

A Meeting of Great Alne Parish Council was held on Wednesday 17th March 2021 via Zoom at 7pm.

PRESENT	Councillors Mr L Bowring, Mr P Clark, Mrs M Holding, Mr I Millard, Ms H Mainwaring, County Cllr Mr C Rickhards and District Cllr Mrs G Forman Members of the public: 21
APOLOGIES FOR ABSENCE	None
DECLARATION OF INTERESTS	None
MINUTES	Minutes from the December 2020 Parish Council meeting and Annual Assembly minutes were agreed by the Councillors. These will be signed by the Chairman and filed.
POINTS OF PROCEDURE	<p>OPEN FORUM</p> <p>Cllr Bowring opened the forum by confirming important points of procedure specifically relevant for Great Alne Parish Council's online meetings:</p> <ol style="list-style-type: none"> 1. All persons attending meetings of the Parish Council are expected to conduct themselves in an orderly way and treat each other with civility and respect. Any members of the Public interrupting the proceedings of the meeting may be asked to leave, and the Chairman may adjourn the meeting to restore order. 2. In the event of a Parish Council meeting being held online, the Chairman will ask Members of the Public to remain muted. Should a Member of the Public wish to speak we ask that they press the virtual 'raise hand' button which will alert the Chairman that they wish to speak. The Chairman will then invite the Member of the Public to unmute themselves. In the event of difficulties with the internet connection, or a large number of attendees, the Chairman may recommend that Members of the Public should turn off their cameras. We would politely ask all Members of the Public to name themselves on their camera to enable the Clerk to record attendees and so that The Chairman can invite named individuals to speak.
GREAT ALNE PARK UPDATE (FORMERLY MAUDSLAY PARK)	<p>Before the presentation, Cllr L Bowring stated that Stratford District Council had confirmed via email this afternoon (17/3/21) that no formal planning enforcement procedure would be taken regarding the alleged breach of Condition 20 [of planning permission 12/02231/VARY], which requires that the Park Lane entrance to Great Alne Park should be closed to all but emergency traffic when the number of units occupied reaches 30. Further details can be provided if required.</p> <p>Mr Jez Conen, Senior Development Manager from Inspired Villages (IV), with support from Mr Ben Ling, Site Manager, provided a slide presentation with an update on the Great Alne Park development, including:</p> <ol style="list-style-type: none"> a. Use of Park Lane entrance b. Proposed timescales for future construction work c. Traffic management issues d. Responses to residents' concerns <p>A copy of Mr Conen's presentation is attached as APPENDIX A.</p>
REPRESENTATIONS FROM RESIDENTS	<p>The Clerk had received representations and questions on a number of issues contained in the presentation (which had been circulated prior to the meeting) including the following:</p> <ol style="list-style-type: none"> a) <u>Continued use of the Park Lane entrance and the conflicting planning conditions:</u> <ul style="list-style-type: none"> • Increased risk to residents of Park Lane and Gunn Court through delayed opening of the East Entrance and the impact this is having on the continued use of the Park Lane Entrance • Non-compliance with Condition 20 [of planning permission 12/02231/VARY] and the legal position • Usage of the East entrance solely for contractors/deliveries • Timing as to when the East entrance will be open • Liability for increased harm b) <u>Information regarding the location and planning for the surgery and farm shop:</u> <ul style="list-style-type: none"> • Planning permission for the surgery and shop, and which entrance will be used to service them

- Where are the proposals/plans put forward for the Medical Centre?
 - Clarification on patient numbers and car parking facilities
- c) **Hoarding at the Henley Road /East entrance:**
- The hoarding at the East Entrance

d) **Plans for Phase 3 of the development:**

- Request for copies of the plans for Phase 3 of the building works

Following the presentation, Cllr Bowring thanked Mr Conen and moved on to questions and Representations from Residents.

There followed a brief opening statement on behalf of a group of seven Park Lane/ Gunn Court households who considered that in relation to the continued use of the West Entrance, IV has failed to properly plan for the current issues, to actively engage with residents, failed to abide by legal obligations, failed in its moral obligations to recognise the harm being caused, or to stop construction vehicles and minimise other traffic. In light of the decision not to impose any formal enforcement procedure, the group were very disappointed with local authorities' willingness to accept and facilitate that behaviour.

A full and frank discussion ensued, with a number of residents asking a different question about the outstanding issues. Mr Conen responded as follows:

a) **Continued use of the Park Lane entrance and the conflicting planning conditions:**

- *A resident sought a 'yes' or 'no' response to whether IV recognised the context of planning Condition 20 (ie that "Park Lane is a no through road which is not considered appropriate for a significant increase in vehicular traffic. The use of this route by traffic associated with a larger number of units (ie more than 30) would therefore be unacceptable in highway terms and harmful to the amenity of existing residents along Park Lane".*

Mr Conen's response was no, he does not accept this context.

- *A resident considers that in both law and applying reasonable logic, while Conditions 11 and 20 are clearly contradictory, there is no ambiguity. Neither Condition 20 nor Condition 11 amends, repeals or overrides the other and they are in fact standalone conditions. Condition 20 has now been triggered, as IV admit (with the occupation of 30 units). On this basis, why has the West entrance on Park Lane not been closed immediately to all vehicular traffic, with the exception of emergency vehicles? Can IV now explain why this has not been done? Legal advice has been obtained from a planning solicitor who confirms this to be the correct approach in law.*

Mr Conen stated that IV's understanding is that the second planning Condition (Condition 11 of application 16/03277/FUL was relevant to the precedent Condition. The first outline application did not have full consideration of the construction and buildability. The subsequent application dealt with this, but the consequence is that the gateway at the Park Lane entrance could potentially be in use until 122 plots are occupied. What IV are suggesting to the District Council is to find a way forward that assists the residents of Park Lane but also balances the risk elements that are associated with the final phase of development. IV have made a proposal to WCC which is being considered by them and SDC.

- *A resident enquired why IV considered the East entrance to be safe for contractors and delivery drivers, but not safe for GAP residents.*

Mr Conen replied that it is down to risk – it is set out in the recent application submitted by IV to the local authority which states that there is a risk element to GAP residents using the East entrance as an access road: it is also important to consider the intimidation to residents of coming face to face with, for example, a 40-tonne lorry coming towards them.

- *A resident noted that the presentation refers to the Park Lane entrance being closed 'eventually' but remaining open until the East entrance is completed. Clarification was sought as to when the East entrance will actually be open to all traffic so that the Park Lane entrance can be closed to all bar*

emergency vehicles: this is important to Park Lane residents in terms of deciding what they chose to do next.

Mr Conen replied that tender documents are being prepared now for reconstruction of the junction on to Henley Road. IV require a section 278 agreement, allowing them to carry out works to the public highway, which was applied for from WCC at the beginning of last year. The intention was to get the East entrance opening last summer. However, Covid has caused considerable delay both for the IV design team and within WCC such that consent for the works was still outstanding. Mr Conen confirmed that the civil engineering works will take 4-5 months to complete from the date of approval from WCC.

- *The resident asked for a specific date when the East Entrance would be open for all traffic, thus allowing the Park Lane entrance to be closed to all traffic with the exception of emergency vehicles.*

Mr Conen confirmed that subject to sales progression, the current plan is that Phase 3 construction will start in the second quarter of 2022. It will take approx. 6 months to carry out the earth moving works to create a safe access route. It is currently envisaged that this will be around the third/ fourth quarter of 2022. The resident asked for clarification that this meant the Park Lane entrance could be open until December 2022 for vehicles other than emergency vehicles, which Mr Conen confirmed.

- *A resident considers that Planning Condition 20 has been 'bypassed'. There are significant increases in traffic levels with the West Entrance remaining open. The resident sought clarification on who is responsible for the decision not to follow Condition 20 – have any assessments been made on the associated risks for Park Lane residents? Who would be liable for any harm that might befall residents on Park Lane in the event of an accident caused by traffic using the West entrance?*

Mr Conen noted that information has been submitted on traffic movements as part of consultations carried out with WCC – although these were associated with the original development application. Initial assessments indicated that there would be 5 – 8 movements in the morning and 3-8 movements in the evening based on 30 units being occupied. IV are estimating that this would more likely increase to 16 additional movements in the morning and 11 in the evening – based on their own data, not the data originally used. This is based on data collected from traffic movements at IV's other villages. At peak times this would equate to 1 extra vehicle every 5 minutes in the morning.

The resident responded that his personal experience was much higher movements of traffic than Mr Conen had suggested – perhaps it would be possible to assess movements by placing a sensor in the road at the West Entrance to track traffic flow and movements? The lack of pavement along Park Lane leads to a significant risk to pedestrians.

As a closing statement on the Park Lane entrance, a resident representing the group of seven households from Park Lane/ Gunn Court stated that neither the presentation, nor the responses to questions, had affected or changed their view. He considered that the fact that information on traffic movement comes from other villages shows the lack of effort that has been applied. However, this is more than about traffic movement - it's about speed, safety, pedestrians, children that play either side of the gate, and damage to houses: none of which has been mentioned. They do not accept that the West entrance needed to remain open for any longer than absolutely necessary. They do not accept that Condition 11 supersedes Condition 20. They highlighted that IV have had had at least 4 years since they took the development to prepare for this. They categorically reject that the risk to residents of GAP is in any way more important than the risk to the residents of Park Lane. However, the seven households understand that there are a few problems and were prepared to allow for the West entrance to remain open for a while longer - but they did not accept that this should be for anybody other than GAP residents: anybody else can use the East Entrance. If the East Entrance is safe for deliveries, then it is safe for everybody else. However, if progress is not made soon, the residents would start to tell their story – to the media, on social media and anyway they can, including staging peaceful protests outside the West entrance gates.

b) Information regarding the location and planning for the surgery and farm shop:

- *The resident asked about the planning requirements for the GP surgery and farm shop, stating that these were never discussed with the previous owners Helical Bar (who said they were going to provide a surgery just for the residents). The plans for a comprehensive surgery were not in the original plans, and residents have not been advised of the change of planning.*

Mr Conen replied that the medical centre was specified in the section 106 agreement with SDC - and that agreement also specifies the required size of the surgery. There has been no change of plans; the requirement for the size of the medical centre is a direct response to the planning permission that was obtained. IV has provided the size of surgery in accordance with that planning permission and the s.106 agreement.

- *A resident (the previous Chairman of the Parish Council who was also a Parish Councillor for 10 years) stated that many of his questions had been covered already by other representations, but he was keen to come back to the medical centre. The original planning application was for a medical centre to provide extra care, with no details of a 2,000 patient medical practice. The original idea was for the facility to provide 24hr nursing care and a consultation room to provide possibly one or two half days a week for a visiting doctor. The idea of a 2,000-patient medical practice was never part of the original plans. No such specific plans or proposals have been put forward by anyone from outside of GAP – where are these and can you provide them, along with information such as additional traffic movements to and from the site. Even if the information was provided in the s.106 agreement, it was never put forward in any of the plans.*

Mr Conen refuted any notion of 'planning creep' and confirmed that this information was all contained in the section 106 agreement, which clearly states the size of the medical centre that had to be provided and clearly states that the provision had to be made available to people inside and outside of GAP. Mr Conen confirmed that the requirements are also mentioned in the officer's report of the 2011 planning consent and that IV have complied with their obligations in relation to the s.106 agreement.

The resident stated that there was no planning consent in 2011, it was 2010, and there are no specifics in it relating to the medical centre; and he was happy to share these documents with everybody.

Mr Conen replied that this would be an issue to take up with the council, as IV had complied with the requirements of the s.106 agreement.

Cllr Bowring considered that it would be helpful to understand the existence and content of the s.106 agreement, and share the information with everybody, which would enable us all to investigate and understand this point further.

NOTE: a copy of the relevant paragraphs of the s.106 agreement has helpfully been provided by Mr Conen, and is attached as APPENDIX B.

Following the meeting, Mr Conen also confirmed that the size of the medical centre was decided by the NHS as part of the consultation on the original outline application. Extracts from the relevant planning reports presented to the planning committee at the time of the application have also been provided and are attached as APPENDIX C. The full report is available on the SDC planning portal (<https://apps.stratford.gov.uk/eplanning/>) under the 'reports' section of the application 10/00420/OUT.

Mr Conen has clarified that the size of the medical centre, and the number of registered patients is something that neither Inspired nor its predecessors have been involved in; this data has been driven by the NHS requirement.

The Clerk has subsequently contacted Alcester Health Care for further information and clarification of the proposed business plan.

c) Hoarding at the Henley Road /East entrance and s 278 road works:

- *A resident (the previous Chairman of the Parish Council who was also a Parish Councillor for 10 years) noted that part of the hoarding along the East entrance has been taken down but asked why part of*

it had been left: residents would prefer to see it all taken away now, as they were told 12 months ago that it was being removed. The resident found it unacceptable that this issue over the hoarding had been going on so long. IV have had 10 years to plan for this aspect of the works, with another 4-5 years of development ahead- and the resident was unable to accept that it could not be done quicker.

Mr Conen confirmed that what is left of the hoarding needs to stay as it is a key part of the messaging for the development, and also needed for direction of traffic. This will be removed when consent comes through for new signage. There have been a number of things that IV have been unable to progress in this difficult year, and this includes landscaping.; There is a lot of landscaping work to do in the area behind the section of hoarding that has been removed, and .the rest of the hoarding will come down once planning consent is obtained for the new signs. He confirmed that following the last difficult year, progress was now being made.

Cllr Bowring noted that we will await with interest to see what progress is being made.

- *A resident queried why it would take up to 6 months to move 15,600 tons of earth and remodel the East Entrance – this seemed a very long time in civil engineering terms. The resident argued that the data did not support the proposal- he argued that with more machines, four weeks would be a more realistic timeframe in which to move the comparatively small amount (in civil engineering terms) of earth; likewise, it should not take a month to complete the access to the East entrance.*

Mr Conen replied that he can only go by the information the project management team has given him (based on the time it took to complete the earthworks on Phase 2). The whole sequence of activities has to be factored in from a standing still position – ie the contractors are not currently on site. A full tendering and engagement process was still required and had to be factored in. Mr Conen accepted there was an additional cost implication to do the work in a shorter time frame and to have more contractors working on site.

- *Cllr Rickhards sought to clarify the connection between the East and West Entrances. The s278 agreement and work involved on the East entrance is not a material consideration in enforcement of the planning conditions relevant to the Park Lane entrance. Surely enforcement on the Park Lane entrance rests with Condition 20 (and there clearly seems to have been a breach there), but also and more importantly the Condition 11. This is the basis on which SDC's refusal to enforce so far rests. Planning aspects at the West Entrance should not be confused with the s278 works at the East entrance, as the two issues are separate.*

Mr Conen replied that Cllr Rickhards was correct. What IV were seeking to do was offer something better than the obligations under Condition 11, and to get the East entrance open soon enough in order to alleviate the traffic at the Park Lane Entrance.

Cllr Rickhards responded that this would be very desirable and therefore technical approval process for the s278 agreement needs to be speeded up by all parties involved so that the legal agreement can then be drawn up.

One of the residents speaking on behalf of the seven households from Park Lane. Gunn Court stated that the advice they have received from the Royal Institute of Town Planners and planning solicitors is that the Conditions 11 and 20 are not either/or, it is the first one to come along. IV have already triggered Condition 20. With regard to trying to do better than the obligations under Condition 11, IV are asking residents to accept a further 18 months of additional risk so that IV can save money and reduce the risks to GAP residents, while increasing the risk to Park Lane residents. The resident considered that this appears to be an immoral position to take.

Mr Conen apologised that these issues have caused so much distress. IV do understand how their developments have an impact on neighbours and residents, and, where possible, try to work with people to keep the impact as minimal as possible. There are, however, a number of practical issues which needed to be dealt with; although IV do understand and listen to the concerns. He confirmed IV would continue to engage with WCC and SDC to find a solution that minimises the use, as much as possible, of the Park Lane entrance. But IV had to be conscious of what was physically possible and where the significant risks are. Mr Conen has to be guided by the teams who advise him.

Cllr Bowring reiterated that anything that can be done to speed up the reconstruction and reopening of the East entrance to all of the traffic would be of benefit, and if that could be done quickly, some of the problems – not all – will be solved.

d) Plans for Phase 3 of the development:

- *A resident has asked for details of the plans for the Phase 3 construction works. Are there any that can be shared for circulation. The Clerk is happy to take receipt of them and circulate accordingly. .*

Mr Conen said he would email the approved plans to the Clerk for forwarding. There has been a submission made to SDC for minor amendments, relating to the very slight change in position of some of the units.

At the end of the Representations from Residents, Cllr Bowring asked Mr Conen if there could be a follow up meeting to attempt to find a way forward for everyone in order to find an agreeable position, as it is clear that the two positions are not currently over-lapping and we need to find a middle way. Cllr Bowring suggested this could be either a virtual or physical meeting. Mr Conen was happy to do this. The residents specifically lobbying re the Park Lane entrance were also happy to engage in this way although reiterated that any such meeting would need to happen sooner rather than later.

As there were no further Representations from Residents, Cllr Bowring continued with the next agenda item and confirmed that at the end of the Open Forum, Members of the Public were welcome to leave the meeting.

The following reports have been made to the police since the 20 December meeting:

- Anti-Social Behaviour. Spernal Lane, Great Alne – Coughton. Report of two 4x4 vehicles off roading and damaging the green lane between Great Alne and Coughton. Details of one of the vehicles passed to police. Ongoing situation. 3pm Friday 1st January. 0245 01/01/2021
- Anti-Social Behaviour. Spernal Lane, Great Alne – Coughton. Report of three quad bikes, 4X4 and a Van/Campervan using the road to race about on, causing damage and generally being a nuisance. Afternoon of Monday 28th December. 0210 28/12/2020.
- Anti-Social Behaviour. Several reports received of vehicle using the E-roads / Byways in the area and generally causing a nuisance and damage to the tracks. Caller also concerned that Covid Laws were being broken by the drivers / riders. Ongoing issue. 0124 / 0151 / 0216 Sunday 10th January.
- Road Incident. Spernal Lane, Great Alne. Two off road dark coloured quad bikes seen being driving on the road towards Great Alne. They did not have number plates and the riders did not have helmets. 9.10am Sunday 14th February. 0069 14/02/2021
- Vehicle Crime. Henley Road, Great Alne. Purse stolen from car while the occupant was at a nearby premises. Purse contained cash and bank cards. Between 1.10pm and 2pm. Monday 1st March. 0196 01/03/2021
- Vehicle Crime. Alne Hills, Great Alne. Blue Land Rover Discovery stolen. Overnight 10/11 March. 0077 11/03/2021.

The issue of the use of U-routes and E-roads was discussed under paragraph 5b below.

Cllr Holding provided the following update:

- The last Memorial Hall meeting took place virtually on 1 February 2021.
- There was initial contact made with Stratford-on-Avon District Council regarding the hall being used as a Covid vaccination centre, but Studley was subsequently chosen and is working well.
- The Memorial Hall Committee would like to acknowledge the contribution made by the Parish Council towards grass cutting for the coming year.

ALCESTER SOUTH SNT

MEMORIAL HALL REP
REPORT

<p>COUNTY COUNCILLOR'S REPORT</p>	<ul style="list-style-type: none"> • A few tentative bookings have started to come in for the year ahead and into 2022. • The Hall 100 Club has continued to run. Renewals are coming up in May 2021. • There are some tentative future dates for the diary: <ul style="list-style-type: none"> ○ 29 March – next Memorial Hall meeting ○ 10 June 2021 – Memorial Hall AGM ○ 25 June – Village BBQ ○ 15 October 2021 – the Memorial Hall is 100! Centenary party scheduled for this date. <p>County Cllr Clive Rickhards provided the following update:</p> <ul style="list-style-type: none"> • Cllr Rickhards has been involved in a lot of work recently behind the scenes in relation to Park Lane, Inspired Villages and Great Alne Park – which has been covered above. • Cllr Rickhards is keen to encourage a general clean-up of the U-routes and is concerned about usage of these routes by 'joy-riders'. It is an issue in other local parishes, especially Aston Cantlow. There is a legalistic issue being considered by WCC – if they try to ban vehicular movement along the U-routes this won't stand them in good stead if there is a public enquiry on U-routes, because if it could be claimed that there has been historical habitual use of these routes by vehicles, then why ban them? There is therefore a reluctance to ban their use in the context of these potential legal considerations. Cllr Rickhards is open to suggestions on how to approach this. In the meantime, he has asked for a clean-up of these routes in Aston Cantlow and Great Alne. • With regard to recent flooding and drainage issues along Spenal Lane and Appleby Close, Cllr Rickhards had been assisting with getting the Flood Risk Management and Severn Trent on site, and he believed that the drainage issues were currently sorted.
<p>DISTRICT COUNCILLOR'S REPORT</p>	<p>District Cllr Gill Forman provided the following update:</p> <ul style="list-style-type: none"> • (Information correct at the time of the meeting). Covid-19 cases are dropping in Stratford. Current infection rate is 46.1 per 100,000. Up to 4th March, 53,317 Stratford District residents had received at least one vaccination dose. • At Full Council on 22 February 2021, the Stratford District Council budget for 2021/2022 was agreed. The average Band D council tax rate will increase by £5. • A new world-class material recycling facility ('MRF') is being built in Coventry – an initiative between 7 council partners. This will ultimately save money for Stratford District Council, which will also in due course be able to charge other councils for taking their waste to the SDC facility. • Approximately 50% of households in the district have taken up the Green Waste Bin initiative (which goes live from 1 April), which is a higher take up than anticipated. • The Full Council is working on a strategy with Warwick District Council to share officers, which leads to budget savings. Ultimately it is possible that the two district councils will merge. Warwickshire County Council has sent a paper to Central Government detailing how the whole of Warwickshire County Council could become one unitary authority (ie providing the services of both County and District Councils). Current thinking however is that Stratford DC would merge with Warwick DC and the northern districts would create their own combined district. In other words, Warwickshire would consist of two councils – the north and south, as opposed to the single one that WCC is proposing. Cllr Foreman's considers the arrangement for two authorities would be preferable, especially for Warwickshire's more rural areas. • The South Warwickshire Local Plan (SWLP) Joint Working Group (which Cllr Foreman sits on) has met three times recently to work on a new Local Plan to replace the Core Strategy which has been operating for the last 5 years. The SWLP will possibly be in place up to 2050. There will be an initial public consultation in the spring, and residents' input will be very important as to their vision of the area. • SDC is close to signing a lease with Alcester Town Council for the Grieg Hall, parties are very keen to move forward with their plans to getting the hall back up and running again for the community. <p>Cllr Rickhards commented that he fully supports Cllr Foreman's position that a unitary authority for the whole of Warwickshire would be the wrong way to go, and he agrees that an authority with two councils for the north and south would be preferable.</p>
<p>CLIMATE CHANGE</p>	<p>There is limited information to report at this meeting on Climate Change. Cllr Bowring noted that Luddington has declared a climate emergency for its village, so this is being given a high priority in some local villages. In the short term, one aspect we could investigate further is exchanging our street-lamps for</p>

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LED lamps. Cllr Bowring and the Clerk will look into what savings could be made by progressively replacing our current lamps for LEDs, ie the cost elements and replacement issues.

A further initiative would be supplier procurement –the PC could ask suppliers to demonstrate how they are reducing carbon emissions and helping climate change.

Cllr Bowring has also done some research into an impact tool for measuring the carbon footprint of parishes. This will be investigated further, and Cllr Bowring will report back at the next meeting.

Huff Cap Update: The new owner of the Huff Cap, Mr Greg White, had offered to attend the meeting to provide an update following the recent planning application refusal from Stratford District Council and the submission of a new application for which the Parish Council received notice on 9.3.21.

Mr White was not present at the meeting, so Cllr Bowring provided a brief update, noting the submission of the new planning application is for two properties on the site, rather than the prior application for three. The application is currently on the SDC planning portal and will be discussed by the Parish Councillors later in the meeting. Cllr Bowring’s feeling is that the intention to reopen the Huff Cap is sincere, but we cannot unfortunately ask any questions of Greg this evening.

All relevant planning documents relating to the Huff Cap can be found on Stratford-upon-Avon’s District Council’s e-planning portal:

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=QGCHX3PMMQL00>

U_route Spenal- Coughton Fields Lane (AKA E5998): Cllr Bowring reiterated that the police have provided the following information with regard to the use of local U-routes and E-routes such as Stroat Lane: as far as Alcester police are concerned, these lanes are legally useable by motorists, with there being no speed restrictions listed. It is not acceptable for vehicles to be stopped, blocked or drivers harassed for legal usage. Any evidenced anti-social behaviour or traffic offences such as erratic driving or riding without helmets on motorcycles and no insurance can be reported and investigated through normal police reporting channels.

Cllr Bowring acknowledged that other parishes are also struggling with this issue. Parishes are waiting for confirmation of the legal status of these routes from WCC, but it is not a significant priority at the moment due to limited resources. WCC is also reluctant for Parish Councils to do the relevant exercises themselves, so we will have to continue to manage the ongoing situation as we are currently unable to resolve the issue. We can only lobby at the moment and encourage WCC to provide more resources.

General maintenance update

The Clerk reported as follows:

- a) Road repairs – Two incidents have been reported to the Highways Department since the last Meeting. Repairs have been made to the collapsed drain on Henley Road opposite The Maples, and work is scheduled for the carriageway repair on Spenal Lane opposite Linfoot Oaks.

There is now also a website for reporting and tracking issues on our local roads which the Highways Dept are encouraging us all to use – any resident can therefore now report a problem to: <https://www.warwickshire.gov.uk/reporthishighwayproblem>

- b) Flooding management – There has been a lot of correspondence with the County Council Flooding Team and Highways over the last couple of months, particularly in relation to the drains along the length of Spenal Lane and the area around Appleby Close and The Huff Cap. The Flooding Team came out in mid-January and jetted the drains along the bottom end of Spenal Lane. However, following a particularly heavy period of rain, the drains were quickly blocked up again from the amount of rainwater running off the nearby fields. Latest information from Highways (9 March 2021) is that they are planning to clear the system out again and potentially survey the drains with a camera to see if there are any issues along the system which they need to be aware of.

- c) **Streetlighting**- Following the recent repairs and replacement street-light works around the village, an updated inventory of the Parish's street lights has been shared with Western Power Distribution, along with details of those lamps now operating on LED, which is approx. one third of our street lighting. The last two bills have seen a reduction which should lead to a substantial saving over the course of the year.
- d) **Other – water leak at The Huff Cap** - This leak caused serious flooding along the bottom of Sernal Lane and into Appleby Close at the end of February. It was caused by a burst pipe in the courtyard area of the pub, and a subsequent broken water meter outside the property near the post box. After several complaints to Severn Trent Water, they elevated the seriousness of the leak (it was at risk of freezing due to low overnight temperatures which would have been extremely dangerous on the bend); it was repaired on 3 March and the hole filled in a few days later. Thank you to the local residents who raised the alarm.

Creation of Unitary Authorities – update – Cllr Bowring confirmed there was little to report on this issue currently and Cllr Foreman has already provided an update on progress at District level.

Speeding/Road Safety - An application has been made to the WCC Highways Department for replacement of the double 30 mph speeding sign which has disappeared from Henley Road, near the entrance to Manor Court. This request has been acknowledged, and a replacement double sign has been ordered. Cllr Clark noted that the double 30mph speeding sign has also disappeared from Henley Road near the entrance to Park Lane. The Clerk was unaware of this development and will ask for one more replacement from WCC Highways.

The flashing speeding sign on Henley Road by Great Alne Primary School is currently not working. Highways have confirmed that maintenance of these signs has been cut right back due to budget cuts. The Clerk has followed up with the Streetlighting team who look after these signs, and they have confirmed that there is currently no budget available for maintenance. There is also an ongoing County-wide review into VAS signs and whether these should be repaired, replaced or removed. Once the review is done, work on them will commence. We have been added to a list and WCC will contact the Clerk in due course once funds are released.

One final update – there is a meeting on Friday between the Clerk for Bidford and the Lead Commission for Speeding and Road Safety at WCC. The Clerk is collating experiences and concerns from local villagers to discuss at the meeting. The Clerk has forwarded the above and other recently minuted concerns with the Bidford Clerk and will feed back any relevant update at the next meeting.

Proposed changes to the planning system - The government consultation has now closed, and has been for a while. The government's response to the feedback is still awaited. Cllr Bowring stated there has been a lot of criticism over the proposals – for example, the recommended target number of houses allocated to an authority could be based on the level of prices in that area – ie the theory that if supply of houses increases, the cost of houses will go down. We will report back when there are developments.

Equality and diversity policy – The Equality and Diversity Policy, which was approved at the Parish Council meeting on 9 December 2020, has been finalised and has been added to the Parish Council website.

Newsletter – The Clerk will be starting work on the spring newsletter in the next couple of weeks. If you would rather receive your copy electronically rather than by post, please let the Clerk know. Email: greatalne.parishcouncil@googlemail.com

MAIN BUSINESS

APPROVED
BUDGET/PRECEPT 2021-
2022

The budget for 2021-2022 was considered and approved by the Councillors in writing via email (in lieu of the cancelled January 2021 meeting).

The spreadsheet for the budget/precept was shared on screen. The spreadsheet shows that the precept has increased in the last two financial years and for 2021-2022 we have requested a precept of £24,500. However, the cost to residents in their council tax bills for the Parish Council has, year on year, come

	<p>down (as demonstrated by the figures at the bottom of the spreadsheet). This is because there are a greater number of properties in the village now (ie Linfoot Oaks and Great Alne Park). This means the precept request is shared amongst more properties, bringing the cost down for each house.</p> <p>The 2021-2022 precept request for Great Alne was approved by the Councillors via email (in lieu of the cancelled Parish Council meeting) and the submission was made to Stratford District Council before the end of January.</p>
<p>PROGRESS AGAINST BUDGET</p>	<p>As of 7 March 2021, progress against budget stands at 72% (£14,931 of £20,500). The Councillors were comfortable with this and there were no areas of concern.</p>
<p>SUBMISSION OF VAT RECLAIM 2020</p>	<p>The VAT reclaim for 2020 was submitted to HMRC on 1 March 2020. The amount of VAT reclaimed for the year is £1,784.40.</p>
<p>UPDATING OF BANK MANDATE</p>	<p>In lieu of the January meeting, the Councillors approved via email the addition of the new Clerk to the existing bank mandate for the Parish Council bank accounts. This will allow the new Clerk to become a cheque signatory and deal with all banking aspects relevant to the Parish Council's bank accounts.</p>
<p>APPOINTMENT OF INTERNAL AUDITOR</p>	<p>In lieu of the January meeting, the Councillors approved in writing (via email) the re-appointment of Lorraine Holmes of Arrow Bookkeeping as the Parish Council's internal auditor for the end of this financial tax year. A letter of appointment has been sent to, and returned, signed by Lorraine and the internal audit will take place after the end of March, hopefully in time for the next Parish Council meeting in May, current circumstances permitting.</p>
<p>PROCUREMENT OF NEW PARISH COUNCIL LAPTOP</p>	<p>The previous laptop was ageing and slow and not up to the increasing demands being made of it. The Councillors approved via email the purchase of a higher spec reconditioned Lenovo laptop which was supplied and configured by Printech in Alcester.</p>
<p>COVID-19</p>	<p>The contact details, should you require any help from the Alcester Community Resilience team, remain the same:</p> <p><u>Alcester Community Resilience:</u></p> <p>Helpline: 07707 598379</p> <p>Email: alcester.response@outlook.com</p> <p>Alcester Community Resilience is also on Facebook</p> <p>a) <u>Support services:</u> There has been a lot of information and correspondence at County and District level regarding initiatives to help support families in need during this period of national lockdown and when the schools were closed. This includes information on services offered from the Local Hardship Scheme and covering free school meals and the winter grant scheme. If anyone would like any further information on these schemes and support services, please contact the Clerk.</p> <p>To keep up to date with the most current guidelines and advice from the Government and NHS, please visit: https://www.gov.uk/coronavirus https://www.nhs.uk/conditions/coronavirus-covid-19/</p> <p>b) <u>Transport to vaccination appointments</u> - Warwickshire County Council have provided VASA with funding to provide free transport to get those in the priority groups to their vaccine appointments.</p>

<p>CENSUS 2021</p>	<p>VASA have over 120 volunteers, all who are enhanced DBS checked and have been trained and issued with PPE.</p> <p>Patients or their friends and family can call VASA Monday to Friday, between 9am and 4pm to book transport to their appointment via a central booking line on 01789 262889, press option 1, or email transport@vasa.org.uk</p> <p>If you require any further information please email Ali. Her email is ali@vasa.org.uk</p> <p>c) <u>Asymptomatic Testing</u>: There are signs up on the noticeboards regarding community testing at The Other Place Theatre in Stratford, for anyone in any age group who has no symptoms of Covid but requires a test.</p> <p>The 2021 Census date is Sunday 21 March. The answers on the questionnaire will help form decisions about services that shape our community for the next 10 years, such as healthcare, education & transport. It is easy to complete the survey. And there is a range of services to help, including support in different languages and accessible guidance.</p> <p>For more information visit: https://census.gov.uk/</p> <p>For this census the preferred approach is online submission. Every Census completed online saves paper and taxpayers' money. However, paper questionnaires can be requested from the free-phone Census Helpline 0800 141 2021 (this is open 8am-8pm Monday to Friday and 8am - 1pm on Saturday).</p> <p>If you or anybody you know in the village will still require assistance with completing their Census Form, please email the Clerk at greatalne.parishcouncil@googlemail.com or telephone 07833 790375 (Monday - Friday 9am-5.30pm).</p> <p>Cllr Bowring confirmed that further information is available on the Parish Council FaceBook page and website. If any resident requires any assistance, please contact either him or the Clerk.</p>
<p>RECREATION GROUND - UPDATE</p>	<p>The Clerk provided the following update:</p> <p>a) <u>Easing of Covid restrictions update</u>: The Government have confirmed that playgrounds can remain open during this national lockdown. From 29 March it may be permissible for groups of 6, or two households to meet up outside, which means the recreation ground could potentially be quite busy at times. The Parish Council politely reminds people to read the signs within the playground and ensure the rules and social distancing are still adhered to at all times.</p> <p>b) <u>Ongoing maintenance and monitoring</u>: A comprehensive update was provided on maintenance and monitoring issues in the December 2020 meeting. The new Clerk will be actioning these points over the coming weeks and will report back at the May meeting.</p> <p>c) <u>Litter-picking initiative</u>: The increased use of the recreation ground and field over the lockdown has resulted in a marked increase in rubbish. The Parish Council would like to organise a Covid-safe 'Great Alne Family Litter Picking Weekend' after 29 March to encourage families (maybe Grandparents could help!) to get outside in the warmer weather and help look after our local environment. The Clerk is happy to arrange the weekend, including the litter pickers and disinfecting the pickers between each use. Cllr Mainwaring asked whether the litter picking area was limited to the village itself, or whether areas in the rest of the Parish would also be targeted. It was agreed that any area of the Parish could be involved and any location picked for drop and collection of the pickers would be central – the Clerk has spoken to the Memorial Hall about using the space outside the hall as centre of operations and working on the plan in conjunction with the Hall. More information will be posted soon on the Parish Council FaceBook page and website.</p> <p>d) <u>'Playground Friends Group'</u>: After a long winter, the park is likely to be increasingly utilised by local families over the spring and summer months. It needs a spring clean and tidy up! Parish Council are seeking volunteers to form a volunteer maintenance group, or local 'Playground Friends' group. Being part of this group would mean engaging twice a year with buckets, mops, sponges and brooms to help</p>

<p>GRASS CUTTING</p>	<p>clean down the equipment and sweep up the twigs and branches in the toddler area. It would also mean helping to keep a general eye on the playground and reporting anything untoward to the Clerk. For example, there has been an increased number of dogs being walked on the recreation field over lockdown – which is in breach of local byelaws. If this trend continues the Parish Council will need to consider further action – increased observation from local volunteers will help monitor this situation.</p> <p>Further details on these community actions will be posted on FaceBook and the spring newsletter, but if anyone would like to register their interest to get involved, please contact the Clerk.</p> <p>The Parish Council has approved in writing via email, a request for a contribution towards the grass cutting at The Memorial Hall for the upcoming 2021 season. As in previous years, the cost is being split 50/50 with Kinwarton Parish Council. The contribution made by each Parish Council for the year is £326.</p> <p>A letter of thanks has been received and circulated from Martyn Davey, Chairman of the Memorial Hall.</p>
<p>DOG FOULING</p>	<p>Following a number of recent complaints about the increased incidence of dog fouling in Great Alne, the Clerk telephoned SDC to discuss options available to the PC.</p> <p>Since October 2020, Great Alne falls under a Public Spaces Protection (Dog Fouling) Order (the Order), which was enabled by Stratford District Council in exercise of its powers under the Anti-Social Behaviour, Crime and Policing Act 2014. The Order sets out a number of penalties and fines that can be imposed if someone is caught allowing their dog to foul anywhere in our village and fails to pick it up. Not being aware of the fouling, or not having a receptacle to pick it up, is not an excuse under the Order.</p> <p>Please be aware that only a police community support officer or person authorised by SDC, has the relevant authority to impose a fine. Please use judgment and caution if you decide to approach someone who has failed to pick up after their dog. There is a dog control form on the SDC website which facilitates enforcement action by SDC, but completion of this form is limited without full cooperation from the offending dog owner.</p> <p>In light of this conversation, SDC delivered a number of new dog fouling signs to the Clerk and some of these have been put up in hot spots around the village – they clearly detail the potential fine imposed under the offence. The Clerk has a few of these signs left and will put them up in particular places if anyone feels their street or a specific location could benefit. Please contact the Clerk by phone or email to request a sign.</p> <p>A further deterrent suggested by the officer at SDC was the use of temporary yellow line paint to highlight the faeces on the street. SDC have found this has worked as a deterrent in a number of village locations as offenders realise that dog fouling is being monitored. Councillors agreed this would be an option to try and require one or two volunteers to undertake this exercise, with careful guidance. Clerk to source temporary line paint and source volunteers.</p>
<p>SDC - GREEN GARDEN WASTE INITIATIVE</p>	<p>From 1st April 2021, emptying of the green bin will only be carried out where residents have subscribed to the Garden Waste Service and are displaying a valid permit on their bin.</p> <p>The ‘early bird’ discount cost, of £35 per bin, expired on 28th February 2021, meaning the registration cost is now £40 per bin.</p> <p>Residents can subscribe to the service online (www.stratford.gov.uk/gardenwaste) or by phoning 01789 260 628.</p> <p>Residents can also request up to three food waste caddies which can be put out alongside the green bin and will be emptied at the same time.</p> <p>There are notices on all of the village noticeboards regarding this initiative.</p>
<p>UPDATE ON SWLP</p>	<p>Cllr Bowring noted that Cllr Foreman has already provided an update on the SWLP. He confirmed that Stratford, Warwick and Leamington District Councils are going ahead with the SWLP rather than separate plans for each district. The Parish Council is awaiting data on how it is being processed and Councillors will report back at the next meeting.</p>

<p>RESIGNATION OF MARIE HOLDING AS PARISH COUNCILLOR WITH EFFECT FROM 31 MARCH 2021</p>	<p>Cllr Bowring confirmed the resignation of Marie Holding as a Parish Councillor with effect from 31 March 2021. Cllr Holding has been a Councillor for five years. The Parish Council would like to thank her for her service and dedication to our community over that time, for her support to the Chairman and hard work on behalf of residents. She will be missed. We wish her well with her future exciting endeavours. Cllr Holding said it was an honour to have served as a Councillor for the last five years and she had enjoyed her time on the Parish Council. She was only leaving due to increased work commitments. She thanked the fellow Councillors for their support.</p> <p>Cllr Mainwaring confirmed that she would attend the next Memorial Hall meeting on 29 March 2021 and would help with the distribution of the next newsletter.</p> <p>Cllr Bowring referred to finding a replacement Councillor. Elections are in May 2022, so the Council would prefer to co-opt a new councillor if possible and if anyone is interested. The Clerk was instructed to advertise the casual vacancy to invite interested applicants. Advertisement of the vacant position is also to go in the Newsletter, on FaceBook, local press and the PC website.</p> <p>Cllr Bowring also mentioned that the Parish Council ought to review the rules on the number of councillors we need or wish to have on the basis we now have an increased number of properties and residents in the village. Extra councillor(s) would provide more manpower, experience and skills for the Council. Ideally, the PC would therefore co-opt 2 rather than 1 new councillor before the elections next year. The Clerk was instructed to research the process and contact John Crossling at WALC.</p>
<p>APPOINTMENT OF NEW CLERK</p>	<p>Kyla Brown has been appointed as the new Clerk and RFO for Great Alne Parish Council, taking over from Joanne Bullingham on 5 January 2020. Kyla has lived in Great Alne for almost 11 years. She can be contacted on the same contact details as before – email greatalne.parishcouncil@googlemail.com or Tel: 07833 790375 during office hours.</p>
<p>PARISH COUNCILLORS TO TAKE LEAD RESPONSIBILITY FOR DIFFERENT PORTFOLIOS</p>	<p>Councillors discussed splitting the various key areas of management and responsibilities between them, such that each Councillor will be the main point of contact for specific areas. The key areas are:</p> <ul style="list-style-type: none"> • Flooding • Street lighting • Planning • Finance / accounts/auditing • Recreation Ground and Defibrillator • Roads • Residents' issues • Insurance • Climate change • Memorial Hall <p>Councillors agreed to consider the key areas of management and responsibility and to email the Clerk with their suggested list of preferred portfolios based on experience and appropriate skills.</p> <p>Cllr Bowring would be happy to deal with planning and climate change.</p> <p>Cllr Bowring is keen to get this moving forward, especially with a new Councillor joining in due course.</p> <p>The following meeting dates for 2021 are confirmed and will be listed on the PC website and village noticeboards:</p>

DATES AND LOCATIONS FOR 2021 MEETINGS

17th March, 19th May, 9th July, 15th September and 17th November.

Future locations of these meetings, ie in person or on Zoom will depend on Government guidance nearer the time. The Clerk is monitoring further updates from WALC and NALC on the extension of the Coronavirus Regulations and will circulate any new information or guidance.

Parish Assembly – Cllrs agreed it would be sensible to move the Parish Assembly that is generally held in May until later in the year when COVID-19 will hopefully be under control. This event could then potentially be held in person rather than via Zoom. Cllrs will agree a date hopefully for June or July, at the meeting on the 19th May 2021, once we know the situation with Government guidance and the lifting of restrictions. It would be good to invite other local groups to join us for their updates in person for the Parish Assembly, and to be able to enjoy the social aspect.

Cllr Mainwaring confirmed she will not be able to attend the next meeting in May.

PLANNING APPLICATIONS

Since the last meeting the following representations have been made by the Parish Council:

21/00248/TREE – Alne House, Park Lane, Great Alne – Great Alne Parish Council submitted the following:
No objection

20/00461/FUL - Dan Skelton Racing, Lodge Hill, Shelfield Green, Alcester – an amended application was submitted for variation to landscaping works. No formal representation was required, but the Parish Council reiterated the comments it submitted in relation to the full application, which were dated 2 April 2020.

Highlighted references show updates since the last Parish Council Meeting on 9th December 2020.

* The Parish Council has yet to consider and submit a representation on these planning applications.

PLANS

Reference	Received	Status	Address
21/00697/FUL	11/03/2021	Pending consideration	Great Alne Mill, Mill Lane, Great Alne*
21/00698/LBC	1/3/2021	Pending Consideration	Great Alne Mill Mill Lane Great Alne*
21/00574/FUL	9/03/2021	Pending consideration	The Mother Huff Cap, Spernall Lane, Great Alne*
21/00248/TREE	11/02/2021	Tree works approved	Alne House Park Lane Great Alne
20/02937/AMD	09/10/2020	Approval of Non Material Amendment	Newlands, Alne Hills, Great Alne
20/02521/FUL	10/09/2020	Permission with conditions	Glebe Farm, Alne Hills, Great Alne
20/02492/LBC	09/09/2020	Listed Building Consent Approved	Dinglewell Farm, Alne Hills, Great Alne
20/02488/FUL	08/09/2020	Permission refused	The Mother Huff Cap, Spernall Lane, Great Alne
20/02326/LBC	25/08/2020	Listed Building Consent Approved	Keepers Cottage, Alne Hills, Great Alne
20/02241/TREE	18/08/2020	Tree works approved	3 Gunn Court, Ashfield House, Park Lane, Great Alne
20/01926/TREE	17/07/2020	Tree works approved	Beehive Cottage, Henley Rd, Great Alne
20/01854/TREE	13/07/2020	Tree works approved	Little Orchard, Henley Rd, Great Alne

20/01860/VARY	13/07/2020	Variation permitted with conditions	Cutlers Farm, Henley Rd, Great Alne
20/01862/LBP	08/07/2020	Listed Building Prop – Lawful dev granted	The Old Post Office, Henley Rd, Great Alne
20/01744/LDP	29/06/2020	Proposed lawful development permitted	Newlands, Alne Hills, Great Alne
19/03615/FUL & 19/03616/LBC	18/05/2020	Appeal Dismissed	8 Mill Cottage, Henley Rd, Great Alne
20/01223/FUL	12/05/2020	Application withdrawn	Cutlers Farm, Henley Rd, Great Alne
20/01237/LDP	12/05/2020	Lawful Dev. Cert. Proposed Permitted	Manor Court, Trap House, Henley Rd, Great Alne
20/01138/FUL	29/04/2020	Permission with conditions	Dan Skelton Racing, Lodge Hill, Shelfield Green, Alcester
20/01034/FUL	16/04/2020	Permission with conditions	Newlands, Alne Hills, Great Alne
20/00461/FUL	17/02/2020	Pending Consideration	Dan Skelton Racing, Lodge Hill, Shelfield Green, Alcester
20/00146/FUL	16/01/2020	Permission with conditions	Little Orchard, Henley Rd, Great Alne

At this Parish Council meeting, the following decisions were reached:

21/00697/FUL & 21/00698/ LBC – Great Alne Mill, Mill Lane, Great Alne – Councillors agreed that a site visit would be required to assess the outside of the building in context of the submitted plans, and to establish whether there was any issue with impingement on the neighbouring footpath. Their comments were relevant for both the full planning submission and the listed building consent. The Clerk agreed to contact the agent/owners and arrange a site visit prior to the closing date for submissions.

21/00574/FUL – Huff Cap, Sernal Lane, Great Alne – Councillors noted that the issues raised in the previous Refusal Decision had been addressed and the planning officer's comments had been taken on board since the prior application. The comments on the green belt and effect on street scene aspects seem to have been dealt with. Any technical/design issues would be down to the planners assess. The Councillors agreed to submit a representation of 'No objection' for this application.

The expenditure items listed below were approved by the Councillors.

Accounts (payments/invoices for approval since December 2020 meeting. Those highlighted in blue have already been paid. Those in yellow are yet to be paid).

Cheque No	Payee	Amount (£)
DD Sheet 445	E.ON (UMS electricity supplies) Inv No. H195542F88	166.37
200342	Clerk's wages and exps - December	
200343	Clerk's holiday pay 1st Sept - 31 Dec	
200344	HM Revenue & Customs Employee & Employer NICs	50.80
200353	WALC Clerk Course - The Knowledge - Invoice - 21203	48.00
200352	WCC Street Lighting - operational and maintenance cost - Invoice - 10280153	231.91

ACCOUNTS

200351	WALC Postage for Arnold Baker Yellow Bible book - Invoice - WALC-0517	7.00
DD sheet 446	E.ON (UMS electricity supplies) Inv No. H19721B604	166.37
200350	WCC Street Lighting - Column replacements at School Road and Gunn Court - Invoice - 10282061	2,107.70
200354	Clerk's wages and expenses - Jan 21 (KB)	
200355	Clerk's expenses - Jan 21 (JB)	
200357	Clerk's wages - Jan 21 (JB)	
200358	Printech Alcester (new PC laptop)	400.00
	E.ON (UMS electricity supplies) Inv No. H198C535D0	139.98
200359	Clerk's wages and expenses - Feb 21 (KB)	

Bank Account Balances @: 7 March 2021

Community Account: £29,213.50

Business Money Matters: £9,296.02

Money in:

£10,250 Precept rec'd from Stratford-on-Avon District Council on 28/09/2020

Void cheques to date:

200048, 200303, 200345, 200346, 200347, 200348, 200349, 200356

CORRESPONDENCE

The Clerk provided the following summary of correspondence since the December 2020 meeting.

Cllr Bowring noted in relation to k) below that if anyone had any comments on the ward boundaries, to make their comments by the end of the consultation period on 5 May 2021.

The Councillors had no other issues or comments to add regarding the listed recent correspondence.

- a) A number of emails with Cllr Clive Rickhards and WCC concerning the local **flooding issues** in Great Alne, specifically Sernal Lane.
- b) Numerous emails concerning upcoming **road closures** in and around Great Alne - all posted on the Great Alne Parish Council FaceBook page.
- c) County Cllr Clive Rickhards- Multiple emails throughout the month forwarded from various Warwickshire County Council departments regarding **Covid -19 and the vaccination programme**, which have been circulated accordingly.
- d) Mr D Malin – Alcester SNT. Weekly **police report**.
- e) Update on **Garden Waste Service** (green bin collection from 1 April).
- f) Invitation to virtually attend a Government-organised event, **The Waste Management Conference** taking place on the 25th May 2021.
- g) SDC - **Agenda for Overview and Scrutiny Committee** - 3 Feb 2021, 10am
- h) News releases from WCC re support of families in need during this period of lockdown and school closures. Information on services offered from the **Local Hardship Scheme** and covering free school meals and the winter grant scheme.
- i) **Local transport Plan** - Key themes consultation now open. WCC is in the process of updating the current Local Transport Plan (LTP), which is a document that sets out the transport needs, challenges, priorities and objectives for the county.
- j) **South Warwickshire Local Plan** - Stratford-on-Avon District Council and Warwick District Council are working together to prepare a new Local Plan for South Warwickshire. The Plan is expected to replace the strategic policies of the existing Stratford-on-Avon Core Strategy and Warwick Local Plan which both run to 2031. The South Warwickshire Local Plan will set out a long-term spatial strategy for housing, jobs, infrastructure and climate change for both Districts.
- k) Notification from The Local Government Boundary Commission regarding the Consultation on **ward boundaries** for Stratford District Council. Ten-week consultation period closes on 3.5.21.

	<p>l) Call for land for new Gypsy and Traveller and Travelling Showpeople sites - Stratford-on-Avon District Council is running a 'call for sites' exercise to seek suggestions from landowners and other interested parties for new permanent Gypsy and Traveller and Travelling Showpeople sites within the District. Deadline for submitting sites was 1 March 2021. The public consultation on the Gypsy and Traveller and Travelling Showpeople SPD ended on 19.2.21.</p> <p>The next Meeting will be held on Wednesday 19th May 2021 at 7pm (either by Zoom or physically TBC depending on Government guidance).</p> <p>Meeting finished at 9.30pm</p>

DRAFT