

The Annual Meeting and Ordinary Meeting of Great Alne Parish Council were held on Monday 8 May 2017 at Great Alne Primary School at 6.30pm in the evening.

<p>PRESENT</p>	<p>Councillors Mr L Bowring, Mr P Clark, Mrs L Bennett and Mr I Millard County Councillor Mr C Rickards, District Councillor Mr M Gittus</p> <p>Members of the public: 5</p>
<p>ELECTION OF OFFICERS</p>	<p>ANNUAL MEETING</p> <p>Chairman: Cllr Mr L Bowring- proposed by Cllr Mr I Millard, seconded by Cllr Mr P Clark Vice Chairman: Cllr Mr P Clark- proposed by Cllr Mr I Millard, seconded by Cllr Mr L Bowring</p>
<p>APOLOGIES FOR ABSENCE</p>	<p>Cllr Mrs M Holding, Mr T Barnsdale & Mr G Harrison</p>
<p>DECLARATION OF INTERESTS</p>	<p>None</p>
<p>TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE</p>	<p>Form duly completed and signed by re-elected Chairman Cllr L Bowring</p>
<p>TO REVIEW COUNCIL DOCUMENTATION</p>	<p>All existing council documentation was reviewed by the Clerk and the Chair. The following documents required updating and were approved:</p> <ul style="list-style-type: none"> • Standing orders (superficial change only to Section 8a) • Financial Regulations (new section (8) Pensions- Auto enrolment duties and changes to clauses 11 [Contracts]- Footnote 1 stating that where a framework is used- only the final awards notice is required to be published on the Contracts Finder website • Freedom of Information Publication Scheme (minor change to Class 6) <p>The Clerk reported that the Freedom of Information Disclosure Log was up to date. The Clerk had prepared draft policies on Donations and Reserves but these require further work. The Donations Policy should make reference to Section 137 expenditure (see Main Business).</p>
<p>REVIEW CHEQUE SIGNATORIES/ BANK MANDATE/DIRECT DEBIT</p>	<p>Cheque signatories were reviewed and it was agreed to retain the three existing signatories ie Chairman Cllr L Bowring, Cllr P Clark and the Clerk, Sarah Duran. The existing mandate was thus approved. Any two of three to sign cheques on behalf of the Parish Council. The continuation of the variable Direct Debit to EoN for electricity supplies for street lighting was also approved.</p>
<p>REPORT ON CAPITAL ASSETS & LIABILITIES</p>	<p>Account balances at 31 March 2017:</p> <ul style="list-style-type: none"> • Current £31,156.92 • Business Manager £8,193.85 <p>Copies of the Asset Register were made available on the website for year ending 31 March 2017 by the Clerk. Assets, including play equipment, street furniture, bins and office equipment, are currently valued at £22,187.02 which is higher than the previous year's figure of £21,055.31. The Parish Council has made various purchases this year including two new 5-a-side posts, a replacement wireless mouse, dog waste bin at Sernal Lane, 30 fence posts on the E5995 between Sernal Lane and Coughton Fields Lane and a new sign at the School Road entrance to the Recreation Ground. The Parish Council has no liabilities. The Chair suggested that it would be prudent to draft an Asset Register for insurance purposes showing replacement values. This would aid forward financial planning.</p>
<p>REVIEW REGISTER OF GIFTS & HOSPITALITY</p>	<p>The register currently holds no entries and there were none to declare. Councillors also reported there were no relevant changes to their existing DPI forms which are available online.</p>
<p>AUTHORITY FOR RECEIPT</p>	<p>It was agreed that councillors would continue to receive summons and some associated</p>

OF ELECTRONIC DELIVERY OF MEETING PAPERS

parish council meeting papers electronically. Most of the meeting papers are published on the Parish Council page of the Parish Council website in line with Transparency Code requirements. Hard copies are always available to councillors where required.

CLERK'S APPRAISAL/SALARY

Clerk to contact Chairman to arrange a date for her annual appraisal and salary will be reviewed subsequently. A national pay award covering 2016-2018 was implemented last May and was just under 1%.

Since the last meeting, the Clerk and Cllr Mrs M Holding had been trying to find a procedure to address the delay in the payment of Clerk's wages. However, due to the increasingly complex calculations around PAYE and NIC's, which are now calculated using real time information, it has been concluded this is not possible. Therefore the following process was suggested and approved:

- On the 1st of the month (or soon after), the Clerk calculates hours worked and submits for approval (regardless of whether there is a meeting scheduled that month)
- This information will be circulated to all councillors, however in order to minimise delays it is recommended that approval is given by any two councillors. Councillors will therefore need to commit to approve by email response as soon as possible
- Thereafter the current process will follow i.e. RTI FPS (Real Time Information Full Payment Submission) submission to HMRC (online reporting)
- Payment of Clerk's net wages by cheque

APPROVAL OF INTERNAL AUDITOR'S REPORT

The internal audit for the financial year 2016/17 has been carried out by Lorraine Holmes, Arrow Bookkeeping Services and approved by the Parish Council. The Clerk was congratulated on the results- with all sections being marked as 'Good'. The auditor also commended the Clerk on an excellent audit. The information available on the Parish Council website is good and the Minutes are clear and precise.

The Annual internal audit report 2016/17 on the Annual Return has also been completed by the internal auditor.

APPROVE ACCOUNTS & ANNUAL RETURN FOR EXTERNAL AUDIT

The accounts year ending 31 March 2017 were approved and signed by the Clerk and Chairman. For the financial period 2016/17, income £21,852.45 (includes a Big Lottery Fund grant of £2755.00), expenditure £14,680.86 leaving a net balance of £7,171.59 (including the grant). Income and expenditure were both greater than 2015/16.

- (i)
- (ii)

Sections 1 & 2 of the Annual Return for year ending 31 March 2016 were approved, completed and signed by the Chairman with Section 1 (Annual Governance statement 2016/17) being approved before Section 2 (Accounting Statement). Incomplete/ unapproved Sections 1 & 2 had been previously uploaded to the website ahead of the meeting.

APPROVE ANNUAL ACCOUNTS FOR PAYMENT

The following were approved and authorised for payment:

- Renewal of Membership to Warwickshire and West Midlands Association of Local Councils #200254 £182.64
- Came & Co- Insurance Premium #200255 £435.84
- Kinwarton with Great Alne PCC- Churchyard grant #200256 £500.00

Thanks are due to Mr J Berry, Church Warden at St Mary Magdalene, Great Alne for attending and presenting the case for the Parochial Church Council. The Parish Council decided to match the grant made by Kinwarton Parish Council as high maintenance expenses, particularly with respect to the ride on mower, are once again likely to be incurred for the forthcoming financial year. The church grounds are greatly enjoyed by many residents.

MINUTES

ORDINARY MEETING

March Minutes agreed and signed.

OPEN FORUM:

AFFORDABLE HOUSING

A representative from Linfoot Country Homes Ltd did not attend but the Clerk read out part of an email from Mrs Claire Linfoot McClean by way of an update:

"I understand that this morning [25 April] we have had confirmation from Stratford DC and

	<p><i>Warwickshire CC that the s.106 Agreement is in an agreed form, which is very good news. We are just waiting for the final draft Notice of Decision to be issued by the planning officer, which I believe will also be in the next few days and then the s.106 Agreement can be issued for signature, at which point the permission will be issued."</i></p> <p>The Parish Council is a party to the Agreement because the Section 106 includes the requirement to carry out works on land owned by the Parish Council (drainage works to Recreation Ground) and there is a covenant by the Parish Council to allow access to the Recreation Ground for the works to be carried out. Unfortunately none of the solicitors representing the developers, Warwickshire County Council or Stratford District Council (SDC) remembered to consult the Parish Council. The Parish Council will need to review the document prior to signature and it is hoped that this will not cause too much delay (See Main Business).</p> <p>District Cllr Mr M Gittus said that negotiating the S106 had been problematic as SDC finances subsidising the affordable element in Great Alne were coming from capital funding from the Redrow development at Kinwarton. Kinwarton Parish Council and Alcester Town Council had raised this as an issue. Both parties were mollified by the fact that there is likely to be trade off from the offsite provision for affordable extra care from Maudslay Park.</p>
<p>MAUDSLAY PARK</p>	<p>Mr Will Parry, from Helical Bar was unable to attend the meeting and did not send a written report. Cllr Mr I Millard was aware that there is now a resident at Maudslay Park.</p>
<p>ALCESTER SOUTH SNT</p>	<p>The Police were not present. The Clerk was aware that there had been just two incidents since March:</p> <ul style="list-style-type: none"> • 29/03/2017 Burglary Residential- Appleby Close- Offender(s) forced open front door to premises and made an untidy search of the house. Several items stolen including jewellery • 25/04/2017 Anti-Social Behaviour- Fly tipping- Spernal Lane. Report of fly tipping in the area. Ongoing problem. Also report of 4X4 vehicles using the land off the Lane causing damage etc. SNT to monitor <p>Current priorities for Alcester SNT involving extra patrols are as follows:</p> <ul style="list-style-type: none"> • To deter the anti-social use of motor vehicles • To deter burglary offences • To carry out speed checks to deter speeding offences in Bidford on Avon
<p>MEMORIAL HALL REP REPORT</p>	<p>In the absence of Cllr Mrs M Holding the Clerk reported the following:</p> <ul style="list-style-type: none"> • Memorial Hall Flyer had included an article on the upcoming Parish Assembly- Mr M Davey thanked • Memorial Hall have offered help to stage the Parish Assembly • From the April Memorial Hall meeting- bookings are strong and there is a new exercise class for Mums and Toddlers. There are a couple of other potential booking enquiries. Following a recent incident, there are new Terms & Conditions for events with attendees aged between 16 and 25
<p>TODDLER AREA REDESIGN PROJECT UPDATE</p>	<p>Cllr Mrs L Bennett reported as follows:</p> <ul style="list-style-type: none"> • The essential drainage works prior to any other work are dependent on the Section 106 Agreement which is due to be finalised and approved soon • Clerk to contact the play equipment providers in the ESPO framework to establish their potential interest and availability over the next twelve months • Playground Advisory Committee recently contacted to bring them up to date with situation and it is hoped to be able to continue to draw on their support and expertise going forward
<p>REPRESENTATIONS FROM RESIDENTS</p>	<p>Great Alne Cricket Club- Mr C Moody was proud and delighted to report the following:</p> <ul style="list-style-type: none"> • Over 300 people attended the Great Alne Cricket Club Pavilion Open Day on 30 April 2017 • Thank you to those that came to support and the weather was also good! • Warwickshire Cricket Club 'stars' Ian Bell and Jim Troughton attended. Ian took a turn in the nets and Jim gave an address • The Club has 36 youngsters between 5- 15 yrs with two professional coaches attending • New categories of membership available

<p>COUNTY CLLR REPORT</p>	<p>The Chair congratulated the Club in its achievements. Mr Moody confirmed the Cricket Club's attendance at the Parish Assembly on Saturday 20 May 2017. Clerk offered to include an item on the Cricket Club in the Spring 2018 Parish Council newsletter. Mr Moody to send some wording.</p>
<p>DISTRICT CLLR REPORT</p>	<p>The Chair formally congratulated CC Mr C Rickards on his election success. CC Mr C Rickards stated that he hoped to serve his new parishes as well as those that had previously been in the Studley Division. He also reminded the Parish Council that as from the second week in September there will be an opportunity to apply for the Members Grant of £5,000. The Chair suggested that this should be an item on the July Parish Council agenda where ideas could be considered. CC Mr C Rickards is keen to try and obtain a greater subsidy from County for the company running the bus service in Great Alne to improve service levels.</p>
<p>MATTERS ARISING</p>	<p>Community Speed Watch- Cllr Mr I Millard reported that this initiative had hit a 'bump in the road'. Clerks to Great Alne and Wilmcote and Pathlow Parish Councils had tried to re-energise the project and Cllr Mr I Millard had contacted the councillor leading at Wilmcote and Pathlow Parish Council only to find that the Police have placed a moratorium on any further volunteer recruitment as they are waiting for a new vetting form to be released. Cllr Mr I Millard to email those people who had kindly already volunteered to keep them in the loop.</p> <p>Pavement Henley Road and manhole cover School Road- Clerk contacted Warwickshire County Council (WCC) Highways about both of these issues. Henley Road pavements were put forward for resurfacing treatment but funding was not available in this year's programme. It is possible they can be considered for next year, in the meantime localised repairs have been arranged. Clerk took several photos to assist Highways and gullies/pipework have also been cleaned. CC Mr C Rickards requested correspondence forwarded to him so that he can follow up on this matter.</p> <p>The road section with the damaged manhole cover on School Road was made safe by WCC Highways. It was eventually fully repaired by Severn Trent, Foul Water on 7 April 2017. A new manhole had to be fabricated as it was of a non-standard design. There are several similar manholes on roads through the village and these should be monitored for deterioration.</p> <p>Garages to rear of School Road- Clerk contacted Orbit Heart of England. The housing association have passed the School Road garage block over to a company called SPS to manage. This includes upgrades, maintenance, allocations and rent collections. SPS have placed notices on garages that are either not rented or where there is no rental info that has been passed to SPS by Orbit. The notices ask the owners to contact SPS on 01789 543786, otherwise any contents will be removed and drop bolts applied. SPS plan to make repairs to the garages and then offer them for rental. If anyone is interested in renting a garage, please contact SPS on the telephone number above. The resident who had made the original enquiry to the Parish Council was advised of the situation.</p> <p>Memorial Hall- Proposed Centenary Memorial Garden- Clerk had written a letter of support and been thanked by Mr M Davey, Chair of the Great Alne and Kinwarton Memorial Hall Management Committee.</p> <p>Trees to the rear of 6- 8 Nightingale Close- Clerk reported concerns to Western Power Distribution. Hopkins attended to carry out the works on 21 April 2017 and were tidy and polite giving due notice to residents. They also trimmed other trees liable to encroach on the power lines in the area, including along the Recreation Ground boundary with the fields.</p> <p>Spring newsletter- Published and distributed by hand/electronically. There is also a copy on the Parish Council website/News page. Thank you to councillors who assisted with</p>

distribution and to Cllr Mr I Millard who acted as editor in the Chair's absence.

The Pensions Regulator- auto enrolment duties- The staging date for auto enrolment for the Parish Council was 1 April 2017. A letter was sent to the Clerk as the only employee of the Parish Council. It advised her that she was a non-eligible job holder meaning that she doesn't need to be put into a pension scheme but can join a qualifying scheme should she so wish. The Clerk completed the Declaration of Compliance advising The Pensions Regulator that the Parish Council has met its legal duties ahead of the deadline of 31 August 2017 and received confirmation. The Parish Council is required to check regularly whether the Clerk needs to be put into a scheme and to keep accurate records of what has been done.

MAIN BUSINESS

DEFIBRILLATOR

Cllr Mrs L Bennett recently met with the Chair of Community HeartBeat Trust (CHT), Mr M Render, and the meeting proved to be very helpful and reassuring. Various documents were subsequently made available on the Parish Council website outlining CHT products and services ahead of tonight's meeting. Mr Render made the following recommendations based on the location and situation of the potential defibrillator in the village:

- Defibrillator- Lifeline View- Uses pictures as well as voice instructions. It is also more portable being lighter in weight in comparison with some of the other products available
- Cabinet- Rotaid unlocked Shockbox- Not locked and will ensure quick and easy access to the defibrillator- time is critical. Theft is unlikely as all defibrillators have serial numbers and there is no second hand market
- Emergency comms- As Great Alne is a rural area, potentially with poor mobile reception, recommended that we have a 999 telephone restored to the kiosk at an additional cost of £341 ex VAT

There are two options for the Parish Council:

- Outright purchase, where the Parish Council would have responsibility for all liabilities, insurances, management, maintenance and any replacement equipment
- Managed Solution provided by CHT- 4 yearly agreement. The Parish Council would make a donation to CHT for the purchase price but the responsibility for the equipment remains with CHT (they would replace/make alternative provision should the defibrillator be missing for any reason). Membership of CHT would also be required at an additional cost of £126 per annum. Training (awareness sessions) 4 weeks post installation, post rescue counselling and signage for inside the kiosk (including Big Lottery Fund logo) are included in the cost of the package

Cllr Mrs L Bennett recommended that the Parish Council take the Managed Solution route but pointed out that the Parish Council would still have obligations- needing to make regular weekly and monthly inspections of the defibrillator equipment, and reporting this via the CHT WebNos Governance System. (These checks could possibly be done at the same time as the weekly playground inspections). Installation costs would also need to be met by the Parish Council. The grant of £2755 from the Big Lottery Fund (Awards for All) would cover the donation to CHT (no VAT payable).

The Parish Council agreed to proceed with the CHT Managed Option solution and for Cllr Mrs L Bennett to place an order for the equipment. Clerk to check conditions on spending the grant.

BT has received the signed Agreement for Sale and payment of £1 for the telephone kiosk on School Road, although the Agreement states the incorrect year. Clerk following this up with BT. Once the telephony has been removed the Parish Council will be issued with a Completion Notice. The kiosk will ideally need to be repainted ahead of any installation. CHT will arrange for an electrician to install the defibrillator at a further cost of £200.

Residents will need to be notified of all changes.

Cllr Mr I Millard has been in touch with Mr K Linfoot who is still willing to fund a second defibrillator. Mr M Render recommended that both installations are carried out at the same time using the same products. The Memorial Hall was not particularly supportive of the second defibrillator being located on their premises. The Cricket Club was another possibility- but this has not been formally discussed with them. The item would need to be put on a meeting agenda.

SPERNAL LANE

With respect to the new housing development at Spernal Lane (see Open Forum), the Parish

**DEVELOPMENT SECTION
106 AGREEMENT**

Council is a party to the Section 106 Agreement as it includes the requirement to carry out works on land owned by the Parish Council (drainage works to Recreation Ground) and there is a covenant by the Parish Council to allow access to the Recreation Ground for the works to be carried out. As the solicitors representing the developers, Warwickshire County Council or Stratford District Council (SDC) overlooked consultation with the Parish Council, it is now being asked to review the document prior to signature quite late in the day. The developers are very apologetic and have agreed to pay reasonable legal costs- as they are also bearing the costs for WCC and SDC.

The Clerk eventually obtained a quote from Thomas Guise Solicitors of £850 ex VAT but the level of service was disappointing. The developers, Linfoot Country Homes Ltd, engage the services of solicitors Shakespeare Martineau (Solihull office) and the Clerk suggested using another arm of the practice (Stratford on Avon) to perhaps quote and then to observe a 'chinese wall'- preventing any conflict of interest and hopefully speeding the process up. Shakespeare Martineau submitted a quote of £750 ex VAT plus disbursements. Shakespeare Martineau would need confirmation that the Parish Council are happy for them to act for both parties. The Parish Council agreed to obtain legal advice from Shakespeare Martineau and Clerk to action. The Section 106 will be signed as a deed by the Parish Council subject to solicitor's approval. Two councillors are required to sign the Agreement in the presence of the Proper Officer of the Council, the Clerk.

**CONTRACT RENEWAL
LIMEBRIDGE RURAL
SERVICES LTD 2017-2020**

The Parish Council approved the quote provided by Limebridge Rural Services Ltd for the Amenity and Playing field mowing contract 2017-2020. All charges are ex VAT:
Amenity mowing will be £154 per cut (£145 in 2014-16)
Playing field and School Road verges £75 per cut (£70 in 2014-16)
Playing field annual hedge cutting £70 (£65 in 2014-16)
2.5% per year will be added for the second and third years to cover rising fuel costs and inflation but only if deemed necessary.
Clerk to upload quotation/contract to Parish Council website.

PLAYGROUND VARIOUS

Clerk had obtained a quote of £65 ex VAT from The Play Inspection Company for the **annual independent inspection** due in July and this was approved. The Play Inspection Company is recommended by the Parish Council's insurance brokers. Clerk to raise an order.

Parish Council weekly inspections

The Clerk reviewed and summarised the outstanding action points from the weekly inspection sheets.

- Throughout the winter/spring it was observed that the site continues to be extremely waterlogged- particularly the Toddler area
- Soil levelling is required in the Toddler area, and the matting lifted/replaced near the Playdale Spring Horse
- The Playdale Brill Little Hamlet has delaminated surfaces and needs replacing
- Frog bin door needs securing
- Further exposed concrete between RSS Multiplay and trees
- Matting lifting beneath double bay swings
- Repaired waymarker post at Nightingale Close entrance is damaged along the top edge
- Emergency access via Forever Autumn is again partially blocked
- Hedge adjacent to walkway at 5 Nightingale Close becoming overgrown-monitor
- Fence palings missing at the boundary to The Huff Cap- monitor
- Graffiti on entrance gate near Austen Cottage and on RSS Multiplay panel

It was agreed that the first four points would be addressed during the redesign project for the Toddler area which should happen later this year. Limebridge Rural Services Ltd are ordering replacement matting beneath the double bay swings (They also agreed to clear the tarmac area outside 76 School Road as part of the amenity contract- free of charge). A quote of no more than £150 was approved to remove the exposed concrete (a small digger will be required). The Parish Council is in discussions with Limebridge Rural Services Ltd about the damaged waymarker post at Nightingale Close entrance and it was agreed that a quote should be obtained to replace the post and to remove the graffiti. Clerk to action.

It was disappointing to note that, in spite of repeated reminders in Parish Council newsletters, dog poo continues to be found in the recreation Ground- please just stop it!

There are once again plant containers in the access way at Forever Autumn. Clerk to check the

<p>FOOPATH REVIEW</p>	<p>Right of Way Agreement.</p> <p>It was agreed that Clerk and Chair will fix a date to carry out the annual review of local public footpaths and to forward CC Mr C Rickards a copy of the report.</p>
<p>PARISH EXTRA</p>	<p>The Parish Council were invited by Mr M Davey to contribute to Parish Extra- a new single page publication inserted into Minster Matters (church publication) available from May onwards containing material provided by organisations based in the Parishes of Great Alne, Haselor and Kinwarton. Contributions could include written articles, adverts or photographs and there will be no charge for publishing the material.</p> <p>After much consideration and discussion by email since the initial request, Cllr Mr I Millard agreed to write a summary of current Parish Council activities and the Clerk drafted a flyer for the Parish Assembly for the first edition.</p> <p>There had been concerns as to the level of commitment required and duplication between Parish Extra and the GAPC newsletter and the Parish Council would not wish to reduce the distinctiveness of the latter. The Parish Council noted that Parish Extra asked for contributions on a regular or occasional basis, and it seemed that the most sensible way forward would be for the Parish Council to make occasional contributions when there is good reason (for example if there was a news or 'noticeboard' item that can't wait for the GAPC Newsletter) or if the Parish Council is requesting information. It was agreed therefore that the Parish Council would make no contribution in its newsletter months. It is possible that the Parish Council may choose to provide an in-depth article on an item of particular interest such as the Spernal Lane development or the defibrillator. It is envisaged that such an item would be written by the lead councillor, and the decision on whether and what to contribute could be an agenda item for Parish Council meetings.</p>
<p>PARISH ASSEMBLY</p>	<p>Preparations are in place for this event on Saturday 20 May 2017 at Great Alne and Kinwarton Memorial Hall between 10.30am-12.30pm. The Chair will be giving his annual report at 11am outlining the Parish Council's activities during 2016-17. Fifteen local organisations were invited to take part with eight responding positively and attending. Great Alne Painting Group will be holding an exhibition on the stage and the two dance groups will be using laptops to showcase their activities. Linfoot Country Homes Ltd will also be attending in relation to the new housing development on Spernal Lane. The Parish Council will be offering residents the opportunity to use Property Marking kits. The Notice/agenda has been finalised and was signed by the Chair and will be put on noticeboards and uploaded to the website on Thursday 11 May. Cllr Mr I Millard gave his apologies. Refreshments will be provided by the Parish Council and the Chair offered to advise the Clerk with respect to quantities to purchase.</p>
<p>EMERGENCY PLAN</p>	<p>This action remains with the Chairman. The draft will be available for consultation at the Parish Assembly.</p>
<p>GREAT ALNE CRICKET CLUB DONATION</p>	<p>Following a request at the March Parish Council to assist with financing the disability ramp at the new cricket pavilion, Cllr Mr I Millard had made enquiries of Great Alne Parochial Charity as to their level of funding for the project. Many residents in the village have a long term affinity for the Cricket Club and it was agreed to match the amount put forward by the Charity and donate £500 towards the disability ramp. The cheque was issued to the Cricket Club this evening and Mr Moody agreed to formally acknowledge receipt.</p>
<p>ELECTRICITY SUPPLIES- EoN PRICE INCREASE</p>	<p>As per correspondence from the March meeting, EoN are increasing their deemed contract rates for unmetered electricity supplies (UMS) from 1 April 2017. This is the second increase in the past twelve months- the last being July 2016. Prices in April were increased to 15.75p per KWh from 14.40p per KWh. The Clerk had approached another Parish Council who had been investigating a collective purchase initiative to try and reduce UMS costs but enquiries to the Chair, the Clerk and WALC all proved to be unfruitful. It was therefore agreed that the Parish Council would absorb the increased cost on this occasion and review again should there be any further increase or perhaps in six months.</p>
<p>THE MOTHER HUFF CAP</p>	<p>The Notification of Interest for The Mother Huff Cap expires in June 2017. It was agreed to renew this at a cost of £21. Clerk to action.</p>

<p>SECTION 137 EXPENDITURE LIMIT</p> <p>CLERK'S HOLIDAY PAY</p> <p>CARRYING OVER FUNDS TO 2017/18</p>	<p>The Clerk advised that the new level of Section 137 expenditure for 2017-18 has been set at £7.57 per elector. This useful power allows the Parish Council to spend a limited amount of money for purposes for which they have no other specific statutory expenditure. The Chair suggested that the Donations Policy should make reference to this statutory power.</p> <p>The Clerk's holiday pay from 1 November 2016- 30 April 2017 inclusive was agreed based on 220 hours worked.</p> <p>It was agreed to hold over budgeted funds from 2016/17 to the current financial year to pay for planned anticipated spending such as the complete replacement of the footway pole bracket lantern No 4 at the wooded area on the Henley Road together with lantern replacements to pole bracket lanterns Nos 2 (O/S Chestnuts- formerly Greystones) & 5 (O/S Telephone Exchange) likely to be in the region of £1,650 ex VAT. The grant awarded by the Big Lottery Fund will also be held over to purchase the defibrillator and associated items.</p>																												
<p>PLANS</p>	<table border="1" data-bbox="451 656 1484 1164"> <thead> <tr> <th>Reference</th> <th>Received</th> <th>Status</th> <th>Address</th> </tr> </thead> <tbody> <tr> <td><u>17/00833/LBC</u></td> <td>21/3/2017</td> <td>Pending Consideration</td> <td>Greystone Cottage Henley Road Great Alne B49 6HR</td> </tr> <tr> <td><u>17/00705/TREE</u></td> <td>9/3/2017</td> <td>Tree Works Approved</td> <td>The Spinney Henley Road Great Alne B49 6HX</td> </tr> <tr> <td><u>17/00688/FUL</u></td> <td>7/3/2017</td> <td>Pending Consideration</td> <td>Cutlers Farm Henley Road Great Alne Alcester B49 6HR</td> </tr> <tr> <td><u>17/00195/FUL</u></td> <td>23/1/2017</td> <td>Permission with conditions</td> <td>1 New End Cottages Spernal Lane Great Alne B49 6HZ</td> </tr> <tr> <td><u>16/03610/FUL</u></td> <td>4/11/2016</td> <td>Pending Decision</td> <td>Land At Spernal Lane Great Alne</td> </tr> <tr> <td><u>16/03277/FUL</u></td> <td>10/10/2016</td> <td>Pending Decision</td> <td>Maudslay Park Great Alne Alcester B49 6HT</td> </tr> </tbody> </table> <p>Between March and May 2017 Parish Council meetings, following careful consideration, the Parish Council recorded a comment of 'No representation' to the following planning application consultations:</p> <ul style="list-style-type: none"> • 17/00833/LBC- Greystone Cottage Henley Road (Proposed rebuilding of an existing stone parapet wall) • 17//00688/FUL- Cutlers Farm Henley Road (Replacement of existing static caravan with a log cabin. Change of use of the site to a mixed use of commercial equestrian and agricultural operations) <p>Parish councillors were gently reminded to respond to the planning application consultations in a timely manner and to perhaps consider a way or organising their emails to accommodate this.</p>	Reference	Received	Status	Address	<u>17/00833/LBC</u>	21/3/2017	Pending Consideration	Greystone Cottage Henley Road Great Alne B49 6HR	<u>17/00705/TREE</u>	9/3/2017	Tree Works Approved	The Spinney Henley Road Great Alne B49 6HX	<u>17/00688/FUL</u>	7/3/2017	Pending Consideration	Cutlers Farm Henley Road Great Alne Alcester B49 6HR	<u>17/00195/FUL</u>	23/1/2017	Permission with conditions	1 New End Cottages Spernal Lane Great Alne B49 6HZ	<u>16/03610/FUL</u>	4/11/2016	Pending Decision	Land At Spernal Lane Great Alne	<u>16/03277/FUL</u>	10/10/2016	Pending Decision	Maudslay Park Great Alne Alcester B49 6HT
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<u>17/00195/FUL</u>	23/1/2017	Permission with conditions	1 New End Cottages Spernal Lane Great Alne B49 6HZ																										
<u>16/03610/FUL</u>	4/11/2016	Pending Decision	Land At Spernal Lane Great Alne																										
<u>16/03277/FUL</u>	10/10/2016	Pending Decision	Maudslay Park Great Alne Alcester B49 6HT																										
<p>ACCOUNTS</p>	<p>The Bank Reconciliation, Financial statement, Progress against Budget and Expenditure over £100 for the new financial year to date were uploaded to the Parish Council website ahead of the meeting. Accounts were circulated by email.</p> <p>April 2017- Precept/ Council Tax Support Grant received from Stratford District Council- total value of £8,850.00 (BACS)</p> <p>Wayleave payment advice received from Western Power Distribution £38.61 (chq)</p> <p>Direct debits to EoN for Invoices dated:</p> <table data-bbox="451 1888 1420 1948"> <tr> <td>H1423166A2- 1 March 2017</td> <td>DD</td> <td>£108.48</td> </tr> <tr> <td>H144326A20- 1 April 2017</td> <td>DD</td> <td>£120.10</td> </tr> </table> <p>Approved payment for:</p> <ul style="list-style-type: none"> • Stratford on Avon District Council Inv No 2003999- website costs #200257 £425.77 	H1423166A2- 1 March 2017	DD	£108.48	H144326A20- 1 April 2017	DD	£120.10																						
H1423166A2- 1 March 2017	DD	£108.48																											
H144326A20- 1 April 2017	DD	£120.10																											

CORRESPONDENCE	<ul style="list-style-type: none"> Parish Clerk's wages & expenses- March 2017, £588.83(wages) #200253 £616.42 £27.59 (expenses) Parish Clerk's wages & expenses- April 2017, £470.80 (wages) #200258 £503.62 £32.82 (expenses) Arrow Bookkeeping Services- Inv No 2087- internal audit #200259 £44.00 Limebridge Rural Services Ltd Inv No 14913- mowing #200260 £364.80 Clerk's Holiday pay Nov-April 2016/17 #200264 £309.91 Reimbursement- Clerk- newsletter photocopying costs PSW #200262 £33.00 Great Alne Cricket Club- donation #200263 £500.00
	<p>Void cheque #200261</p> <ul style="list-style-type: none"> Lucy Lambert, Stratford on Avon District Council- Rural Crime Coordinator- please tell us about your experience with your service. <i>Clerk completed and returned survey by 10 March 2017 as requested</i> Mr M Davey, Parish Extra- Request for the Parish Council to write a monthly contribution <i>(See Main Business)</i> The Pensions Regulator- Automatic enrolment- It's time to complete your declaration: your staging date has passed and Acknowledgement of declaration of compliance <i>(See Matters Arising)</i> Grant Thornton UK LLP- Bulletins with respect to the annual audit of accounts for year ending 31 March 2017(email) and associated paperwork (including Annual Return) with respect to the annual audit of accounts for year ending 31 March 2017 Stratford District Council- various Notices and Statements relating Warwickshire County Council election- Studley division being held on 4 May 2017 (email) <p>The next meeting will be held on Monday 10 July 2017 at Great Alne Primary School at 7pm.</p> <p style="text-align: center;">Meeting finished at 9pm.</p>