighting. There are two possible opportunities for this funding – we have submitted an application for the first round and can submit one for the second round in the next financial year.</p> <p>The Councillors agreed that they would make a firm decision on how best to proceed at the meeting in March. In the meantime, we should hear back from UKSPF and the Clerk can investigate a Salix loan. The councillors will then have all the information available to enable them to make an informed decision.</p> <p>ACTION: Clerk to investigate the possibility of a Salix loan to fund the streetlighting upgrade.</p>
<p>6r. Housing Needs Survey (HNS)</p>	<p>The Clerk noted that Sarah Brooke-Taylor, our WRCC Housing Needs enabler has confirmed that GAPC can start the HNS process- subject to approval by the parish councillors of the timeline, covering letter and agreement of the survey form. The Councillors considered the wording of the covering letter and the survey questionnaire. There was a discussion about the phrasing of question 5 and whether this could be more specific in terms of breaking down income including benefits and income not including benefits. Subject to this confirmation from WRCC, both documents were approved by the Councillors.</p> <p>ACTION: Clerk to confirm the wording of Question 5 with Sarah at WRCC and report back to the councillors.</p>
<p>6s. Recreation Ground update</p>	<p><i>[Following the meeting, Sarah from WRCC confirmed that splitting question 5 would not change the way the analysis was undertaken. The question was left as originally drafted and the HNS survey was delivered with the winter 2023 newsletter in the first week of February.]</i></p> <p>The Clerk confirmed the following:</p> <ul style="list-style-type: none"> a) the GAPC lengthsman has provided a quote to make a permanent fix to the gate at the entrance to the park, which includes removing the old post and concrete and replacing with new. The estimate is £340. The councillors considered the estimate and the Chairman said he had been to inspect the gate and the lengthsman had carried out such a good ‘temporary’ repair, that it seemed to be very secure at the moment. Mindful of spending in the current economic climate, the councillors agreed to hold off on any permanent repair until the gate really needed it. b) The lengthsman had also taken a look at the wooden picnic table that is rotten and damaged. He advised that it would be more cost effective to replace it with a recycled plastic set. The councillors agreed and instructed the Clerk to obtain quotes for consideration.

6t. SWLP Consultation	<p>c) It had previously been discussed whether we should add further seating in the park - ie recycled bench seating under the tree. The councillors suggested the Clerk obtain some quotes for this and report back at the next meeting.</p>
	<p><i>ACTION: Clerk to obtain quotes for recycled plastic picnic table and additional plastic seating.</i></p>
	<p><u>FOR DISCUSSION:</u></p> <p>The next stage of the South Warwickshire Local Plan (SWLP) has been launched. Stratford-on-Avon and Warwick District Councils are working together to produce a new South Warwickshire Local Plan to cover our combined geographic area. This new local plan will set planning policies about where and how new jobs, homes and infrastructure are all delivered in the context of place-shaping and addressing climate change. The consultation on the plan runs from 9 Jan- 6 March. The consultation document and supporting evidence and place for making comments is: www.southwarwickshire.org.uk/swlp/issuesandoptions.</p> <p>The councillors discussed the call for sites and the site identified in Great Alne (ie the land that the church owns behind Nightingale Close). The Chairman explained that the diocese wanted to sell the land for development 4/5 years ago, and this seems to be part of a general trend for church-owned land currently. Alcester Minster is not in favour of the sale but it is the Church Commissioners' decision,.</p> <p>Any development under the SWLP needs to be sustainable, economical and deliver homes that a community actually needs. The plans should be climate resilient with net zero carbon emissions. There are a set of design principles that focus on healthy, safe and inclusive communities, that have good travel and transport links and are biodiverse and environmentally resistant.</p> <p>There are 8 stages in the SWLP process and this is stage 2. The Chairman acknowledged that we do not have to respond to all of the consultation (for example, there is not much scope for GAPC to comment on economic needs) but we should respond if we can. The Chairman said he would review the document, form a view and circulate to the other councillors for their comments. The response will be approved in writing by email.</p>
	<p><i>ACTION: Chairman to review and prepare a response on behalf of GAPC and circulate to the other councillors for approval.</i></p>
6u. Engagement of volunteers	<p>The Clerk was keen to discuss with councillors how best to engage volunteers for GAPC projects – specifically for the Young People's Group (youth café) and Good Neighbour Group (chatter & natter) – which will benefit from the WCC Cost of Living funding. One of the residents added that we need a group of volunteers to dig out the ditches to help with the flooding because the farmers do not do it.</p> <p>The councillors suggested liaising with WCAVA to see if they had any suggestions. The Clerk will continue to post on the GAPC FaceBook page for volunteers- the objective being that there are enough for each of the groups to be able to work on a rota so that each volunteer is not over committed.</p>

	<p><i>ACTION: The Clerk to engage volunteers required, liaise with The Huff Cap on marketing and setting up the groups etc.</i></p>
<p>6v. Coronation Copse Planting Event</p>	<p>The date for the Community Copse Planting event in the Recreation Ground was originally 18 March <i>but has subsequently been moved to 11 March 2023.</i></p> <p>The Councillors discussed and agreed as follows:</p> <ul style="list-style-type: none"> • Local residents and families will be able to sponsor the trees for £10 per tree. This will cover the tree, stake, guard, tree tie etc. • The Clerk will arrange options for dedicating the trees – with one style of plaque for consistency and perhaps tags as an alternative. • The Clerk will meet with Botany Bay regarding the supply of a number of more mature trees- species previously researched and agreed by the councillors, along with a budget previously approved of £500. • The Clerk is liaising with The Mother Huff Cap re food and drink and borrowing the marquee. • The councillors approved the hiring of a bouncy castle (for up to age 12 years) for the event, especially as this had been cancelled for the Jubilee celebrations. • The councillors approved the engagement of Apt Communications to provide an archery session (quote provided), plus first aid provision. The councillors decided against the option of air rifle shooting. • GAP are also keen to be involved and has confirmed their plan to run some outdoor exercise class demonstrations, a rowing machine competition and offer gym memberships. • School is also keen to get the children engaged with the planting and Friends of School will run some pocket money games for the younger children and will organise a bottle tombola (with funds from these going to school).
	<p><i>ACTION: The Clerk to arrange and market the event on the basis of the above and to liaise with the various organisations as required. The councillors are happy to help out.</i></p>
<p>7. PLANNING</p>	<p>Planning applications</p> <p>Following the last meeting, GAPC submitted a response of ‘no objection’ to application 22/02786/FUL (Glebe Farm) with the proviso that GAPC does have some concerns regarding traffic issues. GAPC also submitted that it saw no reason to change its previous submission of ‘no representation’ with regard to planning application 22/02305/FUL (31 School Road), which has subsequently been withdrawn. GAPC also submitted a response of ‘no objection’ to 22/03472/LBC (The Lodge).</p> <p>The following are the planning applications recently submitted in the parish of Great Alne and their current status.</p> <p>Any yellow highlighted applications are still to be determined, with submissions to SDC yet to be completed.</p> <p><i>At this meeting, GAPC is required to consider and make a decision on the submission for those applications highlighted below.</i></p>

Reference	Received	Status	Address
23/00098/TREE	12/01/23	Pending Consideration	Clyne House Park Lane Great Alne Alcester B49 6HS
22/03629/COUQ	9/12/2022	Pending Consideration	Barn School Road Great Alne
22/03472/LBC	25/11/2022	Pending Consideration	The Lodge Henley Road Great Alne Warwickshire B49 6HR
22/03056/TREE	13/10/2022	Tree works approved	Coffee Pot Wood Henley Road Great Alne Warwickshire B49 6HR
22/03007/TREE	10/10/2022	Tree works approved	Greystone Cottage Henley Road Great Alne Warwickshire B49 6HR
22/02809/LDP	22/9/2022	Application Withdrawn	Woodside Cottage Spernal Lane Great Alne Warwickshire B49 6HZ
22/02786/FUL	20/9/2022	Permission with conditions	Glebe Farm Kinwarton Alcester B49 6HB
22/02626/FUL	1/9/2022	Permission with conditions	Crocketts Farm Alne Hills Great Alne Alcester B49 6JS
22/02485/AMD	11/8/2022	Approval of Non Material Amendment	Maudslay Park Great Alne
22/02305/FUL	1/8/2022	Application withdrawn	31 School Road Great Alne Warwickshire B49 6HQ
22/01894/FUL	24/6/2022	Permission with conditions	Crocketts Farm Alne Hills Great Alne Alcester B49 6JS
22/01855/LBC	22/6/2022	Listed Building Consent Approved	The Lodge Henley Road Great Alne Alcester B49 6HR
22/01577/TREE	19/5/2022	Tree Works Approved	Long House Park Lane Great Alne Alcester B49 6HS

Three planning applications were discussed at the meeting:

- Barn, School Road – application 22/03629/FUL. Following a discussion regarding the implications for the location of this proposed development in the green belt, the Councillors decided to submit a response of 'No Representation' on the basis that the planning officers were the best placed to decide on conflicting policy issues.
- Cutlers Farm – application 22/01105/FUL. The councillors discussed the amendment to this planning application – mainly the reduction from 4 bedrooms to 3 bedrooms. On the basis that there was no other material change, the councillors decided to submit as the original response - that there is still 'No representation'.

8.Accounts	<ul style="list-style-type: none">Clyne House, Park Lane, Great Alne – application 23/00098/TREE. This relates to treeworks at the property. After discussion, the councillors agreed that they had 'No Objection' to the proposed works.																																																
	Accounts																																																
	8a Progress against budget update	The Clerk confirmed that we are on track for this stage of the year. The Clerk commented that we are likely to be just over the £25,000 threshold for expenditure for the audit at the end of the year.																																															
	8b. Payments between meetings	<p>The following cheques have been signed between meetings: the January cheques have been signed prior to the meeting due to the switch to Unity Trust which is scheduled for 23 Jan. The Clerk was keen to get the cheques posted as soon as possible so they could be presented before this date so that they do not get rejected.</p> <table><tr><th>Date</th><th>Payee</th><th>Chq ref</th><th>Amount</th></tr><tr><td>22.11.22</td><td>GAPC deposit for new Unity Trust bank account (1)</td><td>No. 200545</td><td>500.00</td></tr><tr><td>22.11.22</td><td>GAPC deposit for new Unity Trust bank account (2)</td><td>No. 200546</td><td>500.00</td></tr><tr><td>28.11.22</td><td>Information commissioner - data protection fee renewal</td><td>No. 200550</td><td>40.00</td></tr><tr><td>28.11.22</td><td>WALC Inv -23 Understanding CoC and Finance for C'llors</td><td>No. 200553</td><td>108.00</td></tr><tr><td>5.12.22</td><td>HG Decorators (bin installation in park and temporary fix to park entrance gate)</td><td>No. 200555</td><td>310.00</td></tr><tr><td>21.12.22</td><td>Clerk's expenses - Nov 2022</td><td>No. 200548</td><td>39.28</td></tr><tr><td>21.12.22</td><td>Clerk's wages - Nov 2022</td><td>No. 200547</td><td>799.21</td></tr><tr><td>21.12.22</td><td>HMRC NICS - E'ers=£5.69</td><td>No. 200552</td><td>5.69</td></tr><tr><td>12.1.23</td><td>Great Alne Park Management Ltd - inv 004886</td><td>No. 200554</td><td>35.00</td></tr><tr><td>12.1.23</td><td>Clerk's expenses - Dec 2022</td><td>No. 200557</td><td>68.53</td></tr><tr><td>12.1.23</td><td>Clerk's wages(incl Q3 holiday pay) - Dec 2022</td><td>No. 200556</td><td>650.46</td></tr></table>	Date	Payee	Chq ref	Amount	22.11.22	GAPC deposit for new Unity Trust bank account (1)	No. 200545	500.00	22.11.22	GAPC deposit for new Unity Trust bank account (2)	No. 200546	500.00	28.11.22	Information commissioner - data protection fee renewal	No. 200550	40.00	28.11.22	WALC Inv -23 Understanding CoC and Finance for C'llors	No. 200553	108.00	5.12.22	HG Decorators (bin installation in park and temporary fix to park entrance gate)	No. 200555	310.00	21.12.22	Clerk's expenses - Nov 2022	No. 200548	39.28	21.12.22	Clerk's wages - Nov 2022	No. 200547	799.21	21.12.22	HMRC NICS - E'ers=£5.69	No. 200552	5.69	12.1.23	Great Alne Park Management Ltd - inv 004886	No. 200554	35.00	12.1.23	Clerk's expenses - Dec 2022	No. 200557	68.53	12.1.23	Clerk's wages(incl Q3 holiday pay) - Dec 2022	No. 200556
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8c. Payments for approval	<p>The following is a list of invoices and payments for approval since the last PC meeting on 17 November 2022:</p> <table><tr><th>Date</th><th>Chq ref</th><th>Payee</th><th>Amount</th></tr><tr><td>20.11.22</td><td>DD Sheet 470</td><td>HSBC Bank charges to 20 November 2022 (charged 12.12.22)</td><td>8.00</td></tr><tr><td>22.11.22</td><td>200545</td><td>GAPC deposit for new Unity Trust bank account (1)</td><td>500.00</td></tr><tr><td>22.11.22</td><td>200 546</td><td>GAPC deposit for new Unity Trust bank account (2)</td><td>500.00</td></tr><tr><td>28.11.22</td><td>200550</td><td>Information commissioner - data protection fee renewal</td><td>40.00</td></tr></table>	Date	Chq ref	Payee	Amount	20.11.22	DD Sheet 470	HSBC Bank charges to 20 November 2022 (charged 12.12.22)	8.00	22.11.22	200545	GAPC deposit for new Unity Trust bank account (1)	500.00	22.11.22	200 546	GAPC deposit for new Unity Trust bank account (2)	500.00	28.11.22	200550	Information commissioner - data protection fee renewal	40.00																												
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	28.11.22	200553	WALC Inv -23 Understanding CoC and Finance for C'llors	108.00
	3.12.22	DD Sheet 470	npower Business Solutions - inv ino5491961	144.36
	5.12.22	200551 reissued 200555	HG Decorators (bin installation in park and temporary fix to park entrance gate)	310.00
	21.12.22	200548	Clerk's expenses - Nov 2022	39.28
	21.12.22	200547	Clerk's wages - Nov 2022	799.21
	21.12.22	200552	HMRC NICS - E'ers=£5.69	5.69
	31.12.22	DD Sheet **	npower Business Solutions - inv ino5836419	166.06
	12.1.23	DD Sheet **	HSBC Bank charges to 20 December 2022 (charged 11.1.23)	14.00
	12.1.23	200554	Great Alne Park Management Ltd -inv 004886	35.00
	12.1.23	200557	Clerk's expenses - Dec 2022	68.53
	12.1.23	200556	Clerk's wages(incl Q3 holiday pay) - Dec 2022	650.46
	<p>Those payments highlighted in white are paid, those in blue have been paid but yet to be presented. Those in yellow are yet to be paid. The green cell will be filled in when we have the direct debit sheet numbers next month. The red cell denotes a cancelled cheque.</p> <p>Bank Account Balances @ 12 January 2022 : £44,930.58</p> <p>Community Account: £ 35616.51</p> <p>Business Money Manager: £ 9314.07</p> <p>Money in: £5.36 in interest received on funds in the Business Money Manager account on 21.12.22</p>			
9. Correspondence since the last PC Meeting	<p>Correspondence:</p> <ul style="list-style-type: none"> a) Correspondence regarding plot of land on Pelham Lane. b) Correspondence regarding Xmas hampers for local families. c) Liaising with lengthsmen re various maintenance job in the park. d) Contacting suppliers re mature trees for the copse in the recreation ground. e) Correspondence regarding various funding opportunities including Green Shoots funding. f) Correspondence re new bin in the park. g) Correspondence from two website feedback enquiries re new or replacement grit bins. h) Correspondence re various planning applications. i) Discussion re various training courses and seminars. j) Alcester SNT Team: weekly police report. 			
10. Date of the next meeting	Date of next meeting – Tues 21st March 2023 (Function Room, Maudslay House, Great Alne Park)			

	<p>Please note all meeting dates are based on current rates of Covid 19, any working from home guidance recommended by WALC and relevant Government guidance at the time.</p> <p>*****</p> <p><i>Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat, and other best practice when making decisions at the meeting.</i></p>
	<p>The Meeting ended at 10pm.</p> <p>*****</p>