

**LOCAL GOVERNMENT ACT 1972
PARISH OF GREAT ALNE**

**ANNUAL MEETING
GREAT ALNE PARISH COUNCIL**

NOTICE IS HEREBY GIVEN THAT:

**A Meeting of the Parish Council for the above-named Parish will be held at
Great Alne Primary School on:**

Wednesday the 15th day of May 2019 at 6.30pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. Dated this day 10th May 2019.

Joanne Bullingham, Clerk to the Parish Council.

NOTE: Minutes and agenda are available on the website: www.greatalne-pc.gov.uk

AGENDA:

Annual Meeting:

1. Election of Officers
2. To accept apologies for absence
3. Declaration of interests in items on this agenda
4. To receive the Chairman's Declaration of Acceptance of Office
5. To receive all Councillors' Declaration of Acceptance of Office
6. To review Council's Code of Conduct, Standing Orders, Financial Regulations, Risk Management Policy, Complaints Procedure, Grievance & Disciplinary Policies, Freedom of Information Publication Scheme and consider new Social Media, Donations policies and Privacy Notice
7. To review portfolio responsibilities
8. To review Cheque Signatories, Bank Mandate and variable Direct Debit
9. To receive a report on the capital assets and liabilities vested in the Council
10. To review Register of Hospitality & Gifts and DPLs
11. Donations made 2018/19
12. To obtain authority for councillors to continue to receive summons and associated papers for council meetings electronically
13. To arrange Clerk's annual appraisal
14. Approval of internal auditor's report
15. To approve the Governance and Accounting Statements for the Annual Governance and Accountability Return 2018/19 Part 3 for external audit
16. To approve the following annual accounts for payment:
 - Warwickshire Association of Local Councils- Membership subscription (£201)
 - Came & Co- Insurance Premium (£TBC)
 - Kinwarton with Great Alne Parochial Church Council - Churchyard grant (£TBC)

Ordinary meeting

1. **To confirm the minutes of the meeting held on 20 March 2019**
2. **Open Forum (max 30mins)**
 - a. Alcester South SNT & crime statistics update
 - b. Update on Sprenal Lane development
 - c. Update on Great Alne Park development
 - d. Memorial Hall Representatives report
 - e. Representations from residents (3 mins max per speaker)
 - f. County Councillors Report (max 5 mins)
 - g. District Councillors Report (max 5 mins)

3. Matters arising from the minutes of the last meeting

- a. Brief update from The Huff Cap
- b. U_route Sernal – Coughton Fields Lane (AKA E5998)
- c. Spring newsletter – plans for delivery moving forward
- d. Parish Assembly
- e. Emergency Committee – Has annual check of equipment been completed? Is all in order?
- f. Asbestos – Recreation Ground update
- g. Alne Cote Corner – damaged chevron update
- h. General Maintenance issues raised in previous meetings – road signs, public footpath signs, Sernal Lane parking

4. Main Business

To consider:

- a. Playground- various:
Annual inspection quote/date, outstanding work, update following clerk training course, review of parish council weekly inspections, new padlock
- b. Annual Tree Survey
- c. Annual Insurance Renewal
- d. Broadband – new compensation scheme
- e. Website/Facebook
- f. County Councillors Grant Fund 2019/20

5. Planning Applications

6. Accounts (payments/invoices for approval)

7. Correspondence

8. Date of next meeting – Wednesday 17 July 2019 at 7pm