



GREAT ALNE PARISH COUNCIL  
www.greatalne-pc.gov.uk  
email: info@greatalne-pc.gov.uk

### **Great Alne Parish Council Update ahead of Meeting on 10<sup>th</sup> March 2022**

The next **Parish Council meeting** will take place on **Thursday 10<sup>th</sup> March 2022 at 7pm at The Function Room, Maudslay House, Great Alne Park, Great Alne, B49 6HQ.**

In order to try to keep the meeting as succinct as possible, an update is provided below to be read by Councillors (and residents should they wish to) ahead of the meeting.

We would also politely request that if residents have anything they wish to raise, please do so in writing to the clerk, ahead of the meeting where possible. Email address is [greatalne.parishcouncil@googlemail.com](mailto:greatalne.parishcouncil@googlemail.com)

Should you have any other queries, please contact the Clerk, Kyla Brown on 07833 790 375 or via email at [greatalne.parishcouncil@googlemail.com](mailto:greatalne.parishcouncil@googlemail.com)

Copies of the Minutes from the previous Parish Council meetings can be found on the website at <https://www.greatalne-pc.gov.uk>

### **Outline of Great Alne Parish Council Meeting procedure:**

1. Members of the Public are entitled to attend all meetings of the Parish Council.
2. Meetings are managed in accordance with the requirements of the law and the Parish Council's standing orders (copy available on the website <https://www.greatalne-pc.gov.uk>) and on request to the Clerk).
3. The Chairman will normally preside and will decide any question about the meeting's procedure.
4. Members of the Public will be permitted to speak during Open Forum and possibly at other times by the invitation of the Chairman. Otherwise, you are expected to remain quiet to allow for effective and unimpeded conduct of the business of the meeting.
5. Members of the Public interrupting the proceedings of the meeting may be asked to leave, and the Chairman may adjourn the meeting to restore order.
6. All persons attending meetings of the Parish Council are expected to conduct themselves in an orderly way and treat each other with civility and respect.
7. Recording of the meeting is permissible. If Members of the Public do not wish to be recorded, please notify the Chairman or the Clerk before the start of the meeting. Any meetings held online will be recorded and retained for 48 hours in order to assist with the Minutes.
8. If the Parish Council decides to consider an item in confidential session, members of the public will be required to leave the meeting. Usually this is to consider items where public knowledge would prejudice fair process such as matters relating to staff issues, contracts or legal matters.
9. Recording of the meeting during any confidential session is not allowed.
10. Please ensure mobile phones are switched off or switched to 'silent'.
11. More information can be requested from the Clerk after this meeting and/or during office hours.

**The items below are numbered to correspond with the numbered agenda items**

**4. Open Forum**

- a. Representations from residents (3 mins max per speaker) to be considered at the meeting. Please raise any issues in writing to the Clerk, 3 days ahead of the meeting where possible:  
[greatalne.parishcouncil@googlemail.com](mailto:greatalne.parishcouncil@googlemail.com).
- b. Alcester South SNT & crime statistics update. The Clerk receives a weekly report from the Alcester South SNT, as well as through the new Warwickshire Connected Police free community messaging system which residents are encouraged to subscribe to. It is very quick and easy to sign up here:  
<https://www.warwickshireconnected.com>.

The main issues that are currently affecting our parish and surrounding area include:

1. Vehicle crime including theft and damage, anti-social behaviour, burglaries of sheds, garages and outbuildings. Cars and car parts being stolen off of drives. Vans being broken into and tools stolen.
2. Lots of incidents of people driving round acting suspiciously.
3. Particular hotspots seem to be in Alcester and Henley and surrounding villages.

How to report a suspected crime or suspicious behaviour:

- Always report an active crime on 999
- Non-emergency calls can be made on 101
- Online reporting services are also available on the Warwickshire police's website: <https://www.warwickshire.police.uk/ro/report/>
- Twitter - @AlcesterCops
- Facebook - Alcester Police
- Instagram – southwarwickshiresnts

c. County Councillor's Report

Cllr Kerridge emailed the Clerk to say he hoped to have an update on the off-road lanes before the meeting. Otherwise, he is keen to assure residents that he is working on trying to get both information and action.

Cllr Kerridge is also trying to get a more definite timescale for the Mother Huff Cap works and getting the works pushed up the priority list.

d. District Councillor's Report

*The 2022/23 budget went to full Council on the 21<sup>st</sup> of February and was approved. This will see a band D property's council tax rise to £154.12, which is a £5 or 3.3% rise. The green bin charge has risen to £42.00, but this year there will be no discount for paying early.*

*When you received you council tax bills you should also receive information about the new waste collection service that will commence in August. The new collections will work on a 1-2-3 system. This will mean weekly food waste collections, food caddie bins should be delivered April/May. Fortnightly recycling collections, (blue bin), and ordinary waste every three weeks, (grey bin). The garden waste collections, (green bin), will remain at every two weeks.*

*A considerable amount of work still continues around the possible merger of Stratford District Council and Warwick District Council. We are still waiting to hear from The Secretary of State on his decision on this issue.*

e. Update on Great Alne Park

The East Entrance is now open and the West Entrance is closed until the start of Phase 3.

Update from Ben Ling: 'On the West Entrance – a couple of people are using the emergency services access function to open the gate, which they shouldn't be. We are looking to change the panel shortly so that you can contact reception and we can open the gate if it's an emergency service, which means we can remove the emergency services access function and stop anyone using it.'

Other than that, all access has been stopped and everyone is now using the east entrance.'

f. Climate Change – draft Action Plan

Update to be provided at the meeting.

g. Jubilee Plans

- a. Reminder of availability of GAPC Jubilee Fund
- b. Overview of current Plans for Picnic in the Park – Sunday 5<sup>th</sup> June 1pm
- c. Open Meeting for anyone who would like to be involved with the Jubilee event planning (even if they can't attend on the day) – Sunday 20<sup>th</sup> March 2022, The Mother Huff Cap at 7.30pm

## 5. Matters arising from the minutes of the last meeting

- a. Huff Cap and site update
- b. General maintenance update
  - a. Streetlighting:
    - i. Further email to WCC re replacement streetlight required on Henley Road
    - ii. Payment due for WCC streetlighting maintenance annual charge – £235.58
  - b. Highways:
    - i. Notification and information regarding significant Kier Utilities roadworks through the village from March – July 2022. Schedule of works and map of proposed works has been provided and will be available on the noticeboards/ posted on FaceBook/ in the spring newsletter etc.
    - ii. Clerk has provided advance notification to the school and Mother Huff Cap.
  - c. Community Speed Watch/Road Safety update:
    - i. Mobile signage has now been provided by Alcester SNT (with thanks to PC Rob Davies).
    - ii. The Speedwatch team went out for a couple of hours on Monday this week and will be out again in a couple of weeks.
    - iii. The Group would like to include some of the partially trained individuals for the sessions from next month so the Clerk will be seeking contact details for those individuals next week.

## 6. Main business

To discuss, consider and/or approve:

### FOR INFORMATION:

- a. Letter of thanks received from GAKMH following confirmation of mowing contribution for the coming season (maximum of 8 cuts). Kinwarton PC are contributing the other 50%
- b. 4x4 and quad bike access on U-routes in and around Sernal Lane / HoEF- update
  - a. Further to the update from Cllr Kerridge, it is clear that there is a common position between GAPC, the police and, from my conversations with him, Cllr Kerridge. This position is to focus on the anti-social behaviour aspects of the incidents and therefore the best solution for all parties is that Old Warwick Road / New End Farm Road should be closed temporarily for 18m under a Traffic Regulation Order. This would allow WCC sufficient time to assess the road and confirm its position. However, WCC has to agree and will need to provide physical assistance to the police who cannot close the road on their own. We have been pushing for an update / feedback on this but have yet to have a response from WCC. Cllr Kerridge assures us he is working hard to get information and action.
  - b. The next step for GAPC is to give serious consideration to the 'community trigger process' under Section 104 of the Anti-Social Behaviour, Crime and Policing Act 2014.
- c. Update on treeworks at the park / Nightingale Close
  - a. There were a couple more tasks to finish off the works, but these have apparently now been completed.
  - b. The arisings were chipped on site on Tuesday and spread along the northwest boundary to keep the weeds down.

- c. The repair to the damaged grass was done on Tuesday, although will need to revisit due to the grass being too wet in some areas
- d. Amenity Area Grounds Maintenance Contract renewal update
  - a. Limebridge are happy to enter into a formal agreement with GAPC and for a 12m break clause to be included
  - b. The Clerk is following up on a couple of potential options for lengthsman companies who can carry out the ad hoc tasks and is due to speak with the Probation Officer for the CPBT in the next week or so about tasks they can help us with in the interim.
- e. WI will be planting two flowering pear trees at GAKMH, not in the recreation ground
- f. Councillors have agreed in writing to apply the Local Government Services Pay Agreement 2021-2022 of 1.75% to the Clerk, being the delayed pay increase due in April 2021. Further approval has been received for the Clerk to be back-paid to April 2021, and for this additional salary to be paid before financial year end.

#### **FOR DECISION/APPROVAL:**

- g. Discussion and approval of the revised Model Code of Conduct which WDC and SDC have agreed will be adopted from 1 May 2022. WALC and SDC encourage prompt adoption of the revised Code by all parish councils.
  - 1. Training dates have been provided and the Chairman and Clerk are booked on to a session at the end of March.
- h. Discussion of permanent memorial for the Platinum Jubilee - proposed copse planting in the Recreation Ground – approval of tree species for planting (as per research table) and budget for trees.
  - 1. The Chairman and Clerk met at the park on Tuesday and have agreed that the area behind the pub, on the other side of the footpath, will be planted – with provision made for emergency access through the existing farm gate and 4m away from the residential properties on the boundary.
  - 2. Suggested list of tree species agreed, subject to approval by the PC.
  - 3. Suggested budget of £500 for the trees - £55 for 30 small saplings from the Woodland Trust and approx. 6-10 more mature trees (@ 1.5-2m tall) which we can hopefully acquire at wholesale price.
  - 4. Depending on the lead in time for the trees, planting to be done around Easter time, with help from the school and anyone in the village who would like to be involved.
  - 5. Maintenance ie watering – to be discussed as the trees will need regular watering for the first 2 years.
- i. Approval of budget to be allocated from reserves for the Jubilee Picnic in the Park.
  - 1. Bouncy castle cost = £200
  - 2. Bird box kits for children to paint = £196
  - 3. Will require acrylic paint and brushes for the crafts
  - 4. Flyers for properties to advertise the event
  - 5. Prizes for competitions – Jubilee Bake Off, Fancy Dress, Best Dressed House etc
  - 6. Additional costs – TBC (further ideas after the meeting on 20 March) but Clerk estimates a total budget of £1000 should be sufficient.
- j. Extension of electric fencing across public footpath at Hill Top Farm, off Park Lane. Decision required on next steps following lack of action by WCC despite several reports made online over the last 18m by different parties.
- k. Clerk research on alternative banking options – feedback and authorisation required to move bank accounts to Unity Trust Bank.
- l. Approval and adoption by the Parish Council of draft Volunteer Policy to be relied on at any volunteering events organised or run by GAPC.
- m. Consideration and approval by the Parish Council of a request from Great Alne Cricket Club for a donation of £1000 from GAPC towards the purchase of the defibrillator located at the Cricket Club.
- n. Consideration and approval by the Parish Council for a request received from Great Alne School for any sort of grant or funding that might help towards cost of putting on Alne Fest II.
- o. Authorisation to pay renewal of WALC subscription – cost of £247.00 based on the number of electors in the parish- and comprises £47 for the NALC fee and £200 for the WALC fee.
- p. Dangerously tall leylandii trees along the left-hand border to the recreation grounds. The trees are the property of Austin Cottage. Authorisation required to send a letter to the owners regarding essential maintenance required to the trees on health and safety grounds.

#### **FOR DISCUSSION:**

- q. Letter received from Martyn Davey re Council Representation on Great Alne Parochial Charity Management Committee – new GAPC representative required.

- r. Preparation for the Parish Assembly in May, including the date. At this meeting, GAPC will be seeking willing volunteers to establish/re-establish a number of working groups to address various workstreams across the parish, including:
- i. Church Friends Group
  - ii. Community Speed Watch Group (to include new volunteers)
  - iii. Climate Change Group
  - iv. Good Neighbour Group
  - v. Park Friends Group
  - vi. Parish Plan Group

Call for volunteers to assist with setting up of these working groups, under the guidance of an allocated Parish Councillor

- s. Finalisation of the other PC meeting dates for 2022, including the date for the Annual Meeting.

## 7.Planning applications

The following are the planning applications recently submitted in the parish of Great Alne and their current status.

Any yellow highlighted applications are still to be determined, with submissions to SDC yet to be completed.

- a. Discussion and decision regarding planning application 21/03871/VARY Alne Wood Park Natural Burial Ground, and the additional information provided by WCC.
- b. Discussion and decision regarding planning application 22/00205/VARY Dan Skelton Racing.

Reference	Received	Status	Address
<a href="#">22/00205/VARY</a>	3/3/2022	Pending consideration	Dan Skelton Racing, Lodge Hill, Shelfield Green, Alcester B49 6JR
<a href="#">21/03871/VARY</a>	7/12/2021	Pending Consideration	Alne Wood Park Natural Burial Ground Sernal Lane Great Alne Alcester B49 6JG
<a href="#">22/00199/TREE</a>	24/1/2022	Tree works approved	Manor House Henley Road Great Alne Alcester B49 6HR
<a href="#">22/00232/TREE</a>	24/1/2022	Tree works approved	Long House Park Lane Great Alne Alcester B49 6HS
<a href="#">22/00145/LDP</a>	17/1/2022	Pending Consideration	49 School Road Great Alne Alcester B49 6HQ
<a href="#">21/04057/ADV</a>	22/12/2021	Pending Consideration	Maudslay Park Great Alne
<a href="#">21/04093/FUL</a>	21/12/2021	Pending Consideration	Maudslay Park Great Alne
<a href="#">21/04013/FUL</a>	20/12/2021	Pending Consideration	Juniper Henley Road Great Alne B49 6HX
<a href="#">21/04097/FUL</a>	17/12/2021	Pending Consideration	Great Alne Mill Mill Lane Great Alne

Reference	Received	Status	Address
<a href="#">21/04099/LBC</a>	17/12/2021	Pending Consideration	Great Alne Mill Mill Lane Great Alne
<a href="#">21/03871/VARY</a>	7/12/2021	Pending Consideration	Alne Wood Park Natural Burial Ground Sernal Lane Great Alne Alcester B49 6JG
<a href="#">21/03788/LDP</a>	30/11/2021	Proposed Lawful Development - Permitted	2, 7 And 8 School Close Great Alne Alcester B49 6HE
<a href="#">21/03778/AMD</a>	25/11/2021	Pending Consideration	Maudslay Park Great Alne
<a href="#">21/03644/AMD</a>	10/11/2021	Approval of Non Material Amendment	Maudslay Park Great Alne
<a href="#">21/03205/FUL</a>	6/10/2021	Application Withdrawn	49 School Road Great Alne B49 6HQ
<a href="#">21/03069/FUL (and amendment dated 24.2.22)</a>	27/9/2021	Pending Consideration	15 Appleby Close Great Alne B49 6HJ
<a href="#">21/02879/TREE</a>	8/9/2021	Tree Works Approved	The Lodge Henley Road Great Alne B49 6HR
<a href="#">21/02796/FUL</a>	1/9/2021	Planning Permission Refused	Seymour House 50 School Road Great Alne B49 6HQ
<a href="#">21/02797/LBC</a>	1/9/2021	PP or LBC Not Required	Seymour House 50 School Road Great Alne B49 6HQ
<a href="#">21/02656/AMD</a>	11/8/2021	Approval of Non Material Amendment	Maudslay Park Great Alne
<a href="#">21/02546/TREE</a>	9/8/2021	Tree Works Approved	2 Maudslay Cottages Henley Road Great Alne B49 6HX
<a href="#">21/02370/FUL</a>	22/7/2021	Permission with conditions	1 Linfoot Oaks Great Alne B49 6RG
<a href="#">20/03403/LBP Appeal</a>	23/6/2021	Appeal In Progress	Trap House Manor Court Henley Road Great Alne Alcester B49 6HR
<a href="#">21/01847/LBC</a>	4/6/2021	Listed Building Consent Approved	The Lodge Henley Road Great Alne B49 6HR

Reference	Received	Status	Address
<a href="#">21/01632/FUL</a>	17/5/2021	Permission with conditions	2 Gunn Court Park Lane Great Alne Alcester B49 6HS
<a href="#">21/01634/FUL</a>	17/5/2021	Permission with conditions	Broadlane Cottage Spernal Lane Great Alne B49 6JD
<a href="#">21/01566/ADV</a>	10/5/2021	Application Withdrawn	Maudslay Park Village Road Great Alne B49 6HS
<a href="#">21/01496/TREE</a>	4/5/2021	Tree Works Approved	1 Gunn Court, Barnfield Park Lane Great Alne B49 6HS
<a href="#">21/00984/TREE</a>	24/3/2021	Tree Works Approved	Yew Tree House Park Lane Great Alne B49 6HS
<a href="#">21/00941/AMD</a>	20/3/2021	Approval of Non Material Amendment	Flaxfields Henley Road Great Alne Alcester B49 6HX
<a href="#">21/00900/VARY</a>	18/3/2021	Pending Consideration	Maudslay Park Village Road Great Alne B49 6HS
<a href="#">21/00865/AMD</a>	15/3/2021	Approval of Non Material Amendment	Maudslay Park Great Alne

**8.Accounts (payments/invoices for approval since the February 2022 meeting). Those highlighted in white are paid, those in blue have been paid but yet to be presented. Those in yellow are yet to be paid.**

Date	Cheque No	Description	Amount
01/03/22	200426	SDC - streetlighting maintenance 21/22 Inv-10315695	235.58
08/03/22	200427	Clerk's wages for Feb 2022 (tax period 11)	
08/03/22	200428	Clerk's expenses for Feb 2022	39.28

#### **Bank Account Balances @: 21 February 2022**

Community Account: £35,391.29  
Business Money Manager: £9,296.97

#### **Money in:**

0.08p in interest received on funds in the Business Money Manager account on 21.1.22  
VAT refund of £1,574.31 received from HMRC into GAPC bank account on 24 Jan 2022.

#### **9.Correspondence since the last PC Meeting**

- a) Emails chasing response from WCC regarding 4x4 use of U-routes.

- b) Emails and calls regarding treeworks in the recreation ground / Nightingale Close.
- c) Correspondence regarding extension of electric fencing along public footpath at the top of Park Lane.
- d) Emails with WCC re issues regarding the Vehicle Activated Sign
- e) Emails regarding appointment of a new auditor
- f) Correspondence regarding Jubilee celebrations and plans
- g) Alcester SNT Team: weekly police report.

**10.Date of next meeting – Thursday 12<sup>th</sup> May 2022 at 7pm (venue TBC)**

Please note all meeting dates are based on current rates of Covid 19, any working from home guidance recommended by WALC and relevant Government guidance at the time.

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*Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat, and other best practice when making decisions at the meeting*