

A Meeting of Great Alne Parish Council was held on Wednesday 9th December 2020 via Zoom at 7pm.

PRESENT	Councillors Mr L Bowring, Mr P Clark, Mrs M Holding, Mr I Millard, Ms H Mainwaring, County Cllr Mr C Rickhards and District Cllr Mrs G Forman Members of the public: 15
APOLOGIES FOR ABSENCE DECLARATION OF INTERESTS	None None
MINUTES	September meeting minutes agreed by Cllrs. These will be signed by the Chairman at a later date.
ALCESTER SOUTH SNT	<p>OPEN FORUM: The following reports have been made to the police since the 16th September meeting:</p> <ul style="list-style-type: none"> • Damage. Sernal Lane, Great Alne. Ball bearings fired at car causing damage to the glass and panels. Between 1pm and 3.45pm Saturday 31st October. 0288 31/10/2020 • Vehicle Crime. The Maples, Great Alne. Front and rear number plates unscrewed and stolen from vehicle. Overnight 24th & 25th November. 0101 25/11/2020 <p>The police also provided the following information in one of their weekly summary emails:</p> <p>Online Child Safety – Every so often a new game that can be downloaded onto phones and computers raises concerns for child safety. One such game that has recently come to notice is ‘Cunch-line Chronicles’. Although it is rated as an 18, this would still be widely available to youngsters. It describes itself as “a light hearted, satirical take on the darker side of urban UK culture”. The game allows users to organise and run virtual cross border drug dealing which includes recruiting children to deliver the drugs and to also set up a house to run the operation from. Something for parents and carers to be aware of just in case it is mentioned, so that appropriate advice can be given. More information on online safety can be found here:- https://www.nspcc.org.uk/keeping-children-safe/online-safety/</p>
GREAT ALNE PARK UPDATE (FORMERLY MAUDSLAY PARK)	<p>Ben Ling confirmed that in line with the current (Tier 3) lockdown restrictions, everything will remain closed to residents of Great Alne for the time being.</p> <p>The following update was provided by Jez Conen (Senior Development Manager) on 18th November 2020.</p> <p>“General Progress <i>Work has been progressing well despite the pandemic. The current phase of work comprises 68 units with 44 cottages and 24 apartments. We have had supply issues with certain materials and carpet supply is a real problem at the moment. We are expecting the first phase of cottages to be handed over to new residents at the end of November. We expect the remaining cottages to be complete by mid-December. The two apartment blocks are likely to complete in January.</i></p> <p>Hoarding <i>Our board have approved a budget to replace the hoarding on Henley Road with signage and enhanced landscaping subject to planning approval. We also understand that there was disappointment within the parish due to the removal of the mature hedge and poor quality of its replacement. We have therefore persuaded our board to enhance the budget to allow for a more mature hedge to be planted in front of the timber fence. I have sent an indicative plan showing the proposed revised landscaping and signage which I would be grateful if you could share with the Parish. We have yet to share this with planning officers so early feedback would be helpful. The design of the signs has yet to be finalised but it is intended that they will be very similar to the concepts we previously shared with you.</i></p> <p>East Entrance <i>We have commenced discussions with the highway’s authority and planners regarding the timing of the opening of the east entrance. Our board have supported delaying the opening of this entrance so we can keep construction traffic separated from our residents’ access. Our safety advisers have</i></p>

identified this as a significant risk. We hope the residents of Great Alne can help support us with this strategy.

Phase 3

We are still reviewing options for Phase 3 but it seems likely that we will not be making significant changes to the consented phase. We expect to make a final decision on the scheme in January and will share plans for any changes with the Parish as soon as we are able.

Farm Shop and Medical Centre

Work is nearing completion with the new medical centre. We expect to be able to hand over the accommodation to Alcester Healthcare in December 2020.

Work has commenced on the fitting out work to thatched building which will operate as the village shop. We hope this will open in the first quarter 2021”.

Ahead of the meeting, several residents of Park Lane contacted the clerk to raise serious concerns about the delayed opening of the East Entrance and the impact this is having on Park Lane. In summary, the main complaints/concerns are:

- Noticeable increase in traffic over the past 7 months including delivery vans, on-line shopping vans, grocery and pharmacy delivery vehicles.
- The road has been used by construction vehicles relating to the shop and doctor’s surgery
- Residents of Park Lane have not been contacted by Great Alne Park at any point to discuss the continued and increased use.
- There are two ambiguous and conflicting planning conditions that relate to the access point off Park Lane.

Condition 20 of planning permission 12/02231/VARY requires the closure of the access upon 30 care units being occupied. We understand only 27 care units are occupied at the moment.

Condition 11 of planning permission 16/03277/FUL requires the closure of the access on the first occupation of one of the additional 44 care units approved.

- Houses in close proximity to the entrance have been damaged by traffic entering Great Alne Park
- The shop and doctor’s surgery will increase traffic greatly
- Residents are regularly disturbed by delivery drivers asking for directions, reversing on their drives or being asked to take in parcels.
- The safety of Great Alne Park residents is being mitigated by passing the risk on to Park Lane residents

The clerk spoke with Jez Conen ahead of the meeting to discuss these concerns and the following update was sent:

“I know you understand that we inherited this scheme from the previous owner. We try to be sensitive about the impact our developments have on local communities. Unfortunately to build these communities we acknowledge there is often a temporary impact.

We have sought to implement previous commitments wherever possible and have made improvements to the scheme because we are able to take a long-term view on our investment. The redesign of the meadow which introduced a more natural shaping to the soil placed on the meadow and enhanced landscape planting is an example of that. We are still working on the planting scheme and will commence the screen planting adjacent to the west entrance this month and a second phase in spring.

The requirements of planning conditions relating to the entrances (which are ambiguous) has thrown up some concerns regarding how construction traffic for the final phase and residential traffic for those units occupied, may be managed on site in a safe manner when only using the eastern (Henley Road) access. Therefore, consideration has been given to extending the operation of the western (Park Lane) access for a specific period, in order to safely maintain the separation

between construction and residential traffic; something we do not feel was adequately considered previously. Accordingly, we have consulted our case officer and her senior line managers in relation to this.

Informal advice received was clear that highways and the technical elements associated with it, fall under the remit of Warwickshire County Council and we were advised to seek their opinion on what may be possible. We have therefore submitted a pre-application request to Warwickshire County Council to obtain their thoughts on this, so we are able to then revert to officers at SDC and discuss lodging a variation of condition application (at which point WCC will be consulted formally in any event).

We appreciate this will have an impact on residents on Park Lane. There has been an increase in traffic on Park Lane recently while we have been carrying out the works to create the medical centre. All traffic has come in through this entrance. My concern is the safety our residents. We still need to complete fairly significant earthworks to build our third and final phase. Heavy earthmoving vehicles will need to use and cross the main east entrance road while we build this phase and our health and safety advisers have identified this as a significant risk.

As discussed, we are happy to explore options for keeping vehicle movements in Park Lane to a minimum.

We anticipate that given the current rate of sales that we will want to commence construction of the third phase towards the end of 2021. The build programme is 14 months so ideally, we would like to keep the west entrance open until Q1 2023.

We would really appreciate the support of the Parish Council and residents of Park Lane. This is a time limited impact and whilst we are not currently in breach of any planning conditions, we would prefer to be open with the residents of Great Alne about our plans. We will explore options to help minimise the number of traffic movements and come back with suggestions once we have discussed this with our transport consultants.

Please feel free to feed back any further comments from the Parish.

Kind regards

Jez Conen

Senior Development Manager"

District Cllr Forman will consult the planning team at Stratford District Council to request some clarification of the conditions mentioned above.

County Cllr Rickhards has some of his delegated budget remaining and will request some appropriate signs for Park Lane to prevent construction traffic from using this route.

Residents who attended the meeting were not satisfied with the response from Great Alne Park and have asked the Parish Council to take this forward on their behalf. This will include communications with the planning team at SDC.

MEMORIAL HALL REP
REPORT

Cllr Holding provided the following update:

- The Memorial Hall meetings have continued to take place virtually.
- The Tier 3 restrictions have meant the hall has remained closed and therefore many events have had to be cancelled again, including the Christmas coffee morning.
- The committee were keen to support the request from Stratford-on-Avon District Council searching for venues to use as a COVID-19 vaccination centres. However, the hall would be in full time use for many months and no financial reimbursement is being offered. As the heating and lighting would be in near constant use, the Memorial Hall were unable to agree to this at this time.
- The centenary calendar has been really well received and has sold 122 copies so far.

<p>REPRESENTATIONS FROM RESIDENTS</p>	<p>The Clerk has received several emails ahead of the meeting. These relate to existing agenda items so will be covered under the relevant item.</p> <p>A resident explained that the vaccination centre for the Arden Primary Care network will be at Studley Village Hall. This was confirmed by County Cllr Rickhards.</p> <p>Gareth Roberts-Davies provided the following update during the Parish Assembly:</p> <ul style="list-style-type: none"> • The church roof is now fixed • Monthly services continue and will take place on 20th December and 24th January. If residents wish to attend the midnight service on Christmas Eve, they will need to book in advance. • The church is currently being opened once a week for private prayer. This is usually on a Wednesday. • The church would like to welcome new vicar, Rev Katie Cross and Children and Family worker, Beth Clarke.
<p>COUNTY COUNCILLOR'S REPORT</p>	<p>County Cllr Clive Rickhards provided the following update:</p> <ul style="list-style-type: none"> • There is still some money in the delegated budget and County Cllr Rickhards is happy to receive suggestions for suitable uses for this • He has been in touch with the Right of Way team at Warwickshire County Council requesting help and guidance on what can be done about the U_Route following complaints he has received. County Cllr Rickhards appreciates the frustrations and distress people are experiencing and will do his best to help. • The site allocation plan doesn't refer to any reserved housing sites in Great Alne
<p>DISTRICT COUNCILLOR'S REPORT</p>	<p>District Cllr Gill Forman confirmed the following:</p> <ul style="list-style-type: none"> • (Information correct at the time of the meeting). Covid-19 cases are dropping in Stratford. Cases in the North of the county are considerably higher than the South. • Stratford is the 4th worst affected area in the country economically due to reliance on tourism. A team of people are working hard to encourage visitors back to the town when it is safe to do so. • SDC are giving out large amounts of grants to businesses. Unfortunately, the amount they are paying out is more than what they are receiving back from the government. Currently, they have a large deficit in the budget (close to £4million). Cut backs will have to be made. For example, bin collections may reduce from fortnightly to every three weeks and there is likely to be a charge for green bin collection next year. SDC are working closely with Warwick District Council to see how they can work together and save money. They are sharing staff and looking to negotiate on contracts that are due for renewal to try and achieve better deals/prices. • Two documents are out for consultation at the moment: The Site Allocation document and the Gypsy and Traveller Supplementary Planning document. • Alcester Town Council are hoping to take on the lease for the Greig Centre from January so this will be a big project for 2021 to make the hall usable again.
<p>CLIMATE CHANGE</p>	<p>The Chairman has recently attended a webinar hosted by WALC regarding Climate Change and what local councils could and should be doing. The Chairman is keen to make this a focus for 2021 and is looking for volunteers to form a Climate Change Action Plan group. Prior to COVID-19, the Parish Council were hoping to engage with the school more and the Cllrs agreed that when it is safe to do so again, climate change will be an excellent topic to work on alongside the children of the school. Other suggestions included collaborating with other local parishes. Some easy but effective changes that could be considered would include changing energy providers and switching to LED bulbs sooner (rather than waiting until the existing bulbs need replacing). County Cllr Rickhards also referred to a scheme he is aware of where dwarf fruit trees have been provided to households free of charge to be planted in small gardens. This initiative was supported by the local parish council who set this up and Great Alne Parish Council could look to support a similar scheme. Councillors were all in agreement that we need to take action, lead by example and raise awareness.</p>
<p>MATTERS ARISING</p>	<p>.</p> <p>Huff Cap Update - Greg White, the new owner of The Huff Cap attended the meeting and was</p>

happy to confirm that they have now secured an agreement with the new operators – the current owners of the Turks Head in collaboration with Purity Brewery. They are keen to open as soon as possible but the current Tier 3 restrictions have made that impossible. Greg was unsure whether the initial ideas about a coffee shop and deli will be taken forward but this will be up to the new operators to decide.

With regards to the development of 3 properties on the car park; they have made a recent amendment to their application reducing the scale and mass of them in line with planning guidance. They hope to have a decision from Stratford-on-Avon District Council in early January.

U_route Sernal- Coughton Fields Lane (AKA E5998) - A resident raised concerns about the U Route that runs between Sernal Lane and Coughton Fields Lane that comes out close to the Ford. In April, the resident noticed considerable damage being caused to the track with huge ruts 2.5-3 feet deep being caused by 4x4s. The vandalism of the road surface is turning the track in to a pool of mud which makes it near unusable for walkers and cyclists.

In June, a large black water pipe was visible at the bottom of one of the ruts. The pipe was ruptured later in the month and was pouring water. A resident notified Severn Trent who repaired it and covered it in hard core. Within a couple of days, the ruts had been created again.

The 4X4s are being used throughout the night causing great disturbance to local residents. Off road and trail bikers use the road regardless of other road users (pedestrians, horse riders). Alarmingly, residents have seen young children sitting on the handlebars of these trail bikes without helmets at dangerous speeds.

The resident explained that heavy farm machinery has used the track in the past with no damage which shows there was previously nothing wrong with the track surface.

The residents are concerned that the water pipe could burst again. Severn Trent are not entirely sure what the pipe serves. It would be good to try and engage with Severn Trent to see if they could take some more substantial action.

The Chairman sympathises and explained the same issues occur on Stroat Lane. A member of Coughton Parish Council suggested working together (pre Covid-19) to try and address these shared issues so the Chairman will investigate this again.

The problem remains that until the legal status of the road is confirmed, the police are very restricted on what they can do. The County Council have hundreds of these routes to investigate and the ones in Great Alne are not near to the top of the list unfortunately.

Cllr Mainwaring who is also a Cllr for Aston Cantlow explained that Aston Cantlow Parish Council are hoping to temporarily close their U-Route which they have similar problems with.

The clerk had also received emails from residents ahead of the meeting sharing these concerns and requesting urgent action is taken.

The Chairman will take this forward.

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General Maintenance update

Gunn Court street light – The new light is now working and the old column has been removed.

Phone box repair – the broken pane of glass has now been repaired.

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Flood Risk Management Survey – Unfortunately, due to Covid-19 and a high number of internally flooded property investigations, WCC are struggling to meet expectations for a lot of site visits currently. They would need to justify the expense of their specialist contractors attending to survey and so they asked Highways if they can provide the most recent highway reports for the sections we identified. Sernal Lane was cleared in October and a jetting job in Henley Rd and School Rd has been requested. The Parish Council will monitor any flooding and raise issues as they occur with County Highways.

Creation of Unitary Authorities – update - Warwickshire County Council (WCC) held Devolution and Recovery workshops (open to Town and Parish Councils) in October in partnership with Warwickshire Association of Local Councils (WALC) and Warwickshire Community and Voluntary Action (WCAVA).

The following items were discussed:

Councillors updated participants about Local Government Reform in Warwickshire. The Government has invited councils in three other counties to submit proposals for unitary government.

The Minister recognised the work undertaken and progress made in Warwickshire to date, and has indicated his willingness to work with WCC as they develop a vision for future local government in Warwickshire. Councils in a number of other counties are in a similar position and WCC will work closely with them in the coming months.

WCC are still in the early stages of exploring the potential options for Warwickshire.

The main focus of the workshops was on the concept of 'double devolution', which underpins Warwickshire County Council's Strategic Case for Change. Their vision is to create a flexible framework that puts more power, assets and resources into the hands of local people and communities, via Town and Parish Councils, voluntary groups and social action where the willingness, capability, capacity and resources exist to do so.

Such a framework would need to take account of the very different places, Town and Parish councils and voluntary groups across the County, and support a variety of approaches. There would be no 'one size fits all' approach or effort to push responsibilities to places that don't want them or where appropriate resources are not in place.

WCC explained this is about creating the conditions to build community capacity, invest in communities and create a culture of community innovation and collaboration to build on our existing strengths in the vibrant voluntary and community sector.

WCC confirm they want to continue the conversation with Town and Parish Councils and gather more valuable feedback.

Immediate actions following the initial workshops are:

1. **Workshops to showcase what has worked elsewhere:** WCC will work with WALC and WCAVA to set up some virtual workshops featuring areas that have successfully adopted a double devolution framework, with input from the National Association of Local Councils (NALC).
2. **Working group of Town and Parish Councils:** They would like to pull together a small group of Town and Parish Councils to work with them to inform their thinking about the options and practicalities of a double devolution framework.
3. **Voluntary and community sector:** They will engage the voluntary and community sector (VCS) through discussions at the Third, Private and Public Sector Partnership Group, and may set up a similar working group of VCS organisations.

The Chairman explained that initially, it looked like Warwickshire would be one of the first authorities to make the changes, but this is no longer the case. Consultations will continue and although it won't happen quickly, these changes will be made and ultimately will lead to many changes in how some Parish Councils operate.

Hedgehog signs - The Traffic & Safety team at Warwickshire County Council advise that residents can erect signage on their own property, as long as it does not obscure vision for drivers on the highway, or overhang the pavement, causing problems for pedestrians. No signage can be placed on any Warwickshire County Council owned land.

	<p>Residents who raised this query initially will explore this further. An anonymous donation towards the cost of these signs has been offered as well as help with installing signs should anyone require this.</p> <p>A couple of residents are setting up a hedgehog interest group in the village to try and address these issues and install signs. If you would like to be involved, please email greatalne.parishcouncil@googlemail and the clerk will pass your details on to the relevant person.</p> <p>A request has been made for the Parish Council to approach Great Alne Park to enquire if they would be willing to erect a sign on the wide verge they have in front of their advertising hoarding as you leave the village. Councillors discussed this at the meeting but feel the issues surrounding the Park Lane entrance need to take priority at the moment and would therefore not feel able to ask Great Alne Park about these signs at this time.</p> <p>Speeding/Road Safety - The ongoing lockdown restrictions have prevented the Speed watch group from starting. The group are ready to start when restrictions allow.</p> <p>A resident emailed the clerk ahead of the meeting with concerns over the speed cars are driving through the village. The resident suggested some psychological traffic calming measures may be effective. For example, planting trees and hedges along the side of the road which makes it appear narrower and cars therefore naturally slow down. The Councillors were not against this idea in general and will consult with Traffic & Safety to see if this would be an option. Consideration does need to be given though as to what could be planted and the implications for maintenance.</p> <p>Proposed changes to the planning system - The government consultation has now closed. The Chairman explained that this is a hugely controversial matter with lots of opposing views so it is expected that discussions will go on for some time. Updates will be provided at meetings when they are available.</p> <p>Equality and diversity policy - With the importance and high profile of Black Lives Matter, WALC have provided all local councils with information on the Equalities Act. WALC also suggested that councils should adopt an Equality and Diversity Policy which was agreed at the September meeting. Since then, the Chairman has amended the draft policy provided by WALC and circulated to the councillors for discussion/approval. All Cllrs confirmed they are happy to adopt this policy.</p> <p>Newsletter - All residents should now have received the Autumn 2020 newsletter. Please email the clerk if this was not received. If you would rather receive your copy electronically rather than by post, please let the clerk know. Email: greatalne.parishcouncil@googlemail.com</p>
<p>MAIN BUSINESS</p>	
<p>PROGRESS AGAINST BUDGET</p>	<p>As of 8th November 2020, progress against budget stands at 50% (£10,323 of £20,500). The Councillors were comfortable with this and there were no areas of concern.</p>
<p>COVID-19</p>	<p>The government have confirmed that playgrounds can remain open during this second lockdown. The Parish Council politely remind people to read the signs within the playground and ensure the rules and social distancing are adhered to at all times.</p> <p>To keep up to date with the most current guidelines and advice, please visit:</p> <p>https://www.gov.uk/coronavirus</p> <p>https://www.nhs.uk/conditions/coronavirus-covid-19/</p>
<p>RECREATION GROUND – UPDATE AND ANNUAL REVIEW</p>	<p>A site visit was completed on 28th September 2020 by Cllr Paul Clark and Clerk, Jo Bullingham. They reviewed the annual playground inspection report (completed by the Play Inspection Company on the 5th August 2020) and also considered the issues raised during weekly playground inspections that are completed by Cllr Bowring, Cllr Clark and clerk, Jo Bullingham. Based on recommendations, the following work will be actioned.</p>

- Entrances to toddler area. The surface is lifting at the edges and creating trip points. Repair perimeter of surfacing to remove trip points. Cllr Clark will look at this and fill the gaps with some clear silicone.
- Picnic tables. There is algae or moss on the surface of the item. Clean and treat appropriately. Clerk will ask Limebridge to quote for this and hope it could be completed at the same time as the outstanding work.
- Redundant cable ties to be removed as they have sharp edges. Most of these were removed by Cllr Clark but a further check will be made to ensure they have all been taken off.
- Swings – There is notable evidence of chain wear and the seats have minor damage or wear. Clerk to get a quote to replace swing seats. If not replaced, the shackles are now worn in excess of 40% and require replacing. There is surface corrosion present on the item and the report suggests considering treating the item. Clerk to explore various costs of doing this work vs replacing whole unit.
- Activity Trail – Replace worn shackles as now worn in excess of 40%.

The following items need monitoring:

- Kompan multiplay – Notable evidence of chain wear and connecting lugs are also showing signs of wear. Replace when 40% worn/repair as required.
- Activity Trail – Secure all loose fixings. Cllr Clark will sort these and ensure all fixings are secure.
- Activity Trail (all of the wooden play equipment) – The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process. Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability.
- Activity Trail – Some fixings have worked loose in the rope connectors and they are beginning to corrode. Cllr Clark and the clerk were unable to identify any problem areas but this will be monitored.
- Activity Trail – Monitor chain wear and replace when 40% worn. The connecting lugs are showing signs of wear. Monitor and repair as required.
- Multi play Junior – The item is slightly loose in its foundations. Monitor for any further deterioration and repair as required. Cllr Clark and the clerk could not see any areas of concern but this will continue to be monitored at each playground inspection.
- Multi play Junior – The paintwork on this item is damaged/worn exposing the metal underneath which is rusting. Consider treating any rusting components and repainting in 2021/22 financial year.
- Multi play Junior – Notable evidence of chain wear. Monitor for deterioration and replace when 40% worn.
- Multi play Junior – There is some damage to the platforms around the fixing points. Monitor and replace as required.

The inspectors suggested the toddler swing (isolated due to COVID-19 restrictions) was either removed fully or reinstated. Cllr Clark and the clerk agreed it was safer to leave both swings in use and trust that people will adhere to the correct social distancing guidelines.

The following works were outstanding for some time but the clerk has recently been informed that they have now been completed. Clerk/Cllrs will check this work has been completed satisfactorily.

- Replace matting at the bottom of the silver slide, underneath the two swings and the exit from the toddler area into the main play area.
- Clear the algae/moss off the playdale frame and sand any rough edges
- Sand the rough edge on the plank of wood with the stepping stones running along it
- Lift tree canopy to ensure a minimum clearance of 2.0m from equipment (above the bird's nest swing)

The following work is outstanding but the contractor has confirmed that they will do this as soon as possible.

- Turf around the two benches

	<p><u>Other</u></p> <p>The hedge along School Rd was cut at the beginning of November.</p> <p>Throughout the year, the toddler area has been made near unusable by someone covering the play house, slide and tunnel in mud. The mess appears to have been deliberately caused as opposed to mess caused through playing. In the first instance, the Parish Council paid to have this jet washed following complaints about the state of it but this is not practical if it is happening regularly. Please remind your children to take care of and respect the playground so everyone can enjoy it.</p>																												
<p>DATES FOR 2021 MEETINGS</p>	<p>The following meeting dates for 2021 are proposed: 17th March, 19th May (Annual and ordinary meeting), 21st July, 15th September and 17th November. Saturday 15th May – Parish Assembly – Cllrs agreed it would be sensible to move the Parish Assembly that is generally held in May until later in the year when COVID-19 will hopefully be under control. This event could then potentially be held in person rather than via Zoom. Cllrs will agree a date at the meeting on the 17th March 2021.</p>																												
<p>INTERNAL FINANCIAL CHECK AND AGAR 2019/20</p>	<p>Cllr Millard completed the internal financial review with the clerk (via Zoom) on Thursday 12th November. No issues were raised and the clerk was able to provide the supporting documentation for the items selected for audit.</p> <p>For the financial year ending 31 March 2020, the Council's Annual Governance & Accountability Return (AGAR) has been audited by an external auditor appointed by the SLAAA- in our case PKF Littlejohn LLP. All documentation submitted to PFK Littlejohn LLP and the External Auditor Report and Certificate and can be viewed on the website. https://www.greatalne-pc.gov.uk/audits.cfm?source=left</p> <p>Some small administrative errors were highlighted including the wrong form being used for the AGAR (although the figures were correct) and the Chair and clerk have spoken about how to ensure the same errors are not made next year.</p> <p>The AGAR is available for inspection by any local government elector of the area of Great Alne Parish Council and details can be found on the website (same link as above) under 'Notice of Conclusion of Audit'.</p>																												
<p>INFORMATION COMMISSIONER'S OFFICE – DATE PROTECTION FEE RENEWAL</p>	<p>Organisations that process personal data are subject to the General Data Protection Regulation (GDPR) and the Data Protection Act 2018. Under the Data Protection (Charges and Information) Regulations 2018 (the Regulations) they must also pay an annual data protection fee, unless they are exempt. The Parish Council's registration as a data controller under the Regulations expires on 20/12/2020 and the renewal fee is £40.00.</p>																												
<p>CLERK'S RESIGNATION</p>	<p>The clerk has handed in her notice following a new job offer. She would like to thank the Parish Councillors for their fantastic support over the last two years. The role has been advertised and it is hoped that the vacancy will be filled before the end of the year. The Councillors thanked the Clerk and wished her well in her new role.</p>																												
<p>PLANS</p>	<table border="1"> <thead> <tr> <th>REFERENCE</th> <th>RECEIVED</th> <th>STATUS</th> <th>ADDRESS</th> </tr> <tr> <th>Reference</th> <th>Received</th> <th>Status</th> <th>Address</th> </tr> </thead> <tbody> <tr> <td>20/02937/AMD</td> <td>09/10/2020</td> <td>Pending consideration</td> <td>Newlands, Alne Hills, Great Alne</td> </tr> <tr> <td>20/02521/FUL</td> <td>10/09/2020</td> <td>Pending consideration</td> <td>Glebe Farm, Alne Hills, Great Alne</td> </tr> <tr> <td>20/02492/LBC</td> <td>09/09/2020</td> <td>Pending consideration</td> <td>Dinglewell Farm, Alne Hills, Great Alne</td> </tr> <tr> <td>20/02488/FUL</td> <td>08/09/2020</td> <td>Pending consideration</td> <td>The Mother Huff Cap, Spennall Lane, Great Alne</td> </tr> <tr> <td>20/02226/LBC</td> <td>25/08/2020</td> <td>Licensed Building</td> <td>Keepers Cottage, Alne Hills, Great Alne</td> </tr> </tbody> </table>	REFERENCE	RECEIVED	STATUS	ADDRESS	Reference	Received	Status	Address	20/02937/AMD	09/10/2020	Pending consideration	Newlands, Alne Hills, Great Alne	20/02521/FUL	10/09/2020	Pending consideration	Glebe Farm, Alne Hills, Great Alne	20/02492/LBC	09/09/2020	Pending consideration	Dinglewell Farm, Alne Hills, Great Alne	20/02488/FUL	08/09/2020	Pending consideration	The Mother Huff Cap, Spennall Lane, Great Alne	20/02226/LBC	25/08/2020	Licensed Building	Keepers Cottage, Alne Hills, Great Alne
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			Consent approved	
20/02241/TREE	18/08/2020	Tree works approved	3 Gunn Court, Ashfield House, Park Lane, Great Alne	
20/01926/TREE	17/07/2020	Tree works approved	Beehive Cottage, Henley Rd, Great Alne	
20/01854/TREE	13/07/2020	Tree works approved	Little Orchard, Henley Rd, Great Alne	
20/01860/VARY	13/07/2020	Variation permitted with conditions	Cutlers Farm, Henley Rd, Great Alne	
20/01862/LBP	08/07/2020	Listed Building Prop – Lawful dev granted	The Old Post Office, Henley Rd, Great Alne	
20/01744/LDP	29/06/2020	Proposed lawful development permitted	Newlands, Alne Hills, Great Alne	
19/03615/FUL & 19/03616/LBC	18/05/2020	Appeal in progress	8 Mill Cottage, Henley Rd, Great Alne	
20/01223/FUL	12/05/2020	Application withdrawn	Cutlers Farm, Henley Rd, Great Alne	
20/01237/LDP	12/05/2020	Pending consideration	Manor Court, Trap House, Henley Rd, Great Alne	
20/01138/FUL	29/04/2020	Permission with conditions	Dan Skelton Racing, Lodge Hill, Shelfield Green, Alcester	
20/01034/FUL	16/04/2020	Permission with conditions	Newlands, Alne Hills, Great Alne	
20/00461/FUL	17/02/2020	Pending Consideration	Dan Skelton Racing, Lodge Hill, Shelfield Green, Alcester	
20/00146/FUL	16/01/2020	Permission with conditions	Little Orchard, Henley Rd, Great Alne	
<p>Since the last meeting the following representations have been made:</p> <p>20/02241/TREE – 3 Gunn Court – Great Alne Parish Council submitted the following: No objection.</p> <p>20/02488/FUL – The Huff Cap - Great Alne Parish Council submitted the following: No objection - On balance, we have no objection to the proposal. We do, however, have the following additional comments:</p> <ul style="list-style-type: none"> • We feel that the new houses will impact upon the views from the houses opposite on School Road. In order to mitigate this impact, we would request a condition stipulating the provision of suitable planting. • Despite WCC Highways lack of objection, we have some concerns over the safety of vehicular egress from the north east corner of the site onto Sernal lane. • We welcome the applicant's intention to re-open the Huff Cap operationally and we note elements in the proposals which should enhance the pub's viability. We would wish to see this intention secured by condition or legal agreement to the 				

effect that the pub should be kept operational for at least 3 years in order to assess its long-term sustainability, recognising that the current COVID-19 restrictions, which will obviously have an impact on viability, will be temporary.

20/025211/FUL – Glebe Farm – Great Alne Parish Council submitted the following: No representation.

20/02326/LBC – Keepers Cottage - Great Alne Parish Council submitted the following: No objection.

20/02492/LBC – Dinglewell Farm - Great Alne Parish Council submitted the following: No objection.

ACCOUNTS

Cheque No.	Payee	Amount (£)
200329	The Play Inspection Company - Annual playground inspection Inv 42972	81.00
200330	Limebridge Rural Services Ltd - Inv 1606- Grass cutting	420.00
DD Sheet 442	E.ON (UMS electricity supplies) Inv No. H18FF7068E	161.01
200331	Clerk wages and exps - September	
200332	Alcester Glass Centre - Phone box repair	120.00
200333	Limebridge Rural Services Ltd Inv 1663 - Grounds maintenance at village hall for 2020 season	307.20
200334	Limebridge Rural Services Ltd - Grass cutting	318.00
DD Sheet 443	E.ON (UMS electricity supplies) Inv No. H191E8147E	166.37
200335	Clerk wages and exps - October	
200336	Data protection ICO renewal ref ZA303310	40.00
200337	PKF Littlejohn LLP	240.00
200338	Stratford-upon-Avon Herald - job vacancy	188.54

Bank Account Balances @: 21st November 2020

Community Account: £32,622.24

Business Money Matters: £9,295.78

Money in:

£10,250 Precept rec'd from Stratford-on-Avon District Council on 28/09/2020

Void cheques to date: 200048, 200303

CORRESPONDENCE

- a. Mr J Crossling – WALC - **A plea for help - Gypsy and Traveller Plan** - Email forwarded from the Vice-Chair of Temple Grafton Parish Council making GAPC aware of the situation they are in and asking us to be aware and raise with local Councillor, SDC, MP etc.
- b. Coventry & Warwickshire Health & Care Partnership - **Integrated Care Record poster and leaflet**– Details about the launch of the Coventry and Warwickshire Integrated Care Record (ICR) engagement campaign and requesting people complete their survey
- c. Mr S Singh – Stratford-on-Avon District Council - **Website updates and Accessibility** – Confirmation that the GAPC Website is now complaint to WCAG 2.1 level AA in

	<p>accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.</p> <ul style="list-style-type: none"> d. Mr D Malin – Alcester SNT - Farm Mapping Initiative – The Rural Crime Team are collating contact and location information regarding Farms in the area. e. Mr T Taylor – Drinking Water – Enquiry asking if there any public drinking water fountains in or near Great Alne. f. Planning Team – Stratford-on-Avon District Council - Site Allocations Plan Preferred Options Consultation - confirmation that the consultation on the Preferred Options version of the Plan commences on Thursday 29 October and runs for 7 weeks until 5pm on Friday 18 December. <p>The Site Allocations Plan is an additional Plan that will sit alongside the existing Core Strategy and will enable residents, businesses and communities to know where new development may occur in the future. Includes details on how to view and comment on the consultation.</p> <ul style="list-style-type: none"> g. Mr M Davey – Great Alne & Kinwarton Memorial Hall – Covid-19 Vaccination – Confirmation that the hall may be used as an emergency vaccination centre if required. h. County Cllr Clive Rickhards- Covid-19 – Multiple emails throughout the month forwarded from various Warwickshire County Council departments including messages/videos to be communicated via social media. <p>The next Meeting will be held on Wednesday 17th March 2021 at 7pm via Zoom. Meeting finished at 9.00pm</p>