

**A Meeting of Great Alne Parish Council was held on Tuesday 7<sup>th</sup> July via Zoom at 7pm.**

PRESENT	Councillors Mr L Bowring, Mr P Clark, Mrs M Holding, Mr I Millard, Ms H Mainwaring and County Cllr Mr C Rickhards Members of the public: 11
APOLOGIES FOR ABSENCE	District Cllr Mrs G Forman
DECLARATION OF INTERESTS	None
MINUTES	January meeting minutes and update from March/April (following cancelled meeting) agreed by Cllrs. Will be signed by the Chairman at a later date.
ALCESTER SOUTH SNT	<p><b>OPEN FORUM:</b></p> <p>The following reports have been made to the police between 19<sup>th</sup> March and 5<sup>th</sup> July 2020</p> <ul style="list-style-type: none"> <li>• 5 separate reports were made to the police regarding the same issue: Anti-Social Behaviour - Report of a group of people on scrambler type bikes riding through the village, riding in and out of traffic. Caller concerned for the safety of the road users. They were driving on private land and generally causing a nuisance. Reports were made on Sunday 5<sup>th</sup>, Tuesday 7<sup>th</sup>, Monday 13<sup>th</sup>, Sunday 19<sup>th</sup> April and 4<sup>th</sup> July.</li> <li>• Suspicious Circumstances. Park Lane. Man seen entering secure building compound. It was later found that a security camera was also damaged. A search of the area was made by police – no trace of offender. Nothing believed stolen at the time of the report. 3.20pm Saturday 18<sup>th</sup> April.</li> <li>• Anti-Social Behaviour. Two calls. Sernal Lane, Great Alne. Off road motorcycles using the lane and land nearby. No number plates. Generally causing a nuisance and damaging the ground. On-going problem. Descriptions passed to police. 6pm Friday 8<sup>th</sup> May. Bikes also seen on the Conway Estate on Friday 8<sup>th</sup> May.</li> <li>• Robbery. School Road, near to the area of the Kinwarton boundary, Motorcyclist knocked off bike by car. A passenger from the car then got out, carrying a crowbar and took the motorcycle while threatening the rider. The bike and car then drove off towards the Sernal Lane area. 2<sup>nd</sup> July.</li> </ul> <p>The Alcester South SNT provided the following information:</p> <p>The main issue they have been made aware of in the area is the reports of the bikes on Stoa Lane and New End Farm Road. They have identified several bike owners from information received from members of the public. The owners of the vehicles have been advised as to their manner of driving and if the police get any further reports of dangerous driving or antisocial use of vehicles involving their vehicles, they will look to take further action. Since then the reported incidents seem to have reduced.</p> <p>The police have liaised with Richard Barnard at WCC to do some work on signage on the roads regarding speed limits or warning of careless driving. The difficulties still remain due to the unclassified status of the roads. As there is no evidence to suggest they are not public roads and there are no restrictions for road worthy vehicles to be using them, without signage from the council, they cannot enforce any speed limits or restrictions on vehicular use. This is obviously dependent on drivers holding a licence and the vehicle being registered and insured. (Note: see below under Matters Arising, "U Route")</p> <p>Crime has been a lot lower over the period of lockdown but the police have had seen an increase in antisocial behaviour reports over recent weeks. This consists of neighbour disputes due to people spending more time at home, reports of breaches of Covid-19 restrictions with gatherings in public and private houses. More recently, with the relaxation of restrictions, there have been groups gathering in parks/open spaces and drinking, causing noise disturbance and leaving litter as a result. There have been reports of this in the area of Coughton Fields Lane by the Ford and surrounding lanes and fields which officers have attended to and on occasion dispersed people from the area. Police are still responding to any reports of breaches of restrictions and want to</p>

GREAT ALNE PARK  
UPDATE (FORMERLY  
MAUDSLAY PARK)

thank all those that have done their part in adhering to the restrictions over the last few months and continue to do so.

The clerk reminded residents that the police are urging residents to make use of logging non-urgent crimes online. <https://www.warwickshire.police.uk/ro/report/ocr/af/how-to-report-a-crime/>

**Ben Ling, Village Manager sent the following update:**

*"All the events this year have been cancelled due to Coronavirus and this has also caused delays to the construction work, however the phase two works should still all be completed by the end of the year as previously planned. A number of residents have been helping us create our woodland walk and I know a number of local village residents have already been making use of this. I hope many more will be able to enjoy this over the coming months. The allotments are only open for residents at the moment so we can ensure social distancing. I am hoping we can ease this restriction soon and will let you know as soon as I have a confirmed date. We are looking forward to being able to welcome people back into the village as soon as things start to return to normal".*

**Jez Conen, Senior Development Manager sent the following update:**

**General Progress**

*Work to the next phase of cottages and apartments we are building has been significantly impacted by the Covid-19 virus. Our progress with the new homes has been delayed by three months and safe working practices to cope with the Covid virus mean our contractor will need more time to complete this next phase. Most activity ceased in April but our contractors, Seddon, were able to continue with the landscaping work to the meadow. Tree planting and meadow seeding has now been finished so we have been able to take down the hoarding around the meadow. We are delighted with the way it now looks.*

**Hoarding**

*We have submitted a recommendation to the board to replace the hoarding with new signage. Details of our proposals are provided for the Parish to consider. It would be useful to have feedback on the proposals from the Parish Council as this will help with our board approval request. We will need planning consent for the signage, which was not required for the hoarding so it would be helpful to know there is support for the proposal.*

**East Entrance**

*The work to the east entrance has also been impacted by the Covid virus. We need to complete a s278 agreement with the highway authority to carry out the new bell mouth onto Henley Road. Unfortunately, key team members from the design team were put on Furlough. There are also extensive works we need to complete to the access road to make it safe for residents and the public who will be using the access along with construction traffic. We expect to commence these works towards the end of summer with the entrance being ready for use by the end of the year.*

**Phase 3**

*Our architects have prepared a new design for the final phase of development which replaces the consented scheme of cottages with smaller village apartments similar in design to our Austin Heath scheme in Warwick. The aim is to make the homes more affordable but still keep the design in keeping with the surrounding environment. We have submitted a pre-application to the local planning authority and will share these plans with the Parish as soon as we have received feedback from the council and obtained board approval.*

**Farm Shop and Medical Centre**

*We will commence work in July to convert the former sales centre building into the medical centre which we hope will be completed in November 2020. We have also provided sketch details, as part of our pre-application, for a farm shop and medical centre to be located on the land next to the cricket club. Again, we will share details with the Parish Council as soon as we have received feedback from the planning authority and board approval.*

The Councillors discussed the new signs that could replace the existing hoarding. They were all in agreement that whilst they would rather not have any signage, the proposed signs are a

MEMORIAL HALL REP REPORT	considerable improvement to what is currently in place and therefore, the Parish Council won't object to the planning application. Clerk to email Jez Conen.
REPRESENTATIONS FROM RESIDENTS	Please see appendix A.
COUNTY COUNCILLOR'S REPORT	A resident wanted to discuss an item on the agenda (hedgehog signs) so comments will be included in the minutes under the relevant agenda item.
DISTRICT COUNCILLOR'S REPORT	County Cllr Rickhards provided the following updates: Great Alne Cricket Club were granted £500.00 through his Members Grant. Please note that the figure included in the update sent out prior to the meeting was incorrect. Cllr Rickhards has kept back some money for a second tranche which people will be able to apply for later in the year; probably September. Additionally, he has been pressing the case for Tier 2 vulnerable cases in the present crisis (not on the NHS list) to be given help and supplies. He knows of at least one case in Great Alne where this occurred.
<b>MATTERS ARISING</b>	Please see appendix B.  <b>Great Alne Community Resilience Team</b> - Chairman, Cllr Lynn Bowring has taken the lead in managing the Great Alne team of volunteers. There has been a total of 15 requests for assistance/support which have been dealt with promptly. Ongoing support is being provided to 2 residents. Thank you again to everyone who has been involved.  The contact details should you require any help from the Alcester Community Resilience team remain the same:  <a href="#">Alcester Community Resilience:</a>  Helpline: 07707 598379 Email: alcester.response@outlook.com  Alcester Community Resilience is also on Facebook. A team of 30+ volunteers from Great Alne continue to be on hand to help with shopping, picking up prescriptions, dog walking or simply being a friendly voice at the end of the phone. PLEASE do not struggle. If you need any help, just call 07707 598 379: your request will be directed to someone who will be happy to assist. If you are currently assisting neighbours/friends outside of this support network, we urge you to share this number with them anyway. Should you suddenly be unavailable to help, they will still have support.  <b>U_route Spenal- Coughton Fields Lane (AKA E5998)</b> - This continues to be an ongoing nuisance and Warwickshire County Council have been contacted to try and establish where this route fits within the list of U Routes they have to investigate to try and establish a timescale. Sadly, it is not good news and it will be years before this particular route is looked in to. The Rights of Way team at Warwickshire County Council have ordered some public highway signs to erect. This will allow the police to enforce the same laws that apply to any public highway. The Chairman will speak with the landowner to see if he is willing to add fences etc as it is his land that attracts the bikers, but they have to use the U_route to get to it.  <b>Huff Cap Update</b> - The pub has now been sold and the new owners are extremely hopeful that they will be able to reopen it as a pub as soon as possible. As many people are aware, the pub has not been commercially viable for some time and it is likely the new owners will need to take action in order to make it a viable business. Further details will be sent as soon as they are available.  <b>Request for survey from Flood Risk Management Team – update</b> - The original meeting between the Chairman and the Flood Risk Management Team had to be cancelled due to lockdown restrictions. This will be rearranged as soon as the team are operating as normal again. Reduced

	<p>services have been in place.</p> <p><b>Support campaign for local electricity bill</b> - The Councillors discussed this via email ahead of the meeting. The Bill, if made law, would empower local communities to sell locally generated clean energy directly to local customers by establishing a statutory Right to Local Supply. This is currently impossible because of the huge setup and running costs involved in doing so.</p> <p>The Councillors have agreed that they don't feel they have enough information to formally pass a resolution in favour of something that is a Commercial operation, albeit one that certainly seems to have advantages. There is little support from neighbouring Parish and Town Councils, and Stratford District Council (SDC) is not listed as one of the supporting bodies. The Councillors feel it's likely that this issue will reappear in future and perhaps at that stage they will have more information on which to make a judgement.</p> <p><b>General maintenance update – Broken Parapet on Ford Lane, Damaged trees on Henley Rd, Tyres on Ford Lane</b> - The bridge which has partially collapsed on Ford Lane has been made safe by WCC bridges team. The bridge is owned by Highways England (having been transferred from ownership of the historic railway property board) and they are looking in to suitable repairs. The clerk will request an update.</p> <p>A couple of ash trees on Henley Road are in a dangerous condition. One bough is completely dead and, if it were to fall, would block the road. Pictures were sent to WCC at the end of May with our concerns raised. The Forestry team are looking in to this and the clerk is chasing for updates regularly. The Chairman is keeping a close eye on the state of these trees. The location is on the North side of the road, close to the notice board adjacent to the Park lane junction.</p> <p>A large number of tyres have been left on Ford Lane. Stratford District Council are arranging for these to be removed. Biffa were unable to get their truck down the lane and this is now being looked at by County Highways. The clerk will request an update.</p>
<b>MAIN BUSINESS</b>	
PROGRESS AGAINST BUDGET	As of 1 <sup>st</sup> July 2020 (a quarter of the way through the financial year), progress against budget stands at 21% (£4329 of £20,500).
APPROVAL OF INTERNAL AUDITOR'S REPORT	The internal audit for the financial year 2019/20 has now been completed by Arrow Bookkeeping Services and was approved by the Councillors. This will be made available on the Parish Council website along with all other audit paperwork in due course. The report identified an error within the spreadsheet where two amounts are not analysed correctly. Auditor recommends setting up a double-check on each line to add all the analysis columns up and deduct from the total. This allows an automatic check when entering data in to the spreadsheet. The clerk will arrange this for 2020/21 accounting spreadsheet.
APPROVE ACCOUNTS AND ANNUAL RETURN FOR EXTERNAL AUDIT	<p>The following Sections of the Annual Governance and Accountability Return 2019/20 Part 3 for year ending 31 March 2020 were approved, then completed and signed by the Chairman. The Chairman made the forms and his signature visible to all attendees.</p> <ul style="list-style-type: none"> <li>• Section 1 Annual Governance statement 2019/20 being approved before</li> <li>• Section 2 Accounting Statements 2019/20</li> </ul>
GREAT ALNE PAROCHIAL CHARITY – UPDATE 2019/20	<p>Cllr Ian Millard, Trustee for Great Alne Parochial Charity has provided the following update:</p> <p><i>"The Charity did a leaflet drop shortly before lockdown started offering their assistance, however to date, we have not had any applications for assistance. The charity over the last 12 months has however been able to provide support for both individuals and organisations. The existing Chairman Martyn Davey has kindly agreed to remain as Chairman and the Trustees have been re-elected where appropriate"</i>.</p>
CHURCHYARD REQUEST FOR DONATION	The church has made a request for a donation from the Parish Council towards the upkeep of the churchyard. Councillors have discussed this via email and all agreed they would be happy to make a donation of £500 towards this.
HEDGEHOG SIGNS	Before the meeting, a resident got in touch to request some "beware hedgehog" road signs in the

village. They reported hedgehogs in their garden and suspect there will be more in the village. New hedgehog signs were introduced by the Department for Transport last year. The resident states that the purpose is to make drivers aware of smaller wildlife, not only hedgehogs on the roads. The resident points out that hedgehog numbers are in drastic decline and wishes to support the wildlife in the village to ensure we are playing our part.

We have raised this with the Traffic and Safety team at Warwickshire County Council and received the following reply.

*"We would advise if the Parish Council can prove that there is a significant number of hedgehogs on a certain section of carriageway then there could be a possibility that the Parish Council could request to have these signs installed if they funded the scheme themselves.*

*We have checked the PICs for Great Alne and there have only been 2 x PICs within the last 5 years which none of mentioned hedgehogs being involved or having any causation factor to the collisions.*

*These signs should be erected where there has been a number of collisions due to small mammals being on the carriageway, but they can be erected and used to give warning to the road user and to try and reduce the deaths of the animal population.*

*We are able to investigate the implementation of highway works for the Parish Council. We charge a £500 non-refundable deposit to investigate highway works on behalf of Parish Councils. We will then produce a Scheme Design and quote for implementation. If the cost of implementation comes to more than the £500 paid this would be deducted from the cost of implementing the Scheme.*

*The exact nature of what can be proposed will depend upon the nature of the section of highway in question and how it relates to relevant standards, guidance or Warwickshire County Council Policy. All of these are matters that Engineers will comment on more fully if the Parish Council decides to commission an investigation.*

*If the Parish Council would like to fund further investigation, an e-mail from the Clerk to this e-mail address, confirming willingness to pay the £500 deposit, will be sufficient to start the process".*

The Parish Councillors have discussed this but do not feel it would be an appropriate use of Parish Council funds and therefore, will not be taking any further action at this time. The residents who raised this issue spoke at the meeting and would be happy to arrange crowd funding to meet the costs described above. This will be discussed further. In the meantime, some hedgehog signs have been seen in Wilmcote and the clerk will contact Liz Butterworth (clerk to Wilmcote) to see if she can explain how the village got these. Cllr Millard did raise concerns that the Parish Council need to be cautious not to overload the village with excessive signage.

#### STREET LIGHT REPAIRS UPDATE

The following lights have now been replaced:

- Henley Rd (outside the Spinney)
- Henley Rd (bottom of Church Walk)
- Park Lane
- School Rd – opposite Alne Close – The Parish Council also agreed to fit a shield to this light.
- Gunn Court - A new lighting column has been installed alongside the original. EON will attend on a later date to transfer the service supply and take away the old column. The date is not yet known.

#### DOG WASTE

The Parish Council have been informed that dog fouling in the village has become an issue again. On the instances reported, whilst the waste has been picked up in a bag, the bag has then been left on the public footpaths. May we kindly remind all residents that is an offence not to clean up after your dog (Dogs (Fouling of Land) Act 1996). We are extremely lucky to live in such a beautiful place so please try and keep it this way. There are five dog waste bins throughout the village. Please use them where possible or dispose of the waste at home. Thank you to the resident who has cleared up a lot of this mess on several occasions.

RECREATION GROUND –  
UPDATE

At the time of the meeting, the playground remained closed whilst the Parish Council worked on the risk assessment and suitable guidance/signs in order to re-open safely.

As of 20<sup>th</sup> July, the play area has re-opened with the following guidance.

1. Please respect and maintain social distancing at all times, ideally keep at least 2 metres apart, and certainly no closer than 1 metre . If the play area is busy, please come back later or wait. We are unable to monitor the use of the playground but strongly recommend the following to ensure social distancing:

- a. Only one adult per child in the toddlers' area.
- b. Max of 3 children and 3 adults in toddler area at a time.
- c. Birds nest swing - 1 person max at a time (unless the same family group)
- d. All other equipment - max of two users at a time

2. The play area has been checked to ensure the equipment, that has been out of use for several months, appears to be in good working order. We would however point out that the external annual inspection is not due to be completed until August 2020. Please notify the clerk at [greatalne.parishcouncil@googlemail.com](mailto:greatalne.parishcouncil@googlemail.com) if you notice any issues with the play equipment.

3. The Parish Council does not have the resources to undertake cleaning of this equipment on a regular basis and ask that parents wipe down equipment before and after use.

4. Please use hand sanitizer for yourself and your child throughout your visit and ensure hands are washed thoroughly when you get home.

5. Both swing sets will be one swing only to maintain social distancing. Please do not untie the other swing.

These precautions are designed to minimise risk to playground users and other village residents. If it is reported that these guidelines are not being followed, and therefore users' safety is being put at risk, the Parish Council will be forced to consider closing the playground again.

Thank you to those of you who have been patient whilst we have worked through the guidance to ensure it is as safe as possible to re-open. We hope the children will enjoy being back in the lovely play area.

The following work remains outstanding but Limebridge Rural Services have confirmed all works should be completed by the end of June. Clerk to contact Limebridge as this work has not been done (as of 19/07/2020).

1. Replace matting at the bottom of the silver slide, underneath the two swings and the exit from the toddler area in to the main play area. The work to install the matting is still in-hand and they have the matting in stock ready to complete the works. The job requires the addition of topsoil before the matting is installed and it has been impossible to carry out the works due to surface water remaining on the works site. They will complete the works as soon as conditions allow.
2. Clear the algae/moss off the playdale frame and sand any rough edges
3. Sand the rough edge on the plank of wood with the stepping stones running along it
4. Lift tree canopy to ensure a minimum clearance of 2.0m from equipment (above the birds' nest swing)
5. Turf around the two benches

The northern park boundary is also in hand but as the works will require a digger onsite, Limebridge consider the works would be best carried out in late summer when the surface and soil conditions will hopefully be a lot drier. They will quote for it in the summer.

NEWSLETTER

Councillors agreed that the newsletter that would ordinarily be issued around March/April time could be postponed. Due to Covid-19, there were very few updates to report upon as most activity ground to a halt. A newsletter will be issued later in the summer. If you have any suggestions about what you would like to see included, please contact the clerk at

[greatalne.parishcouncil@googlemail.com](mailto:greatalne.parishcouncil@googlemail.com).

**ALNE FEST – CANCELLED**

Alne Fest which was due to take place on 27<sup>th</sup> June 2020 has inevitably had to be cancelled. It has been rescheduled for 19<sup>th</sup> June 2021.

**COMPLAINTS ABOUT BONFIRES**

The Parish Council have received complaints from residents about bonfires. May we ask all residents to try and be considerate when deciding when to have a bonfire. Please see appendix C for guidance on how to have a bonfire safely and how to report an ongoing nuisance to Stratford District Council.

**MOVING TO ONLINE BANKING**

The Parish Council are re-visiting the potential of moving banking online. This would be more efficient and preferable for our payees. All Councillors are happy for the clerk to explore the options.

**ANNUAL INSURANCE RENEWED**

The Councillors have agreed to renew our annual policy with Hiscox Insurance Company Ltd.

**CLERK'S CONTRACT**

The Chairman has issued the clerk with a contract of employment which has been signed by them both.

**ANNUAL PLAYGROUND INSPECTION**

The Councillors have agreed to use the same company as last year (The Play Inspection Company) and the annual inspection will take place in August. Date to be confirmed. Councillors agreed to leave inspection date as it is as the cost of bringing it forward is considerably higher than the standard charge. There were very minimal findings at the inspection in Aug 2019 and weekly checks took place until the play area closed due to Covid-19 in March.

**PLANS**

Reference	Received	Status	Address
20/01138/FUL	29/04/2020	Pending Consideration	Dan Skelton Racing, Lodge Hill, Shelfield Green, Alcester
20/01034/FUL	16/04/2020	Permission with conditions	Newlands, Alne Hills, Great Alne
19/01294/FUL	28/02/2020	Appeal dismissed	Glebe Farm, Alne Hills, Great Alne
20/00570/TREE	26/02/2020	Tree works approved	Stuart Cottage, Park Lane, Great Alne
20/00461/FUL	17/02/2020	Pending Consideration	Dan Skelton Racing, Lodge Hill, Shelfield Green, Alcester
20/00468/LDP	17/02/2020	Application withdrawn	Fircroft, Park Lane, Great Alne
20/00236/FUL & 20/00237/LBC	27/01/2020	Pending Consideration	Keepers Cottage, Alne Hills, Great Alne
20/00179/TREE	21/01/2020	Tree Works approved	Barnfield, 1 Gunn Court, Park Lane, Great Alne
20/00146/FUL	16/01/2020	Pending Consideration	Little Orchard, Henley Rd, Great Alne
20/00008/FUL & 20/00009/LBC	02/01/2020	Pending Consideration	Dinglewell Farm, Alne Hill, Great Alne
19/03615/FUL & 19/03616/LBC	31/12/2019	Appeal in progress	8 Mill Cottage, Henley Rd, Great Alne
19/03301/FUL	26/11/2019	Permission with conditions	Flaxfields, Henley Rd, Great Alne
19/03181/FUL	17/11/19	Application	12 School Rd, Great Alne

withdrawn

Since the last meeting the following representations have been made:

**20/01138/FUL – Dan Skelton Racing** – Great Alne Parish Council submitted the following:

Objection

- We accept the requirement to have a person living on site, but do not believe that the applicant has adequately justified the need for an additional person or why existing accommodation on site cannot be used.
- If the new requirement has arisen because of the proposed expansion outlined in application 20/00461/FUL, to which we have already objected, then, in the absence of a decision on this, application 20/01138/FUL is premature.
- The development is inappropriate in the Green Belt: we do not believe that very special circumstances apply because we feel that the spirit of NPPF paragraph 145 is to enable 'provision of facilities for outdoor sports and recreation' for local people, not the provision of training facilities for professional sportspeople.

**20/00236/FUL and 20/00236/LBC – Keepers Cottage** – Great Alne Parish Council submitted the following: No objection - Provided the new materials used are compatible or sympathetic with the original.

**20/01034/FUL – Newlands** - Great Alne Parish Council submitted the following:

No objection - Requested a condition stipulating suitable planting to ameliorate the visual impact when viewed from the road.

**19/03301/FUL - Flaxfields** – Great Alne Parish Council submitted a representation of No objection and then later supported this application with the following comments: "It is well thought-out overall, the design appears to be of high quality, a vast improvement over the existing property which is of little architectural merit, and will enhance the visual aspect on the approach to the village."

**20/00146/FUL – Little Orchard** - Great Alne Parish Council submitted the following:

Objection for the following reasons:

- Impact on Green Belt: We estimate that the proposed extension will increase the volume of the dwelling by at least 40%, not including the outbuilding. This cannot be considered a 'small extension' and the development would therefore be 'inappropriate' and contrary to Core Strategy Policy CS.10. Furthermore, the proposed garage element would present a conspicuous blank wall facing onto the access road, and this would have a significant visual impact on the openness of the Green Belt.
- Impact on the Great Alne Conservation Area: For reasons similar to those above, namely scale and proposed design, we feel that the development would adversely impact on the character and appearance of the Conservation Area and will therefore be contrary to Core Strategy Policy CS.8. The Design and Access Statement includes an assertion that the development will 'strengthen the character of the local area' but no evidence is provided, for example by provision of details of design features, materials, brickwork, etc, to support this assertion."

An amended application was later submitted for a much smaller, single storey front extension to provide a bedroom. Great Alne Parish Council submitted the following response to the amended application: "No Representation."

**20/00461/FUL – Dan Skelton Racing** – Great Alne Parish Council submitted the following:

Objection for the following reasons:

- Dan Skelton Racing is a substantial business situated in the Green Belt. There is already stabling for 140 horses and this proposal is to accommodate a further 72, an increase of slightly more than 50%. It is inconceivable that the increased level of activity will not increase the volume of traffic accessing the site. The roads leading to the yard are narrow and winding and have already been subjected to significant damage on the surfaces and verges, and there are few passing places. Road safety has already been compromised and this is likely to get worse if the application is approved. We therefore consider that the application is non-compliant with Policy AS10.
- As regards Green Belt policy, owing to the scale of the proposals and likely impact on local

residents we believe that the development is inappropriate, and we do not agree that the applicant has demonstrated 'very special circumstances' which would make the proposals acceptable.

**20/00570/TREE – Stuart Cottage** – Great Alne Parish Council submitted a representation of no objection.

**20/00008/FUL & 20/00009/LBC- Dinglewell Farm** - Great Alne Parish Council submitted a representation of no objection.

**20/00179/TREE – Barnfield** - Great Alne Parish Council submitted a representation of no objection.

**19/03615/FUL & 19/03616/LBC – 8 Mill Cottage** - Great Alne Parish Council submitted a response of no representation. Planning was refused and an appeal has now been made.

**ACCOUNTS**

<b>Cheque No.</b>	<b>Payee</b>	<b>Amount (£)</b>
200044	WALC -Inv 20084 - Planning & Protection of Historic Buildings Training Course - Chairman	30.00
200045	Limbridge Rural Services Inv 1351 - Tree surgery works following tree survey	576.00
DD Sheet 434	E.ON (UMS electricity supplies) Inv No H181B3A8DA	166.37
200042	Clerk wages and exps - January	628.35
200043	HM Revenue & Customs Employee and Employer NICs	79.82
200046	Footway Lighting Maintenance 2019/20 Inv No. 10254852	246.38
200047	Limebridge Rural Services Inv 1368 - Fencing repairs in rec ground	420.00
200049	E.ON (UMS electricity supplies) Inv No.H1837AE25F	155.64
200049	Clerk wages and exps - February	424.37
200050	Warwickshire County Council Inv No10257156- street lighting repair - Henley Rd X2 (No.6 and 9) and Park Lane (No.1) Full Replacement	4416.97
200301	Limebridge Rural Services Ltd - Inv 1389 - Grass cutting	318.00
200302	Stratford-on-Avon District Council - Annual domain cost, website and one licence for CMS	437.77
DD sheet 436	E.ON (UMS electricity supplies) Inv No. H1853F977E	166.37
200304	Reimburse clerk for Anti-Virus software - F-Secure Inv 218645832	43.92
200306	WALC - Annual membership renewal - Inv 2020077 (VAT ONLY RECOVERABLE ON THE WALC PART, NOT THE NALC)	235.00
200305	Clerk wages and exps - March	592.41
200307	Limebridge Rural Services Ltd - Inv 1422 - Grass cutting	102.00
200308	Came and Company - Annual Parish Council Insurance Renewal ref: 4202123	745.09
DD sheet	E.ON (UMS electricity supplies) Inv No.	161.01

437	H186F4C740	
200309	Clerk wages and exps - April	245.85
200310	WALC Training Course for Clerk - Inv 20222 - Engaging your Youth Community	36.00
200311	Limebridge Rural Services Ltd - Inv 1454 - Grass cutting	318.00
	E.ON (UMS electricity supplies) Inv No. H188B320CD	166.37
200312	Clerk wages and exps - May	369.53
200313	Donation of £500 to St Mary Magdalene Church to support upkeep of the churchyard.	500.00
200314	Arrow Bookkeeping Servcies - Annual Internal Audit	150.00

**Bank Account Balances @: 21 June 2020**

Community Account: £29485.66

Business Money Matters: £9295.38

**Money in:** £ 30.00 Refund from WALC for course, £39.66 payment from Wayleaves, Western Power Distribution and £10,250 precept from Stratford-on-Avon District Council.

Void cheques to date: 200048, 200303

**CORRESPONDENCE**

- a. **Email from resident** – request for permission to put a temporary static caravan in front garden.
- b. **Ms B Hemming** - a letter from Cllr Dr Trevor Harvey, Portfolio Holder for Finance and Assets, in response to the Stratford Herald's article '*Councils furious as aid cash is withheld*'.
- c. **County Cllr Clive Rickhards** – confirmation that he cannot justify spending delegated budget money on one dropped kerb request. There are competing demands and they are usually about larger projects.
- d. **Louise Slater** – Stratford-on-Avon District Council – confirmation of change in planning procedures due to Covid-19.
- e. **The Pensions Regulator** – confirmation that we have completed the re-declaration of compliance for Great Alne Parish Council with The Pensions Regulator under the Pensions Act 2008 (or, for employers in Northern Ireland, the Pensions Order 2008) on 30/03/2020.
- f. **Mr J Crossling** – WALC – Throughout the year, WALC have sent numerous emails offering guidance and confirmation of the correct procedures to follow in response to the Covid-19 pandemic.
- g. **PKF Littlejohn** – confirmation of the audit process for 2019/20 end of year accounts.

**The next Meeting will be held on Wednesday 16<sup>th</sup> September 2020 at 7pm via Zoom.**

Meeting finished at 8.30pm.

## **APPENDIX A.**

### **Great Alne and Kinwarton Memorial Hall Report 2019/2020**

#### **Committee:**

Chairman – Martyn Davey  
Treasurer- Katrina Woodger  
Secretary - vacant

#### **Hall Improvements**

- Installation of bi-fold doors in the Hall, which open out onto the Centenary Garden at the back. This is a great addition to the Hall, as it provides additional outside space for functions. In order to ensure this doesn't result in noise nuisance for nearby neighbours (particularly in Appleby Close), the terms & conditions of hire now contain a clause stating that the doors must be closed by 11pm.
- Planting in the Centenary Garden, plus the installation of an outside tap and garden watering system.
- Installation of security lights to the side and rear of the Hall.
- Installation of new speakers which has made a significant improvement to sound quality (for Film Club, and other events)
- New website; this went live in early 2020 ([www.greatalnememorialhall.org.uk](http://www.greatalnememorialhall.org.uk))

#### **Key Events 2019/2020**

- Village BBQ (June 2019)
- Film Club – every month except July/August.
- Coffee Mornings (Dec 19 and March 2020)
- Christmas is Coming (Dec)
- Christmas Supper (Dec)
- Calendar Photo Exhibition (March 2020)

#### **Hall 100 Club**

The 100 club was fully subscribed during 2019/2020. The Covid-19 pandemic, and subsequent measures put in place by the UK Government meant that from March our regular draws could not take place in person. We have come up with an alternative way to hold the "draw", using the numbers generated by the Premium Bond draw instead (using the last 2 digits of the first 4 Bond numbers), ensuring this important source of revenue for the Hall can continue. Memberships for 2020/21 have just been renewed, and again we are fully subscribed.

#### **Hall Centenary Calendar**

The Hall committee agreed some time ago to produce and sell a calendar to mark the Hall's 100-year anniversary next year. Residents were invited to submit photos of the village and its immediate surroundings for inclusion in the calendar; in the end we had over 80 entries.

In March we held a photo exhibition and coffee morning; the 60 people who came along on the day were asked to vote for their favourite 12 images, and the results were considered as part of the final deliberations on which photos would be used. The results will be published very soon. The next step is to design the calendar, with a view to production shortly afterwards.

#### **Covid-19**

Sadly, the global pandemic has resulted in the cancellation of events planned for spring and summer at the Hall including:

- VE Day Celebration (May)
- Summer Concert (June)
- Village BBQ (June)

Most groups and clubs who use the Hall have cancelled their regular bookings until September at least, and we have been unable to hold the regular Film Club nights.

This has also meant that the committee have been unable to meet in person since February 2020, but we have held some 'virtual' meetings via email since then.

The AGM was due to be held in June; as we can't proceed at the moment the Chairman has obtained confirmation from Committee members that they are willing to either stand for re-election as officers, trustees, or continue as representative trustees.

At things stand we are unsure as to when the Hall will be able to reopen. However, there is guidance available from Action with Communities for Rural England, and our insurers to assist with planning when the time comes. We are also forming a sub-committee, to specifically look at the provisions we will need to put in place.

DRAFT

## **APPENDIX B.**

### **Report sent by: District Councillor Gill Forman**

### **Report for Great Alne Parish Council Meeting 7<sup>th</sup> July 2020**

SDC have been operating several schemes to help businesses and residents financially through the crisis caused by Corona Virus:

- Hardship fund for residents receiving Local Council Tax support - £660,000 of funding was received from Government to give extra help to residents receiving this grant. Recipients will receive £150.00 which will automatically be deducted from their 2020 Council Tax Bill. To date 3546 residents have received totalling £526,000.
- Business Rate grant scheme – Stratford District Council have paid out more than £30 million to 2800 businesses under this scheme so far.
- Discretionary Business Rate scheme – This scheme will go live on the SDC website on the 8<sup>th</sup> of June for 3 weeks. The aim of this scheme is to help businesses who were not eligible to make a claim under the Business Rate grant scheme.

There is also a government grant scheme which is interest free for the first year, then at the Bank of England rate.

SDC received £35m funding from Government to support these schemes.

Stratford-Upon-Avon District is the 4<sup>th</sup> worst affected area in the Country economically due to Covid-19. This is due to the reliance on the tourism and automotive sectors

The impact on the council is that we are calculating an estimated £8m loss of income from things like leisure and parking over this year. So far Government have handed out £1.3m to us, however It is not known if Government will cover the rest or any of the shortfall. Representations have been made to Government at all levels. SDC do have some financial reserves but that would only help us through the next 1-2 years. It is inevitable that difficult decisions will have to be made this year and for several more years to come to balance SDC finances.

SDC have set up a working group of some Councillors and Officers to establish strategies of how to support our businesses, including tourism, and kick start our local economy. This group will work closely with Warwickshire County Council and other local groups e.g. CWLEP, Growth Hub, and local tourist bodies.

4000 people are either directly or indirectly employed in tourism in SUA which is 30% of the total workforce

The figures and information in this report were accurate at the time I wrote this report (7/6/20).

## **APPENDIX C.**

### **BONFIRES**

The information below can be found on the Stratford-on-Avon District Council website:

<https://www.stratford.gov.uk/environment/bonfires.cfm>

Information correct as of 23/06/2020.

#### **Domestic Bonfires**

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We strongly urge people not to light bonfires at this time so as to protect the respiratory health of vulnerable people and to avoid unnecessary burden on the NHS. COVID-19 is a respiratory disease and smoke inhalation can increase breathing difficulties for those that are already unwell.

Also, due to restrictions currently in place during the pandemic there are greater numbers of people staying at home. Therefore, smoke from a bonfire can cause unnecessary nuisance to your neighbours. We appreciate the inconvenience caused by the closure of Household Waste Recycling Centres, but having a bonfire is not an acceptable way of dealing with excess waste. We are asking you to use your general waste bin if possible. Alternatively stack or bag up rubbish ready for disposal at these centres when the current emergency is over. Please continue to dispose of your household, recyclable and green waste correctly in the receptacles provided.

Under the [Environmental Protection Act 1990](#) (EPA), a statutory nuisance includes "smoke, fumes or gases emitted from premises so as to be prejudicial to health or a nuisance" and exists when a bonfire is a regularly recurring problem and interferes substantially with nearby residents' "wellbeing, comfort or enjoyment of their property". If a bonfire is emitting dark or black smoke, it is dealt with under the [Clean Air Act 1993](#) - this includes the burning of such material in your garden. Under the Act, it is illegal to dispose of waste that is not from your property on your property - for example from a workplace or neighbour - and small tradesmen must not burn waste from site at home.

Bonfire guidelines:

- Never leave a fire unattended.
- Only burn dry material.
- Never burn household waste, rubber tyres or anything containing plastic.
- Avoid lighting a fire in unsuitable weather conditions.
- Position the fire away from buildings, garden hedges, sheds and trees.
- Consider whether you need to notify your neighbour(s).

If you are being affected by smoke from a bonfire, please use the contact details below to report the problem.

**Please note: one-off bonfires are unlikely to constitute a nuisance.**

#### **Contact**

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- Email: [envhealth@stratford-dc.gov.uk](mailto:envhealth@stratford-dc.gov.uk)
- Telephone: 01789 260835
- Report it Online - <https://www.stratford.gov.uk/online-forms/environmental-health.cfm>