

A Meeting of Great Alne Parish Council was held on Monday 11 September 2017 at Great Alne Primary School at 7pm in the evening.

PRESENT	Councillors Mr L Bowring, Mr I Millard, Mrs L Bennett, and Mr P Clark Members of the public: 9
APOLOGIES FOR ABSENCE	Mrs M Holding, County Councillor Mr C Rickards and Mr M Davey
DECLARATION OF INTERESTS	Cllrs Mr L Bowring & Mr I Millard- Planning applications- 17/02302/FUL Lower Barn Manor Court
MINUTES	July meeting Minutes agreed and signed by the Chairman.
ALCESTER SOUTH SNT	<p>OPEN FORUM:</p> <p>The Police did not attend but sent a written report. In addition they have advised the Parish Council that PC R Lambert has been seconded to West Mercia Police- returning in January 2018. Meanwhile, his post is being covered by PC Rob Davies who hopes to attend a future meeting. Incidents which occurred in Great Alne for the period July- September 2017 include:</p> <ul style="list-style-type: none"> • Burglary dwelling- 10/07 and 01/08/2017- Sernal Lane (2 incidents) • Theft from vehicles- 13/07 and 29/07/2017- Henley Road- Vehicles entered and searched for items of value • Suspicious incident- 13/08/2017- Grey Vauxhall Y655TWZ- Occupants seen trying door handles of vehicles and homes
UPDATE ON SPERNAL LANE DEVELOPMENT	<p>The S106 Agreement is still yet to be completed. Currently Warwickshire County Council (WCC) needs to return it for engrossment to Stratford on Avon District Council (SDC) at which point planning permission will be issued. Detailed construction drawings are virtually complete but because of the delay in completing the S106, Linfoot Country Homes Ltd do not expect to start on site before the end of October.</p> <p>Linfoot Country Homes Ltd will be liaising with the Parish Council in due course about the timing of the drainage works to the playing field.</p>
MAUDSLAY UPDATE	<p>Mr W Parry, Helical Bar, did not attend the meeting but submitted a report as follows:</p> <ul style="list-style-type: none"> • Progress still remains strong (photos were sent for reference) • All of the cottages within phase 1 are now complete (3 residents are now in occupation) • The large apartment block nearest to the cottages should be complete for the end of October and the apartment block to the other side of the central facilities building should be complete before Christmas • The Central facilities building is nearing water tightness but sadly we are experiencing some delays internally with completion now due April 2018 • With regards to the rest of the village, interest levels remain strong <p>Maudslay Park has lost its village manager: a new village manager will be starting soon. The Section 106 Agreement has been completed (15/00669/S106A) and planning permission (16/03277/FUL) with conditions granted for Proposed Extra Care Development (use class C2) including 44 Extra Care Units, laundrette, staff facilities, car parking, landscaping and associated infrastructure.</p> <p>Drainage issues, especially the attenuation pond, remain a concern to the residents of East Lodge and District Cllr M M Gittus and the Chair are both involved in discussions with SDC.</p> <p>There are still problems with contractor vehicles sounding their horns as they enter the site at the East Lodge entrance. Clerk to write to Mr Parry expressing concern.</p>
MEMORIAL HALL REP REPORT	<p>Cllr Mrs M Holding was unable to be present but sent an email confirming that she has written to Mr M Davey to check whether:</p> <ul style="list-style-type: none"> • The Memorial Hall is registered with the War Memorials Trust (funding) • The Memorial Hall might be interested in having the Castle Maudslay sign for the proposed Centenary Memorial Garden (Cllr I Millard provided dimensions)
REPRESENTATIONS FROM RESIDENTS	<p>Buses- Following many enquiries by County Cllr Mr C Rickards as to the provision of the X19 bus service to Great Alne from both Stagecoach and Passenger Transport at WCC, it would appear that there is a small timetable change to one bus (17.49hrs) and a removal of one service in the</p>

<p>COUNTY COUNCILLOR'S REPORT</p>	<p>Stratford direction Monday- Saturday at 18.55hrs from 16 September 2017. Any major changes would require a consultation period of one month. The Clerk gave Mrs Edwards a hard copy of the new time table and agreed to collate some information about voluntary transport arrangements in the District and deliver to residents in School Close.</p> <p>Street lighting- It was reported that the street light outside 3 School Close was obscured by tree foliage. This is land owned by Orbit Heart Of England. Clerk to make enquiries. Comments were also made about how dark the section of School Road is between School Close and the park and whether another street light be considered. Whilst It was observed that other rural villages in the locality do not have any street lighting, the Chair did not rule this out.</p> <p>30mph sign Mill Lane- Red paint completely faded and post in poor condition. Clerk to report to WCC Highways.</p> <p>County Cllr Mr C Rickards was unable to attend but sent an email as follows: Church notice board- Permission is granted by Highways, assuming repair and maintenance is carried out by the Church (See below- Matters Arising)</p> <p>X19 Bus- Information requested from County Transport and Stagecoach re the rationale (see above- Representations from Residents)</p> <p>It has also been noted that with respect to the pavement between the Memorial Hall and Park Lane- County Cllr Mr C Rickards has chased this at least twice this but has had no response. There has been a similar lack of response from WCC for the poor quality slurry sealing in Nightingale Close- in spite of various reminders by Cllr Rickards.</p>
<p>DISTRICT COUNCILLORS REPORT</p>	<p>District Cllr Mr M Gittus was not in attendance.</p>
<p>MATTERS ARISING</p>	<p>Church noticeboard- Following representation by County Cllr Mr C Rickards, WCC Highways have granted permission to the church to site an information board in the verge outside the church- subject to the church having public liability to cover the board and any liabilities from its placement within the highway and taking responsibility for maintenance and replacement. The church has agreed to terms and has written to thank County Cllr Mr C Rickards for his assistance.</p> <p>Footpath review- A fallen tree is still obstructing footpaths on AL100 and AL100A which have been outstanding issues since August 2015. WCC have been politely reminded! Ref No A03394 (footpath up from Park Lane to the Alne Hills)- the hand rail will not be reinstated here but WCC have improved the steps. Warwickshire Rights of Way Team has announced a new online Fault Report system which can be found at www.warwickshire.gov.uk/rowreporting. This does require the user to register to use the service. Clerk to mention new system in the winter newsletter and forward info to Cllr I Millard who may also include it in an article for a future Parish Extra.</p> <p>Forever Autumn access- Following a letter from the Clerk in July 2017, the access between the Recreation Ground and Sernal Lane is now clear and free from obstruction.</p> <p>Summer newsletter- Published and distributed- thanks to all and especially Cllr Mr I Millard who arranged to have the out of village newsletters posted. Records need to be updated following three Returns to Sender. Cllr Mr I Millard to advise the Clerk.</p> <p>Annual Audit and opinion- Grant Thornton UK LLP concluded the annual audit for financial year ending 31 March 2017 on 18 July 2017 and reported that the Parish Council were acting in accordance with proper practices and there were no causes for concern. However, they did wish to draw the Parish Council's attention to an answer on the Internal Auditor's Report- a matter which did not affect their opinion. The internal auditor has been informed by the Clerk. The Notice of Conclusion of Audit was posted on noticeboards and the Parish Council website on 24 July 2017.</p>

E5998 UPDATE	<p>MAIN BUSINESS</p> <p>The Clerk has been in lengthy dialogue with Mr J Morris, Client Team Leader- Stratford District Area, Transport & Highways at WCC, as to the correct ownership of the affected land adjacent to the E5998 between Coughton Fields and Sernal Lane.</p> <p>Mr Morris has sent a plan showing the extent of the Highway Maintainable at Public Expense, a plan showing Title numbers for various parcels of land and a copy of the Title Register indicating the ownership of the adjoining land by Pools Barn Farm as listed on Land Registry.</p> <p>It is difficult to tell from the information whether this is the correct location and Cllr Mr P Clark has offered to check, taking the maps to check against the position on the ground. However, the Highways searches do seem to indicate that WCC Highways are only responsible for the maintenance of the track and not the verges or adjacent land. Mr Morris is still in favour of working with all parties to try and mitigate against the issues that are being experienced in the community, but doesn't think that WCC are the organisation entirely responsible for any proposed measures. But he is open to any new evidence to the contrary, should it be available.</p> <p>The Clerk is very disappointed as, on the advice of Mr P Cowley, WCC Highways, many years of work/dialogue had proceeded on the basis that WCC were the land owners..</p> <p>Cllr Mrs L Bennett commented that WCC must have sought the land owner's permission at the outset to upgrade the track to an E road. Historically, this track was probably upgraded erroneously- as it had always been a bridleway and that Warwick Lane at New End (which forms part of Monarchs Way) was probably the correct target!</p> <p>Clerk to try and get a site visit with Mr J Morris and County Cllr Mr C Rickards.</p>
TRANSPORT DELEGATED BUDGET	<p>County Cllr Mr C Rickards has invited the Parish Council to put forward proposals for any road improvement or road safety measures in the Great Alne parish. Each County councillor is allocated a proportion (£35,087) of the County budget. The deadline for submissions is actually 31 October 2017 and it was agreed that the Chair and Cllr Mr I Millard would have a look around the village towards the end of September, consult with councillors and respond to County Cllr Mr C Rickards.</p>
WCC MEMBERS GRANT	<p>Each County councillor is allocated £5,000 for community projects across their division and the deadline for online submissions is Monday 9 October 2017. The Parish Council is aware that the Memorial Hall has applied for funding through this scheme and for that reason will not make an application. Clerk to see whether Mr M Davey needs any assistance- letters of support etc.</p>
MEMORIAL HALL- CENTENARY MEMORIAL GARDEN	<p>The Clerk had received an email from Mr M Davey requesting whether, as the project was definitely going ahead, the Parish Council might now consider making a grant towards the Centenary Memorial Garden. The Clerk had asked whether Kinwarton Parish Council had pledged an amount to date- but they are apparently waiting for our response!</p> <p>Cllr Mrs L Bennett observed that the Parish Council has several financial commitments to its own ongoing projects- the defibrillator installation to the phone box on School Road and the major project of the refurbishment of the Toddler area in the Recreation Ground. With these projects in mind, it was felt that the Parish Council could only make donation of £250 towards the Centenary Memorial Garden at this stage of the financial year. Should it have a surplus at the end of the year it would be happy to consider the position further. In addition, it has already made donations of £1000 elsewhere this financial year out of what is a pretty small precept! It was felt that the Memorial Hall perhaps has more access to other funding streams.</p>
BT KIOSK- DEFIBRILLATOR	<p>Together with Cllr Mrs L Bennett, the Clerk reported as follows by way of a project update:</p> <ul style="list-style-type: none"> • Repair to the telephone kiosk door was carried out by MP Joinery at an estimated cost of £60 plus VAT at the beginning of September- currently awaiting invoice • Renovating the kiosk- Clerk obtained quotes and the Parish Council has appointed Mr A Mayneord to carry out the works (4 days labour plus materials) at an estimated cost of £508.25. This includes replacing Telephone signage with defibrillator signage above the door. Some of the paint has been kindly donated by the British Coatings Federation through the Community HeartBeat Trust (CHT) • Installation of the defibrillator- Clerk obtained quotes and the Parish Council has appointed Clive Hine & Son, Electrical Contractors, at an estimated cost of £71.45 inc VAT which also includes upgrading the light fitting to an LED unit. This was felt to be very good value • Following delivery of the defibrillator and cabinet etc, the Clerk has become aware that there is also an emergency phone which will require electrical installation and will go back to the

<p>RECREATION GROUND- VARIOUS</p>	<p>electrician for estimates of further costs</p> <ul style="list-style-type: none"> • Big Lottery Fund Logo- CHT are sending this as a separate plaque <p>Ongoing annual maintenance and lighting costs to the Parish Council will need to be included in next year's budget.</p> <p>Great Alne Cricket Club has been in touch to express an interest in siting a second defibrillator at the Club. However, it was felt that as the two projects were now not running in parallel that it might be best if the Cricket Club took this project on themselves and contacted Mr K Linfoot, Linfoot Country Homes Ltd directly- following their kind offer of funding. Clerk to contact Mr C Moody.</p> <p>The Clerk brought the following before the Council for consideration:</p> <ul style="list-style-type: none"> • Bird deterrent for swings- Clerk circulated some information prior to the meeting but the efficacy of the products was questionable. There were also concerns about potential Health & Safety issues. It was decided to keep this under review • Limebridge Rural Services Ltd - Replacement matting beneath the Double Bay swings is presenting a trip hazard- Clerk has chased and Mr Stedman has offered reassurance that the matter is in hand but the company is currently short staffed and they are only able to cover core work. Mr Stedman is aware that, in addition to the matting, the Parish Council is waiting for the concrete to be removed and a quote for a new way marker post at the Nightingale Close entrance. Clerk to enquire about timescales for any amenity work required at Appleby Close. The Parish Council will keep this under review but may need to consider other contractors • Graffiti on the RSS Multiplay equipment and the wooden gate at the Austen Cottage entrance- Limebridge Rural Services Ltd have removed the graffiti- some of it had to be ground off • Annual Playground Inspection Report 2017- Action Points- The overall risk assessment for the Recreation Ground was deemed to be: Moderate risk. Clerk had uploaded a spreadsheet to the Parish Council website summarising the action points from the annual independent playground inspection by The Play Inspection Company Ltd (July 2017). Whilst many of the action points will be remedied by the refurbishment of the Toddler Area, not all will be addressed and action will need to be taken. It was hoped that whoever wins the tender (see below) may be able to assist with repairs eg some of the chain links on the Playdale Activity trail have worn in excess of 40% and there are splits in the some of the logs which will need to be replaced • Toddler Redesign Project- Following assurances that the S106 Agreement associated with the Land at Spernal Lane is due for completion shortly, and therefore the drainage issues would be addressed, it was felt that the Parish Council could invite companies to tender for the playground equipment using the Further Competition Lot 1 Schools/Smaller Authority Market model under the ESPO framework 115 Outdoor Playground Equipment, Fitness and Sports Facilities- as agreed at the July 2016 Parish Council meeting. A specification was drawn up based on the excellent preparatory work done by the Playground advisory Committee. The invitation to tender was sent on 4 September- closing at 5pm Saturday 30 September 2017. The following companies were invited to tender: <ul style="list-style-type: none"> ○ Fawns Recreational Services Ltd ○ HAGS SMP Ltd ○ Jupiter Play & Leisure Ltd ○ KOMPAN ○ Schoolscapes Ltd <p>Cllr Mrs L Bennett and the Clerk attended an informative site visit with the rep from Kompan. The Clerk also met with the rep from Fawns and is aware that Schoolscapes also made a site visit followed by a telephone conversation with the Clerk to ascertain requirements. It would seem that about 1/3 of the tender value will be taken up with the wetpour surface and base works. Most companies have a lead time of 8 weeks. It is possible to shortlist a couple of suppliers to come and present once the tender has closed and negotiate equipment at that point. Negotiations are also possible after the award. The Clerk reminded councillors that the tender value excludes VAT and that the Parish Council will need to bear in mind that it will have to fund that cost up front before reclaiming it. This will amount to approx £6,900.</p> <p>The Clerk has established from SDC that the S106 monies that are being held on the Parish</p>
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<p>ALNE COTE CORNER</p>	<p>Council's behalf from the Maudslay Park development, are not able to be used for the post-installation inspection.</p> <p>The Clerk emailed the Playground Advisory Committee advising them that the tender had been issued and thanking them for all their hard work in helping to get some ideas of types of play equipment and prices which was an important start to this process.</p> <p>RTA- Five accidents have occurred on the B4089 at this location in as many weeks. WCC Highways were informed and replaced the chevron sign after the first incident but when it was knocked down again after the third accident, there was an anticipated delay until its next replacement after the fourth accident. It was agreed to formally request that WCC consider moving the 30mph limit at the Alcester end of the village to encompass this location, or failing that, to at least consider signage that recommended a certain speed to take the bend safely. Clerk to action. It was suggested that perhaps this could be considered for the County Councillors Delegated Budget grant?</p> <p>Flooding- The Clerk has been in contact with WCC Flood Risk Management Team regarding surface water flooding/run off and whilst WCC do not directly engage with farmers, they have set up a Pathfinder Project working with groups of people directly affected by all types of flooding. Through the project, WCC aim to facilitate self-help and engagement with agencies including the Environment Agency and Severn Trent enabling a solution to be reached. Further information can be found on the WCC website/Flooding/Flood Risk Management in Warwickshire/Pathfinder. A scheme has been run successfully in Welford on Avon. Clerk to forward information to Cllr Mr I Millard to review for next meeting.</p>
<p>POLE BRACKET LANTERNS HENLEY ROAD</p>	<p>As agreed at the July meeting, the Chair and Clerk took another look at the pole bracket lanterns on Henley Road during the footpath review and decided that their condition was actually not too bad. Given that any LED replacements would emit a very white light (compared with the current orange) and the high replacement costs involved, it was therefore suggested that the Parish Council should budget for a programme of repair/replacement going forward and replace the units as and when they fail. This was agreed by councillors and the monies will be ring fenced for this purpose.</p> <p>Western Power Distribution (WPD) has been informed about the ivy growing on pole bracket lantern No 2 outside Chestnuts. Maintenance of the wooden poles are the responsibility of WPD.</p>
<p>SDC- NEW S106 ARRANGEMENTS</p>	<p>Mr J Crossling, County Officer at WALC has written to all member councils in the Stratford District advising them that SDC are proposing a different way of administering the Section 106 spend by parish councils. The new approach is not compulsory and councils are encouraged to review the documentation and decide what is best for them. The Chair commented that this was an attempt to streamline the administration for Section 106 Agreements and seemed reasonable. It gives parish councils greater control and should speed the process up! The Clerk was attending a WALC Liaison meeting shortly and suggested it might be a topic for discussion at a future WALC meeting to better understand the significance/implications of any decision.</p>
<p>SDC- SERVICE CHANGES- PLANNING</p>	<p>The Clerk had received a letter from Support Services, SDC advising the following:</p> <ul style="list-style-type: none"> • Planning Decision Notification will be sent electronically as soon as it is issued • Digital projectors- Available to councils (who have not applied before) to facilitate the move to electronic notification/ viewing of planning applications (Clerk to check current projector) • Redaction- Hard copies of validated planning applications sent in the post will now have personal information redacted, and as such delays will be experienced
<p>EMERGENCY PLAN</p>	<p>The Clerk and the Chair presented a final Information Guide document which received approval. The Clerk commented that this is an information guide to personal and community resilience rather than an instructive document. Clerk to obtain costs for printing the trifold in colour on card from PSW and then advise Cllr Mr I Millard as to costs involved. It could be delivered with the winter Parish Council newsletter. The Chair reported that a new draft of the Emergency Plan is imminent.</p>
<p>CHAIR'S SUCCESSION PLAN</p>	<p>The Chair had produced a draft document on succession planning for Chairman and Vice Chairman. This was designed as a thought starter for discussion as he felt that Parish Council was in a position of risk and needed to be more proactive.</p> <p>Cllr Mr I Millard commented that he was aware that the Chair was under undue pressure</p>

currently, and that the Chair had not outlined his or the Vice Chair's intentions in either the short/medium term. The Chair and the Vice Chair indicated their willingness to continue but to review the position again in January.

Cllr Mrs L Bennett suggested that perhaps every councillor should take the role of Chair/Vice Chair on rotation with encouragement, training and support. Cllr Mr I Millard understood that it was currently a struggle to get volunteers as councillors and that the thought of having to be Chair/ Vice Chair could potentially be very off putting. It was suggested that a half way position might be a rolling programme with a nominated successor shadowing the role of Chair with no particular timetable. Shadowing provides advantages and provides the opportunity to do certain projects. It was agreed to adopt the principle. There is excellent Chairmanship training available through WALC.

With the new developments/homes in the village the number of parish councillors could potentially increase. Clerk to make enquiries. The Chair seemed to think there was a formula that SDC used to calculate this.

ATTENDANCE TRAINING COURSES

The Clerk wanted to draw councillors attention to the following upcoming training events:

- SDC Member training- Community Safety Workshop- Thursday 21 September SDC Offices 5-7.30pm £35 per delegate (Clerk to forward to Cllrs Mr I Millard and Mrs M Holding)
- SDC Member training- Using Social Media for Community Engagement- Thursday 5 October 5-7.30pm SDC Offices £35 per delegate (The Chair expressed an interest- Clerk to forward info)
- Warwickshire CAVA- Charity Governance training- Wednesday 8 November Dunchurch, Rugby £75 per delegate. Suggested by WALC for Parish Councils that have trustees on charities

CLERK'S LAPTOP

The Clerk reported that the Parish Council laptop is now very slow- it is 5.5 years old! It was agreed that quotes for a new laptop should be obtained before or by the next meeting.

PLANS

Reference	Received	Status	Address
<u>17/02722/TREE</u>	7/9/2017	Pending Consideration	The Spinney Henley Road Great Alne B49 6HX
<u>17/02651/TREE</u>	31/8/2017	Pending Consideration	The Spinney Henley Road Great Alne B49 6HX
<u>17/02577/ELEC</u>	21/8/2017	Pending Consideration	Land At Sernal Lane Great Alne
<u>17/02302/FUL</u>	28/7/2017	Pending Consideration	Lower Barn Manor Court Henley Road Great Alne B49 6HR
<u>17/02303/LBC</u>	28/7/2017	Pending Consideration	Lower Barn Manor Court Henley Road Great Alne B49 6HR
<u>17/01514/FUL</u>	23/5/2017	Permission with conditions	Crocketts Farm Alne Hills Great Alne B49 6JS
<u>17/01286/FUL</u>	28/4/2017	Permission with conditions	Vennfield Shelfield Green Alcester B49 6JR
<u>17/00688/FUL</u>	7/3/2017	Permission with conditions	Cutlers Farm Henley Road Great Alne Alcester B49 6HR
<u>16/03610/FUL</u>	4/11/2016	Pending Decision	Land At Sernal Lane Great Alne
<u>16/03277/FUL</u>	10/10/2016	Permission with conditions	Maudslay Park Great Alne Alcester B49 6HT

Between July and September 2017 Parish Council meetings, following careful consideration, the following response was submitted to planning application consultation (Cllrs Mr L Bowring and Mr I Millard declared an interest and did not take part in decisions/ discussions then or now):

17/02303/LBC Lower Barn Manor Court Henley Road (Proposed replacement windows and front door) **No objection**

Decisions of '**No objection**' were agreed at the Parish Council meeting this evening with respect to planning applications:

- **17/02722/TREE The Spinney Henley Road** (T1 - Cherry - Fell - Application for tree felling in Conservation Area)
- **17/02651/TREE The Spinney Henley Road** (-T1 Scarlet Oak in front garden: Fell. Planning to replace with semi mature tree)
- **17/02302/FUL Lower Barn Manor Court Henley Road** (Proposed replacement windows and front door)

Clerk to submit responses on SDC Planning Portal.

Residents in Nightingale Close reported that, together with the Parish Council, they had received notification of planning application **17/02577/ELEC** with respect to a proposed free standing transformer pole for land at Sernal Lane Great Alne by Western Power Distribution. This notification does not require a response.

ACCOUNTS

The Bank Reconciliation page of the Accounts, Financial Statement, Progress against budget and Parish Council Expenses over £100 for the year to date were uploaded to the Parish Council website ahead of the meeting- see Parish Council/ Associated Meeting Papers page.

Direct debits to EoN for Invoices dated:

H149BCDD52- July 2017	DD	£127.12
H14B7C6F36- August 2017	DD	£131.37

• Grant Thornton UK LLP- Inv no. 8719216- Annual Return fee	#200278	£120.00
• Limebridge Rural Services Ltd Inv no.15036- mowing	#200279	£364.80
• Stratford on Avon District Council- Inv no. 2004941		
- dog bin emptying	#200280	£126.90
• The Play Inspection Company Ltd Inv no. 27328- annual fee	#200281	£78.00
• Photocopying summer newsletter- reimbursement to Clerk	#200282	£32.32
• Limebridge Rural Services Ltd Inv no.15074- mowing/hedge cutting	#200283	£454.80
• HMRC- PAYE	#200277	£15.00
• Parish Clerk's wages & expenses: including		
July 2017, £532.31 (wages); £31.43 (expenses)	#200275	£563.74
August 2017, £370.75 (wages); £54.30 (expenses)	#200284	£425.05

Void cheques 200261, 200272, 200276

CORRESPONDENCE

- **Grant Thornton UK LLP- Great Alne Parish Council- Audit for the year ended 31 March 2017-** Certified Annual Return enclosed together with a Notice of Conclusion of Audit for completion. *Clerk actioned.*
- **ShakespeareMartineau- (GAPC solicitors)- Section 106 Agreement relating to land at Sernal Lane-** Copies of s106 Agreement for engrossment by Parish Council enclosed. *Clerk actioned.*
- **Via WALC- Stratford on Avon District Council- New Section 106 arrangements** (by email) (See Main Business)
- **Stratford on Avon District Council- Service changes- Update for Town and Parish Council** (See Main Business)
- **Mayor, Alcester Town Council- Alcester Town Council- Civic Service Sunday 17 September 2017-** Invitation to the Chair- St Nicholas Church Alcester 11am (By email). *Clerk declined on behalf of the Chair.*

The next Meeting will be held on Monday 13 November 2017 at Great Alne Primary School at 7pm.

Meeting finished at 9.15pm.