

A Meeting of Great Alne Parish Council was held on Monday 10 July 2017 at Great Alne Primary School at 7pm in the evening.

PRESENT	Councillors Mr L Bowring, Mr I Millard, Mrs L Bennett, Mrs M Holding, County Councillor Mr C Rickards and District Councillor Mr M Gittus Members of the public: 3
APOLOGIES FOR ABSENCE	Cllr Mr P Clark
DECLARATION OF INTERESTS	None
MINUTES	May meeting Minutes agreed and signed by the Chairman.
OPEN FORUM:	
ALCESTER SOUTH SNT	<p>The Police did not attend or send a written report. The Clerk had prepared a report based on the weekly crime statistics received by email as follows: Incidents which occurred in Great Alne for the period May- July 2017:</p> <ul style="list-style-type: none"> • Burglary dwelling- 30/06/2017- Sernal Lane (2 incidents)- offenders gained entry- nothing stolen • Vehicle crime- 12/06/2017- Park Lane- offender disturbed and nothing stolen • Suspicious incidents- <ul style="list-style-type: none"> • 07/05/2017- Sernal Lane- 4x4 with loud exhaust • 09/06/2017- School Road (2 incidents) persons with torches <p>The three current Community Forum priorities for Alcester South SNT are extra patrols to target and deter:</p> <ul style="list-style-type: none"> • Speeding offences on Kinwarton Farm Road • Anti-social behaviour • Burglary offences <p>The Chair reminded residents to remove any belongings from cars to deter opportunist thieves.</p>
UPDATE ON SPERNAL LANE DEVELOPMENT	<p>The S106 Agreement is still being finalised and should be ready for engrossment shortly, planning permission will then be granted and detailed construction drawings produced. Linfoot Country Homes Ltd aim to be on site in the autumn with an 18 month building programme.</p> <p>The Chair, Cllr Mrs M Holding, the Clerk, County Cllr Mr C Rickards and District Cllr Mr M Gittus recently attended a Start on Site event at Sernal Lane to coincide with Rural Housing Week. The Chair gave a very heartfelt speech about the work that had been done by all parties and the community to bring both affordable and local market housing to the village. The land owner was also thanked for making the land available. The event was followed by lunch at The Huff Cap.</p> <p>The Chair had also spoken about community-led housing at a recent Rural Housing Event organised by Stratford on Avon District Council (SDC) which the Clerk also attended.</p>
MAUDSLAY UPDATE	<p>Mr W Parry, Helical Bar, did not attend the meeting or submit a report. He did, however, request that residents be reminded at the meeting that contractors working hours are 8am-6pm Monday-Friday and 8am- 1pm on Saturday as stated in the planning permission. The Chair agreed that there had been some confusion over this- as the working hours in the outline planning application had been agreed as 9am-5pm Monday- Friday and no Saturday working. Unfortunately this condition was not carried forward into the Reserved Matters application. Residents can phone 01789 267575 and ask for the Environmental Protection Team if contractors working hours are being breached.</p> <p>Information was requested with respect to the cascade arrangements for the offsite affordable extra care provision. The S106 Agreement is still being finalised and Cllr Mr M Gittus agreed to send a final copy to councillors and the enquiring resident.</p> <p>Drainage issues, especially the balancing pond, remain a concern to a neighbouring property and SDC, District Cllr M M Gittus and the Chair are aware.</p>
NEW CARERS WELLBEING SERVICE	<p>The Clerk reported that she had received some information about a new service aimed at carers- Warwickshire's Joint Adult Carers Strategy and Carer Wellbeing Service. The service will be delivered by the Carers Trust Heart of England, and tailored to suit the needs of the carer eg by telephone, Skype or at GP surgeries. A wellbeing check will be offered to carers to include a discussion of the carer's situation, provision of advice and support- including emotional support,</p>

<p>MEMORIAL HALL REP REPORT</p>	<p>emergency planning and signposting to other services where required. Carers can be referred or contact the service themselves directly on 02476 101040 (Option 4) or by email at carerssupport@carerstrusthofe.org.uk. Clerk will put the info on the Parish Council website.</p> <p>Cllr Mrs M Holding reported as follows:</p> <ul style="list-style-type: none"> • Proposed Centenary Memorial Garden- Mixed response with grant applications. Now awaiting further quotes • Film Club- Experimental additional screening for July • Former Chairman, Mr H Rudd has recently passed away • AGM in June- Balancing income/expenditure is still a major priority and looking to reduce running costs. 100 Club has maintained full membership. Bookings are up and the shortfall last year was £800. Mr M Davey was re-elected as Chair and Mrs K Woodger as Treasurer. Cllr Mrs M Holding was re-elected as representative Trustee for the Parish Council (as agreed by councillors by email prior to the AGM) • Mr J Earle is retiring as a Trustee after 23 years service • Village BBQ was well attended • Community Coffee mornings are to continue • Upcoming events- Wine tasting and the Christmas supper <p>It was questioned whether the Parish Council was consulted on the name change of the Memorial Hall many years ago. District Cllr Mr M Gittus commented that actually as a War Memorial, funds for projects such as the Centenary Memorial Garden may be available from the War Memorials Trust. Cllr Mrs M Holding to advise Mr M Davey.</p>
<p>REPRESENTATIONS FROM RESIDENTS</p>	<p>Temporary road closure- Aine Hills Shelfield Green- Clerk has received notice and diversion details from Warwickshire County Council (WCC) for a road closure outside Newlands, Newlands Lane on 4 August 2017 to facilitate works for the disconnection of an abandoned asset. Clerk to put info on noticeboards and the website. Alternatively please see https://roadworks.org/?tm=170240</p> <p>E5998 Spenal Lane- Coughton Fields Lane- Update requested for next meeting</p> <p>Commonwealth War Graves- There are two in St Mary Magdalen cemetery. Suggested that a plaque might be put at the entrance to the churchyard to commemorate them. As the church is tucked away behind the main road, there is also a proposal to site a noticeboard at the bottom of the church drive near the bins. This is WCC land and permission would need to be sought from Highways. County Cllr Mr C Rickards to make enquires. Although it was pointed out that the area is currently maintained by residents!</p> <p>Dog bins- It was reported that dog poo can now be put into any bin- special bins are no longer required and, in some parts of the district, are being removed. There is an annual cost associated with emptying the bins. It was felt that for the sake of convenience the existing bins in and around the village would remain. Clerk to keep under consideration.</p>
<p>COUNTY COUNCILLOR'S REPORT</p>	<p>County Cllr Mr C Rickards reported as follows:</p> <p>Childrens Centres- Currently 39 in the County and the proposal is to reduce these to 12 with only one in the Stratford District which is likely to be located in Alcester. This would act as a 'Hub' for childrens' services and family support. Questions were raised over access to services locally and what that would actually look like on the ground. Alcester is a long way for families based in Long Compton for example.</p> <p>Pavement between the Memorial Hall and Park Lane- No action seems to have been taken. Overhanging trees at this location are also becoming an issue. County Cllr to pursue.</p> <p>Chair, Warwickshire County Council- The Chair congratulated County Cllr Mr C Rickards on his election.</p> <p>Slurry sealing Nightingale Close- Cllr Mrs L Bennett commented that she was not satisfied with the quality of the work carried out in June and she had asked the Clerk to forward comments and photos to WCC. To date there has been no response from the relevant department. Clerk to send correspondence to County Cllr Mr C Rickards for action.</p>

DISTRICT COUNCILLORS REPORT	<p>District Cllr Mr M Gittus reported as follows:</p> <p>Planning applications- Responses continue to be made.</p> <p>Weather- Heavy rain forecast for tomorrow- continue to monitor pinch points. District Cllr Mr M Gittus has 250 unfilled sand bags in his garage if required.</p> <p>Flooding- WCC have a Flood Team who are working with farmers on a preventative strategy for run off. This could be useful for the situation in Sernal Lane. Clerk to contact them and forward info to Cllr Mr I Millard. County Cllr Mr C Rickards to also make enquiries.</p> <p>Council meetings- First meeting since elections will be on Monday 17 July</p> <p>Alcester Town Council- District Cllr Mr M Gittus congratulated the Clerk on being recently appointed as Assistant Clerk to Alcester Town Council. The post is part- time and it is anticipated that the Clerk will work for Alcester Town Council on Tuesdays and Wednesdays. The Clerk reassured councillors that she will not be leaving Great Alne Parish Council as she loves her job here!</p>
MATTERS ARISING	<p>Community Speedwatch- Clerk had been politely reminded by the Clerk at Aston Cantlow/Haselor/Wilmcote & Pathlow Parish Councils that they were waiting on Cllr Mr I Millard to contact them about dates for training volunteers. Cllr Mr I Millard had been waiting on reply/completed application form from one of the four volunteers from Great Alne. There have been no further additions to the number of volunteers. Cllr Mr I Millard to contact Cllr Mrs D Massey at Wilmcote.</p> <p>SDC Website services- Clerk has been disappointed and frustrated with poorly managed migration of the Parish Council website to the new server at SDC. There have been various issues regarding photos, links, logos and the new site is not a direct copy of the old one and is still very much work in progress. Alongside this, training on the new content management system was received in February and no notes were supplied- it is now July! Clerk is in regular contact with the IT Department and is likely to register a complaint once work on the website has been completed. The Chair offered to support if required.</p> <p>Clerks Appraisal & Footpath review- The Chair and the Clerk are meeting to undertake both activities on Monday 24 July- weather permitting. It was reported that the public footpath between the church and Appleby Close is completely overgrown. Fortunately the farmer has left some space so folks are able to walk.</p> <p>Parish Assembly- Feedback has been generally positive. The Chair gave his Annual Report and a summary of the Accounts. He also outlined the role of the Parish Council and consulted with respect to the leaflet that has been drafted for emergency planning.</p> <p>The Hall users enjoyed meeting each other and those that exhibited felt that awareness had been raised for their organisations. A representative from Linfoot Country Homes Ltd said that it had been an informative morning.</p> <p>The Clerk wished to express formal thanks to Great Alne & Kinwarton Memorial Hall Management Committee for allowing the Parish Council to hold the Assembly free of charge and for the assistance with serving refreshments. Also to the exhibitors for attending. In addition, Mr C Armstrong was thanked for his able assistance with the technology at very short notice! The Clerk has written and thanked all parties.</p> <p>The Assembly should technically be held in an evening after 6pm but it was felt that a Saturday morning was successful and this format will be repeated next year.</p> <p>The Clerk has drafted the Minutes and these are with the Chair for approval.</p> <p>Notification of Interest- The Huff Cap- Confirmation that SDC has received the Nol form and the cheque for payment of £21.</p> <p>MAIN BUSINESS</p>
TRANSPORT DELEGATED BUDGET	<p>The Clerk received a request from County Cllr Mr C Rickards to see whether the Parish Council wished to put forward any road improvement or road safety measures in the Great Alne parish. Each County councillor is allocated a proportion (£33,000) of the County budget. The deadline for submissions is 31 July 2017 and it was agreed that the Chair and Cllr Mr I Millard would have a look around the village, consult with councillors and respond to County Cllr Mr C Rickards quickly.</p>

	<p>Cllr Mrs L Bennett wondered whether in the absence of a school crossing patrol, a traffic calming solution could be considered in School Road and perhaps liaise with the school for ideas.</p>
<p>WCC MEMBERS GRANT</p>	<p>Each County councillor is allocated £5,000 for community projects across their division. This grant is more thinly spread as the divisions are now larger, containing a greater number of parishes. The deadline for submissions is Monday 9 October 2017. It was agreed to consider ideas, such as perhaps signage for the church, and confirm suggestions at the September meeting.</p>
<p>SDC SITE ALLOCATION PLANS</p>	<p>In accordance with SDC Core Strategy Policy CS.15D, SDC intends to identify Built up Area Boundaries (BUABs) for each of the Local Service Villages (LSV). The purpose of the BUABs is to distinguish land within the boundary where new development is acceptable 'in principle', from land outside the boundary where, subject to certain exemptions, development is not acceptable- particularly important in the Green Belt.</p> <p>Sites with planning consent but not yet built have been included within the BUAB. Great Alne is a Category Three LSV and the BUAB outlined in the documentation includes Maudslay Park and the new development site at Sernal Lane. The BUAB identified by SDC was agreed by the Parish Council. Clerk to complete the comments form endorsing the proposal and return to SDC by 28 July 2017 as directed.</p>
<p>BT KIOSK-DEFIBRILLATOR</p>	<p>Together with Cllr Mrs L Bennett, the Clerk reported as follows by way of a project update:</p> <ul style="list-style-type: none"> • The Parish Council now owns the telephone kiosk following removal of the telephony. Notices are up in the kiosk advising to this effect. The Police have also been notified. • Painting the kiosk- Information regarding maintenance of the kiosk has been sent by BT. Clerk to obtain quotes for redecorating the kiosk. • Community HeartBeat Trust (CHT)- The Parish Council is unable to enter a Managed Solution arrangement at this stage as it is in receipt of a donation from the Big Lottery Fund and needs to purchase and be the outright owner of the equipment. It would be possible to enter a Managed Solution post installation. The cost to purchase the defibrillator, cabinet, emergency telephone, annual line rental, annual membership of CHT, VAT (recoverable) and carriage totalled £2653.20 and was approved. • Approval sought and received from the Big Lottery Fund with respect to funds being used to purchase slightly different items compared with the grant application (to comply with contractual obligations). Total grant value £2755. • Outstanding costs include an additional training session, installation of the defibrillator, and ongoing electricity costs. <p>Following installation, the Parish Council will need to complete the WebNos registration form to advise the emergency services about the location of the defibrillator in Great Alne. Residents will be advised through the newsletter and the website. SDC Planning Department will also need to be notified.</p> <p>Ongoing annual costs to the Parish Council will need to be included in next year's budget.</p>
<p>RECREATION GROUND-VARIOUS</p>	<p>The Clerk brought the following before the Council for consideration:</p> <ul style="list-style-type: none"> • Bird deterrent for swings- Agreed Clerk to look into this • Replacement matting beneath the Double Bay swings is presenting a trip hazard- Clerk has chased Limebridge Rural Services Ltd who have offered reassurance that the matter is in hand. Concerns especially as there is an upcoming independent annual playground inspection. • Repairs required to the Toddler Area gate post- Cllr Mr P Clark to be asked to make repairs on his return from holiday • Graffiti on the RSS Multiplay equipment and the wooden gate at the Austen Cottage entrance- Limebridge Rural Services Ltd have made three attempts to remove the graffiti and this may need to be ground off. Clerk to obtain a quote. • Forever Autumn- Access again obstructed by planters containing potatoes. This is an ongoing cause for concern. A letter was sent in September 2016 requesting the assistance of the property owners in upholding the Right of Way Agreement. Clerk to write to property owners again reminding them of their obligations to everyone in the community by keeping the access to the Recreation Ground clear in the event of an emergency.
<p>CASTLE MAUDLSAY SIGN</p>	<p>It was reported that the Castle Maudslay road sign had been removed and a replacement erected. Clerk expressed disappointment to Mr W Parry, Helical Bar at the lack of consultation</p>

	<p>before the removal of the sign as it is seen as being part of the heritage of the village. Following various correspondence, the sign was returned and is now being housed by Cllr Mr I Millard until its final destination is agreed! The sign requires a clean. It was suggested that the proposed Centenary Memorial Garden at the Memorial Hall might be a suitable final resting place. Cllr Mrs M Holding to approach the Memorial Hall Management Committee.</p>																												
OVERHANGING HEDGE ALNE COTE CORNER	<p>This item had been addressed prior to the meeting without the involvement of the Parish Council.</p>																												
MEMORIAL HALL TRUSTEE	<p>Retrospective approval by councillors was minuted with respect to the appointment of Cllr Mrs M Holding as Parish Council representative Trustee on the Great Alne & Kinwarton Memorial Hall Management Committee at their AGM on 22 June 2017.</p>																												
EMERGENCY PLAN	<p>The Chair produced a draft document for discussion at the Parish Assembly. Clerk and the Chair to review this at the Clerk's appraisal and circulate to councillors for comment. It is anticipated that this document will be approved at the September Parish Council meeting.</p>																												
SUMMER NEWSLETTER	<p>It was agreed that the Clerk would draft and publish the next newsletter in August, including an article on the broad responsibilities of County, District and Parish Councils. This will be extended in future publications to include planning roles for the three tiers. Clerk is currently gathering material.</p>																												
POLE BRACKET LANTERNS HENLEY ROAD	<p>As agreed at the May meeting, the Parish Council are hoping to replace the lanterns on pole bracket lanterns 2 (O/S Chestnuts) and 5 (O/S Telephone Exchange) but have been waiting on revised costings from WCC Street Lighting (now in at £380 each ex VAT). Owing to concerns about the condition of Pole Bracket 4 (Wooded area, Henley Road) the Parish Council had considered making a complete replacement of the bracket, lantern and service box, cable etc (£917 ex VAT). However, should the Parish Council want to replace the wooden pole (currently Western Power Distribution's (WPD) responsibility) with a 5m steel column- WPD would need to trench and lay a low voltage cable underground. Total costs are estimated at £3190. Chair and Clerk to check situation during the upcoming footpath review.</p>																												
CLERK'S SALARY	<p>Clerk advised the Parish Council that:</p> <ul style="list-style-type: none"> • Employer Gross NICs contributions of £13.90 payable by the Parish Council are due to HMRC for Tax Period 2 • Received notice that the local government's unions have submitted a pay claim for 2018/19 which includes a 5% increase on all NJC pay points • Clerk has new role at Alcester Town Council as Assistant Clerk with responsibilities for the Planning Committee and Communication 																												
PLANS	<table border="1"> <thead> <tr> <th>Reference</th> <th>Received</th> <th>Status</th> <th>Address</th> </tr> </thead> <tbody> <tr> <td>17/01514/FUL</td> <td>23/5/2017</td> <td>Pending Consideration</td> <td>Crocketts Farm Alne Hills Great Alne B49 6JS</td> </tr> <tr> <td>17/01286/FUL</td> <td>28/4/2017</td> <td>Pending Consideration</td> <td>Vennfield Shelfield Green Alcester B49 6JR</td> </tr> <tr> <td>17/00833/LBC</td> <td>21/3/2017</td> <td>Listed Building Consent Approved</td> <td>Greystone Cottage Henley Road Great Alne B49 6HR</td> </tr> <tr> <td>17/00688/FUL</td> <td>7/3/2017</td> <td>Pending Consideration</td> <td>Cutlers Farm Henley Road Great Alne Alcester B49 6HR</td> </tr> <tr> <td>6/03610/FUL</td> <td>4/11/2016</td> <td>Pending Decision</td> <td>Land At Spernal Lane Great Alne</td> </tr> <tr> <td>16/03277/FUL</td> <td>10/10/2016</td> <td>Pending Decision</td> <td>Maudslay Park Great Alne Alcester B49 6HT</td> </tr> </tbody> </table> <p>Between May and July 2017 Parish Council meetings, following careful consideration, the following response was submitted to planning application consultation: 17/01286/FUL Vennfield Shelfield Green (Erection of Stable Block for private use). No objection</p>	Reference	Received	Status	Address	17/01514/FUL	23/5/2017	Pending Consideration	Crocketts Farm Alne Hills Great Alne B49 6JS	17/01286/FUL	28/4/2017	Pending Consideration	Vennfield Shelfield Green Alcester B49 6JR	17/00833/LBC	21/3/2017	Listed Building Consent Approved	Greystone Cottage Henley Road Great Alne B49 6HR	17/00688/FUL	7/3/2017	Pending Consideration	Cutlers Farm Henley Road Great Alne Alcester B49 6HR	6/03610/FUL	4/11/2016	Pending Decision	Land At Spernal Lane Great Alne	16/03277/FUL	10/10/2016	Pending Decision	Maudslay Park Great Alne Alcester B49 6HT
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but with the comments from CPRE being endorsed.

A decision of 'No objection' was agreed at the Parish Council meeting this evening with respect to the amended planning application **17/01514/FUL Crocketts Farm Alne Hills** (Erection of a wooden stable block consisting of 3 stables, a wash room, a tack room, area for storage of hay/fodder and general store for machinery/quad bike/tools etc) but the Parish Council does wish to endorse the comments proposed by CPRE. Clerk to submit response on SDC Planning Portal.

Concerns were raised over the slow progress of planning application **17/00688/FUL Cutlers Farm Henley Road**. Clerk to check with the Planning Officer at SDC.

ACCOUNTS

The Bank Reconciliation page of the Accounts, Financial Statement, Progress against budget and Parish Council Expenses over £100 for the year to date were uploaded to the Parish Council website ahead of the meeting- see Parish Council/ Associated Meeting Papers page.

Direct debits to EoN for Invoices dated:

H1462B19CF- May 2017	DD	£127.12
H148146789- June 2017	DD	£131.37
• Limebridge Rural Services Ltd Inv no.14954- mowing	#200269	£274.80
• Limebridge Rural Services Ltd Inv no.14998- mowing	#200270	£364.80
• Community Heartbeat Trust- purchase defibrillator etc	#200271	£2653.20
• HMRC- Gross Employer NICS contributions	#200267	£13.90
• HMRC- PAYE/ Gross Employee NICS contributions	#200268	£109.88
• HMRC- PAYE	#200274	£7.80
• Parish Clerk's wages & expenses: including		
May 2017, £428.50 (wages); £92.23 (expenses)	#200266	£509.93
June 2017, £513.02 (wages); £34.58 (expenses)	#200273	£547.60

Void cheques 200261, 200272

CORRESPONDENCE

- **Kinwarton with Great Alne Parochial Church**- Acknowledgement of churchyard grant
- **Website services, Stratford on Avon District Council**- Notice of website migration (email- see Matters Arising)
- **Grant Thornton UK LLP**- Bulletin with respect to the annual audit of accounts for year ending 31 March 2017. Plus enquiry relating to increase in value of Asset Register 2016/17 cf 2015/16 (email). *Clerk responded*
- **Great Alne Cricket Club**- Great Alne Parish Council donation - Cricket Club- Acknowledgement of donation towards disability ramp (email)
- **Stratford on Avon District Council**- Various Notices and Statements relating to Parliamentary elections (email)
- **Tina Brain, Stratford on Avon District Council**- Consultation on Site Allocations Plan – Preparation of Built-up-Area Boundaries for Local Service Villages (Deadline 28 July 2017 5pm) (email) (See Main Business)
- **Samaritans, Stratford upon Avon**- Invitation to AGM 4 July 7.30pm at Shottery Parish Centre
- **Seafarers UK**- Please fly the Red Ensign for Merchant Navy Day- 3 September 2017
- **HSBC**- Introduction to Amanda Murphy, new Head of Commercial banking at HSBC in UK
- **Came & Company**- Insurance documentation and receipted invoice 2017/18 (email)
- **Warwickshire County Council**- 09-MAY-17 Enquiry id 439230- Grass cutting enquiry- triangle of land Park Lane near Maudslay Park entrance (email)
- **Shakespeare-Martineau** (solicitors)- Various correspondence relating to the Section 106 Agreement Land at Spernal Lane (email)

The next Meeting will be held on Monday 11 September 2017 at Great Alne Primary School at 7pm.

Meeting finished at 9.10pm.