

**A Meeting of Great Alne Parish Council was held on Monday 19 March 2018 at Great Alne Primary School at 7pm in the evening.**

PRESENT	Councillors Mr L Bowring, Mr I Millard, Mrs M Holding, Mr P Clark, Mrs L Bennett, County Cllr C Rickhards and District Cllr Mr M Gittus Members of the public: 9
APOLOGIES FOR ABSENCE	Mr J Berry
DECLARATION OF INTERESTS	None
MINUTES	January meeting Minutes agreed and signed by the Chairman.
UPDATE ON SPERNAL LANE DEVELOPMENT	<p><b>OPEN FORUM:</b></p> <p>Mr N Gilliver and Ms P Osborne attended from Warwickshire Rural Housing Association and reported as follows:</p> <ul style="list-style-type: none"> <li>• Linfoot Country Homes Ltd aim to be onsite any day now</li> <li>• The new homes are proposed to meet the housing needs of Great Alne parish, as identified through Housing Needs Surveys from 2010 and 2014</li> <li>• Occupancy of the new homes will be restricted to local people by way of a Planning Agreement</li> <li>• It is anticipated that the affordable homes will be started in June and completed in summer 2019</li> <li>• It should be noted that the affordable homes (ie not local market homes) will be allocated using the system "Home Choice Plus" which will be administered by Stratford on Avon District Council (SDC). You must have a local connection with Great Alne to be eligible and you must also be registered in advance on the Stratford District Council Housing list in order to be able to bid for one of the new homes. When the affordable homes are near completion they will be advertised on SDC Home Choice Plus</li> <li>• You can register on the housing list by visiting <a href="http://www.homechoiceplus.org.uk">www.homechoiceplus.org.uk</a> OR e-mailing <a href="mailto:housingadviceteam@stratford-dc.gov.uk">housingadviceteam@stratford-dc.gov.uk</a> OR by telephoning Stratford District Council on 01789-260861 OR by visiting Stratford District Council at Elizabeth House, Church Street, Stratford upon Avon CV47 6HX</li> <li>• In addition to the above, if you would like Warwickshire Rural Housing Association to inform you when the properties are going to be advertised, please complete one of their Register of Interest forms. You can request a form from Philippa Osborne by emailing her at: <a href="mailto:philippa.osborne@midlandsrural.org.uk">philippa.osborne@midlandsrural.org.uk</a></li> <li>• The 7 affordable rented properties will remain as such in perpetuity</li> <li>• If you are currently a private home owner but cannot afford to adapt your home, and have a local connection, you may be able to qualify for a bungalow</li> <li>• For the definition of a "local connection", please contact Philippa Osborne on 0300 1234 009 (Housing Team Leader Allocations). The conditions are also outlined in the Section 106 Agreement associated with this development</li> </ul>
ALCESTER SOUTH SNT	<p>PC Rob Davies attended and introduced himself. He was originally covering for another member of staff but will now be staying in post as he enjoys policing here. PC Davies reported that there had been three incidents in Great Alne for the period January- March 2018 to include:</p> <ul style="list-style-type: none"> <li>• <b>Attempted burglary:</b> <ul style="list-style-type: none"> <li>○ Henley Road- end of January</li> <li>○ Spernal Lane- January/February</li> </ul> </li> <li>• <b>Suspicious circumstances-</b> 'Nottingham Knockers'- recent incidents of aggressive pedlars trying to circumvent the law with changes to practice</li> </ul> <p>There had also been a recent incident of a dirt bike getting stuck in the mud on the track between Spernal and Coughton Fields Lane (formerly known as E5998) and the Police had taped the area off to prevent any further incidents. PC Davies would like be kept updated about further developments as to the status of this track (see Matters Arising).</p> <p>PC Davies reminded the meeting that all the contact details for Alcester South SNT are on the website and to call 101 for non- emergencies. It is anticipated that the Police will have mobile numbers shortly and it will be possible to contact them in this way in future.</p>

<p>MAUDSLAY UPDATE</p>	<p>Ms M Higginson did not attend but sent a written report as follows:</p> <ul style="list-style-type: none"> <li>• In addition to the cottages already on site, Inspired Villages Group (IVG) have now completed the build on their first apartment block, Theodore House, which contains 12 homes</li> <li>• Contractors are working towards the completion of the second apartment block, Millway Lodge, which is due for completion soon and also Maudslay House, which contains all facilities including a bar and restaurant. Maudslay House is due for completion late spring/early summer</li> <li>• A New Assistant Manager, Ms T Digby, will join the team in March 2018. Tina has previous experience in managing retirement villages and services and will be a welcome asset to the team</li> <li>• On 22nd March the Sales Team will be holding a "Moving Made Easy" event, providing information on the services available to assist a move to Maudslay Park. Anyone interested in attending the event can contact the Sales Team on 01789 488 901</li> </ul> <p>IVG Executive Chair Mr K Cockell &amp; Marketing &amp; Sales Director Mr J Cobb, have extended an invitation to Parish Councillors to meet on the evening of 17 April at 6.30pm in the Sales &amp; Marketing Suite. The aim of the meeting is to outline the future vision for Maudslay Park. Councillors were asked to advise the Clerk as to their availability for the meeting.</p> <p>The Sales team at Maudslay Park have accepted the invitation to attend the Parish Assembly on Thursday 24 May 2018.</p> <p>Following the last Parish Council meeting it was reported that 'Retirement Village' signs had sprung up around the area attached to Highways signs. This was reported to Warwickshire County Council (WCC) Highways, IVG were contacted and the signs subsequently removed.</p> <p>Following correspondence with Mr D Buckland, Executive Director at SDC, Mr M Nash, Solicitor at SDC has confirmed that with respect to the obligations in the Section 2016 Agreement, these carry over from one owner to the other. As Inspired Villages are the successor in title, they are now subject to any existing obligations still to be discharged.</p> <p>The Clerk had also been in contact with Mr T Willis, WCC Extra Care Housing Programme Lead, in terms of an update for the anticipated affordable extra care scheme (Helical Bar had paid SDC a commuted sum to provide the extra care housing part of the development elsewhere in the district). The WCC-owned site at Moorfield Road Alcester remains the favoured site, and WCC is currently working with the Environment Agency in renewed efforts to address the flood risk issues and hopefully bring forward a scheme. District Cllr Mr M Gittus was able to update the meeting. District Cllr Mr M Cargill had recently met with the Environment Agency. Currently, the site itself requires a complex engineering solution to address flooding issues. An alternative solution, supported by Alcester Town Council, is for WCC to provide additional flood defences for the town generally and there is budget provision for this.</p> <p>It was reported that a tree had fallen over a footpath at Maudslay Park and was dangerous. Chair to investigate, send photos and Clerk to report this to the Village Manager at Maudslay Park.</p> <p>Working hours at the site were also reported to be 'stretched'. It was requested that this was monitored and recorded and can then be reported to the Village Manager.</p> <p>Following recent adverse weather conditions, drainage provision at the site (and impact on neighbouring properties) seemed to be coping better than before.</p>
<p>MEMORIAL HALL REP REPORT</p>	<p>Cllr Mrs M Holding reported that:</p> <ul style="list-style-type: none"> <li>• Work has started on the Centenary Memorial Garden and should take 3-4 weeks. Funding- so far £17,000 has been raised and outstanding grant applications are anticipated to cover the remainder</li> <li>• Future events for 2018- Coffee morning 7 April, Village BBQ 13 July, Christmas is Coming 2 December, 7 December Christmas Supper</li> <li>• She had met with Ms M Higginson, Village Manager at Maudslay Park and put her in touch with Mr M Davey, Chair of Great Alne &amp; Kinwarton Memorial Hall Management Committee, so that any leisure classes held don't clash</li> <li>• Impact of new General Data Protection Regulations (GDPR) will be discussed at the committee meeting next week</li> </ul>
<p>REPRESENTATIONS FROM RESIDENTS</p>	<p><b>Road conditions-</b> It was reported that the road on the far side of the weir (actually in Haselor parish) is being severely undercut. Chair to have a look. (This has been reported to WCC Highways previously).</p> <p>The road surface at the turn off from the B4089 into Pelham Lane is also in a very poor state. Clerk to contact WCC Highways.</p>

<p>COUNTY COUNCILLOR'S REPORT</p>	<p><b>Buses-</b> As far as the Parish Council is aware there is no change to the existing provision.</p> <p><b>Verge opposite the Cricket Club-</b> BT have been laying a trench at this location and it is reported that the contractors haven't 'made good'. The Parish Council's grass cutting contractor will be unable to mow as things stand. Clerk to contact WCC Highways in the first instance.</p> <p><b>Road safety-</b> County Cllr Mr C Rickhards has attended an informal meeting with the Chair, Cllr Mr I Millard, the Clerk and Mr M McDonnell, WCC Traffic and Road Safety Engineer to consider road safety improvements in the village. The proposals outlined are acceptable to County Cllr Rickhards and funding will come from his Delegated Budget scheme (see Main Business- Alne Cote Corner). The Chair thanked County Cllr Mr C Rickhards for his support.</p> <p><b>U routes-</b> The problematic E roads in Great Alne and Aston Cantlow have been reclassified as U routes (see Matters Arising). Historical research is being carried out as to their status by WCC. Should the Parish Council wish to add any political leverage then it is suggested that it writes to the Leader of WCC, Cllr Mrs I Seccombe. It is understood that the portfolio holder is Cllr Mr J Clark. The Chair conveyed his best wishes for a speedy recovery to Mrs Rickhards.</p>
<p>DISTRICT COUNCILLORS REPORT</p>	<p>District Cllr Mr M Gittus reported the following:</p> <ul style="list-style-type: none"> <li>• <b>Budget-</b> This has been set with an increase of 1%. Council Tax bills are on their way! SDC remains one of the most effective authorities financially.</li> <li>• <b>Core Strategy</b> is in place.</li> <li>• <b>SDC services</b> are highly reviewed by the community</li> <li>• He is <b>Chair of the Licensing Committee</b></li> <li>• Attended convention at Coventry Cathedral with respect to <b>war memorials</b>. There are three registers: <ul style="list-style-type: none"> <li>○ War Memorials Trust- Distributes funding</li> <li>○ Imperial War Museum- Registration scheme which gathers and collects information for all war memorials</li> <li>○ English Heritage- Assigns listing status which benefits and protects war memorials from developers</li> </ul> </li> </ul> <p>Cllr Gittus urged the community to see whether there were any areas in Great Alne that could be registered as a war memorial. Clerk to check with the Memorial Hall and the church as to the registration status of the memorials here. SDC have a grant fund of £25,000 available.</p> <ul style="list-style-type: none"> <li>• <b>Seymour House-</b> planning application. Objection to FUL application mainly due to road safety concerns but no objection to the LBC application.</li> </ul>
<p>MATTERS ARISING</p>	<p><b>E5998 Sernal- Coughton Fields Lane-</b> In January 2018 County Cllr Mr C Rickhards informed the Parish Council that he had had a phone call from Mr R Barnard, WCC Footpaths who advised that E roads are now called U routes. It would appear that WCC have reclassified these routes. The big recent change is that there is an assumption now that they are footpaths. There is to be a 3-pronged management system re these routes. Ms M Borman covers the search for historical information that would be relevant if a case went to Public Inquiry. County Highways are charged with maintenance questions and can issue Traffic Regulation Orders if necessary. Mr Barnard, has enforcement powers where, for example, there is an obstruction, excessive vegetation etc. Mr Barnard has advised that the Parish Council must wait for Ms Borman's research to be completed and warns that if there are objections to the footpath status the case might need to go to the Independent Arbitrator. Mr Barnard also added that any barriers must allow enough room for walkers. It has now been established that WCC do not own the land adjacent to the Uroute. Until the reclassification, they just had responsibility for maintaining the track. The track and adjacent land are owned by a local farmer under Title Number WK344938. Unfortunately, and unhelpfully, there is not a Title Plan available online from Land Registry. Some time ago, one of the suggestions to assist in deterring the off-roaders on the adjacent land, was to erect some bunds along the edge of the Uroute at the access points. At that time, the Parish Council approached the developer Linfoots Country Homes Ltd to see whether they might be able to assist in providing spoil for the bunds from the proposed development of 17 new homes at Sernal lane for which planning permission has been granted and work started on site on Monday 5 March 2018. The developer has now approached the Parish Council to see whether it would be interested in taking any spoil for the Uroute. The Clerk contacted WCC Highways and Footpaths as to their thoughts on this idea but did not receive a response. She enlisted the help of County Cllr Mr C Rickhards but he also did not have any success. The Parish Council has therefore decided to approach the landowner directly, and the Chair is to action this. However, given that the Parish</p>

Council has had no contact with the landowner as to the damage to his land it is unsure how successful this approach will be.

Reclassifying the track will not in itself necessarily deter off road vehicles from accessing the area. A resident had also been in contact with Mr Barnard, WCC Footpaths and informed the Parish Council that there was no end date given for Ms Borman's research. However, once this has been completed and land ownership established, there will be a stakeholders meeting. It was enquired as to whether there was a portfolio holder for this project on the Parish Council. The Chair said that all portfolios will be reviewed at the May meeting but for the meanwhile he would assume responsibility.

**New Code of Conduct-** The Parish Council has accepted and adopted the new Code which will be implemented from 1 May 2018. The questionnaire was returned to SDC as requested in January 2018, followed by completed Register of Interest forms for all councillors. The Chair is booked in for training on the new Code of Conduct on 22 March 2018 and will feedback at the next meeting.

**New General Data Protection Regulations-** The Clerk had recently attended a course and reported as follows:

- New GDPRs come into effect on 25 May 2018
- Both EU and Government legislation is coming into force and will update the 1998 Data Protection Act and the 1995 Data Protection Directive
- The regulations need to be updated due to developments in technology and the amount and types of data and to reflect changes to improved rights of the individual, clearer responsibilities for organisations and accountability
- Data processing is defined as collection, storage and use of data
- There are 6 new principles which build on existing ones- collect the data you need for a specific purpose, keep secure, ensure relevant and keep up to date, hold it only as long as you need it, info held can be seen on request
- Only process the data if consent provided, contract obligation, legal obligation, vital interest, public interest, legitimate interest
- Right to be forgotten
- Breaches need to be reported to the regulator, the Information Commissioner's Office (ICO), within 72 hours

Implications for the Parish Council:

- Undertake a Data Protection Audit- Clerk to action
- Draft a Data Protection Policy & Privacy Notice
- Data security- device encryption, remember to use BCC for email groups, do not engage in long email chains!
- Contact the Parish Council email group and obtain new consent to send newsletters, Minutes, Agendas etc
- Data cleanse (may require IT support to delete files completely electronically)
- Parish Councillors should have dedicated email addresses- Councillors to action
- Third parties- contracts
- Appointment of a Data Protection Officer
- Re-registration of the Parish Council as a Data Controller with the ICO and an annual subscription is payable (at next renewal date December 2018)

**Anti-virus purchase-** Following recommendations from Cllr Mr I Millard's IT Department, it was agreed to continue with our existing supplier who were one of the recommendations. A subscription for one PC for one year was purchased at a cost of £39.99.

**VAT reclaim-** A duty repayment of £4613.12 was applied for in January 2018 and paid into the Parish Council bank account in February 2018.

**Precept-** The Precept amount agreed of £17,690 was submitted to SDC for collection. Together with the Council Tax Reduction Grant of £430 this meets the Parish Council's anticipated budget requirement for 2018/19 of £18,120.

BT KIOSK- DEFIBRILLATOR	<p><b>MAIN BUSINESS</b></p> <p>The Clerk reported as follows by way of a project update:</p> <ul style="list-style-type: none"> <li>• The second defibrillator awareness training session held in late January, arranged in conjunction with Community Heartbeat Trust (CHT) and the Memorial Hall, was well attended with good feedback</li> <li>• An electronic copy of the CHT leaflet- 'What do to if someone collapses' has been added to the Parish Council website</li> <li>• The post purchase Adoption Agreement with CHT has been confirmed by CHT and the Clerk is waiting for a label to put in the kiosk to say the defibrillator has been adopted by CHT</li> <li>• The Emergency Phone Agreement with CHT has been manually amended by mutual agreement with CHT and the date altered to 26 October 2017</li> <li>• The defibrillator equipment has been added to the Emergency Equipment inventory held by the Parish Council</li> </ul> <p>The Parish Council are making enquiries about insuring the phone kiosk (see Main Business- Insurance- increased cover)</p>
RECREATION GROUND- VARIOUS	<p>The Clerk reported as follows:</p> <ul style="list-style-type: none"> <li>• <b>Conifer trees Austin Cottage-</b> Limebridge Rural Services Ltd attended promptly to remove the dangerous larger branches damaged by the snowfall in January at a cost of £175 ex VAT</li> <li>• <b>Ash tree at School Road park entrance-</b> Branches are falling off this tree in severe weather. Limebridge Rural Services Ltd were asked to make a tree inspection and although they could see nothing untoward, they suggested the Parish Council contact SDC. SDC do not offer this service and the Parish Council were passed on to WCC Forestry who, following a site inspection (at a cost of £80 ex VAT), advised that no action is required, other than the ongoing removal of dead wood as and when necessary</li> <li>• <b>Playdale Activity Trail- Log chain assembly-</b> The chains are worn and the logs split. The Clerk had circulated a quote of £1052.69 ex VAT for replacement of the complete unit plus installation. Councillors to take another look at the quote and make a decision outside of the meeting</li> <li>• <b>Picnic benches-</b> Some of the base plates are now proud of the ground. Suggested that bark or gravel applied to bring the level up- mowing implications?</li> <li>• <b>Bench by picnic benches-</b> Concrete beneath very broken up- trip hazard? Remove bench?</li> <li>• <b>Toddler Area Redesign:</b> <ul style="list-style-type: none"> <li>○ <b>KOMPAN</b> have been severely delayed by the adverse weather and resulting appalling ground conditions. Some of the equipment has been partially installed. Work has now stopped and no date has been given to resume. The site is under water</li> <li>○ <b>Drainage works-</b> These will be completed after the play equipment installation and once the ground has dried out a bit. Drainage contractors to advise when they will be on site via Linfoot Country Homes Ltd</li> <li>○ <b>Celebrating the new Toddler area-</b> The Playground Advisory Committee met to plan celebrations to mark the arrival of the new equipment- it is hoped that the project will be completed soon! The date of Sunday 22 April at 3pm at the Rec has been identified as a potential date and time. A Bear Hunt has been proposed! TBC but could possibly be included in the Spring newsletter</li> <li>○ <b>Lime tree-</b> Following the Ash tree inspection, WCC raised concerns about the impact of the container and the spoil heap on the roots of the adjacent Lime tree. Kompan have agreed to move the spoil heap</li> <li>○ <b>Playground Inspection forms-</b> Once the works have been completed these will be updated by the Clerk</li> </ul> </li> </ul>
ALNE COTE CORNER	<p>Following the informal meeting (See County Cllr Mr C Rickhards report), proposals were put forward (by WCC) to the Parish Council meeting this evening which included improved signage at Alne Cote Corner, repeater signs and reminder 30mph roundels through the village on the B4089 carriageway, and consolidation of the 30mph signs and gateway furniture at each end of the village to give greater visual impact. The estimated cost for the scheme is £13,688 plus the time of an officer. County Cllr Mr C Rickhards has indicated his approval and that this will come from his delegated transport fund for the next financial year. The proposal was approved by councillors. Clerk to advise WCC and then their contractors, Balfour Beatty will be instructed.</p> <p>The new road safety proposals seem to indicate that the Kinwarton sign would need to be moved- Clerk to seek clarification.</p>

INSURANCE- INCREASED COVER	<p>As speeding along Spernal Lane remains a concern, it was agreed that the Parish Council should look at the Spernal Lane road safety package associated with the new development. It was confirmed by WCC that the temporary speed limit on the B4089 at Maudslay Park remains in place only until the end of June 2018.</p> <p>Following the arrival of the new play equipment, the Clerk contacted the Parish Council insurance brokers Came &amp; Co to increase the level of the insurance for the equipment and installation costs by £34,500. The existing level of cover was left in place to cover the remaining equipment. Whilst there will be an additional premium of £166.15, this will not be levied until the renewal date of 1 June 2018, where an annual premium of £601.99 will be payable. The Clerk would like to meet with Cllr Mr I Millard to discuss the level of insurance cover generally- date to be agreed.</p> <p>The Clerk had made enquiries as to the value of the phone kiosk. It is valued at between £2,500 and £2,800. It was agreed that the Clerk would obtain a quote to insure the kiosk against loss or damage given that it now houses the defibrillator equipment.</p>
SUCCESSION PLANNING	<p>The Chair had circulated a document for discussion at the September 2017 meeting. Officers for 2018/19 were then considered ahead of the Annual Meeting in May 2018. The Chair indicated his willingness to continue with the role but the Vice Chair wishes to step down. The Chair thanked Cllr Mr P Clark for his long service and support which was endorsed by all.</p> <p>SDC elections will be held in 2019 and Cllrs Mr I Millard and Mrs M Holding indicated that they will stand again but neither felt able currently to take on Vice Chair role. Cllr P Clark said he would therefore continue as Vice Chair temporarily until a replacement could be found. Cllr Mrs L Bennett indicated her desire to stand down imminently.</p> <p>Once the Spernal Lane and Maudslay Park developments have been completed, the Parish Council may be eligible for more councillors.</p>
SDC SITE ALLOCATION PLANS	<p>There had been a recent SDC consultation about Site Allocation plans and Built Up Area Boundaries (BUAB) which councillors had previously approved. The BUAB for Great Alne includes the new Spernal Lane development and the Maudslay Park site. The Chair has established that SDC are once again looking for reserved sites for new housing developments should they become necessary. The Core Strategy requires the provision of over 14,000 new homes until 2031 (although it is likely that this figure will be increased when the Core Strategy is reviewed in the next few years). The District Council is required to demonstrate a 5-year housing supply and this requires land availability. There had been a call for sites by SDC at the end of 2017 and there is a list on the SDC website. It should be noted that you don't need to be the land owner to suggest a site!</p>
EoN UMS SUPPLIES	<p>Foot way lighting- The Annual Burn Hours set by Elexon for photocells and time switches was reviewed in October 2017 by Elexon and the Unmetered User Group. This identified a number of switch regimes where the annual hours required adjustment. Initially the Clerk had thought this did not apply to our account, but it has transpired that one of the MPANS (electricity supply point) required an EAC change from 160.6 to 160.7 kWh. This change was enough to cause EoN's billing system to generate incorrect credits on the Parish Council's account for the months October-December 2017. In January 2018 the Clerk alerted EoN to this and the matter was eventually resolved and the Parish Council was correctly invoiced for the outstanding three months October-December 2017 in one payment- debited in January 2018. Normal service has now been resumed! EoN has advised the Parish Council of a price increase effective from 9 April 2018. The price per kWh will increase from 15.75p to 17.9p. Councillors were notified of this increase in advance of the meeting and acceptance of the increase was approved this evening.</p>
FOOTWAY LIGHTING MAINTENANCE CONTRACT	<p>WCC have written to the Parish Council offering their quote for the Footway Lighting Maintenance contract for 2018/19. The cost has been increased from £9.50 ex VAT to £9.72 for each non-LED lantern. We have 24 footway lights. The total maintenance cost for 2017/18 was £228 ex VAT and this year will be £233.28 which represents a small increase. This was approved.</p>
LITTER IN THE VILLAGE	<p>The Parish Council has received complaints about the increasing amounts of litter and fly tipping in and around the village. It was agreed that this was a problem and had become more prevalent in the usual hot spots of Pelham Lane and along the Uroute between Spernal and Coughton Fields Lane. But what is the solution?! Engage with McDonalds and enlist their assistance? Organise litter picks? Community service- pay back scheme? The Government has produced a litter strategy which seems largely to be an aspirational document involving a national programme of education and</p>

	<p>exhortation. The desire by some sections of the community to drop litter requires a major attitudinal change.</p> <p>The Chair was recently asked to respond to a NALC consultation on fly tipping. During this process he established that individual householders have a duty of care where contractors working on their behalf are disposing of waste products. Cllr Mr I Millard said he would include an item on this to raise awareness in the next Parish Extra and the Clerk will also do so in the Spring newsletter.</p> <p>The consultation also requested views on whether the introduction of a Fixed Penalty Notice for the offence of a householder passing their waste to an unauthorised person would help tackle fly-tipping.</p>												
EMERGENCY PLAN	The Chair has circulated a draft document to councillors for comment.												
CHURCH ROOF APPEAL	<p>Mr M Jessup attended on behalf of the St Mary Magdalen church roof appeal fund raising group. The church commissions a report on its properties every 5 years (quinquennial) and repairs are now required to 50% of the nave &amp; chancel church roof. Additional repairs will need to be made to the rain water spouts. Financial assistance of £70,000 will be required and the work needs to be completed by winter 2018. Fund raising has commenced for the work which has been broken down into two projects- localised repairs to make the roof watertight by year end and re-roofing. A roofing company has been contacted for costings.</p> <p>The church is exploring funding streams and has applied for grants from the diocese, Big Lottery Fund, English Heritage and is now actively engaged in fund raising activities. A donation from the Parish Council is therefore urgently sought and would demonstrate community support for the project and add credibility to any community grant funding application. It was agreed that the Parish Council could offer support in principle but would not agree an amount at the meeting. It was suggested that the Clerk look at historical information as to previous donations to other groups in the village to put the request into perspective.</p>												
YEAR END/AUDIT	The Parish Council will require an external audit this year as its level of income/expenditure exceeds £25,000 (due to the S106 monies from Maudslay Park for the play equipment). Arrow Bookkeeping Services has confirmed it will carry out the annual independent internal audit for the financial year 2017/18 at the agreed cost of £44. The Clerk had prepared a letter of authority which two of the account signatories signed, enabling her to obtain bank statements for both Parish Council bank accounts to 31 March 2018 from HSBC in Stratford upon Avon to assist with year-end procedures.												
PARISH ASSEMBLY	<p>The Parish Assembly will be held at the Memorial Hall on Thursday 24 May at 7pm. The event will follow the successful format of last year- inviting various village clubs, societies and organisations to showcase their activities. County Cllr Mr C Rickhards and District Cllr Mr M Gittus will also be invited. The Chair will make his annual report which will include a financial report as well as an update on this year's successes- defibrillator installation and the new play equipment. The Chair thanked Cllr Mrs L Bennett for her contributions to these projects. Reports are also requested from any of the village charities or organisations. It was agreed that refreshments will be provided in the form of a glass of wine following closure of the meeting.</p> <p>The Minutes of the last Parish Assembly are with the Chair for approval.</p>												
CLERKS PAY AWARD	Last time this exercise was undertaken by the National Joint Council it was very protracted and a two-year agreement was eventually made which ends on 31 March 2018. The Secretary of the County association, WALC, is not aware of any compromise being reached in the current negotiations. It is likely that any increase will need to be paid retrospectively and will be backdated to 1 April 2018.												
PLANS	<table border="1"> <thead> <tr> <th data-bbox="424 1794 651 1832">Reference</th> <th data-bbox="651 1794 820 1832">Received</th> <th data-bbox="820 1794 1011 1832">Status</th> <th data-bbox="1011 1794 1490 1832">Address</th> </tr> </thead> <tbody> <tr> <td data-bbox="424 1843 651 1933"><a href="#"><u>DISCN/00065/18</u></a></td> <td data-bbox="651 1843 820 1933">19/2/2018</td> <td data-bbox="820 1843 1011 1933">Pending Consideration</td> <td data-bbox="1011 1843 1490 1933">Land Situated Between Cherry Tree Cottage and The Long House Park Lane Great Alne</td> </tr> <tr> <td data-bbox="424 1944 651 2033"><a href="#"><u>DISCE/00062/18</u></a></td> <td data-bbox="651 1944 820 2033">19/2/2018</td> <td data-bbox="820 1944 1011 2033">Pending Consideration</td> <td data-bbox="1011 1944 1490 2033">Land Situated Between Cherry Tree Cottage and The Long House Park Lane Great Alne</td> </tr> </tbody> </table>	Reference	Received	Status	Address	<a href="#"><u>DISCN/00065/18</u></a>	19/2/2018	Pending Consideration	Land Situated Between Cherry Tree Cottage and The Long House Park Lane Great Alne	<a href="#"><u>DISCE/00062/18</u></a>	19/2/2018	Pending Consideration	Land Situated Between Cherry Tree Cottage and The Long House Park Lane Great Alne
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<a href="#"><u>18/00296/TREE</u></a>	29/1/2018	Pending Consideration	The Spinney Henley Road Great Alne B49 6HX
<a href="#"><u>18/00254/TREE</u></a>	24/1/2018	Tree Works Approved	Stuart Cottage Park Lane Great Alne Alcester B49 6HS
<a href="#"><u>18/00207/LBC</u></a>	23/1/2018	Pending Consideration	Seymour House 50 School Road Great Alne B49 6HQ
<a href="#"><u>18/00196/TREE</u></a>	22/1/2018	Tree Works Approved	The Spinney Henley Road Great Alne B49 6HX
<a href="#"><u>DISCN/00435/17</u></a>	22/12/2017	Pending Consideration	Land at Sernal Lane Great Alne
<a href="#"><u>DISCE/00005/18</u></a>	22/12/2017	Pending Consideration	Land at Sernal Lane Great Alne
<a href="#"><u>17/03770/FUL</u></a>	20/12/2017	Pending Consideration	Seymour House 50 School Road Great Alne B49 6HQ
<a href="#"><u>17/03444/FUL</u></a>	14/11/2017	Planning Permission Refused	The Old Post Office Henley Road Great Alne B49 6HX
<a href="#"><u>17/03445/LBC</u></a>	14/11/2017	Listed Building Consent Refused	The Old Post Office Henley Road Great Alne B49 6HX
<a href="#"><u>17/03287/FUL</u></a>	30/10/2017	Application Withdrawn	Alne Hills Farm Alne Hills Great Alne B49 6JS
<a href="#"><u>17/03078/FUL</u></a>	10/10/2017	Refusal	Glebe Farm Alne Hills Great Alne B49 6JS
<a href="#"><u>17/03079/LDP</u></a>	10/10/2017	Pending Consideration	Glebe Farm Alne Hills Great Alne B49 6JS
<a href="#"><u>17/02649/REM</u></a>	31/8/2017	Approval Reserved Matters of	Maudslay Park Village Road Great Alne B49 6HX

Between January 2018 and March 2018 Parish Council meetings, and following careful consideration, the responses below were submitted to planning applications falling within this period:

**18/00196/TREE & 18/00296/TREE The Spinney Henley Road- NO OBJECTION**

**18/00254/TREE Stuart Cottage Park Lane- NO OBJECTION**

**17/03078/FUL Glebe Farm Alne Hills** (Proposed: First floor extension). The Parish Council initially submitted a comment of 'no objection'. The Case officer, however, indicated that she was minded to refuse the application as the property has been substantially extended in the past, the increased cumulative volume to the property being calculated at around 71% and the extensions could therefore not be considered small scale. Furthermore, the addition of the first floor is considered to further increase the already large house frontage projecting towards the openness of the Green Belt. The proposal is therefore contrary to CS.10 of the Core Strategy and no special circumstances have been presented to outweigh the harm to the Green Belt.

Therefore, following correspondence above with SDC Planning Department, the Parish Council reviewed the application and changed its decision to one of **OBJECTION**.

The owners of Seymour House were in attendance at the meeting.

**17/03770/FUL- Seymour House 50 School Road** (Proposed: Demolition of existing toilet block and erection of new dwelling [within the grounds of Grade II Listed Seymour House], creation of new vehicular access together with all associated works)

The Parish Council responded as follows to the original application: **OBJECTION**

Whilst the Parish Council has no objection to the demolition of the toilet block it feels that the design of the replacement building is unfortunate because:

- The building appears over-large and would dominate the street scene and Seymour House in particular
- The design is totally out of character with any other dwelling in the village, and in particular the flat metal roof would be more industrial than domestic in appearance. It is worth noting that all other houses in the vicinity have pitched roofs



	<p>The Parish Council also has concerns over road safety. The entrance as shown is currently the location of the schoolchildren's crossing point, and it is also likely that there would be contention with the vehicular entrances for the school, Seymour House and the homes opposite.</p> <p>Following an amendment to the above application and a site visit by the Chair and the Clerk, the application was reviewed again this evening. Serious concerns remain about road safety and the Chair will let the Clerk have a form of words ASAP.</p> <p><b>Amendment application 18/00207/LBC- Seymour House 50 School Road</b> (Proposed: Listed Building consent for the demolition of existing toilet block and erection of new dwelling [within the grounds of Grade II Listed Seymour House])</p> <p>The Parish Council responded as follows to the original application: <b>OBJECTION</b></p> <ul style="list-style-type: none"> <li>• Since the proposed replacement building will have a greater impact on the openness of the Green Belt than the existing building, the proposal is non-compliant with paragraph 89 of the NPPF and would therefore be an inappropriate development</li> <li>• Given the size and uncompromisingly modern design and materials of the proposed new building, we believe that it would dominate Seymour House and will actually be harmful to the setting of the listed building</li> </ul> <p>Following an amendment to the above application and a site visit by the Chair and the Clerk, the application was reviewed again this evening. The Chair will let the Clerk have a form of words before the revised deadline of 5 April 2018.</p>												
<b>ACCOUNTS</b>	<p>The Bank Reconciliation page of the Accounts, Financial Statement, Progress against budget and Parish Council Expenses over £100 for the year to date were uploaded to the Parish Council website ahead of the meeting- see Parish Council/ Associated Meeting Papers page.</p> <p>VAT duty repayment received £4613.12 February 2018</p> <p>Direct debits to EoN for Invoices dated:</p> <table border="0"> <tr> <td>H1559551B0 Oct-Dec 2017 inclusive- 17 January 2018</td> <td style="text-align: right;">£389.85</td> </tr> <tr> <td>H156782DB2- 1 February 2018</td> <td style="text-align: right;">£131.37</td> </tr> <tr> <td>H15834D492- 1 March 2018</td> <td style="text-align: right;">£118.65</td> </tr> </table> <ul style="list-style-type: none"> <li>• Limebridge Rural Services Ltd Inv no.15206- amenity works #101239 £342.00</li> <li>• Limebridge Rural Services Ltd Inv no.15213- tree works #101240 £210.00</li> <li>• Reimbursement to clerk for annual antivirus subscription #101241 £39.99</li> <li>• HMRC- PAYE #101236 £39.80</li> <li>• HMRC- Gross Employee's NICS contribution #101237 £7.03</li> <li>• HMRC- Gross Employee's NICS contribution #101238 £8.08</li> <li>• Warwickshire County Council- school hire charges #101234 £139.28</li> <li>• Warwickshire County Council Inv no.10196096 #101242 £96.00</li> <li>• Parish Clerk's wages &amp; expenses: including       <table border="0" style="margin-left: 20px;"> <tr> <td>January 2018, £691.74 (wages); £105.14 (expenses)</td> <td>#101235</td> <td style="text-align: right;">£796.88</td> </tr> <tr> <td>February 2018, £338.39 (wages); £14.70 (expenses)</td> <td>#101243</td> <td style="text-align: right;">£353.09</td> </tr> </table> </li> </ul> <p>Void cheques 200261, 200272, 200276</p>	H1559551B0 Oct-Dec 2017 inclusive- 17 January 2018	£389.85	H156782DB2- 1 February 2018	£131.37	H15834D492- 1 March 2018	£118.65	January 2018, £691.74 (wages); £105.14 (expenses)	#101235	£796.88	February 2018, £338.39 (wages); £14.70 (expenses)	#101243	£353.09
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<b>CORRESPONDENCE</b>	<ul style="list-style-type: none"> <li>• <b>Resident Holly Cottage- Lighting at Glebe Farm Alne Hills</b> (Chair actioned- installation of excessive lighting which is inappropriate for the area. No support from SDC and Chair has forwarded matter to District Cllr M Gittus to pursue)</li> <li>• <b>HMRC- VAT reclaim-</b> BACS Remittance advice Duty/ VAT repayment</li> <li>• <b>Warwickshire County Council- Footway Lighting Maintenance 2018/19</b> (email-see Main Business)</li> <li>• <b>EoN- We're changing our energy prices from 9 April 2018</b> (see Main Business)</li> <li>• <b>HSBC-You'll become a commercial customer of HSBC UK on 1 July 2018</b></li> </ul> <p><b>The next Meeting will be held on Monday 21 May 2018 at Great Alne Primary School at 6.30pm (please note earlier start time)</b></p> <p style="text-align: right;">Meeting finished at 10.15pm</p>												