

The Annual Meeting and Ordinary Meeting of Great Alne Parish Council were held on Wednesday 15th May 2019 at Great Alne Primary School at 6.30pm in the evening.

<p>PRESENT</p>	<p>Councillors Mr L Bowring, Mr P Clark, Mrs M Holding and Ms H Mainwaring County Councillor Mr C Rickhards Alcester SNT: PCSO Carolyn Davis and PCSO Robert Williams Members of the public: 5</p>
<p>ELECTION OF OFFICERS</p>	<p>ANNUAL MEETING</p> <p>Chairman: Cllr Mr L Bowring- proposed by Cllr Holding, seconded by Cllr Mainwaring Vice Chairman: Cllr Mr P Clark- proposed by Chairman, seconded by Cllr Holding Councillor: Ms M Holding - proposed by Chairman, seconded by Cllr Clark Councillor: Ms H Mainwaring- proposed by Chairman, seconded by Cllr Clark Councillor: Mr I Millard – proposed by Chairman, seconded by Cllr Mainwaring</p> <p>Whilst Cllr Millard was unable to attend the meeting, his Declaration of Office was signed ahead of the meeting.</p> <p>Vice Chair, Cllr Clark was very happy to take on this role again. It was agreed by both Cllr Clark and the Chairman that this should be his last year as Vice Chair. Cllr Clark has served the Parish Council for many years with great dedication. The Chairman expressed his thanks and appreciation to Cllr Clark for his dedication to the role.</p>
<p>APOLOGIES FOR ABSENCE</p>	<p>Cllr Mr I Millard, District Councillor Ms G Forman</p>
<p>DECLARATION OF INTERESTS</p>	<p>None</p>
<p>TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE</p>	<p>Form duly completed and signed by re-elected Chairman Cllr L Bowring</p>
<p>TO RECEIVE ALL COUNCILLORS' DECLARATION OF ACCEPTANCE OF OFFICE</p>	<p>Forms duly completed and signed by re-elected Councillors, Cllr Clark, Cllr Mainwaring, Cllr Holding and Cllr Millard (ahead of the meeting).</p>
<p>TO REVIEW COUNCIL DOCUMENTATION</p>	<p>The following council documentation was reviewed by the Chair: Council's Code of Conduct, Standing Orders, Financial Regulations, Risk Management Policy, Complaints Procedure, Grievance & Disciplinary Policies, Freedom of Information Publication Scheme, Social Media, Donations policies and Privacy Notice</p> <p>A considerable amount of documentation was reviewed/adopted/updated in 2018 so all relatively up to date and customised to the Parish Council's house style where necessary. The following issues were raised:</p> <ul style="list-style-type: none"> • Councillors Code of Conduct. The Parish Council adopted the new SDC Code in January 2018 effective from 1 May 2018. SDC have sent a training video to be watched by Clerk and Councillors. Cllrs to send email to Clerk confirming they have completed the training by 3rd June • Freedom of Information Publication Scheme- change to details following new Councillor being co-opted in January 2019 and new Clerk. Will be uploaded to website • The date will need amending on the Financial Regs • 1.5 of the Financial Regs refers to the need for a satisfactory level of internal controls. Cllrs all in agreement that we have a robust system in place with 2 signatures needed for each payment, two internal financial checks completed by Cllr Millard each year and an internal audit via an independent third party. Cllrs didn't

<p>TO REVIEW PORTFOLIO RESPONSIBILITIES</p>	<p>feel we needed to amend this</p> <ul style="list-style-type: none"> • A 3year projection of accounts is suggested in 2.4 of the Financial Regulations. Councillors discussed the pros and cons of this but do not deem it necessary to adopt a 3year projection at this time. All agree annual projections are sufficient • No changes were required to Complaints Procedure, Grievance & Disciplinary Policies, Standing Orders, Social Media Policy, Donations Policy, Privacy Notice or Risk Management policy' <p>The Freedom of Information Disclosure Log is up to date and 9 requests have been made between 2018-19.</p> <p>The portfolios had not been reviewed for some time so Councillors spent time considering this. Clerk to send an updated version to Cllrs for approval and then will publish on the website. In summary:</p> <ul style="list-style-type: none"> • The Chair acknowledged that the Parish Plan is now 10 years old and needs re-doing/updating. A working party of residents (non-councillors) have taken on this task in the past and the Chair hopes this will be possible again. Chair to raise at the Parish Assembly • Cllr Holding will keep her existing responsibilities and also add the Huff Cap and Social Media • Cllr Clark will take over the Defibrillator/BT Kiosk as this is part of his playground inspection duties already. It was suggested allotments are removed from the list as there are none at present and can be added in at a later date should the Parish Council acquire any • Cllr Mainwaring to take over Broadband • Cllr Millard to retain existing responsibilities with the exception of Broadband • Clerk to add Social Media
<p>REVIEW CHEQUE SIGNATORIES/ BANK MANDATE/DIRECT DEBIT</p>	<p>Cheque signatories were reviewed and it was agreed to retain the two existing signatories ie Chairman Cllr L Bowring and Cllr P Clark and add the new Clerk, Joanne Bullingham as the third signatory. A new mandate was completed and will be sent to HSBC. As is current practice, any two of three signatories are required to sign cheques on behalf of the Parish Council. The continuation of the variable Direct Debit to EoN for electricity supplies for street lighting was also approved. A company called Great Annual Savings have been in contact with the clerk to see if they can find GAPC a better deal, with no commitment required at this stage. Councillors agreed they are happy for this to be investigated as EoN have increased their prices quite significantly over the last few months. Clerk to provide Great Annual Savings with a letter of authority and report back at the July meeting.</p>
<p>REPORT ON CAPITAL ASSETS & LIABILITIES</p>	<p>Account balances at 31 March 2019:</p> <ul style="list-style-type: none"> • Community Account £25,443.19 • Business Money Matters £13,963.21 <p>Copies of the Asset Register were made available on the website for year ending 31 March 2019. Assets, including all play equipment, street furniture, bins and office equipment, are currently valued at £42,053.28. The Parish Council has no liabilities. Photos of Assets listed are now out of date and need to be re-done. Clerk to arrange.</p>
<p>REVIEW REGISTER OF GIFTS & HOSPITALITY & DPI FORMS</p>	<p>Whilst the Gifts & Hospitality Policy is in place, the Parish Council register currently holds no entries and there were none to declare again this year. Councillors were reminded to check the SDC website to ensure their existing DPI forms are up to date. This needs to be done by 3rd June.</p>
<p>DONATIONS 2018-19</p>	<p>The following donations were made in 2018-19:</p> <ul style="list-style-type: none"> • Church roof appeal - £1000 • Churchyard Grant £500, • Citizens Advice South Warwickshire £150 • CPRE Autumn Appeal £50

AUTHORITY FOR RECEIPT OF ELECTRONIC DELIVERY OF MEETING PAPERS

It was agreed that councillors would continue to receive summons and some associated parish council meeting papers electronically. Most of the meeting papers are published on the Parish Council page of the Parish Council website in line with Transparency Code requirements. Hard copies are always available to councillors where required.

CLERK’S APPRAISAL

Clerk to contact Chairman to arrange a date for her annual appraisal (mid-June).

APPROVAL OF INTERNAL AUDITOR’S REPORT

The internal audit for the financial year 2018/19 has been carried out by Arrow Bookkeeping Services and approved by the Parish Council. The report identified a couple of items to be addressed including: approval of the new clerk’s salary, a contract of employment for the clerk, a clearer way of recording VAT and a minor payroll issue. Cllrs all approved Clerk’s salary as they do each month when the timesheet is circulated. The Chair will arrange contract of employment as soon as possible. The clerk will amend VAT sheet/s as per guidance from internal audit. The clerk will arrange a meeting with internal audit about the payroll issue. The Annual Internal Audit Report 2018/19 in the Annual Governance and Accountability Return 2018/19 Part 3 was also completed by the internal auditor.

APPROVE ACCOUNTS & ANNUAL RETURN FOR EXTERNAL AUDIT

The accounts year ending 31 March 2019 had been prepared and signed by the Clerk.

The following Sections of the Annual Governance and Accountability Return 2017/18 Part 3 for year ending 31 March 2019 were approved, then completed and signed by the Chair and the Clerk:

- Section 1 Annual Governance statement 2018/19 being approved before
- Section 2 Accounting Statements 2018/19

APPROVE ANNUAL ACCOUNTS FOR PAYMENT

The following were approved and authorised for payment:

- Renewal of Membership to Warwickshire and West Midlands Association of Local Councils #200005 £201.00
- Came & Co- Insurance Premium #200009 £718.36

Councillor Mr I Millard had reviewed the Parish Council insurance cover and renewal quote ahead of the renewal date on 1 June 2019 and the Annual Meeting this evening. He advised he would be happy to accept their quote. There is an option of taking out a 3year Long Term Agreement (thereby reducing the premium from £753.54 to £718.36) which Cllr Millard thought seemed a good idea. Cllrs all approved renewal quote with the LTA.

- Kinwarton with Great Alne Parochial Church Council – Churchyard Grant - the Council have not received a request from the Church as of today’s date so will wait to be approached regarding this.

MINUTES

ORDINARY MEETING

March Minutes agreed and signed by the Chairman

OPEN FORUM:

ALCESTER SOUTH SNT & CRIME STATISTICS UPDATE

PCSO’s Carolyn Davis and Robert Williams kindly attended the meeting. They explained that the Alcester SNT are undergoing many staff changes at the moment as PCSOs are leaving to become PCs and resource is being moved from the Alcester North team to fill these new vacancies. PCSO Davis explained they cover a large area, from Great Alne through to Bidford and Salford Priors and naturally, resources are tight. They are fully aware of the issue’s residents are having with Quads/Motorbikes being used on the U_Route Spenal – Coughton Fields Lane. They urge residents to continue to log these incidents with the police (call 101) on each occasion as the more calls they have, the higher priority it is likely to become when allocating resource. As advised in the Spring Newsletter, if residents are able to provide any detailed information on the vehicles/people involved e.g. number plates, descriptions etc. this would be of great help. They appreciate that this is unlikely as most reports occur in the middle of the night.

A resident queried whether CCTV could be installed as the area that is being driven over is private land. There are lots of implications and legal implications when using CCTV. County Cllr Rickhards said he would contact SDC to see if they can take any further action in terms of closing off the access points to vehicles. Please see update on U_route later in the minutes

The following incidents have been reported in the period 17th March 2019-11th May 2019:

- Anti-Social Behaviour. Fields near to New End Cottages, Great Alne. Report of 2 or 3 off road motorcycles riding around the area causing a nuisance. The bikes being very noisy. 10.40pm Monday 1st April. 0471 01/04/2019
- Anti-Social Behaviour. Sernal Lane, Great Alne. Several 'Quad bikes' being ridden in the area causing a nuisance. Very noisy. Heard to go down Green Lane towards Coughton Court and then possibly into other fields. 10pm Monday 1st April. 0462 01/04/2019
- Anti-Social Behaviour. Sernal Lane and Park Lane area, Great Alne. Report of three quad bikes driving through the crops in the fields. 10.10pm Monday 1st April. 0461 01/04/2019
- Burglary Residential. Sernal Lane, Great Alne. House and outbuilding broken into. Tools from the outbuildings then stolen. Overnight 15th & 16th April. 0112 16/04/2019
- Burglary Residential. School Road, Great Alne. Offender(s) have cut through barbed wire fencing in order to access land. They have then tried to force open a secure shed, but this was unsuccessful. Nothing stolen. Between 13th & 15th April. 0076 15/04/2019
- Anti-Social Behaviour. Quad bikes being ridden in the woods behind the "old people's home". Evening of the 25th April. 0333 25/04/2019
- Anti-Social Behaviour. Noisy motorcycle heard near to Retirement homes. 6.10pm Monday 22nd April. 0300 22/04/2019
- Damage. Retirement Village, Great Alne. Damage caused to fencing by off road motorcycles using the grounds. Reported Monday 29th April. 0121 29/04/2019
- Vehicle Crime. School Road, Great Alne. Two men in balaclavas have stolen a secure pedal cycle fixed to the rear of vehicle. The offenders have then got into a Black BMW with a registration number ending in 'EHJ'. 3.15pm Monday 6th May. 0277 06/05/2019
- Anti-Social Behaviour. Wooded area, Great Alne. Report of off-road motorcycles causing a nuisance in the area. Possibly Quad Bike. Ongoing problem. 4.30pm Sunday 5th May. 0268 05/05/2019

No update provided ahead of the meeting.

UPDATE ON SPERNAL LANE DEVELOPMENT

UPDATE ON GREAT ALNE PARK DEVELOPMENT

Tina Digby, Village Manager at Great Alne Park was unable to attend the meeting but sent the following update:

The Restaurant

Opening hours are Monday to Sunday 10am – 4pm.

Fish & Chip Fridays and Sunday roasts are becoming very popular and booking is always recommended.

Events

On Monday 27th May GAP will be hosting a Falconry afternoon and family BBQ. There will be a BBQ, a 'pop up' bar to support the main bar, a traditional ice cream cart and live music from Suzi Woods. They are hoping to have a face painter or magician also. The event has been advertised on their local Facebook page and so far, they have approximately 100 RSVPs. This is a free entry event, but guests will pay for the food and drinks. If anyone is interested in attending, please contact Kelly on 01789 489103.

Club facilities

The Park have had to put a temporary hold on the club memberships as there has been so much interest, they need to ensure they can organise a timetable that will facilitate both residents and members. They had 10 people sign up in the first 2 weeks.

Great Alne residents are however very welcome to attend Pilates, aqua aerobics or circuit classes. Call Kelly on 01789 489103 to book.

Quad bikes

There is a problem with youths driving quad bikes in the wooded area behind the village. They have notified the police. They have erected barriers at various entry points and

<p>MEMORIAL HALL UPDATE</p>	<p>have been in touch with the Warwickshire County Council paths and bye-ways.</p> <p><u>New Residents</u> Another 8 people will be moving in to Great Alne Park between now and the end of June</p> <p><u>Vacancy</u> They are looking for a part time administrator / receptionist. Hours will be 9am – 2pm Monday to Friday. Applicants must have admin experience. Call Kelly on 01789 489103 for further info.</p> <p>Cllr Holding provided the following update:</p> <ul style="list-style-type: none"> • SDC have approved the application to cut back the trees overhanging the road outside the Memorial Hall but the work has been deferred to the Autumn • Work continues on the new Memorial Hall website • Plans are progressing to have new bi-fold doors fitted but a structural survey will need to be completed before anything is done • The Hall is happy to let Warwickshire County Council use the car park for the Mobile Library which will be in Great Alne every 3 weeks • 100 Club renewal reminders have been sent out • The AGM will be held on Thursday 13th June • The Annual Village BBQ will take place on Sunday 23rd June
<p>REPRESENTATIONS FROM RESIDENTS</p>	<p>Mr Prince from East Lodge expressed great frustration over the generator that is running 7hrs a day, right next to his house (linked to the building work at Great Alne Park). He has contacted the District Council regarding this but is being passed from department to department with, it seems, no one taking ownership. County Cllr Rickhards agreed this should be managed by Environmental Health and he will contact SDC about this.</p> <p>Mr Prince also has serious concerns surrounding the planning application from Great Alne Park and the risks of flooding to his land/ property. Many parties are involved and have visited the site. As a gesture of goodwill, an offer has been made by Seddons to rod the drains. This does not resolve the issue though. Ultimately, it will re-direct the water on to the public highway which is unlikely to be able to handle the water, as the road is already prone to flooding. County Cllr Rickhards will investigate this and liaise with Mr Prince direct.</p> <p>Residents also expressed concerns surrounding the parking outside the cricket club. This evening, approx. 25 cars were parked on the grass verge which seems very dangerous so close to the blind bend. There is a layby that should be used but it is overgrown and not usable. County Councillor Rickhards will arrange for County Highways to clear this layby. Clerk to ask Cllr Millard to speak to the Cricket Club about this.</p> <p>A resident queried why the speed sign leaving the village increases to 50mph ahead of the dangerous bend at Alne Cote Corner rather than after the bend. The Chairman explained that this has been raised multiple times with the authority but as there have been no serious accidents, they will not move them. Everyone present feels it is only a matter of time before a serious accident occurs and this issue needs to be re-addressed. County Cllr Rickhards will also look into this. Please see further update later in minutes on Alne Cote Corner.</p> <p>A resident asked if there was an update on the potential Care Home on the Moorfields site in Alcester. The Chairman thanked the resident for the reminder and will chase up progress on this. To report update at July meeting.</p> <p>Finally, a resident queried if Great Alne Park will take business away from the Memorial Hall now they are offering exercise classes etc. The Chairman explained that this was discussed with the management team at Great Alne Park in the early stages of development and they had no desire or intention to do this. The chair pointed out there appears to be enough demand for both at the moment.</p> <p>COUNTY COUNCILLORS</p> <p>County Cllr Rickhards explained that the temporary reduction to 30mph is still in place in Little Alne and they are waiting to find out if this will become permanent.</p>

<p>REPORT</p>	<p>He advised that applications for the County Councillors Grant Fund need to be in early this year – by 7th June.</p> <p>County Cllr Rickhards invited ideas on how the delegated transport budget could be spent – any suggestions would be welcomed. Finally, the A435 has been listed with a certain degree of priority under the Major Networks project and he will keep us updated with progress.</p>
<p>DISTRICT COUNCILLORS REPORT</p>	<p>District Councillor Ms Gillian Forman was only elected on 2nd May and therefore no report available at present.</p>
<p>MATTERS ARISING</p>	<p>Brief update from The Huff Cap – The following information was provided prior to the meeting: <i>“As the Parish Council and local residents are aware, the Mother Huff Cap pub was closed at the end of January. When the owners and their operations director attended the Parish Council meeting on 20 March 2019, it was explained that all options were under consideration as to the pub's future. Since that time there have been a few approaches but as of today (10 May 2019) these have not resulted in any firm offers with which the owners could move forward. Moreover, no interest has been received from persons local to Great Alne. It will therefore be appreciated that the process to determine the future for the pub may take many months to conclude. We do not intend to issue any further updates until we have something definite to report and trust that Parish Councillors understand our position in relation to this process.”</i> <i>John Willmott and Andrew Harwood</i> <i>Representing the owners of The Mother Huff Cap</i></p> <p>U_route Sernal – Coughton Fields Lane (AKA E5998) – The issues continue but it is encouraging to see that the amount of reports to the police have increased (as suggested at the last meeting) to ensure they are aware of the regularity of this issue. Matt from Complete Tree Services has not been in touch and due to his ill-health, it is felt we shouldn't contact him again. Need to look for an alternative provider who could help with positioning large tree trunks to block access to motor vehicles. Clerk to investigate. A resident and Cllr both reported that in the last week or so, large chunks of concrete have been placed at several entry points, presumably to prevent access. The resident explained he saw this happen and ascertained that the work had been conducted by Heart of England Forestry. The Parish Council have not been involved with this and do not know who has given instruction for this to happen. Some entry points still remain open though so the issue still needs to be addressed. A resident suggested a meeting of all interested stakeholders be arranged to work together with a strategic plan on how to stop this. Chairman and clerk to liaise re next steps.</p> <p>Spring newsletter – plans for delivery moving forward – Cllrs agreed routes need reviewing, and there is also a need to address the amount of postal/ out of village newsletters we send. Would be preferable to have these sent electronically (by agreement of residents) or alternatively, arrange for some pre-printed address labels. Clerk and Councillors to discuss this further via email. Chairman suggested we ask in the next Newsletter for anyone who is happy to receive an electronic version to email the clerk.</p> <p>Parish Assembly – Cllrs hope to see many residents at the Parish Assembly on Saturday 18th May at 10.30. Agreed that the Chairman will give his annual report at approx. 11am. Clerk to arrange refreshments and Cllr Holding will arrive early to help set up. Chairman very happy for organisations attending to make a presentation should they wish to do so. Clerk to email those concerned confirming this.</p> <p>Emergency Committee – Has annual check of equipment been completed? Is all in order? The Chairman has not yet had chance to do this but will do it asap and report back at the next meeting.</p> <p>Asbestos – Recreation Ground update – Following concerns raised at March's meeting regarding asbestos running along the fence of the recreation ground, Environmental Health at</p>

SDC were contacted. They visited the site and provided the following update:
"I don't think it's anything to worry about. It's outside, on the other side of the fence, with good ventilation a long way from the main play area, it's the least dangerous form of asbestos and it's bound in cement, it's not too friable, and there's no reason to think it's going to be damaged or broken and release fibres which could be inhaled – it's similar really to if the asbestos sheets were used on the roof of the adjacent property. I hope this puts your mind at rest".

Cllrs were pleased to see this had been looked in to and all happy with this guidance provided by SDC.

Alne Cote Corner – damaged chevron update – Following the installation of the Chevron in October 2018, it was damaged almost instantly. This was reported immediately. Since then, further accidents have taken place which have damaged the sign further. County Highways have confirmed that the deadline for this job is set as 5th June. They confirmed again that this is a special-order item hence the delay in getting it replaced. Clerk to contact Highways if not done by this date.

Residents and Cllrs all expressed concern that this sign is not fit for purpose. The obvious concern is that it will be replaced and then hit again. All Cllrs agreed that the issue to be addressed is the signposting of this area. Firstly, the speed limit sign of 50mph should be moved to the other side of the bend. The Chair also stated that be it a 30mph or 50mph sign, it is almost indicating that this is a safe speed to drive at. Cllrs feel strongly that a sign saying 'VERY SHARP BEND – 10MPH MAX' or something of this nature would be far more suitable. As already stated in the minutes, County Cllr Rickhards will raise this issue on Great Alne's behalf.

General Maintenance – Update on issues raised in previous meetings/reported since by residents

Nightingale Road Sign – Linfoot Homes will replace the Nightingale Close road sign that was removed last year asap.

Coffee Pot Wood – Woodland Trust were contacted, asking them to remove the fallen branch that was blocking the footpath. This has been done.

Road sign knocked down on Burford Lane - This has now been repaired.

Public Footpath signs by East Lodge –SDC were contacted about this and arranged for new signs. Mr Prince has kindly picked these up and he will install them in the next couple of weeks. Mr Prince explained the maintenance team at SDC may do more work to try and define the footpaths further.

Streetlights on Henley Rd and School Rd – Reported and are now working.

Western Power Distribution – Sought and gained approval from the Chair and Cllr Clark to prune the trees on the boundary of the recreation ground. This was required in order to gain minimum statutory safety clearance from the overhead conductors.

Two new issues were raised – damaged bend sign on School Rd and the flashing 30mph sign is not working. Clerk to report.

MAIN BUSINESS

The following items remain outstanding by Limebridge Rural Services:

- Replace matting to RSS, double bay swings and new matting to area between Parcour and Toddler area gate
- Repair damaged matting under Birds Nest Swing
- RSS clean – power wash
- Remove ash branch at School Road entrance

These have been outstanding for a considerable length of time now. Limebridge have been in touch explaining this is due to unforeseen staffing problems. Cllrs have asked Clerk to contact Limebridge to obtain a definite date for completion of this work.

The annual playground inspection has been booked and will be done in June/July. Cllrs all agreed the quote of £65+VAT.

Clerk has recently attending Playground Inspection Training which was very useful. Great Alne Parish Council are adhering to guidelines in place and will continue to do weekly inspections with a more detailed inspection each month.

PLAYGROUND UPDATE

<p>ANNUAL TREE SURVEY</p>	<p>Cllrs happy for clerk to purchase a new padlock for the recreation ground gate as the current one is damaged.</p> <p>Since the March meeting, Councillors obtained a quote of £300+VAT to carry out a detailed Tree Survey.</p> <p>This is being carried out by Limebridge Rural Services. It is almost complete but they are waiting for the Ash Trees to come in to full leaf to ensure they can spot any Ash Die Back Disease. The survey will be completed this month and the report will be ready for the July Parish Council meeting. Chair to update Tree Protocol following this. Clerk has contacted the PC's insurance company to see if they offered any guidelines on tree management. They confirmed:</p> <p><i>"At this time our panel of insurers have not introduced any specific requirements regarding the management of trees. The Policy Condition requiring reasonable precautions to be taken to reduce the risk of injury or damage arising remains the key consideration.</i></p> <p><i>Our advice therefore is that councils should seek expert advice on the health of the trees under their control and any points arising from the subsequent report are acted on. I note this is already being carried out.</i></p> <p><i>Any periodic, specialist inspection should be supported by regular, routine visual checks which can be carried out by a person (s) considered competent by the Parish Council. Again, the expert should be able to provide advice and possibly some training on the frequency and content of these inspections.</i></p> <p><i>We recommend these checks are recorded in writing with any issues identified being acted on within a reasonable period of time. Checks following periods of bad weather are especially important".</i></p>
<p>ANNUAL INSURANCE RENEWAL</p>	<p>Please refer to 'APPROVE ANNUAL ACOUNTS FOR PAYMENT' in Annual Meeting Minutes above. Renewal agreed at £718.36.</p>
<p>BROADBAND NEW COMPENSATION SCHEME</p>	<p>The Parish Council have been notified of this new scheme which may be of interest to residents:</p> <p>Five UK broadband and landline providers – BT, Sky, TalkTalk, Virgin Media and Zen – who together serve around 90% of landline and broadband customers in the UK, will now automatically compensate customers when services do not work.</p> <p>Ofcom estimate that there are 7.2 million cases each year where broadband or landline customers suffer delayed repairs, installations or missed engineer appointments but as of April 1st customers who experience these issues will now be compensated without even having to ask.</p> <p>Under the terms of the agreement, if an engineer does not arrive on schedule or cancels within 24 hours, the compensation will be £25. If a service stops working and is not fully fixed after two working days, customers will be entitled to £8 a day in compensation.</p> <p>There will also be £5 per day offered for new services not starting on time.</p>
<p>WEBSITE/FACEBOOK</p>	<p>Clerk explained she would like to amend the website slightly to make the documents easier to find. Cllrs agreed to this. It was discussed whether it would be acceptable to take the website down for a short while whilst the work is completed. The Clerk is concerned that there are statutory requirements about displaying certain documents relating to Public Access to Audits etc. Clerk to check if it is satisfactory to display the relevant notices on the noticeboards instead.</p> <p>Councillors discussed and agreed to set up a Parish Council Facebook page to try to improve engagement with residents. The clerk will set this up in the coming months. It was agreed that the PC will only use it in the interim to notify residents of meetings, share minutes via link to website, etc. Cllr Holding agreed to support Clerk with management of this.</p>
<p>COUNTY COUNCILLORS GRANT FUND 2019/20</p> <p>PLANS</p>	<p>The County Councillor's Grant Fund was launched on Monday 6th May with a closing date of Friday 7th June. The Cllrs did not have any immediate ideas but will contact the Chair/Clerk should they think of something. It is likely this Grant will be open again in September so Cllrs have time to consider if the Parish Council would like to make an application.</p>

Reference	Received	Status	Address
19/00827/TREE	21/03/19	No objection with conditions	Parkfield House, Park Lane, Great Alne
19/00369/REM	12/02/19	Pending consideration	Maudslay Park, Great Alne
19/00837/TREE	31/03/19	Tree works approved	Parkfield House, Park Lane, Great Alne
19/00448/FUL	17/02/19	Pending consideration	Broadlane Cottage, Sernal Lane, Great Alne
19/01103/FUL	09/04/19	Planning permission not required	St Mary Magdalene's Church, Henley Rd
18/02829/LBC	20/02/19	Appeal in Progress	The Old Post Office, Henley Rd, Great Alne
19/01106/FUL	18/04/19	Pending consideration	Woodhouse Farm, Alne Hills, Great Alne
19/01223/FUL	05/02/19	Pending consideration	The Coppice, Park Lane, Great Alne

Since the March meeting, the councillors have submitted the following representations:
19/00827/Tree – Parkfield House – No representation
19/00369/REM – Maudslay Park – Objection due to the drainage/water issues that could impact East Lodge
19/00448/FUL – No representation – Whilst the Cllrs didn't have any major objections to this, it was quite a technical plan and they felt it was better for the planning officers to decide
18/02829/LBC – The Old Post Office – an appeal is in progress following the refused planning application. The Parish Council are invited to withdraw their original representation (which was objection) but the Cllrs do not wish to do so.
At the meeting this evening, Cllrs discussed:
19/01106/FUL – Woodhouse Farm– No representation was agreed and will be submitted by the clerk. Again, no major concerns but feel the officers are better placed to decide this.
19/01223/FUL – The Coppice – Cllrs discussed at length. Can't foresee any issues with this however the Chairman will have another look to check the possible impact on trees at the site before submitting a representation.

Precept received from SDC £9,284.00 in April 2018 (not on current bank statement).

Bank Account Balances @ 21 April 2019:

Community Account: £23,351.73

Business Money Matters: £13,965.58

ACCOUNTS

	Cheque No.	Payee	Amount (£)
a.	200001	Limebridge Rural Services Ltd Inv No 1021 - Grass Cutting	92.26
b.	200002	Stratford-on-Avon District Council -Inv No 2010102 Annual domain cost and CMS licence - Website	425.77
c.	DD Sheet 424	E.ON (UMS electricity supplies) Inv No H1701E32F8	190.82
d.	200179	Clerk's Wages & Exps - March	
e.	200003	WALC Inv No 19242 - Playground Management and Inspection Training - Clerk	30.00

f.	200004	Warwickshire County Council Inv No 102291546 - street lighting repair - Henley Rd (Karinya) Lantern/Bracket Replacement	1222.22
g.	200005	WALC Inv No 1920 -103 Annual Subscription to WALC Membership	201.00
h.	200006	Limebridge Rural Services Ltd Inv No 1054 - Grass Cutting	373.94
i.	200007	Clerk's Wages & Exps - April	
j.	200008	Arrow Bookkeeping Services - Internal Audit	150.00
k.	TBC	E.ON (UMS electricity supplies) Inv No H171DDA762	184.66
l.	200009	Came & Company Annual Insurance Renewal	718.36

Correspondence

- a. **Ms Sue Nash – SDC - Request for information on Burial Grounds, Cemeteries, Churchyards and Crematoria** - Stratford-on-Avon District Council is undertaking an exercise to determine whether there is sufficient capacity across the District to meet current and future needs for burial grounds, cemeteries, churchyards and crematoria. The District Council requests that each Council provides information on the location and current capacity of all burial grounds, cemeteries, churchyards and crematoria within their area. This information can then be collated to assess the District needs as a whole.
- b. **Ms Alison Gregory – WALC - 2019/2020 WALC subscription renewal for Great Alne Parish Council** - Our subscription rate has been calculated based upon the number of electors in our Parish, as supplied by our Local Authority in March 2019.
- c. **PFK Littlejohn** - 2018/19 AGAR PKF Littlejohn Audit instructions
- d. **Mr John Crossling – WALC - Annual Returns this year** - a summary note of changes to the process this year and things to be aware of this time that caused problems last year.
- e. **Ms Helen Morgan – Land Registry – Notice of an application for registration of deed.** Letter confirming it was definitely Great Alne Parish Council who sent the two deeds to them recently -standard letter safeguarding against fraud.
- f. **Mr Mike Gittus – ‘A History of Great Alne’** by Frank Wain, *Rector of Kinwarton with Great Alne & Haselor, 1955 – 1983*
- g. **Mr A Ollis – Western Power Distribution** - requesting consent to prune the trees on the boundary of the recreation ground in Great Alne. The work outlined on attached consent is to gain the minimum statutory safety clearance from the overhead 11kv conductors.
- h. **County Cllr Mr C Rickhards - County Councillors Grant Fund 2019/20 –** The Grant Fund will be launched next Monday 6th May with a closing date of Friday 7th June. As in previous years, there will be a funding workshop which will held on Wednesday 15th May between 5 & 7 pm at the Stratford Methodist Church. This is an opportunity for community groups to find out more about the fund and see if their project is eligible for funding via this process.
- i. **Ms T Brain – SDC - Code of Conduct - Training and Other Associated Matters** –Information provided to ensure that all members of each council are fully informed about the requirements of the council’s code of conduct, and their legal duties under the Localism Act 2011.
- j. **Mr J Crossling – WALC - Declaration of Acceptance of Office** - Newly-elected councillors must sign a declaration of acceptance of office before or at the first meeting of the council after the election. If they do not do so, they are not a councillor, and have created a vacancy. If they have not signed, the council must resolve that they can sign before or at a later meeting to prevent them ceasing to be a councillor.

	<p>The next meeting will be held on Wednesday 17th July 2019 at Great Alne Primary School at 7pm.</p>
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Meeting finished at 9.40pm