

A Meeting of Great Alne Parish Council was held on Monday 14 November 2016 at Great Alne Primary School at 7pm in the evening.

PRESENT	Councillors Mr L Bowring, Mr P Clark, Mr I Millard, Mrs L Bennett, Mrs M Holding and D & CC Cllr Mr M Gittus Members of the public: 10 plus 2 guest speakers
APOLOGIES FOR ABSENCE	None
DECLARATION OF INTERESTS	None
MINUTES	September meeting Minutes agreed and signed by the Chairman.
ALCESTER SOUTH SNT	OPEN FORUM: The Police were unable to attend the meeting but sent a written report. During the period September- November 2016, the following incidents occurred in Great Alne: <ul style="list-style-type: none"> • 27/10/2016 – Theft of two wheelie bins • 26/10/2016 Attempted outbuilding burglary Park Lane. Forced entry attempted overnight but no theft took place
UPDATE ON SPERNAL LANE DEVELOPMENT	The Chair welcomed Claire Linfoot Mclean, Linfoot Country Homes Ltd. Claire reported that the planning application has now been submitted and validation awaited. Local people who are in favour of the scheme are encouraged to send letters of support to Stratford on Avon District Council (SDC) Planning Department. It is stated in the application that drainage works will be carried out to the Recreation Ground (as part of the Toddler Area Redesign project) and that the developers will also provide a new gateway feature on Spernal Lane to the north of the new access. Colour copies of the site layout and street scenes/elevations were distributed at the meeting and will be made available on the website (Appendix1).
MAUDSLAY UPDATE	Mr W Parry, Helical Bar, did not attend the meeting or submit a report. D & CC Cllr Mr M Gittus reported that in spite of protracted email correspondence between interested parties, there is still argument about the affordable element of this development ie 47 of the 179 homes in total. Helical Bar/ URV seem disinclined to make onsite provision, in spite of it being a primary condition upon the planning permission, and have suggested a commuted sum of over £5 million. However, this does not seem to equate to the 47 homes that would need to be built elsewhere. Warwickshire County Council (WCC) is keen that the affordable extra care provision is built at Maudslay and there are two providers who are keen to progress onsite development. One of the providers has until 16 December 2016 to make a formal offer. So there are continuing arguments and still currently no decision. D & CC Cllr Mr M Gittus reassured the meeting that he was interested in the long term view and obtaining the best outcome on behalf of Great Alne residents. Both D & CC Cllr Mr M Gittus and the Parish Council objected to the current planning application (see Planning section) as there is currently no evidence of a proposal for affordable housing. The Parish Council will be consulted on developments and reserves the right to reconsider its response to the planning application. Representatives of the Parish Council are meeting with Mr W Parry on 29 November.
TODDLER AREA REDESIGN PROJECT UPDATE	Cllr Mrs L Bennett reported as follows: <ul style="list-style-type: none"> • SDC has received the monies from Helical Bar for the new equipment in the Toddler play area- £34,791 • Drainage works- little progress due to the delay in submitting the Spernal Lane planning application. However these works do form part of the planning application • Tender-no further progress with this as funds need to be in place prior to advertising the contract It was suggested that the Parish Council might like to consider applying for funds from Great Alne Parochial Charity.
MEMORIAL HALL REP REPORT	Cllr Mrs M Holding reported as follows: <ul style="list-style-type: none"> • Planning approved to reduce/fell trees adjacent to Great Alne Social Club. Works should be carried out shortly • Land to the rear of the Memorial Hall is being considered as a Memorial Garden

<p>REPRESENTATIONS FROM RESIDENTS</p>	<ul style="list-style-type: none"> • The ‘visibility’ of events is a concern- a recent event was unfortunately cancelled. Social media being considered to assist with event promotion • Next Community Coffee morning 26 November 2016. Clerk unable to attend but wondered whether councillors could attend and offer Property Marking service. Clerk to check with Mr M Davey if possible and promote accordingly. The Chair and Cllr Mrs M Holding offered to assist. Clerk to scan and email instructions in advance. • Other events as follows: 4 December Christmas is coming 9 December Christmas Supper 10 March 2017 Caravaggio and Chianti <p>Broadband issues- Spernal Lane- A resident is experiencing broadband issues and frustrations with BT- very slow speeds and internet connection dropping out constantly. He contacted other residents in the same locality who had all been having similar problems, in spite of being connected to the upgraded Cabinet 2 near Appleby Close. BT established that it is a broadband rather than a telephone line problem. Clerk to provide contact details for BT High Level Complaints team who had been very helpful and effective in the past. Another resident supplied a useful telephone number.</p> <p>Road closure- Pelham Lane- Question as to whether Parish Council were aware of this. The Parish Council were not made aware on this occasion. BT were apparently working on broadband connections between Pelham Lane and Haselor.</p> <p>Warwickshire Wild Cat- Cllr Mrs L Bennett had advised the Parish Council with respect to an article and video in the local press about the ‘Warwickshire Wild Cat’ that had been seen in the vicinity of Great Alne. The Clerk had subsequently received numerous calls from newspaper reporters and the BBC in search of a story. Cllr Mr P Clark searched for the Wild Cat as residents were so concerned. However, it is now deemed that the Wild Cat is, in fact, a particular sort of domestic Bengal cat!</p>
<p>DISTRICT AND COUNTY COUNCILLOR’S REPORT</p>	<p>Nothing further to report</p>
<p>MATTERS ARISING</p>	<p>Recreation Ground- Voluntary First Registration- Following completion of this matter and invoice payment to Thomas Guise Solicitors, Studley, the solicitors released all associated deeds. The Clerk then arranged for their safe return to HCB Solicitors, High Street, Alcester together with the Agreement for Public Lighting dated 1962. Both the solicitors and the Clerk have a schedule of deeds held at HCB Solicitors.</p> <p>Grow Wild initiative- This project is being delayed until the potential new gateway on Spernal Lane has been completed (see Affordable Housing update).Cllr Mrs L Bennett to check seeds’ ‘sow by’ date! It was also suggested that it might be an idea to sow Raddle as this helps to keep the grass in check.</p> <p>Pelham layby bin- Haselor Parish Council decided at their September meeting that they would not be installing a litter bin at this location. Haselor Parish Council objected strongly to having to pay SDC for the removal of any fly tipping over and above four incidents or if the bin was found to be overflowing.</p> <p>Footpath review- Chair and the Clerk reviewed the condition of dog waste bins at several locations. Cllr Mrs L Bennett noted that the one at Alne Cote Corner seems to have slipped down the post. Cllr Mr P Clark to take a look. Overhanging trees were identified as a problem along Henley Road on the grass verge between the end of the houses and the Cricket Club. Clerk contacted WCC Highways who have written to landowners.</p> <p>Local Councils Expo- Electricity suppliers- LSI Energy- Brokers for UMS electricity supplies for street lighting- It was agreed at the last meeting that the Parish Council would pursue this with a view to obtaining a more competitive price. Clerk completed the letter of authorisation and forwarded the required UMS account information to LSI Energy. However, the prices returned from Scottish and Southern were higher than those with our existing provider, EoN.</p>

	<p>Meanwhile, Warwickshire Association of Local Councils (WALC) had requested expressions of interest in forming a collective with greater buying power to negotiate more competitive prices for UMS electricity supplies. The Parish Council agreed to register an interest which the Clerk has actioned.</p>
RECREATION GROUND- VARIOUS	<p><u>MAIN BUSINESS</u></p> <p>The concrete block and kerb stone removal will be carried out imminently when Limebridge Rural Services Ltd have a small digger available. Recently, during boundary clearance works, Limebridge contractors damaged the Recreation Ground waymarker post at the Nightingale Close entrance. They have accepted responsibility and agreed to have another handmade post made and installed at their cost. Cllr Mr P Clark and the Chair kindly agreed to try and make a temporary safe repair with the piece of the post that had been splintered off.</p> <p>During weekly playground inspections it has been noted that there has been an increased amount of dog faeces in the Recreation Ground. It seems that there are a number of irresponsible and inconsiderate dog owners who are allowing this practice to occur. It is both dangerous to small children and antisocial. Dogs are not allowed in this area. Clerk to put another article in the newsletter.</p> <p>The quote for a new sign 'No exercising of dogs...' to replace the broken one at the School Road entrance from Nuneaton Signs Ltd of £12.53 and carriage of £10 ex VAT was agreed.</p>
BT KIOSK/ DEFIBRILLATOR	<p>Cllr Mrs L Bennett reported as follows by way of a project update:</p> <ul style="list-style-type: none"> • Cllr Mrs M Holding to assist with completion of the funding application • BT has been contacted with a view to adopting the kiosk. This kiosk has been earmarked for removal and the Notice posted (it has only been used once in the last 12 months). The BT programme of intended public payphone removal consultation is currently being carried out by SDC • SDC have also been contacted to check planning requirements with respect to change of use/advertising and the Parish Council is awaiting a response • Concern as to the physical condition of the kiosk- metal corroding at base. The Parish Council would want to acquire an asset rather than a liability. Clerk to contact the consultation manager, SDC to ascertain from BT whether a condition survey is undertaken ahead of adoption or provision for refurbishment • Perhaps consider an alternative site outside the Memorial Hall <p>It was agreed that the Clerk should respond to the removal consultation by completing the short online survey (closing date 9 December 2016).</p>
E-ROAD STOAT LANE- COUGHTON FIELDS LANE	<p>The Clerk reported that Mr Church, SDC Rural Crime Co-ordinator had been in contact with Mr P Cowley at WCC Highways and read out the email she had subsequently received:</p> <p><i>"I met with Paul Cowley at the end of last week. Paul confirmed that WCC are responsible for the areas of land adjacent to the E5998 which does form part of the 'Highway' in so much as a footpath or grass verge does on a conventional road. Paul confirmed that the actual E5998 is identified as being in between the wooden 'demarcation' posts which are in place and that damage to those posts would be classed as criminal damage (if damaged by a criminal act) in the same way as if someone had cut through metal railings at the side of the road. Damage caused by a vehicle colliding with the posts would obviously not amount to criminal damage although a civil claim could be made to put right the damage if the driver was identified.</i></p> <p><i>WCC Highways have no plans (or finances) to put in place any measures to stop off-road drivers accessing the large 'rutted' area which you showed me. They have no objections to the Parish Council putting in any permanent or temporary measures which would prevent vehicular access to any area other than the demarked road. What they have said is that those measures need to be set back from the 'roadway' and they would want some consultation on what measures you might be considering to ensure they are suitable for positioning next to what is in effect a road. Both Paul and myself feel that the best remedy would be to permanently fill in the rutted area and re-plant but this is obviously a costly and lengthy solution.</i></p> <p><i>I have spoken to Alcester Police SNT who will continue to try and patrol in this area when possible but it is a low policing priority. I think in the short term it might be worth looking at placing some appropriate signage at the entrance to the roadway which details where the road boundaries are, what action will be taken if the fence posts are damaged and some information from the Police as to the legal requirements of using that road and police powers in respect of seizing vehicles etc.</i></p>

	<p><i>which do not conform to the Road Traffic Act. I will speak to Alcester SNT about signage in the next week or two".</i></p> <p><i>WCC Highways are happy for any signage to include their logo but at this time do not have any funding available to assist</i></p> <p><i>Not sure this takes you any further forward. It is a difficult situation to resolve especially given its remoteness and the fact it is a low priority matter for the WCC Highways and Police.</i></p> <p><i>I will continue to monitor the situation and keep close liaison with Warwickshire Police. I will also look to obtain some advice on whether ASB legislation would be an appropriate measure for Warwickshire Police to consider should they come across a vehicle driving in an area other than the marked highway. I am not fully conversant with this legislation so will seek their advice."</i></p> <p>The Parish Council felt that additional permanent signage would pose no real deterrent. The flyers that had been put up about green laning have been removed. Clerk to request more from the Police.</p> <p>The area has now become so rutted that it is probably not possible to drive on the area even with a 4x4 vehicle. Clerk to ask Lewis Clark for a quote to replace the damaged posts by way of a possible interim solution. The use of bunds was reconsidered given that there is potential for a new development in Sernal Lane and developers may need to dispose of sub-soil from the construction site. It was agreed that the Clerk should open a dialogue with the prospective developer.</p> <p>This area has been a long running sore and it was questioned whether it was perhaps time to abandon any remedy. However, the Parish Council are not prepared to give up at this stage.</p>
COMMUNITY SPEEDWATCH	<p>The Parish Council originally had three volunteers as a result of the appeal in the Parish Council summer newsletter. It has since had an offer of help from a gentleman who is currently involved with a similar initiative elsewhere and is keen to become involved and assist with promotion in Great Alne. Cllr I Millard has been in touch with all prospective volunteers and Cllr Mr A Foster from Alcester Town Council. Speedwatch procedures need to be carried out at least 200 yards into a change of speed zone so location in Great Alne will need to be considered carefully.</p> <p>The programme requires a minimum of 6 volunteers to make training viable and further volunteers are still required. It was agreed that the Chair would perhaps say something at the next Community Coffee Morning at the Memorial Hall on Saturday 26 November. Meanwhile the school have offered to put out a message to parents requesting Speedwatch volunteers and Cllr Mr I Millard to follow this up. Clerk to provide school email address. It was also agreed that Cllr Mr I Millard would meet with the gentleman from Alcester with a view to suitability as local Speedwatch co-ordinator.</p>
PORTFOLIO REVIEW	<p>The Portfolio Responsibilities document was reviewed by councillors and changes made where appropriate. Clerk to upload the document to the Parish Council website and put laminated copies on village noticeboards.</p>
WINTER NEWSLETTER	<p>To be prepared and published before Christmas.</p>
EMERGENCY PLAN	<p>A member of the CSW team has provided two PDF examples of a generic template/action plan (developed by another village) to assist with the practical application of the plan for residents in Great Alne- a tear out leaflet and a trifold leaflet. Clerk to forward to the Chair for consideration</p>
PROPOSED PARISH COUNCIL MEETING DATES 2017	<p>The following dates were proposed and confirmed with councillors for 2017:</p> <p>9 January</p> <p>13 March</p> <p>8 May (Annual meeting followed by an Ordinary meeting)</p> <p>10 July</p> <p>11 September</p> <p>13 November</p> <p>Clerk to confirm the provisional dates given to the school and the caretaker.</p> <p>A date for a Parish Assembly (Annual Parish meeting) was discussed. This would need to be held between 1 March and 1 June but ideally would be convened by the Chair in mid-late May 2017 after year end and completion of accounts ie after the Annual Meeting of the Parish Council. Notices are signed by the Chair and Minutes are recorded and approved the following year. At this short meeting the Chair would present his Annual Report and residents would have the</p>

	<p>opportunity to comment and raise any topical issues. The Memorial Hall was suggested as a venue and for the Assembly to perhaps form part of a Community Coffee morning. It was agreed to have a budget for refreshments following the short meeting. It was also suggested that it would be nice to perhaps have a market place where all the clubs and activities in Great Alne could be represented.</p> <p>It was agreed that the Clerk would contact Mr M Davey initially and Cllr Mrs M Holding would raise the idea of the Parish Assembly as an agenda item at the next meeting of the Memorial Hall Management Committee.</p>																												
DRAFT BUDGET 2017-18	<p>A Budget Summary document spanning 2015-2018 was made publicly available on the Parish Council website prior to the meeting.</p> <p>The Parish Council requested a precept of £17,596 from Stratford on Avon District Council for 2016/17 (precept and Council Tax Support grant) and has spent approximately 58% to date.</p> <p>At September 2016 the rate of inflation (CPI) was 1% but is projected to rise from 1.3- 2.7% in 2017 although the Bank of England's target inflation rate is 2%.</p> <p>Draft figures for 2017/18 (approximately £17,622) were generally based on anticipated spend for this financial year plus an allowance of 2% inflation.</p> <p>The Chair suggested that we should increase the budget for the Annual audit as we may incur an external audit next year- income is likely to exceed £25,000 which is the trigger figure (due to monies which will be received from Helical Bar for playground equipment). The Clerk also requested that a new laptop and printer should be included in the final budget costings. The current laptop was purchased in 2012 and is now very slow.</p> <p>Monies from external sources should be listed separately as these are earmarked for special projects and are conditions of Section 106 Agreements.</p> <p>The Parish Council will finalise the budget/precept at the January 2017 meeting.</p>																												
INTERNET BANKING	<p>Cllr Mr I Millard had made enquiries through his contact at HSBC about internet banking for the Parish Council but confirmed previous research that HSBC are unable to offer a satisfactory process for two authorisations for payments to comply with Parish Council Financial Regulations.</p> <p>The Clerk had recently contacted the County Secretary at WALC who corroborated this fact and advised that WALC have moved from HSBC to Unity Trust Bank which is based in Birmingham. Unity Trust Bank plc provides specialist banking services to trade unions, charities and other organisations that operate in the not-for-profit sector in the United Kingdom and its remit has expanded to include profit-with-purpose businesses. Unity Trust has an online banking system that allows other people to authorise payments electronically and until this has been completed, payments cannot be made. Unity Trust also make it easier to change signatories on the account. They provide cheque books and any counter services are operated through the Post Office or NatWest. There is a monthly fee of £6 which WALC felt was very worthwhile. It was agreed that the Clerk would make enquiries and perhaps arrange to attend a demonstration of their systems.</p>																												
CLERK'S HOLIDAY PAY	<p>The Clerk's holiday pay from 1 May- 31 October 2016 was agreed.</p>																												
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<u>16/03033/AMD</u>	14/9/2016	Approval of Non Material Amendment	Maudslay Park Great Alne Alcester B49 6HT
<u>16/02983/LDP</u>	12/9/2016	Proposed Lawful Development Refused	Lower Barn Manor Court Henley Road Great Alne Alcester B49 6HR
<u>16/02943/TREE</u>	6/9/2016	Tree Works Approved	The Old Cottage And Greystone Cottage Henley Road Great Alne Alcester B49 6HR
<u>16/02791/TREE</u>	24/8/2016	Tree Works Approved	Barnfield 1 Gunn Court Park Lane Great Alne Alcester B49 6HS
<u>16/02645/FUL</u>	8/8/2016	Permission with conditions	Vennfield Shelfield Green Alcester B49 6JR
<u>DISCN/00103/16</u>	12/7/2016	Pending Consideration	Great Alne Mill Mill Lane Great Alne
<u>DISCE/00044/16</u>	12/7/2016	Discharge of Conditions - Approved	Great Alne Mill Mill Lane Great Alne
<u>16/02276/FUL</u>	8/7/2016	Application Withdrawn	Cutlers Farm Henley Road Great Alne Alcester B49 6HR
<u>16/02244/VARY</u>	6/7/2016	Pending Consideration	Alne Wood Park Natural Burial Ground Sernal Lane Great Alne Alcester B49 6J
<u>15/03856/COUQ Appeal</u>	31/5/2016	Appeal In Progress	Alne Hills Farm Alne Hills Great Alne Alcester B49 6JS

Between September and November 2016 Parish Council meetings, following careful consideration, responses of 'no objection' were recorded against **16/03187/TREE- Great Alne Social Club** and **16/03154/TREE- The Spinney** for tree works.

A response of 'no representation' was submitted for **16/03259/FUL- Land Situated Between Cherry Tree Cottage And The Long House** alongside the following comment:

"The Parish Council finds this application no less unacceptable than the previous one (15/02899/FUL Land Situated Between Cherry Tree Cottage And The Long House), to which it objected on principle on the grounds of harm to the Green Belt and adverse impact on the Conservation Area, and which was in fact refused by SDC. However, the Planning Inspector's decision on the appeal against the refusal renders invalid any further objection from the Parish Council, given that the new proposal is not materially larger than the original.

With great reluctance the Parish Council therefore submit 'No Representation'".

The Parish Council objected to planning application consultation **16/03277/FUL- Maudslay Park** (Proposed Extra Care Development [use class C2] including 44 Extra Care Units, laundrette, staff facilities, car parking, landscaping and associated infrastructure) as follows:

"The Parish Council understands that there is currently no provision/resolution for affordable dwellings onsite.

Should the position change, then the Parish Council will reconsider its decision".

Cllr Mr I Millard requested clarification at the next meeting as to the definition of affordable housing on this development.

With respect to planning application **16/02244/VARY Alne Wood Park Natural Green Burial Ground Sernal Lane-** (Variation of Condition 5 [Use of Building] and 7 [Opening Hours] in relation to application **13/03305/FUL**), as agreed at the September meeting, the Chair contacted Mr P Cooper, Planning Officer, SDC as the applicants have now stated that the proposal is for the building to be used only by HOEF members for charity events and by local schools to visit and learn about the forest. The Parish Council are satisfied with the revised form of words for the amended condition and is content to remove its objection on this basis. It is understood that this application will not now be going back to the Planning Committee and will be dealt with under delegated powers.

<p>ACCOUNTS</p>	<p>The Bank Reconciliation page of the Accounts, Financial Statement, Progress against budget and Parish Council Expenses over £100 for the year to date were uploaded to the Parish Council website ahead of the meeting- see Parish Council/ Associated Meeting Papers page- to comply with the Transparency Code.</p> <p>Direct debits to EoN for Invoices dated:</p> <table border="0"> <tr> <td>H138934A6B- 1 October 2016</td> <td>DD</td> <td>£116.22</td> </tr> <tr> <td>H13A9D1EA1- 1 November 2016</td> <td>DD</td> <td>£120.10</td> </tr> </table> <ul style="list-style-type: none"> • Limebridge Rural Services Ltd Inv no. 14742-mowing #200226 £258.00 • Limebridge Rural Services Ltd Inv no. 14779- mowing #200227 £342.00 • Nuneaton Signs Ltd- Recreation ground signage #200231 £27.04 • Parish Clerk's Holiday Pay 1 May- 31 October 2016 #200228 £346.11 • Parish Clerk's wages & expenses: including September 2016, £596.99 (wages); £59.38(expenses) #200224 £656.37 October 2016, £311.90 (wages); £18.78 (expenses) #200229 £330.68 <p>Void cheque 220230</p>	H138934A6B- 1 October 2016	DD	£116.22	H13A9D1EA1- 1 November 2016	DD	£120.10
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<p>CORRESPONDENCE</p>	<ul style="list-style-type: none"> • WALC- Notice and invitation to WALC AGM on 9 November 2016 Shire Hall Market Place Warwick • Mr J Tennant- Warwickshire Waymarkers on the Monarchs Way- Acknowledgement of Parish Council donation of £30 • Warwickshire County Council- Winter Service in Warwickshire 2016/17- Includes leaflet on primary gritting routes (<i>with Cllr Mr P Clark</i>) • HSBC- Business Banking Notice of Variation with effect from 12 December 2016 • Public Health Warwickshire Communities Group, Warwickshire County Council- Posters and leaflets on home to healthcare transport (<i>posters on noticeboard at Recreation ground entrance</i>) <p>The next meeting will be held on Monday 9 January 2017 at Great Alne Primary School at 7pm. Meeting finished at 9pm.</p>						