

**LOCAL GOVERNMENT ACT 1972
PARISH OF GREAT ALNE**

**ANNUAL MEETING
GREAT ALNE PARISH COUNCIL**

NOTICE IS HEREBY GIVEN THAT:

**A Meeting of the Parish Council for the above-named Parish will be held at
Great Alne Primary School on:**

Monday the 8th day of May 2017 at 6.30pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. Dated this day 3th May 2017.

Sarah Duran, Clerk to the Parish Council.

NOTE: Minutes and agenda are available on the website: www.greatalne-pc.gov.uk

AGENDA:

Annual Meeting:

1. Election of Officers
2. To accept apologies for absence
3. Declaration of interests in items on this agenda
4. To receive the Chairman's Declaration of Acceptance of Office
5. To review Council's Code of Conduct, Standing Orders, Financial Regulations, Risk Management Policy, Complaints Procedure, Grievance & Disciplinary Policies, Freedom of Information Publication Scheme and consider new Donations and Reserves policies
6. To review Cheque Signatories, Bank Mandate and variable Direct Debit
7. To receive a report on the capital assets and liabilities vested in the Council
8. To review Register of Hospitality & Gifts and DPs
9. To obtain authority for councillors to receive summons and associated papers for council meetings electronically
10. To arrange Clerk's annual appraisal and review Clerk's salary
11. Approval of internal auditor's report
12. To approve the accounts and Annual Return for Annual Audit
13. To approve the following annual accounts for payment:
 - Warwickshire Association of Local Councils- Membership subscription (£182.64)
 - Came & Co- Insurance Premium (£435.84)
 - Kinwarton with Great Alne Parochial Church Council - Churchyard grant (£TBC)

Ordinary meeting

1. To confirm the minutes of the meeting held on 13 March 2017
2. Open Forum (max 30mins)
 - a. Update on Sernal Lane development
 - b. Update on the Maudslay development
 - c. Alcester South SNT & crime statistics update
 - d. Memorial Hall Representatives report
 - e. Toddler area redesign project update
 - f. Representations from residents (3 mins max per speaker)
 - g. District and County Councillors Report (max 5 mins)

3. Matters arising from the minutes of the last meeting

- a. Community Speed Watch
- b. Pavement Henley Road and manhole cover School Road
- c. Garages to rear of School Road
- d. Memorial Hall- Proposed Centenary Memorial Garden
- e. Trees to rear of 6-8 Nightingale Close
- f. Spring newsletter
- g. The Pension Regulator- auto enrolment duties

4. Main Business

To consider:

- a. Defibrillator
- b. Sernal Lane development Section 106 Agreement
- c. Renewal Limebridge Rural Services Ltd contract 2017-20 (retrospective)
- d. Playground- various:
Annual inspection, review of parish council weekly inspections, further removal of exposed concrete
- e. Footpath review
- f. Parish Extra
- g. Parish Assembly
- h. Emergency Plan- review of procedures
- i. Great Alne Cricket Club donation
- j. Electricity Supplies- EoN increase in prices
- k. Renewal of Notification of Interest for The Huff Cap
- l. Expenditure limit for Section 137
- m. Clerk's Holiday pay 1 Nov 2016- 30 April 2017
- n. Carrying over funds from 2016/17

5. Planning Applications

6. Accounts (payments/invoices for approval)

7. Correspondence

8. Date of next meeting – Monday 10 July 2017 at 7pm