

A Meeting of Great Alne Parish Council was held on Monday 16 January 2019 at Great Alne Primary School at 7pm in the evening.

PRESENT	Councillors Mr L Bowring, Mr I Millard, Mrs M Holding, Ms H Mainwaring County Cllr Mr C Rickhards Members of the public: 8
APOLOGIES FOR ABSENCE	Councillor Mr P Clark, and District Cllr Mr M Gittus
DECLARATION OF INTERESTS	None
MINUTES	November meeting Minutes agreed and signed by the Chairman.
ALCESTER SOUTH SNT	<p>OPEN FORUM:</p> <p>PC R Davies was unable to attend the meeting but his team reported by email that there had been seven incidents of note in Great Alne for the period 22/11/18-16/01/19. These were:</p> <ul style="list-style-type: none"> • 22/11/18 – Burglary dwelling where rear door forced, car keys stolen and subsequently the vehicle – a white Golf. • 26/11/19 – Damage caused to stationary vehicle parked in driveway – catapult fired- likely by moving vehicle. • 8/12/18 – Worker at Inspired Village had wallet stolen from within bag • 13/12/18 – Two males in balaclavas unplugged lead to charger for electric high powered vehicle parked on driveway. Suspects disturbed and ran off from scene. • 22/12/18 – Neighbour dispute resulting in assault. • 26/12/18 – 4 burglaries early morning to outbuildings/sheds at rear of Maudsley cottages/School Rd. • 11/1/19 – Call for service fraud where persons have phoned pretending to be representing BT and acquiring bank account details etc – demanding cash – scam realised and no money lost. <p>PC R Davies confirmed that burglary dwellings for car keys/cars remain prominent in rural areas. He also issued a reminder to report anything suspicious or occurring straight away using the appropriate number: 101 or 999. The Chair also reminded residents to ensure sheds are kept locked and alarms are in place where possible.</p>
UPDATE ON SPERNAL LANE DEVELOPMENT	<p>Mrs Claire Linfoot McLean, Linfoot Country Homes Ltd was unable to attend the meeting but sent the following update:</p> <ul style="list-style-type: none"> • Work on site is progressing well with completion still anticipated July/August 2019 • First occupation of local market homes (Plots 1-10) anticipated for early March and the affordable homes (Plots 11-17) from June • The two street lights to the development and the one to Spernal Lane are now operational • The open weekend held on 12/13 January was well attended. Plots 3-8 are now reserved with only 2 plots (9 and 10) still available from the current release • Plots 1 and 2 will be released to the local market shortly and the Parish Council will be informed when the 12-week period for local marketing will commence <p>The Parish Council is responsible for electricity supplies to the three new street lights. The switch on date was 8th January 2019 and they operate from dusk to dawn.</p>
GREAT ALNE PARK UPDATE (FORMERLY MAUDSLAY PARK)	<p>A representative from Great Alne Park was unable to attend the meeting but sent the following update.</p> <ul style="list-style-type: none"> • Tina Digby is now Village Manager. She had been Acting Village Manager since November, but her role was confirmed recently. • Hot food will be served 7 days a week in Woodlands to include Fish and Chip Fridays and roast dinners on Sundays served between 12.00 and 2.30. • Fish and chips are £9.95 per person and Sunday Roast Lunches are £13.50. It is advisable to book a table to avoid disappointment. • Fitness classes are now available to the local community at £5.00 per class. The classes on offer are Pilates, Circuits and Water Aerobics. Again, booking is recommended • The gym membership is still being finalised. • A Charity Brunch is being held on Saturday 19th January <p>Cllr Mrs M Holding asked how residents should book classes etc. It was assumed booking should be</p>

MEMORIAL HALL REP REPORT	<p>made by phone but Cllr Holding will follow this up and report back at the next meeting. Clerk to clarify the club membership issue.</p> <p>Cllr Mrs M Holding confirmed that 74 people had attended the Centenary Memorial Garden Opening ceremony and it was very well received. The Memorial Hall Management Committee have composed a 10-year wish list of things they would like to achieve in both the Hall and garden. Cllr Mrs M Holding confirmed the next meeting at the Memorial Hall was on 21/01/2019 so she will have a more complete update for the Parish Council in March.</p>
REPRESENTATIONS FROM RESIDENTS	<p>A resident raised the issue again regarding the river causing damage/erosion of the road on Wood Lane. She was concerned that because the location falls on the border of Great Alne and the neighbouring parish there might be confusion as to which parish was responsible, and that this was preventing action. She was also concerned that a heavy tractor/large car could soon end up in the river should this not be addressed.</p> <p>The Chair confirmed that this is a matter for County Highways so the parish was not significant in this case. Resident due to meet with John Brown, Warwickshire County Highways. County Cllr Mr C Rickhards confirmed he would also raise this with John Brown.</p>
COUNTY COUNCILLOR'S REPORT	<p>County Cllr Rickhards provided an update:</p> <p>Bus service - Delighted to report X19 bus route to continue as present – no further cuts planned</p> <p>Fire service – Further economies to be made in February and Stratford Upon Avon will be losing their second engine. This has a potential impact on the village as resources are being spread more thinly across the county. He will look in to exact call out statistics ahead of the next meeting. Cllr Rickhards confirmed that should anyone wish to raise any concerns or issues regarding this to do so with the Leader of the County Council and Chief Fire Officer.</p> <p>There is no current threat to the Alcester Fire Team who Cllr Rickhards thanked for the excellent job they are doing.</p> <p>Further cuts - Cllr Rickhards also confirmed in the last 4 years alone, there have been £88 million of government cuts to Warwickshire. Further cuts can be expected and will naturally have a knock-on effect to the community. Adults Social Care and Children’s care services are vulnerable.</p>
DISTRICT COUNCILLORS REPORT	<p>District Cllr Mr M Gittus sent his apologies.</p>
MATTERS ARISING	<p>Pavement between Memorial Hall and Church – In December, County Highways inspected the pavement and agreed action is required. The Locality Officer did stress that this could take a long time (several years) due to the County’s financial position and the competing interests of other areas across the County. Temporary repairs will be made to keep the footpath going. A subsequent update in January provided some better news and it has been confirmed that resurfacing of the footway is in the 2019/20 programme for delivery (funded from the County Cllr Delegated Member’s Grant). A further update will be provided after April.</p> <p>Signage temporary extension to 30mph speed limit – These temporary signs have now finally been removed by County Highways.</p> <p>Increased Insurance Cover for street lights at Salters Oak – With effect from 3rd December 2018, the 3 new street lights on Sernal Lane have been added to the insurance cover. The sum insured for street furniture has been increased by £3750 which gives a new sum insured of £48,570.00. The additional annual premium will be £12.24 but there is no pro rata additional premium payable until the next renewal date on 1st June 2019.</p> <p>Carrying over funds from 2017/18 – As agreed in Novembers’ meeting, the £5,750 has now been transferred from the Community Account to the Business Money Manager Account on 24/11/18. It was agreed this money would be formally ring fenced for maintenance/repair of street lights.</p> <p>Great Alne Park – Emergency Plan – Rest centre - Ms Tina Digby, Village Manager was unable to attend the meeting. The Clerk had contacted Ms Digby towards the end of November regarding the possibility of Great Alne Park being used as a Rest Centre in the event of an emergency in the village. This was something that had previously been discussed with Mary Higginson (Village Manager) before she left. Ms Digby was happy to support this and the Parish Council are awaiting formal</p>

	<p>acknowledgement of the responsibility and hopefully an update as to how far Mary Higginson had progressed this with CSW Resilience Team. No update as of yet so Cllr Mrs M Holding will follow this up.</p> <p>Winter Newsletter –This was distributed in December and a copy can be found on the website. Many thanks to those who distributed these newsletters. Cllr Holding happy to take over the Nightingale Close round.</p> <p>Proposed Parish Council/Parish Assembly Meeting Dates 2019 – Dates confirmed and agreed as 16th January, 20th March, 15th May (Annual meeting and ordinary meeting 6.30pm start), 17th July, 18th September and 20th November. The Parish Assembly will take place on 18th May at the Memorial Hall.</p>
CO-OPTION NEW COUNCILLOR	<p><u>MAIN BUSINESS</u></p> <p>Ms H Mainwaring was welcomed to the meeting, proposed by Cllr Mr L Bowring and seconded by Cllr I Millard and duly co-opted to the Parish Council. Ms Mainwaring completed the Declaration of Office and was formally welcomed by the Chair. The Clerk provided a hard copy of The Good Councillor’s Guide and advised regarding various training courses available which Cllr Mainwaring will investigate further. Clerk to forward various documents relevant to Cllr Mainwaring’s new role as a councillor. Cllr Mainwaring confirmed she was also interested in becoming a councillor for Aston Cantlow Parish Council as her house borders the two villages. Councillors had no objections to this but confirmed that should a matter arise between the two villages, Cllr Mainwaring should declare an interest. Cllr Mainwaring to forward the completed Declaration of Interest forms to the Clerk who will send them to SDC within the required 28-day time period. With the appointment of Cllr Ms H Mainwaring, the review of the portfolio of councillor’s responsibilities and training on the 2018 Code of Conduct can now be undertaken.</p>
APPOINTMENT NEW CLERK & RFO	<p>Joanne Bullingham was introduced and welcomed as the new Clerk and Responsible Financial Officer to the Parish Council.</p> <p>Training courses were discussed and attendance at End of Year Financial Procedures training was approved. In addition, a letter of authority to HSBC was signed in relation to the change of contact details for the Clerk as well as a request for a new bank mandate form.</p> <p>Both councillors and residents were keen to express their sincere thanks and gratitude to the current clerk, Sarah Duran, who will be leaving on 31st January 2019. Sarah was presented with some flowers.</p>
POLICE PRECEPT CONSULTATION	<p>The Police and Crime Commissioner for Warwickshire has written to councillors regarding the Police Precept as he begins setting the 2019/20 budget for Warwickshire Police. His proposals set out the case for increasing the number of police officers, community support officers and police staff investigators in the county by up to 100, in order to meet rising levels of demand and to provide better service to local communities. The precept follows the Government’s annual funding settlement announcement for policing on 13th December, which has given PCCs flexibility to raise the precept by up to £2 per month on Band D property for 2019/20.</p> <p>There is a survey online where there is an opportunity to give your feedback and the link is on the Parish Council website. The closing date for completion of this survey is 24th January 2019. The Chair encouraged residents to participate and explained the survey was quick and simple to complete.</p>
MAY 2019 ELECTIONS	<p>Stratford on Avon District Council (SDC) have asked all local councils for help with the forthcoming District and Parish Council Elections on Thursday 2nd May. They request the Parish Council take responsibility for:</p> <ol style="list-style-type: none"> 1. Being a local supply point for nomination packs to give to prospective candidates in our parish 2. Be a local collection and checking point for completed nomination forms 3. Taking completed nomination forms to the council Offices at Elizabeth House. <p>Councillors agreed they would be happy to support this. Clerk to confirm this to SDC.</p>
SOCIAL MEDIA POLICY UPDATE	<p>SDC have recently updated their Social Media Policy to deal with the use of electronic devices at council meetings, by adding a new section 5 to the document. A copy of the amended document was uploaded to the Parish Council website ahead of the meeting. This document is linked to the SDC model Code of Conduct for councillors which the Parish Council has adopted.</p> <p>All parish councillors were in agreement that the use of technology such as mobile phones etc. should be limited at meetings and if it is required, to ask permission of the Chair prior to use.</p>

	<p>There was further discussion as to the appropriateness of the new section 5 to the Parish Council. The Clerk explained that SDC had confirmed that the policy needed to be adopted in its entirety and not amended. The Chair would like the clerk to revisit this with SDC as some parts of the policy are not relevant to the Parish Council and the aim is for the policies in place to be as relevant as possible. Clerk to contact the Monitoring Officer at SDC.</p>
<p>ROUTE SPERNAL- COUGHTON FIELDS LANE</p>	<p>Following November's meeting, it has been confirmed that the use of tree trunks being anchored down is not acceptable to the County Council. Clerk to confirm with the tree contractor that we will be unable to use duck bills as hoped. Chair to obtain email address from landowner so a site meeting can be arranged to discuss location of the tree trunks. It was suggested that the following stakeholders attend the meeting: Landowner, councillors, Police, a 4x4 owner in support of finding a resolution, a local horse-rider (to ensure any plans won't prohibit their use). Clerk to arrange meeting.</p>
<p>SECTION 106 MONIES - GREAT ALNE PARK</p>	<p>A remaining balance of £291.17 of the Section 106 monies received from the Great Alne Park developers for the Parish Council to provide new playground equipment has until recently been held by SDC. By a Letter of Agreement, SDC have paid the balance to the Parish Council providing the funds are only used for the purpose of Off-Site Open Space Contribution. They also confirmed that this money must be returned to SDC if it has not been spent by 01/09/2021. As there is pending work due at the playground it was agreed there would be no issue regarding this money being spent prior to the deadline.</p>
<p>BROADBAND BID</p>	<p>SDC are committed to assisting in the provision of improved faster broadband connectivity for their communities and have made it one of their Corporate Strategy priorities. They have agreed to submit a BID for Government funding to the Local Full Fibre Network Programme. This fund has allocated £95million for the UK and welcomes BIDS from Multi Authorities. SDC are intending to submit a BID for themselves and any Parish Council that wish to be included. Councillors all agreed that broadband within the village is inconsistent and often poor. All agreed that the Parish Council would be happy to be included in the BID. The Chair did request that it was investigated whether there will be a financial contribution required at any stage as there is nothing in the budget for this should this be the case. Clerk to explore this further.</p>
<p>MEMORIAL HALL PERMISSIVE PATH</p>	<p>The Chairman of the Memorial Hall has written to confirm that there is now a gate to the rear of the Armistice Centenary Memorial Garden at the Hall. He would like it to be known and recorded however that whilst the Hall Trustees are willing to allow the gate to be used by the public to enter the garden from Appleby Close and cross the Hall frontage to access the Henley Rd (and vice versa), this is a Permissive Path and not a public right of way. As such, they reserve the right to close the path at any time. A notice drawing attention to the fact that a Permissive Path has been created is attached to the gate. This information will be added to the Spring Newsletter.</p>
<p>GREAT ALNE PAROCHIAL CHARITY COUNCIL REPRESENTATION</p>	<p>The Charity's approved scheme of Regulation requires there to be two Trustees to represent the Council with 2 additional Trustees being co-opted. Current Parish Council representatives are Cllr Mr I Millard and Mrs Judy Holmes. Mrs Holmes' term of office expires in April 2019. She has kindly offered to continue in this role and has indicated her willingness to be re-appointed in April as a Trustee for a further 4 years.</p>
<p>RECREATION GROUND- VARIOUS</p>	<p>The Clerk reported as follows: PIRMS – Quote for £45 approved for minor repairs. Chain link replaced on Playdale Activity Trail and rough edges removed from steps on RSS Unit. Limebridge Rural Services Ltd – Awaiting quote to cut hedgerow to rear of the Huff Cap. Limebridge attended in December for emergency tree works to the hedge at the Austen Cottage boundary as a result of wind damage at a cost of £135 ex VAT. Outstanding work scheduled for January includes:</p> <ul style="list-style-type: none"> • Replace matting RSS Slide and double bay swing • Repair matting under Birds Nest Swing – FOC • Canopy lift • Removal of 3x toadstools • Removal of bench by picnic table • RSS clean – powerwash • Removal ash branch at School Road entrance <p>BH Signs and Graphics have produced and delivered 2xsigns and 2xpoles for the playground. Balance</p>

	<p>payable was £178.75 ex VAT. Signs installed by Airtray at £60 exc vat.</p> <p>During a recent playground inspection, it was noticed that there are some newly cut branches in the hedgerow to the rear of Nightingale Close. It is unknown which house these have come from. The Parish Council kindly asks residents to dispose of any tree/hedge cuttings themselves and not to leave them in the Recreation Ground. Cllr Mrs M Holding to make enquiries about this matter and to politely ask those responsible to remove them at their earliest convenience.</p>
<p>DRAFT TREE MANAGEMENT PROTOCOL</p>	<p>Councillors agreed the Draft Tree Management Protocol with the exception of one sentence relating to the Council's street cleansing routine work as the Parish Council do not provide this service.</p> <p>All councillors in agreement that in line with the protocol, we should instruct a contractor to carry out an annual tree inspection. Quote to be obtained from Limebridge Rural Services Ltd for this and approved at next meeting.</p>
<p>EON PRICE INCREASE</p>	<p>EON have confirmed they are increasing their prices with effect from 21st January 2019, rising from 17.900p per kWh to 22.100p per kWh. When researching energy suppliers previously, the Clerk found that not many offer unmetered supplies. EON have a simple payment structure by direct debit and have been considerably better and easier to deal with than a previous supplier. Councillors agreed it is probably best to stay with EON for the time being but review again in 6months or sooner should another price increase occur.</p>
<p>STREET LIGHT OUTSIDE KARINYA</p>	<p>WCC Street Lights have confirmed that the lantern outside Karinya, Henley Road is beyond repair due to poor condition and age; and advise the lantern and bracket is replaced. Two options were offered:</p> <ol style="list-style-type: none"> 1. Install a 5-metre lighting column with a 27W LED lantern on the highway verge by the resident's wooden fence. Connect the underground power supply cable into the new lighting column and remove the existing street light from the wooden pole for the estimated cost of £1,190 excluding VAT. 2. Alternatively, WCC Street Lighting can arrange to replace the lantern on the wooden pole for the estimated cost of £1,140 inclusive of connection costs. This includes a new bracket and 27W LED lantern and service box as a WPD modern fuse will not fit in the existing service box. <p>Councillors agreed to go for option 2- in line with the property owners request, but would like the Clerk to find out who owns the pole and who would be responsible for replacing it should this be required. All in agreement to action this ASAP as there has been burglaries to properties nearby in December 2018. Once replacement date confirmed, Clerk to notify the property owners, WPD and the UMS suppliers (as this is now an LED light). Clerk to request a 3000K lamp as this gives a warmer light and is in keeping with the other new LED lights in the village as the Parish Council is on a rolling replacement programme.</p>
<p>APPROVAL BUDGET/PRECEPT 2019-20</p>	<p>A Budget Summary document spanning 2017- 2020 together with options available to the Parish Council for precept setting were made publicly available on the Parish Council website prior to the meeting.</p> <p>The Parish Council requested a precept of £18,120 from SDC for the current financial year 2018/19 (precept and Council Tax Support grant (CTSG)) and has spent approximately 79% to date.</p> <p>At November 2018, the rate of inflation (CPI) was 2.2%.</p> <p>Revised draft figures for 2019/20 (approximately £18,564) were generally based on anticipated spend for this financial year plus an allowance of 2% inflation, excluding long term agreements. It was agreed that the Clerk would make minor adjustments to the budget but the overall figure would remain the same.</p> <p>SDC have now advised the Parish Council that the Council Tax Reduction Grant for 2019/20 will be £170 (considerably lower than last year) and the tax base (number of Band D properties in the parish) for Great Alne is 339.53 (higher than last year). It was noted that 2019/20 will be the final year that any Council Tax Reduction Grant will be given.</p> <p>Following the Chair's recommendation, it was agreed that the Parish Council would apply a 4% increase to the current Parish Precept. Retaining the value of one year's precept in Parish Council reserves is always good practice as well as providing adequate contingency funds for expensive repairs/replacements such as street lights. Due to the increase in the number of properties within the village and therefore more people paying, despite the 4% increase in total precept the Band D Parish amount will actually be less in 2019/20 (£54.17) than in 2018/19 (£56.69).</p> <p>A Parish Precept of £18,398 will therefore be levied and together with the £170 Council Tax Support Grant from SDC will give the Parish Council £18,568 which is in line with the Parish Council budget requirement. The Band D Parish amount 2019/20 will therefore be £54.17 (Parish Precept divided by</p>

	the tax base- a reduction of £2.52 on last year). Clerk to complete and submit Town/Parish Council Precept form and return to SDC by 31 January 2019.																																
INTERNAL FINANCIAL CHECK DEC 2018	Cllr Mr I Millard carried out the Internal Financial Check in December 2018. Unfortunately, he has accidentally destroyed the paperwork from this exercise and as such, will need to complete it again. Cllr Mr Millard and Clerk to arrange a convenient date and will include the new Clerk so she can become familiar with the process.																																
APPROVE INTERNAL AUDITOR APPOINTMENT	Councillors all in agreement to appoint Lorraine Holmes at Arrow Bookkeeping to do the internal audit for 2018-19. Lorraine has always done an excellent job and whilst the price has increased since last year, it is acknowledged that it is now a considerably bigger task and the quote of £150 is in keeping with sector guidelines.																																
ANNUAL ANTI-VIRUS PURCHASE	Councillors approved purchase of annual Anti-Virus package (F-Secure Internet Security product) for Clerk's PC for one year at a cost of £39.99. Clerk to install prior to leaving on 31/1/19.																																
VAT RECLAIM	VAT reclaim of £4,581.25 has now processed and submitted to HMRC. Option to do the process online but this year the Clerk has submitted a paper copy for ease.																																
CLERK'S HOLIDAY PAY & HOME WORKING ALLOWANCE PAY	The retrospective payment of the Clerk's annual home working allowance was agreed to cover costs of electricity, heating, broadband etc. for the last year. The Clerk indicated that she would be submitting a claim for holiday pay from 1 November 2018- 31 January 2019 and this was agreed in principle.																																
NEW CLERK'S MOBILE PHONES	The new Clerk will provide councillors with some quotes for a work mobile phone for approval. The aim will be to transfer the number from the current Clerk's phone to keep things easier. Unfortunately, it is not possible to transfer the current phone contract to the new Clerk.																																
NJC SALARY SCALES FROM 1 APRIL 2019	The National Joint Council for Local Government Services (NJC) has agreed the new pay scales for 2019-2020 to be implemented from 1 April 2019.																																
FIELDS IN TRUST REGISTRATION	The Non-Charitable Deed of Dedication has been received from Fields in Trust – Green Spaces for Good. All councillors approved the Deed and both the Deed and the Plan were signed in duplicate on behalf of the Parish Council by the Chair, Cllr Mr L Bowring and Cllr Mrs M Holding and witnessed by the Clerk, Sarah Duran. Clerk to return the documents to Fields in Trust by Special Delivery. The Chair wished to express his thanks to District Cllr Mr M Gittus for his assistance with this project.																																
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18/02208/LDP	25/7/2018	Proposed lawful development-permitted	Broadlane Cottage Sernal Lane Great Alne B49 6JD
19/00006/FUL	01/2/2019	Pending consideration	Whitts End Park Lane Great Alne B49 6HS

At the Parish Council meeting this evening, the following decisions were reached:
18/03789/TREE -Juniper Henley Road - (Proposed: -T1: Ash tree: 3 metre crown reduction and dead wood removal). Councillors agreed this decision could be delegated to SDC as they are in possession of more information. NO REPRESENTATION.

18/03571/FUL – Griggs Henley Road – (Proposed: Construction of garage to front of house (removal of summerhouse)). NO OBJECTION

18/03062/FUL – Cutlers Farm Henley Road – (Proposed: Change of use of land and the siting of horse exerciser for equestrian use). NO OBJECTION

19/00006/FUL Whitts End Park Lane – (Proposed: Single-storey rear extension; link extension; single garage with mono pitched roof over and new vehicular access; application of render and increase in overall roof height) Councillors feel that a site visit is required to gather more information about this application before submitting a decision. Limited information is available with respect to the increase in size/height of roof and they would also like to explore the finish to the rendering. Clerk to arrange a site visit. Chair to confirm his availability.

It was also noted that residents should be encouraged to attend parish council meetings to discuss their planning applications particularly for more complex or larger schemes. A presentation of the information would be welcomed to assist councillors in making a decision.

ACCOUNTS

Remaining balance of s106 Agreement monies received from SDC for £291.17 on 13 December 2018.

£5,750.00 transferred from Community Account to Business Money Manager account on 24 November 2018 to be held in reserve for street light repairs/replacement.

Direct debits to EoN for Invoices dated:

H1690038EE- 1 December 2018	DD	£144.48
H16A9F7F2A - 2 January 2019	DD	£149.30

Unusually and exceptionally, due to the absence of Cllr Mr P Clark (cheque signatory), the Clerk was required to sign cheques to which she was also the beneficiary. These were countersigned by the Chair as usual. All councillors notified and witnessed – all appreciated the exceptional nature of this event.

• Limebridge Rural Services Ltd Inv no.1633- Windfall tree works	200157	£162.00
• Pirms Inv No AL001- Minor repairs playground	200158	£45.00
• Clerk- Reimbursement copying costs newsletter	200159	£55.00
• Clerk- Home working allowance- retrospective annual payment	200160	£40.00
• Braz Harwood Ltd Inv No 1037- Balance signs playground	101253	£214.50
• Airtay Inv No 2982- installation posts/signs playground	200161	£72.00
• Parish Clerk’s wages & expenses: including		
• November 2018, £567.00 (wages); £22.50 (expenses)	101252	£589.50
• December 2018, £360.00 (wages); £39.41 (expenses)	200162	£399.41
• WALC Inv. No. 19162 – Training course for new clerk	200163	£30.00

Void cheques to date 200116, 200126, 101246, 101247, 200146 & cancelled cheque 200101
Bank Account Balances @ 3 January 2019:
Community Account: £23,890.66
Business Money Matters: £13,956.33

CORRESPONDENCE

- **Mr P Grafton, Monitoring Officer, Stratford on Avon District Council-** Register of Interest Forms- Request for compliance of legal duties
- **The Pensions Regulator-** Minimum pension contributions will increase on 6 April 2019
- **Mrs H Smith, Estates Surveyor, Stratford on Avon District Council-** Financial Contribution- Letter of Agreement- Maudslay Park, Great Alne, Alcester, Off Site Open Space Contribution. Reference:

10/00420/OUT (See Main Business above)

- **Mr P Grafton, Monitoring Officer, Stratford on Avon District Council-** Information Sheet- Grievances against Parish Councillors
- **CPRE-** Acknowledgement of £50 donation to Autumn Appeal
- **EoN-** We're changing our deemed prices (See Main Business above)
- **Mr D Platts, Head of ICT & Revenues, Stratford on Avon District Council-** Town/Parish Council Precepts 2019/20- Great Alne Parish Council (See Main Business above)
- **Ms J Ray, Licensing Officer, Stratford on Avon District Council- The Mother Huff Cap, Great Alne-** Notification of application to transfer the licence holder and change to the DPS
- **Mr M Davey, Chair Great Alne & Kinwarton Memorial Hall Management Committee-** Creation of Permissive Path (See Main Business above)
- **Mr M Davey, Great Alne Parochial Charity-** Council Representation on Great Alne Parochial Charity Management Committee (See Main Business above)
- **Cllr A Jefferson, Leader of the Council, Stratford on Avon District Council-** Intention to submit a bid from Stratford on Avon District Council and any interested parish for government funding to the Local Full Fibre Network Programme (See Main Business above)
- **Came & Company-** Great Alne Parish Council Insurance (See Matters Arising)
- **Mr P Seccombe, Police & Crime Commissioner-** Invitation to take part in Police Precept consultation- closes 24 January 2019 (See Main Business above)
- **Mr G Raspin, Senior Electoral Officer, Stratford on Avon District Council-** New Fully Revised Register of Electors- Published Saturday 1 December 2018
- **Mr D Dalby, Stratford on Avon District Council-** Parish Council 2 May 2019- Nominations (See Main Business above)

The next Meeting will be held on Wednesday 20 March 2019 at Great Alne Primary School at 7pm

Meeting finished at 9.00pm