

**A Meeting of Great Alne Parish Council was held on Thursday 1 September 2022 at The Function Room,
Maudslay House, Great Alne Park, Henley Road, Great Alne, B49 6HX**

PRESENT	Councillors Mr L Bowring, Mr P Clark, Ms D Francis, Cllr Justine Kerridge, Cllr Forman Members of the public: approximately 15.
1. APOLOGIES FOR ABSENCE	Cllr Ian Millard, Cllr Hazel Mainwaring.
2. DECLARATION OF INTERESTS	Cllr Bowring noted that he may have a potential conflict regarding one of the representations raised by residents – specifically in relation to overgrowing trees and hedgerows.
3. TO CONFIRM THE MINUTES	Minutes from the July 2022 Parish Council Meeting minutes were agreed by the Councillors. <i>[These will be signed by the Chairman and filed].</i>
<u>OPEN FORUM</u>	
4a. Representations from residents	<p>There were two representations raised –</p> <p>i) <i>A written representation from a resident regarding the growing issue with overgrowing hedges and trees – both in terms of encroachment on the pavement and hanging too low overhead. After some discussion, it was agreed that the Clerk would speak to the owners of the relevant properties and politely ask them to deal with their overgrown trees to facilitate easy access for all residents. [A number of similar complaints subsequently materialised relating to other properties in the parish, so the Clerk agreed with the Chairman that a letter would be sent to each affected property].</i></p> <p>ii) <i>An oral representation at the meeting concerning the flooding at Alne Cote Corner. This matter has been previously raised with WCC and nothing has been done to remedy it. The Chairman noted that a lot of this is caused by the backing up of ditches alongside the road, adjacent to farmland and fields. The farmers are not consistent in clearing out the ditches, so they build up. The Chairman agreed that it would be worthwhile contacting the local farmers to discuss the need to keep the boundary ditches cleared. It was also agreed that the Clerk would speak to WCC – there are a few issues which need to be followed up, so this will be added to the discussion. Cllr Kerridge asked the Clerk to copy him in on the email to Alan Caldwell-Jones who is the WCC officer responsible for flooding issues in our area. [An email was sent to ACJ on 28 September 2022, seeking assistance with a number of issues, including the flooding problems at Alne Cote Corner].</i></p>
4b. Alcester South SNT & crime statistics update	<p>The Clerk receives a weekly report from the Alcester South SNT, as well as through the new Warwickshire Connected Police free community messaging system which residents are encouraged to subscribe to. It is very quick and easy to sign up here: https://www.warwickshireconnected.com.</p> <p>The main issues that are currently affecting our parish and surrounding area include vehicle crime including theft and damage, anti-social behaviour, burglaries of sheds, garages and outbuildings</p> <p>How to report a suspected crime or suspicious behaviour:</p> <ul style="list-style-type: none"> • Always report an active crime on 999 • Non-emergency calls can be made on 101 • Online reporting services are also available on the Warwickshire police's website: https://www.warwickshire.police.uk/ro/report/

4c. County Councillor's Report

- Twitter - @AlcesterCops
- Facebook - Alcester Police
- Instagram – southwarwickshiresnts

One of the residents suggested that it would be worthwhile forwarding the weekly police updates to Hanna at GAP so that she can feed the information into the weekly newsletter or QBGo.

Cllr Kerridge provided the following report:

- Drainage works: Cllr Kerridge confirmed that the basement drains issue at the Mother Huff Cap has been resolved finally by WCC. Root clearance on the junction of Sernal Lane and Appleby Close has also been carried out. Work is scheduled for 20 July to fix the gullies on the junction, which will be repositioned and made flat. Everything that was committed will then be completed.
- Funding opportunities: Cllr Kerridge referred to various funding opportunities – the Councillor's Community Grant Fund (to which GAPS and GAPC have submitted an application), and the Green Shoots Funding for environmental projects. He also referred to the Community Highways match funding grant: the Warwickshire County Councillors have a discretionary fund for highways, which means communities can apply to match fund highways-associated projects.
- Old Warwick Road / New End Road – 4x4 update position: The Chairman and Cllr Kerridge noted the number of residents who were attending the meeting waiting for this agenda item, so it was agreed that the discussion would be held at this stage of the meeting so that the residents didn't have to wait until the end.
- Cllr Kerridge explained the position: there is a new development on New End Road which is a facility for disabled respite. WCC & the NHS are very pleased that the facility is available. No contract has been awarded as yet, however, so that may yet go out to tender.
- The owners of the barn development want to access the barns from Sernal Lane (north end of the e-route rather than the ford entrance in the south). The owners made an application to WCC to help contribute towards the cost of the road resurfacing (which will cost approx. £100,000), and although WCC will not be against this proposal, it is unlikely WCC are going to do it themselves. There are a number of these sorts of lanes and e-routes and WCC does not want to set a precedent.
- There are three options for WCC
 - 1) the legal route – to try and prove in law that the route is not for vehicular access and it's only for pedestrians (although there is strong argument against it becoming just pedestrian access): this will take many years and a lot of money, as this option will be challenged by the 4x4 and bike associations. However, WCC are now planning to look at this: they are trying to find documents with the help of Coughton Court as this route would have historically been part of the Coughton estate, WCC are exploring this option.
 - 2) Put a gate at the top of the route – although WCC are likely to have to object to this as they do not know with certainty that it is not a route for vehicular access. In any event, it is likely that the 4x4s will just rip it out.
 - 3) Improve the surface – the same work will be done by WCC to level the road surface out, but it won't last if the 4x4s get to it before the top layer is installed.
- Whichever of these options is considered, this development has ensured that the issue has elevated up the list of priorities for WCC to take a look at.

Mr Roger Hawker, member of the West Midlands Trail Riders Fellowship, interjected to say that this development raised various issues. He explained various aspects of the Highways Act 1935, the NERC Act 2006 and explained that because the route has an E number it is a road – a public road with vehicular access. Regardless of the surface, there are still public vehicles rights of way over that road. Mr Hawker confirmed that he would be happy

to meet with all relevant parties to explain his findings and history of these routes. He referred to the pack of information that he had provided to the Clerk at the last PC meeting and said this would help provide some historical background information. ***[The Clerk has given this pack of information to The Chairman to review, and Cllr Kerridge said he would be appreciate seeing the information to perhaps help guide WCC's research into the history of the route].***

The Chairman commented that it is clear why WCC are reluctant to spend the money on the resurfacing of the E route. He considers that the definition of 'Highway' is vague as it covers several types of different access rights.

A debate ensued with the local residents affected. One asked how long the legal process would take - to which Cllr Kerridge responded about 18m. Cllr Kerridge considers that if the road is resurfaced by the developers, then WCC will be ok with this – it would arguably resolve some of the issues as off-roaders would be less interested in driving along it – it won't be so much fun anymore. But ultimately this decision is up to the developers. The residents were not convinced by this argument and considered that this would just substitute one set of idiots for another. Cllr Kerridge agreed, and conceded that WCC could not control this. A resident also enquired who would be responsible / liable for the road if it is resurfaced: if it is a non-vehicular road, car insurance is only valid if the vehicle is on a public highway. Cllr Kerridge suggested that there might be different insurance issues for private access rights. The councillors asked what the residents want to happen – the Chairman said historically it was used as a road, easily passable and used by any type of vehicle eg agricultural vehicles etc. The residents confirmed that they have no issue at all with the development being used for respite care – their issue is the 'astonishing irregularity of the events taking place.' There has been little consideration given to the residents, no communication, no explanation, chippings deposited on the side of the road, no consideration for the weak bridge on Spernal Lane. They also consider there are irregularities within the planning application – there are potential change of use implications if residents are staying in the barns. etc. Furthermore, there are discrepancies regarding the access routes set down in the planning applications – ie the application states main access will be from Coughton Fields lane, not Spernal Lane – so why is this access route being resurfaced but not the Coughton Fields Lane end? There is evidence of gates having previously been installed along the route. There is debate about the proposed materials being used in the resurfacing works – arguably laying and rolling over plainings will not work and are not an appropriate solution. There are also serious questions over health & safety issues with how the work is being carried out – eg lack of paperwork or compliance with CDM Regs, no road management in relation to Spernal Lane and no signage. An application to break a road surface has to be marked out and authorised etc – there is also a high-pressure gas pipe across the track. The residents feel that it is a question of restoration of balance of use- so that all members of the community can use the lane without it being destroyed. On this, the Chairman agreed with the residents and said this is the position the PC has been trying to get to for a long time. There are aspects of the planning application that need to be revisited, and GAPC will do that.

The Chairman considers that the lack of communication between WCC Highways and the residents and GAPC is lamentable. It is unacceptable that neither the PC nor the residents knew nothing about the road works until the lorries turned up. He completely understands why the residents are annoyed and worried. There is also the practical question as to whether the new road surface will cope? If a permanent surface is applied, this pre-empts anything WCC will do.

Cllr Kerridge said he will look into the legal route aspects and the Clerk agreed to forward a copy of the file from Richard Hawker to him. If someone pays for road planings which can then be fixed in concrete, this would be a durable surface – but he reiterated that WCC are unlikely to pay for this as it would confirm that the route is a road and a precedent would then be set. One of the residents confirmed that the developer knocked on his door to update the residents about the work – obviously hoping they already knew about it. He explained to the neighbour that they were paying for it but were hopeful WCC would pay for Phase 2. Cllr Kerridge said it was clear to him that the work to the roads had not gone through the right planning route.

<p>4d. District Councillor's Report</p>	<p>The Chairman concluded that so far as it is possible to tell, the developers have full approval from WCC – they have an authorised s278 agreement and have been doing what they have been allowed to do by WCC. The problem has been the communication gap and WCC Highways have no idea how much trouble this has caused. But the developers have proceeded on the basis everything was in place before work commenced. There is work to be done to get clarity and reassurance for residents that the worst-case scenario will not come to pass. If the road is passable for all users and there is no damage, then that's the best way forward.</p> <p>District Cllr Forman provided the following report:</p> <ul style="list-style-type: none"> • The parish council will be aware that the possible merger between Stratford and Warwick District Councils is not taking place and this decision has now been ratified by both councils. However, some staff and services continue to be shared between the councils which is for the benefit of costs savings. • Subscriptions for the green bin recycling service currently stand at approx. 47,500 – which is about the same stage as this time last year. • From 1 August 2022, waste collections will move to the 1,2,3+ system. The food caddies and calendars should have all been delivered. Cllr Forman encouraged residents to review the calendars to see what waste was being collected on which week. • The new recycling facility, being built by SDC and 6 other councils, is on track and scheduled to be fully operational by next summer. <p>One of the residents asked whether the green waste processed by the council was being released to community users when composted. In Worcestershire, the council sells the compost to the public at a 'very reasonable price' (in Redditch it costs £2 for 40l of compost). This is available at all domestic waste sites in Worcestershire, and it reduces the costs of the council and provides a service to residents in the use of green waste. The resident asked whether could SDC do the same? Cllr Forman was not aware of this initiative and said she will talk to the relevant portfolio holder next week.</p>
<p>4e. Update on Great Alne Park</p> <p>a. Medical Centre update</p> <p>b. Planning application re additional units –</p>	<p>Update on Great Alne Park as follows:</p> <ul style="list-style-type: none"> ○ <u>Presentation by Alcester Health Care on the facilities and services at the Medical Centre at GAP</u> - this was a presentation based on the facilities and services proposed, as well as a request for support from Great Alne residents and the parish council in lobbying the CCG for authorisation to open the centre. <i>[The presentation is attached to these minutes as Annex 1].</i> There was a discussion following the slide presentation which covered points such as who might use the medical centre (other than the residents of GAP), what should the site be used for and consideration of the responses to the recent AHC survey which was circulated by GAPC on Facebook and in the parish newsletter. Residents were keen to understand how many patients the centre hoped to register, what the opening times might be, what AHC hoped to be able to offer in terms of medical services, eg, an onsite pharmacy would be very beneficial to the residents of Great Alne. Concerns over parking availability were also discussed. <i>[This session closed with AHC confirming they would provide details of who GAPC should contact regarding support for the opening of the medical centre – the details would be passed on by Sarah Johnstone to the Clerk. Once we have these details, GAPC can write to the Coventry and Warwickshire Integrated Care System to register its support].</i> ○ <u>Planning application re additional units</u> – GAPC has submitted to SDC an objection to the current application on the grounds of the impact on existing residents and the inadequate parking arrangements. Following a site visit and discussion with IV, a number of changes were proposed which will improve the situation such that GAPC can withdraw its objection to the parking arrangements. GAPC understands that the

<p>c. Planning application re speed limit on Henley Road – update</p> <p>d. Planning application re signage on Henley Road – update</p> <p>e. Update on advertising flags</p> <p>f. Liaising with GAP management re dogs off lead in the grounds of GAP</p>	<p>amended proposed layout of the new units and their impact on the closest existing buildings, was acceptable to SDC standards – ie the distance between the building frontages must be at least 16m to be acceptable to the planning department. IV assured GAPC that the distance is 17m, so on this basis, any GAPC objection would not be valid. If IV produces and submits a revised planning application in accordance with these amendments, GAPC cannot maintain its objection.</p> <ul style="list-style-type: none"> ○ <u>Henley Road Speed Limit</u> – The Clerk updated the council with IV’s plan to engage a private company to monitor the speed of vehicles along the East Entrance of GAP: due to the ongoing roadworks in the village, IV have postponed this survey until mid-September. Will Gardiner has confirmed he will keep the Clerk updated. ○ <u>Planning application re signage on Henley Road</u> – The Clerk updated the council on this planning application 21/04057/ADV. Following GAPC’s original objection to the advertisement signage and site entrance monoliths, IV submitted an amended application which addressed the issues raised by both local residents and GAPC – such that the parish council considered that IV had made significant compromise and there was little to be gained from objecting to the amended application. GAPC had subsequently notified SDC’s planning department of the same and removed its objection. ○ <u>Update on advertising flags</u> - SDC informed the Clerk that installation of the advertising flags was considered to be ‘deemed consent’ under the Advertising Regulations. The Clerk sought clarification on the interpretation of the period of installation and this was referred by the planning officer to the Enforcement Team at SDC. We are still awaiting feedback despite chasing. ○ <u>Liaising with GAP management re dogs off lead in the grounds of GAP</u> – Cllr Francis recently contacted the Clerk regarding incidents of dogs being allowed off leads within the grounds of GAP. The dog owners, many of whom do not live at GAP, have not had full control of their dogs and there have been incidents of fouling. The Clerk has quite recently had a conversation with GAP management about similar issues and a polite reminder will be put on the GAPC FB page and in the next parish newsletter reminding dog owners of their responsibilities.
<p>F. Climate Change</p> <p>a. Climate Change Action Group – update</p> <p>b. WCC online event – Attendance of WCC Seminar ‘Working Together to Reach Net Zero’</p>	<p>The Chairman confirmed that a good number of volunteers have been gathered to join the Climate Change Action Group. We now need to put together Terms of Reference and details of how we want the group to operate. The suggestion is to have an initial informal get together with the volunteers to discuss, for example, what they want to achieve, how much time and effort they want to contribute, etc? We are keen to hold this meaning in the next couple of months (possibly in September after the summer holiday season). In the meantime, we can carry out research into other similar activity groups to see what they are doing. GAPC is close to declaring a Climate Emergency. Neighbouring parishes are doing the same, so it is of mutual benefit.</p> <p>Cllr Francis, who attended this online event for Town & Parish councils on 20 May 2022, provided the following update:</p> <p>“The meeting was chaired by Cllr Heather Timms, Environment, Climate and Culture.</p> <p>WCC has declared to become a net zero Council by 2030 and to work with its stakeholders to become a net zero County by 2050. It will promote biodiversity and the safeguarding of natural species, habitats to include its commitment to tree planting.</p> <p>The plan will include a group buying scheme for solar PV and battery charging via the WCC Energy Team. I have mooted the installation of solar panels on the Village Hall roof at the recent meeting of the Village Hall Committee. I would suggest to our Climate Action</p>

	<p>Group that they invite the Chair to one of their first meetings and hopefully a member of that committee can be co-opted onto our Climate Action Group.</p> <p>WCC's Green Shoots Community Fund Phase 1 has already funded 69 applications worth £625k. Phase 2's application window is now open until September.</p> <p>I understand GAPC has already participated in The Queen's Green Canopy Scheme and would like to suggest we also record any new tree planting on the West Midlands Virtual Forest.</p> <p>WCC are encouraging Town and Parish Councillors to sign up for its quarterly newsletter on climateemergency@warwickshire.gov.uk Here you can see progress and read about how to encourage residents and businesses to adopt necessary behaviours.</p> <p>I would suggest our Climate Action Group invite Steve Smith from WCC (stevesmithps@warwickshire.gov.uk) to come to one of its meetings and to organise a visit to Kenilworth where they are further along the road with its engagement with residents. John Dearing j.dearing@soton.ac.uk is the contact. There is a very interesting project being undertaken in Harbury where they are planning on having their own wind turbine to enable them to generate electricity to charge EVs. Have a look at harburyenergy.co.uk. We should speak to them too.</p> <p>As a first step, we have been asked to answer the following Questions. Answers to be sent to WCC.</p> <ol style="list-style-type: none"> 1. How can we work together to reduce carbon emissions and increase biodiversity? 2. To what extent is climate change a priority for us? 3. What are our short-term vs longer term goals? 4. What are the barriers we face and what do we need support with? 5. What success have we had with engaging our community in Climate change? 6. How can we encourage behaviour change amongst our residents, businesses and visitors? 7. What would we like to see WCC doing? <p>I would suggest these are the first questions to be asked at the inaugural Climate Action Group meeting that can hopefully take place before our September meeting."</p> <p>c. Planting of the Jubilee Copse</p> <p>The Clerk confirmed the following:</p> <ol style="list-style-type: none"> i) The first tree of the Jubilee Copse had been planted at GAPC's Jubilee Event, along with a commemorative plaque. A watering rota has been set up with 3 volunteers (including the Chairman and the Clerk). A new stake has been ordered for the tree as it is quite exposed in its location on the field and a thicker and taller support was needed. The Clerk has ordered this and will arrange for it to be installed. ii) Plans are being considered for the planting of the rest of the copse in the autumn. The Clerk is considering approaching the HoEF for any assistance or advice they might be able to provide and will be applying to the Woodland trust for a 'starter tree pack'. More information will be available at the next meeting, including plans for the 'Sponsor a Tree' Scheme. <p>d. Parish Assembly: presentation by Mr Stephen Norrie, Stratford Climate Action</p> <p>The Chairman provided a summary of the excellent presentation given by Mr Stephen Norrie from Stratford Climate Action, '<i>Effective Climate Action at Local Level</i>' including the data provided by the climate impact tool and community carbon calculator. The Chairman considered how we can use this information in day-to-day issues such as planning criteria, recycling options, community projects etc. For further information on Mr Norrie's presentation, please refer to the draft minutes from the Parish Assembly, dated 25 May 2022 and available on the GAPC website.</p> <p>e. Heart of England</p> <p>Cllr Francis and the Clerk accepted an invitation to the Heart of England Forest on 28</p>
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Forest event – 28 June	<p>June. It was a wonderful evening and a great opportunity to meet key members of staff, enjoy an informal walk and discuss some of the features of the woodland. The charity is keen to engage residents in local parishes and provide classes, walks, and to share all the opportunities that the forest can provided. The Clerk is hoping to be in touch again with the organisers of the event to see how we might be able to work with the charity for the benefit of the residents of Great Alne. There may also be an opportunity to work closely with HoEF on our climate change objectives eg perhaps we could invite them to give a presentation at the next Parish Assembly.</p>
f. Summer newsletter	<p>The GAPC summer newsletter has been published and delivered to all residents. For anyone who did not receive a copy, it is available on the website. As part of our climate change objectives, GAPC encourages residents to receive their newsletter electronically and there is a QR code on the newsletter which facilitates this.</p> <p>The Clerk is going to investigate whether we can put a copy of the QR code in the pub, on the noticeboards and in GAKMH.</p>
g. Jubilee Event feedback	<p>The Clerk confirmed as follows:</p> <ul style="list-style-type: none"> a) Despite the best efforts of the British weather, the Platinum Jubilee celebrations were enjoyed by many on Sunday 5 June. The event had to be relocated from the park to the Mother Huff Cap, but a good time was had by all and a grand total of £1028 was raised. This money will be shared equally between Friends of Great Alne Primary School and Welcome Here, Stratford, a charity who work with refugees arriving in our area. A cheque for £514.50 has been raised for both organisations. b) The Chairman and Clerk would like to extend a heartfelt thank you to all of the amazing volunteers who helped to set up beforehand or who helped during the event. We couldn't have done it without you! c) A big thank you also to the marvellous team at the Mother Huff Cap for their amazing hospitality and assistance in co-hosting (and for being so understanding with the last-minute relocation into the pub!)
MATTERS ARISING	
5a. The Mother Huff Cap and site update	<p>The Clerk confirmed that works still continues on the new properties but there is not much else to report.</p>
5b. General Maintenance Update	<p>The Clerk confirmed as follows:</p>
a. Streetlighting	<p>Liaison is ongoing with WCC re the faulty streetlamp on Henley Road. The relevant team have been out to inspect the streetlamp and the Clerk is now waiting for a quote to replace it.</p>
b. Highways	<ul style="list-style-type: none"> a) The Clerk confirmed that a few residents have commented on the state of the verges where Kier have replaced the upgraded electricity cable. Some of the tarmacked pavements are also of poor quality and are starting to crack. The Clerk confirmed that she would contact Jason at Kier Utilities about the quality of the repair works and suggest that he makes a site visit to investigate further. b) The Clerk confirmed that the dangerous tree on Henley Road on the bank of GAKMH had been reported to WCC and has now been removed. c) Cllr Kerridge has confirmed that the outstanding drainage works in the Mother Huff Cap cellar has now been completed and all offending tree roots have been removed. Hopefully this should alleviate the flooding on that corner and the junction between Sernal Lane and Appleby Close/ School Road.
MAIN BUSINESS	

<p>6a. Completion of the Annual Audit</p>	<p><u>For Information:</u></p> <p>The Clerk confirmed that for the financial year ending 31 March 2022, the Council's Annual Governance & Accountability Return (AGAR) has been completed. GAPC was able to certify itself as exempt from a limited assurance review by the external auditor under section 9 of the Local Audit (Smaller Authorities) Regulations 2015. The completed Certificate of Exemption was submitted to PKF Littlejohn LLP on 13 June 2022.</p> <p>A copy of the following documents have been published on the GAPC website:</p> <ol style="list-style-type: none"> 1. Annual Audit Report, 2. Annual Governance Statements, 3. Accounting Statements, 4. Analysis of variances 5. Bank reconciliation to 31 March 2022 6. Certificate of Exemption 7. The completed 'Notice of Public Rights and Publication of Annual Governance and Accountability Return (Exempt Authority)' 8. 'Local Authority Accounts: A Summary of Your Rights'.
<p>6b. New GAPC insurance policy</p>	<p>The AGAR and all accounting records are available for inspection by any local government elector of the area of Great Alne Parish Council between Tuesday 14 June 2022 and Monday 25 July 2022. Details are available on the main noticeboard and on the website.</p>
<p>6c. Cyber insurance cover</p>	<p>The new 3-year GAPC insurance policy has started from 1 June 2022, with BHIB.</p>
<p>6d. Parish Assembly on 25 May 2022</p>	<p>The Clerk is liaising with local parish and town clerks regarding the cyber security insurance policy that covers 3 councils – latest thought is to ask BHIB to hold a brief presentation on the policy and its benefits.</p>
<p>6e. CPBT tasks – update</p>	<p>The Parish Assembly was held on 25 May. The parish council would like to thank those organisations from our community who attended. As mentioned earlier, we have a good number of volunteers for the Climate Action Group and we are working on setting up the first meeting and establishing terms of reference.</p>
<p>6f. Letter of thanks from Great Alne Cricket Club</p>	<p>The Clerk confirmed that she is working with Great Alne School and the CPBT on tasks for the team to complete over the summer holidays. It is unlikely the forest area will be completed within the timeframe, and school consider that there are smaller and more manageable jobs that the team could do throughout the school over the weekends available.</p>
<p>6g. WCC Councillor's Grant Scheme</p>	<p>A letter of thanks received from Great Alne Cricket Club for GAPC's donation of £800 from GAPC towards the cost of the new defibrillator at the club. The defib is available for anyone in the village to use if required. It is also connected to The Circuit which connects directly with the emergency services if used.</p>
<p>6h. Loaning of speed detection device to</p>	<p>An application has been made to the Warwickshire County Council Councillors Grant Scheme by Friends of Great Alne School, in collaboration with GAPC. The funding will go towards the reinstatement of a roof, which was ripped off by a storm 5 years ago, to create an outdoor classroom at the school. It also provides the only covered shelter at school and a place for the children to eat their packed lunches outside. We should hear very soon whether our application has been successful.</p>
<p>6h. Loaning of speed detection device to</p>	<p>The Clerk has had confirmation from the Clerk of Aston Cantlow Parish Council (ACPC) and CSWG Lead at Aston Cantlow that they are prepared to borrow GAPC's speed detection device on the following basis: that the speed gun is always in the possession of</p>

Aston Cantlow PC	the CSWG Lead, and she is prepared to take responsibility for it on behalf of ACPC. The device requires recalibration annually (around October time) and ACPC has agreed to contribute towards this and any maintenance costs. If ACPC need to go outside of these terms, they will seek further approval from GAPC beforehand. This arrangement will be reviewed again by GAPC at the end of this year; at which point ACPC should be in a more stable situation.
6i. Potential Housing Needs survey	This is an area that is becoming more relevant in light of the call for sites by SDC for housing development sites, and also the fact that the last Housing Needs Survey was completed many years ago and needs to be updated. The first step is to decide whether a survey is required for Great Alne and how we go about it. The Clerk confirmed that she would invite Sarah Brooke-Taylor (Rural Housing Enabler) to the September 2022 PC meeting <i>[Sarah has subsequently confirmed that she will be able to attend the meeting].</i> The Clerk also commented that the parish councillors are currently attending various seminars and meetings on rural housing and affordable housing.
6j. Feedback following Alne Fest	Alne Fest was a fantastic music festival event held at Great Alne School on 18 June in order to raise much-needed funds for school. Despite the rain, there was a great turn-out and the event was well supported by residents and friends and families of the school. The support and assistance provided by The Clerk and GAPC has been kindly acknowledged with a thank you note by Great Alne School and Friends of School.
6k. Road Closure – B4089 Henley Road	The Clerk confirmed that there will be resurfacing works requiring a road closure from 7-11 July 2022 on the B4089 Henley Road towards Little Alne. Although the resurfacing is only approx. 600m from Carmore Hill, the closure will take effect further back to provide a sufficient safe turnaround space.
6l. Availability of emergency funding	The Clerk wanted to notify residents before winter approaches that emergency funding support is available through the Acts 435 Charity and Great Alne Parochial Charity – if anyone needs further information, please contact the Clerk in strict confidence
6m. Additional bin in the recreation ground	<p><u>For decision/approval</u></p> <p>The Clerk updated the councillors regarding the need for a bigger rubbish bin in the park. There is a large bin and a small bin currently: the latter is fixed to a pole and is frequently full or overflowing with rubbish left on the ground. The Clerk has had a quote from SDC for a new bin which she considers to be very expensive - the cost of a bin plus installation is £400 + VAT. The cost to service (empty) the bin weekly is unchanged at £123+VAT annually.</p> <p>The councillors approved the provision of a bigger bin in principle but agreed with the Clerk that it is very expensive. The Clerk agreed to find a more cost-effective option.</p>
6n. Inspired Community Hub	<p><u>For discussion</u></p> <p>The Chairman and Clerk recently attended a meeting with IV management regarding this initiative and are keen to discuss with the other councillors and hear their thoughts on GAPC involvement. The Chairman explained that he and the Clerk felt that the Inspired Community Hub was aimed more at the folk who live in GAP. Although there are overlaps with the ongoing plans by GAPC for a Good Neighbour Group, we felt that GAPC's group would be more 'cradle to grave' and therefore more encompassing of all members of the community. Any efforts made by GAPC (with our limited resources) need to accommodate as broad a section of our community as possible, not just the older demographic – especially as there is so much available and on offer in association with GAP. GAPC needs to give consideration to what we are looking for with our plans for a Good Neighbour Group and to then consider whether there is any application to what IV want to achieve with their Inspired Community Hub. Following a lengthy discussion, the other Councillors agreed with this assessment.</p>

<p>6o. New Parish Councillor</p>	<p>The Clerk asked the councillors whether they had made much progress in finding a new Parish Councillor to replace Cllr Mainwaring, who tendered her resignation at the last meeting. The councillors confirmed that there have been no volunteers for the role so far, so the Clerk agreed that she would prepare an advert for approval by the Chairman. The advert would then be put in the newsletter, on the FB page and website, on the noticeboards and advertised in the Stratford Herald.</p>																																																
<p>7. Planning applications</p>	<p>There were no outstanding planning applications for discussion at this meeting. For a full list of all recent planning applications and submissions, please refer to the GAPC website, planning page: https://www.greatalne-pc.gov.uk/planning.cfm?source=menu</p> <p><i>[At the end of this agenda item, Cllr Clark asked whether we had any update o the Seymour House appeal re the gates at the front of the property. The Clerk said she had not heard anything further since the last update and agreed to follow up with the planning officer at SDC.]</i></p>																																																
<p>8. Accounting Information</p>	<p>The following is a list of invoices and payments for approval since the last PC meeting on 12 May 2022.</p> <p>Those highlighted in white are paid, those in blue have been paid but yet to be presented. Those in yellow are yet to be paid.</p> <table border="1" data-bbox="531 958 1385 1989"> <tr> <td>15.5.22</td> <td>200507</td> <td>Clerk's expenses - April 2022</td> <td>286.87</td> </tr> <tr> <td>15.5.22</td> <td>200508</td> <td>Clerk's wages (April 2022 Tax period 1)</td> <td>N/A</td> </tr> <tr> <td>15.5.22</td> <td>200509</td> <td>Eleanor Choudry - internal auditor for 21/22 audit</td> <td>230.00</td> </tr> <tr> <td>24.5.22</td> <td>200510</td> <td>Botany Bay Nurseries Ltd - Jubilee tree</td> <td>220.05</td> </tr> <tr> <td>24.5.22</td> <td>200511</td> <td>GAP Mangement Ltd - mtg room Hire July, Sept, Nov 22. Inv 003505</td> <td>105.00</td> </tr> <tr> <td>31.5.22</td> <td>200512</td> <td>Limebridge Rural Services Ltd - Grass cutting -INV 2205</td> <td>624.72</td> </tr> <tr> <td>1.6.22</td> <td>200513</td> <td>BHIB Ltd - PC insurance policy Inv - LCo02585-659884</td> <td>739.45</td> </tr> <tr> <td>7.6.22</td> <td>DD sht 463</td> <td>npower Business Solutions (IN03736962 - 1.5.22-31.5.22) – electricity charges</td> <td>128.53</td> </tr> <tr> <td>11.6.22</td> <td>DD sht 462</td> <td>HSBC bank charges to 20.5.22</td> <td>21.00</td> </tr> <tr> <td>18.6.22</td> <td>200514</td> <td>Great Alne Cricket Club - donation from GPAC for new defib</td> <td>800.00</td> </tr> <tr> <td>18.6.22</td> <td>200515</td> <td>Clerk's expenses - May 2022 (Jubilee and non-Jubilee)</td> <td>441.90</td> </tr> <tr> <td>18.6.22</td> <td>200516</td> <td>Clerk's wages (May 2022 Tax Period 2)</td> <td>N/A</td> </tr> </table>	15.5.22	200507	Clerk's expenses - April 2022	286.87	15.5.22	200508	Clerk's wages (April 2022 Tax period 1)	N/A	15.5.22	200509	Eleanor Choudry - internal auditor for 21/22 audit	230.00	24.5.22	200510	Botany Bay Nurseries Ltd - Jubilee tree	220.05	24.5.22	200511	GAP Mangement Ltd - mtg room Hire July, Sept, Nov 22. Inv 003505	105.00	31.5.22	200512	Limebridge Rural Services Ltd - Grass cutting -INV 2205	624.72	1.6.22	200513	BHIB Ltd - PC insurance policy Inv - LCo02585-659884	739.45	7.6.22	DD sht 463	npower Business Solutions (IN03736962 - 1.5.22-31.5.22) – electricity charges	128.53	11.6.22	DD sht 462	HSBC bank charges to 20.5.22	21.00	18.6.22	200514	Great Alne Cricket Club - donation from GPAC for new defib	800.00	18.6.22	200515	Clerk's expenses - May 2022 (Jubilee and non-Jubilee)	441.90	18.6.22	200516	Clerk's wages (May 2022 Tax Period 2)	N/A
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18.6.22	200517	HMRC NICS - E'ers=124.81 E'ees=101.27, KB Inc tax = 108.80	334.88
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Bank Account Balances @ 18.6.22: £47,136.22

Community Account: £ 37838.23
Business Money Manager: £ 9297.99

Money in:

38p in interest received on funds in the Business Money Manager account on 21 May 2022

The following cheques were presented for signature during the meeting:

7.7.22	200520	Clerk's expenses - June 2022	93.13
7.7.22	200524	Clerk's wages (June 2022 Tax Period 3)	1341.83
7.7.22	200525	HMRC NICS - E'ers=109.85 E'ees=58.29, KB Inc tax = 87.80	255.94
7.7.22	200521	Cheque to Friends of School - Jubilee fundraising (50%)	514.50
7.7.22	200523	Cheque to Welcome Here, Stratford - Jubilee fundraising (50%)	514.50

VOID CHEQUE # 200522 – error in payee details. Cheque destroyed.

9. Correspondence

The Clerk confirmed that the following correspondence had been received since the last meeting:

- a) Emails arranging CPBT tasks particularly with Great Alne School
- b) Emails regarding CSWG formal training sessions and volunteers
- c) Correspondence with GAP regarding various ongoing planning issues, medical centre etc
- d) Correspondence regarding Long House planning application re treeworks 22/01577/TREE
- e) Emails with WCC regarding streetlighting
- f) Preparation for Parish Assembly on 25 May
- g) Emails with auditor regarding submission of accounts and annual return
- h) Numerous emails regarding new insurance quotations, review of policy documents etc
- i) Correspondence regarding various funding opportunities
- j) Correspondence regarding Jubilee celebrations and plans
- k) Correspondence regarding various training courses and seminars
- l) Emails with WCC re planned road closure clarity for Henley Road 7 -11 July
- m) Information regarding emergency funding available from charities – for local residents
- n) Alcester SNT Team: weekly police report.

10. Date of the next meeting

Date of next meeting – Thursday 1 September 2022 at 7pm at The Function Room, Maudslay House, Great Alne Park, Great Alne, B49 6HX

	Please note all meeting dates are based on current rates of Covid 19, any working from home guidance recommended by WALC and relevant Government guidance at the time.
	<p>THE NEXT GAPC GENERAL MEETING WILL BE HELD ON THURSDAY 1st SEPTEMBER AT 7PM.</p> <p>The Meeting ended at 10.30pm.</p> <p>*****</p>