

**A Meeting of Great Alne Parish Council was held on Monday 15 January 2018 at Great Alne Primary School at 7pm in the evening.**

PRESENT	Councillors Mr L Bowring, Mr I Millard, Mrs M Holding, Mr P Clark and District Cllr Mr M Gittus Members of the public: 6
APOLOGIES FOR ABSENCE	County Councillor Mr C Rickards and Cllr Mrs L Bennett
DECLARATION OF INTERESTS	Cllr Mrs M Holding – Main Business- Land at Nightingale Close
MINUTES	November meeting Minutes agreed and signed by the Chairman.
<b>OPEN FORUM:</b>	
ALCESTER SOUTH SNT	<p>The Police did not attend but sent a written report for incidents which occurred in Great Alne for the period November 2017- January 2018 to include:</p> <ul style="list-style-type: none"> <li>• <b>Burglary:</b> <ul style="list-style-type: none"> <li>○ <b>28/11/2017- Appleby Close-</b> Multiple shed break ins- Entry gained from rear of property, damage caused when entering sheds</li> <li>○ <b>01/01/2018- Great Alne-</b> Building site broken into, nothing taken</li> </ul> </li> <li>• <b>Theft- 10/12/2017- Sernal Lane-</b> Large Christmas board stolen from outside pub</li> <li>• <b>Suspicious circumstances- 29/12/2017- Great Alne Primary School-</b> Person onsite with crowbar</li> <li>• <b>Damage- 06/01/2018- Eroad 5998 Sernal- Coughton Fields Lane-</b> Wooden posts removed to allow vehicles to access adjacent land. Damage also to track and trees</li> </ul> <p>Alcester Police South SNT Forum Priorities for the next quarter are currently: Targeted patrols to deter burglary offences/ agricultural theft offences across Alcester patch and obstructive parking on footpaths near schools.</p>
UPDATE ON SPERNAL LANE DEVELOPMENT	The Parish Council has now received the engrossed copy of the S106 Agreement from solicitors and has been consulted on the street lighting scheme and proposed attenuation pond (see Main Business- Sernal Lane development).
MAUDSLAY UPDATE	<p>Ms M Higginson did not attend but sent a written report as follows:</p> <ul style="list-style-type: none"> <li>• The Central Facilities building (Maudslay Hall) is progressing well. It is anticipated that this facility will be completed late spring</li> <li>• A few challenges have arisen with the adverse weather conditions- perimeter fencing down and a fallen tree. Tree works should have been completed by today and the area has been taped off for safety</li> <li>• Maudslay Park is now owned by Inspired Villages Group and Mr W Parry and Helical Bar are no longer associated with the development</li> </ul> <p>Cllr Mrs M Holding recently attended a meeting with Ms Higginson onsite. Ms Higginson is committed to ensuring that the new residents are integrated with the Great Alne community and is looking to work with the Parish Council on this. 5 homes are now occupied with another two imminent. Ms Higginson is required to present a business plan to the new owners by the end of January. Ms Higginson has requested that she be added to the contact email group for receipt of newsletters, agendas and minutes. Meanwhile an electronic copy of the Winter newsletter to be forwarded by the Clerk.</p>
FLOODING UPDATE	<p>Warwickshire County Council (WCC) were made aware of the flooding in December 2017 and were quickly on the scene. The nature of the heavy rain meant that the flooding could not be averted. Once the floods had subsided, the Council cleared the drains but unfortunately dumped the spoil very close to the road side so it is likely that this will be washed back into the system! Clerk to request that the drains be checked using CCTV and that the drain gulley sets on Sernal Lane be reviewed and a different style considered. The current style is easily blocked by leaves and drainage could be improved perhaps by sluice type gulleys. Clerk to contact WCC Highways Department.</p> <p>It was noted that the junction between Coughton Fields Lane and B 4089 Alcester- Great Alne was the usual 'pond' and with the flooding at Sernal Lane parts of Great Alne are then 'marooned'. District Cllr Mr M Gittus reported that the gulley is always a problem here- a</p>

<p>MEMORIAL HALL REP REPORT</p>	<p>combination of the drain diameter and volume of water.</p> <p>Cllr Mrs M Holding reported that:</p> <ul style="list-style-type: none"> <li>• Next Memorial Hall Management Committee meeting is in 2 weeks</li> <li>• Decision taken to go ahead with the Centenary Garden project</li> <li>• Parish Council thanked for their recent donation of £250 towards the above</li> <li>• Film Club equipment to be upgraded and the costs offset by sale of existing equipment</li> <li>• Upcoming dates: <ul style="list-style-type: none"> <li>○ 22 February Jazz night</li> <li>○ 13 July Village BBQ</li> <li>○ 29 September Macmillan coffee morning</li> </ul> </li> <li>• Recent accident involving a child and a fireguard- all guards now attached to the wall</li> </ul> <p>The Clerk wished to thank the Memorial Hall for the special price agreed for venue hire for the two defibrillator awareness sessions.</p>
<p>REPRESENTATIONS FROM RESIDENTS</p>	<p><b>Temporary road closure-</b> The Clerk reported that Warwickshire County Council proposes to make a Temporary Traffic Order closing D5213 Upper Sernal Farm Road, Sernal from Burford Lane to Upper Sernal Farm (Brewery), to vehicular traffic. The closure is required to facilitate carriageway resurfacing works.</p> <p>The Order will commence on 17 January 2018 and will last for a period of 18 months, or until the works are completed, whichever is the earlier. However, it is anticipated that the works will be completed by 19 January 2018, weather permitting.</p> <p><b>Felled tree in Appleby Close-</b> The Chair had been contacted by a concerned resident in Appleby Close with respect to a seemingly healthy Prunus tree that had been professionally felled. The resident was enquiring whether the Parish Council had any knowledge of the work. The Clerk obtained confirmation from contractors Limebridge Rural Services Ltd that they had not undertaken any such action. There seems to be no information available as to why or by whom this lovely tree was felled. It remains a mystery.</p> <p><b>St Mary Magdalen church roof-</b> Mr J Berry, Church Warden reported that following a recent quinquennial church inspection, repairs are now required to 50% of the nave &amp; chancel church roof. Additional repairs will need to be made to the rain water spouts. The church has sent a letter to each household outlining the situation and have invited residents to an exhibition at the church on Saturday 20 January between 10am-12pm. This will aim to explain what the problem is and what they need to fix it. Financial assistance of £70,000 will be required and the church are also looking for advice/help on how to raise funds. The architect wants to start work as soon as possible. A donation from the Parish Council is requested and would show that the community supports the project and add credibility to any community grant funding application. Clerk to add as an agenda item for next Parish Council meeting.</p> <p><b>Fly-tipping &amp; litter-</b> This has become more prevalent once again especially in the usual problem areas of Pelham Lane and along the E5998 between Sernal and Coughton Fields Lane. Various fly-tipping reports have been made to Stratford on Avon District Council (SDC) in recent months. The Clerk mentioned that fly-tipping could be reported by any member of the public and also now online using a form on the SDC website. Clerk to add the link to the Parish Council website and also put the information on village noticeboards. An item on litter will be included on the next meeting agenda.</p>
<p>COUNTY COUNCILLOR'S REPORT</p>	<p>Apologies sent, County Cllr Mr C Rickards is chasing the outstanding response to the issues surrounding the E5998 Sernal to Coughton Fields Lane and supports in principle the proposal for road safety improvements at Alne Cote corner.</p>
<p>DISTRICT COUNCILLORS REPORT</p>	<p>District Cllr Mr M Gittus reported the following:</p> <p><b>Budget-</b> Cllr Mr M Gittus is part of the Conservative group looking at the budget for 2018/19. There may be a small increase in the precept. SDC is at the lower end of precept districts. It has good reserves but large upcoming expenses are anticipated and some income streams are being lost. However, it remains in a good financial position.</p> <p><b>The Greig-</b> In November 2017 SDC Cabinet took the unanimous decision, after careful consideration, to give 6 months' notice to the Greig Trustees to cease providing sports facilities in</p>

<p><b>MATTERS ARISING</b></p>	<p>Alcester. Value for money has not been given. Alcester Town Council have formed a working party (it has a £150,000 investment) with a view to revitalising and reopening the Hannah Susan Greig Memorial Hall. Innovative ways are being sought for the Hall to operate as a community facility for the future. The sports facilities will be managed by SDC and SLM with guaranteed investment. The Chair questioned what the future holds for the Greig Trustees. Cllr Mr M Gittus said that the trust would become insolvent and inoperative. There is no appetite from the Cabinet and its Leader to have any further involvement with the Trustees- who it is considered have been given ample opportunity and much investment but have not returned value for money.</p> <p><b>Alne Cote Corner-</b> Following a site meeting with Mr L Williams, WCC traffic Safety team, County Cllr Mr C Rickards, Cllr Mr P Clark and the Clerk, it was agreed that a scheme would be designed to improve this road section as well as general signing/lining improvements for the rest of the village and the route. The estimate is £10,000 for this scheme and will come from the County Cllr's delegated transport fund for the next financial year. It is expected that the engineer will present the scheme for approval within the next month.</p> <p>There has been another accident at this location recently and whilst chevron signs have been reinstated, it is considered they are in the wrong place. Clerk to contact WCC Highways.</p> <p><b>E5998 Spenal- Coughton Fields Lane-Update- as follows:</b></p> <p>The Clerk and County Cllr Mr C Rickards have both repeatedly chased for an update on this matter with no success. Mr J Morris was also informed about the further damage to the area which occurred over the festive period (further removal of wooden posts). There have been reports of other additional anti-social behaviour at this location and the environs. Residents were urged to report any incidents to the Police on 101. Mrs J Bull thanked the Parish Council for their continued efforts in trying to resolve the issue.</p> <p><b>Memorial Hall litter bin-</b> SDC have replaced the litter bin but have removed the dog waste bin at this location as dog waste can now be put in any SDC litter bin.</p> <p><b>Noticeboard near park entrance School Rd-</b> Alcester Glass Centre replaced the laminated safety glass to the noticeboard at a cost of £75.50 ex VAT. They were extremely helpful and amenable.</p> <p><b>Emergency Planning Guide &amp; Winter newsletter-</b> The Clerk wished to express her thanks to Cllr Mr I Millard for printing and folding the Emergency Planning Guides which went out in the Winter newsletter to all households in the parish, and to councillors for their help with distribution. Both Cllr Mrs M Holding and the Chair commented that they were slightly short of newsletters on their rounds. Clerk to sort. It was agreed that 25 additional copies of the Emergency Planning Guides would be printed and made available at the CHT defibrillator awareness session at the end of January.</p> <p><b>Clerk's laptop and printer-</b> Both items have been purchased, data transferred and Microsoft Office installed. The existing antivirus product has also been transferred and installed on the new laptop. It was agreed that the Clerk could safely dispose of both outdated items- ensuring certificated safe removal of all data.</p>
<p>BT KIOSK- DEFIBRILLATOR</p>	<p><b><u>MAIN BUSINESS</u></b></p> <p>The Clerk reported as follows by way of a project update:</p> <ul style="list-style-type: none"> <li>• Invoice received from electrician for installation of defibrillator, cabinet and emergency phone etc for £71.45</li> <li>• Awareness training sessions have been arranged in conjunction with Community Heartbeat Trust (CHT) and the Memorial Hall. They have been advertised on noticeboards, website, Winter newsletter, Stratford Herald press release, Hall user groups, school, church, email contact group and also through the Memorial Hall email group (courtesy of Mr M Davey). 18 people attended the 2hour session at the Memorial Hall on Thursday 11 January and the next session is Saturday 27 January at 10.30am. The number of attendees will be entered into the training record on the WebNos reporting system</li> <li>• WebNos is a real time reporting system on the status of the defibrillator and only the Clerk has access to the account. Therefore, it was agreed that councillors would carry out weekly visual checks and the Clerk would carry out a more comprehensive monthly check and then</li> </ul>

RECREATION GROUND- VARIOUS	<p>enter the info on WebNos</p> <ul style="list-style-type: none"> <li>• The Big Lottery Fund approved the post purchase Adoption Agreement with CHT and the Clerk has completed and forwarded the necessary paperwork to CHT</li> <li>• The Clerk has queried the Emergency Phone Agreement with CHT as it would appear to have an incorrect start date. This is significant as the Parish Council pays an annual rental fee</li> </ul> <p>The Parish Council are contracted to and will need to budget for £60 annual phone rental and £126 CHT Membership fees until 2021.</p> <p>The Clerk reported as follows:</p> <ul style="list-style-type: none"> <li>• <b>Playdale Little Hamlet Brill-</b> During a playground inspection it was observed that attempts had been made to remove various large steel screws. Screws put back in</li> <li>• <b>Conifer trees Austin Cottage-</b> Thank you to Cllr Mr P Clark for dealing with and disposing of broken branches that were damaged during recent snowfalls. Agreed that Limebridge Rural Services Ltd quote to remove larger branches</li> <li>• <b>Ash tree at School Road park entrance-</b> Branches are falling off this tree in severe weather. Agreed to request Limebridge Rural Services Ltd to make a tree inspection and advise accordingly</li> <li>• <b>Limebridge Rural Services Ltd-</b> Outstanding works now complete. Concrete removed and new matting beneath double bay swing in place and all made good</li> <li>• <b>Fence to rear of 6 School road-</b> Erected by owner/tenant</li> <li>• <b>Toddler Area Redesign:</b> <ul style="list-style-type: none"> <li>○ <b>KOMPAN</b> start on site Monday 5 February 2018. A pre-start meeting was held on site this morning with representatives from Linfoot Country Homes Ltd, drainage contractors, KOMPAN, Cllr Mr P Clark and the Clerk attending. The installation will take three weeks, allowing one week for the play surfacing as this is weather dependent. There will be a container on site and the installation area will be fenced off. Working hours will be 8am-4.30pm with possibly some Saturday mornings. Residents, insurers, Limebridge Rural Services Ltd, the school and the Playground Advisory Committee will all be notified</li> <li>○ <b>Additional small repairs to existing equipment-</b> Kompan project manager had not been informed of this work but apart from the Playdale Activity Trail did not envisage a problem. This will be at additional cost to the main project</li> <li>○ <b>Drainage works-</b> It is likely that most of the work will be completed after the play equipment installation- probably in March once the ground has dried out a bit. However, a small piece of work near the path to the new Toddler area will be undertaken when KOMPAN arrive on site. Drainage contractors to advise when they will be on site via Linfoot Country Homes Ltd</li> <li>○ <b>Opening ceremony-</b> It is hoped that the project will be completed by Easter.</li> </ul> </li> </ul>
LAND AT NIGHTINGALE CLOSE	<p>The Chair talked about the article in the Winter newsletter as follows:</p> <p><i>The Parish Council has been informed that the Coventry Diocese intend to sell the glebe land adjacent to Nightingale Close 'for housing' (with no detail provided as to type or scale of development). The Alcester Minster has objected to this proposal but their objections have been rejected by the Diocese and the Church Commissioners.</i></p> <p><i>In the light of Stratford District Council's current planning policy, it is highly unlikely that planning permission would be granted for housing on this land and the Diocese have been informed of this. They have also been informed that any such proposal would be likely to meet local opposition and would certainly be opposed by the Parish Council. Nonetheless it appears that they wish to find a developer to buy the land in the hope that at some time in the future planning policy becomes less restrictive on development in the Green Belt. To the knowledge of the Parish Council, no planning application has been submitted.</i></p> <p>The Church are selling glebe land countrywide and this probably provides a lucrative income stream. In spite of personal lobbying of Church Commissioners by Alcester Minster, the sale of this piece of land is going ahead and it is likely it will be purchased by a developer who will 'sit' on it. The green belt is protected unless there are exceptional circumstances. It should be noted that Nightingale Close was built on glebe land.</p>
SPERNAL LANE DEVELOPMENT	<ul style="list-style-type: none"> <li>• <b>Street lighting-</b> Following the decision at the November Parish Council meeting to proceed with option 3, The Parish Council has been contacted by Linfoot Country Homes Ltd with respect to a site services layout which indicates the position of the proposed lighting to the</li> </ul>

	<p>development. The street lights will be the responsibility of the Parish Council. The following design was approved:</p> <p>Two street lights to be positioned on the new adoptable estate road, one at the junction with Sernal Lane and one adjacent to the turning head. A further street light to be positioned part way along the new footpath along Sernal Lane. These would be installed to the Parish Council's standard specification- lanterns TBC but in keeping with the rest of the village. A grey colour was agreed for the lighting columns. Clerk to confirm all decisions to Linfoot Country Homes Ltd.</p> <p>Private communal lighting will be the responsibility of the management company.</p> <ul style="list-style-type: none"> <li>• <b>Attenuation Pond</b>- Following an approach by Linfoot Country Homes Ltd, the Parish Council confirmed that it did not wish to take on a commitment to accept ownership and management of the attenuation pond.</li> </ul>
NEW SDC CODE OF CONDUCT	<p>The Parish Council discussed the new SDC Code of Conduct at its meeting in November noting that although the Code seemed fine, as a smaller Parish Council the Council Resources Policy was not particularly appropriate or relevant. The Clerk consulted the Monitoring Officer at SDC who took our point but felt that there was a strong case for ensuring that a 'pick and mix' situation was not allowed to develop, the effect of which would be to dilute the Code itself. The Chair concluded that there were 'bigger battles to fight', though he remains concerned about the possibility that the public may misunderstand the Council Resources Policy and attribute benefits to parish councillors that they don't actually have.</p> <p>It was agreed to adopt the Councillor Code of Conduct as adopted by SDC on 16 October 2017, so as to replace the Parish Council's existing Code of Conduct. Also, to adopt the documents linked to the Code, namely the Guidance Document, Declaration of Acceptance of Office Form, Declaration of Personal Interests Form, Parish and Town Council Councillor role description, Council Resources Policy, Social Media Policy and Gifts and Hospitality Policy.</p> <p>All members to complete and submit a fresh Declaration of Personal Interests form to the Clerk by Tuesday 6 February 2018, to enable these to be forwarded to the Monitoring Officer. The replacement Code and linked documents shall come into effect on Tuesday 1 May 2018.</p> <p>Clerk to complete and return the Councillor Code of Conduct Questionnaire to the Monitoring Officer.</p>
INTERNAL FINANCIAL CHECK	<p>Cllr Mr I Millard reported that the internal financial check had been carried out In December 2017 and all was satisfactory. The Clerk had pointed out in advance of the check that a couple of invoices were missing councillor's signatures but that will be rectified at this meeting this evening. Cllr Mr I Millard to forward electronic copy of the report to the Clerk.</p>
APPROVAL INTERNAL AUDITOR APPOINTMENT	<p>The Clerk approached Arrow Bookkeeping Services for a quote for the annual internal audit 2017-8 and this had been returned initially at £44 and was approved. It should be noted that the internal auditor may become an official internal auditor working through WALC and fees could consequently increase in the future.</p>
DATA PROTECTION & NEW REGULATIONS	<p>The Parish Council is now registered with the ICO at a cost of £35 per annum. New GDPR Regulations are coming into force from May 2018 and the Clerk would like to attend a WALC training session on Saturday morning 17 March 2018 at Chadwick End Village Hall at a cost of £30. This was agreed. The new regulations will have further implications for storage of personal data. It is envisaged that councillors will need to have a separate email address for parish council correspondence.</p>
EMERGENCY PLAN	<p>The Chair will forward an updated draft to councillors for review. The Chair has inspected the Emergency kit held in the Memorial Hall loft and there is nothing untoward to report. The defibrillator needs to be added to the inventory of emergency equipment held by the Parish Council.</p>
ANNUAL ANTI VIRUS PURCHASE	<p>To renew the current internet security product with the same provider for one year for one computer, the Clerk had established that the cost would be £39.99. Cllr Mr I Millard said he would ask his IT department for recommendations. The view seemed to be that this cost was reasonable.</p>
VAT RECLAIM	<p>The Clerk will forward the claim for a refund for 2017 this month. It is likely to be about £4,600 as</p>

DRAFT BUDGET 2018-19	<p>a large invoice for play equipment had been paid to KOMPAN.</p> <p>A Budget Summary document spanning 2016- 2019 together with options available to GAPC for precept setting were made publicly available on the Parish Council website prior to the meeting. The Parish Council requested a precept of £17,700 from Stratford on Avon District Council for the current financial year 2017/18 (precept and Council Tax Support grant (CTSG)) and has spent approximately 87% to date.</p> <p>At November 2017 the rate of inflation (CPI) was 3.1%.</p> <p>Revised draft figures for 2018/19 (approximately £18,117) were generally based on anticipated spend for this financial year plus an allowance of 3% inflation, excluding long term agreements. Monies from external sources are listed separately as these are earmarked for special projects and are conditions of Section 106 Agreements.</p> <p>SDC have now advised the Parish Council that the CTSG Grant for 2018/19 will be £430 (lower than last year) and the tax base (number of Band D properties in the parish) for Great Alne is 312.03 (higher than last year).</p> <p>Following the Chair's recommendation, it was agreed that the Parish Council apply a 4% increase to the current Parish Precept- particularly as the Council Tax Support Grant may not always be passed on to Parish Councils in the future. Retaining the value of one year's precept in Parish Council reserves is always good practice as well as providing adequate contingency funds for expensive repairs/replacements such as street lights.</p> <p>A Parish Precept of £17,690 will therefore be levied and together with the £430 Council Tax Support Grant from SDC will give the Parish Council £18,120 which is in line with the Parish Council budget requirement (please see above). The Band D Parish amount 2018/19 will therefore be £56.69 (Parish Precept divided by the tax base- a reduction of £5.28 on last year). Clerk to complete and submit Town/Parish Council Precept form and return to SDC by 31 January 2018.</p>																																					
PARISH ASSEMBLY	<p>The Parish Assembly is required to be held between 1 March and 1 June annually, commencing after 6pm and after the Annual Meeting of the Parish Council (which this year falls on Monday 21 May) when the accounts are signed off.</p> <p>It was agreed that subject to the Memorial Hall being available, Thursday evening 24 May, or Saturday mornings 31 May and 2 June be considered. The event will follow the successful format of last year- inviting various village clubs, societies and organisations to showcase their activities. The Chair will make his annual report- shorter! Refreshments will be provided. Clerk to action and obtain information about any additional classes/activities held in the village since 2017.</p>																																					
CLERKS HOME WORKING ALLOWANCE	<p>The Clerk's annual home working allowance was agreed.</p>																																					
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Between November 2017 and January 2018 Parish Council meetings, and following careful consideration, the responses below were submitted to planning applications falling within this period:

**17/03444/FUL & 17/03445/LBC The Old Post Office Henley Road Great Alne** (Proposed: Construction/ erection of single-storey rear extension). **NO OBJECTION**

**17/03278/FUL Alne Hills Farm Alne Hills Great Alne** (Proposed: Change of use of land to allow the siting of a temporary rural worker's dwelling for a period of three years. Elevation alterations and change of use of an existing agricultural building to equine use). This application was deemed to be reasonable but Environmental Health had offered no representation so it was decided to make the same comment. **NO REPRESENTATION** (Application subsequently withdrawn)

**17/03026/FUL 68 School Road Great Alne** (Proposed: Demolition of existing Garage and Kitchen structure and construction of a replacement 2 storey side; single storey rear extension and front porch). Initially the Parish Council **objected** to this application for the following reasons:

- The proposed extension will have an overbearing effect on neighbouring properties
- The proposal will create a terracing effect on the street scene and would set an undesirable precedent. We note also that the increase in volume will exceed the 30% 'Green Belt' limit

However, following correspondence with SDC Planning Department and consideration by the Case Officer of the points raised in the initial response by the Parish Council, and in light of the amendments to the application, the Parish Council reconsidered the application and **withdrew its objection**.

**17/03078/FUL Glebe Farm Alne Hills** (Proposed: First floor extension). Prior to setting the agenda for this meeting, the Clerk could no longer find this planning application on either the SDC application or property search. Upon further investigation with SDC Planning Department, the Case Officer reported that the application had been subsequently invalidated as an incorrect location plan had been submitted. The application will be resubmitted and responses sought. The Case officer is, however, minded to refuse the application as the property has been substantially extended in the past, the cumulative volume increase to the property has been calculated at around 71% and the extensions could therefore not be considered small scale. Furthermore, the addition of the first floor is considered to further increase the already large house frontage projecting towards the openness of the Green Belt. The proposal is therefore contrary to CS.10 of the Core Strategy and there are no special circumstances which have been presented to outweigh the harm to the Green Belt. The Chair asked the Clerk to request guidance on this response as the Parish Council had used a similar defence in response to another application (see above).

## ACCOUNTS

The Bank Reconciliation page of the Accounts, Financial Statement, Progress against budget and Parish Council Expenses over £100 for the year to date were uploaded to the Parish Council website ahead of the meeting- see Parish Council/ Associated Meeting Papers page.

The Parish Council appears to be in credit with EoN and no direct debits have been taken for months October, November & December 2017.

• CPRE- Annual Membership subscription	#101223	£36.00
• Limebridge Rural Services Ltd Inv no.15174- playground works	#101224	£258.00
• Alcester Glass Centre Inv No 171111- noticeboard	#101225	£90.60
• Community HeartBeat Trust Inv No 1918- extra training session	#101226	£210.00
• Great Alne & Kinwarton Memorial Hall- Venue hire for CHT training	#101227	£100.00
• Reimbursement to clerk for laptop/printer & set up costs	#101228	£566.48
• Reimbursement to Clerk newsletter copying costs	#101229	£32.00
• Reimbursement to Clerk for ICO registration	#101230	£35.00
• WALC- Clerk GDPR training course fees	#101231	£30.00
• Clive Hine Electrical Contractor Inv No 4680 install defibrillator	#200298	£71.45
• HMRC- PAYE	#200299	£8.00
• Clerk's home working allowance	#101232	£40.00
• Parish Clerk's wages & expenses: including		
November 2017, £571.67 (wages); £44.07 (expenses)	#200300	£615.74
December 2017, £285.42 (wages); £37.18 (expenses)	#101233	£322.60

Void cheques 200261, 200272, 200276

<b>CORRESPONDENCE</b>	<ul style="list-style-type: none"><li>• <b>Senior Electoral Officer, Stratford on Avon District Council- Revised Register of Electors 2017/18</b></li><li>• <b>ShakespeareMartineau, Solicitors- Section 106 Agreement relating to land at Spernal Lane- Certified copy of the completed engrossed section 106 Agreement enclosed</b></li><li>• <b>Head of ICT &amp; Revenues, Stratford on Avon District Council- Town/Parish Council Precepts 2018/19- Great Alne-</b> Letter indicating provisional Council Tax Base and Precept form for completion</li><li>• <b>HMRC- VAT reclaim-</b> Notice of new form and customer identification number early 2018</li></ul> <p><b>The next Meeting will be held on Monday 19 March 2018 at Great Alne Primary School at 7.30pm (Please note later start time)</b></p> <p style="text-align: center;">Meeting finished at 9.15pm</p>
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