

**A Meeting of Great Alne Parish Council was held on Monday 26 September 2016 at Great Alne Primary School at 7pm in the evening.**

PRESENT	Councillors Mr L Bowring, Mr P Clark, Mr I Millard, Mrs L Bennett and Mrs M Holding. D & CC Cllr Mr M Gittus and D & CC Cllr Mr C Rickhards Members of the public: 10 plus 2 guest speakers
APOLOGIES FOR ABSENCE	None
DECLARATION OF INTERESTS	Cllr Mr L Bowring- Planning Application Consultation 16/02943/TREE The Old Cottage And Greystone Cottage
MINUTES	July meeting Minutes agreed and signed by the Chairman.
	<p><b><u>OPEN FORUM:</u></b></p> <p>The Chair welcomed D &amp; CC Cllr Mr C Rickhards who is the County Councillor for Studley division in which Great Alne will fall at the next election. This is as a result of the boundary review within Warwickshire.</p>
ALNE WOOD PARK GREEN BURIAL SITE	<p>The Chair welcomed Mr D Bliss, Dorsington Farms and Mr A Murphy, Stansgate Planning LLP. Mr Bliss outlined the journey so far with this project. In 2011 planning permission was granted for change of use of a grain store to a reception building at the Natural Burial Site, Sernal Lane. In 2014 Mr F Dennis decided to run a design competition for the reception building and a French company submitted the winning, innovative entry. Sadly, Mr Dennis died later in 2014 and the trustees of the estate and the Heart Of England Forest charity (HOEF) have now been tasked with obtaining best value. Having completed a feasibility study, demolishing and replacing the grain store with the new design will prove extremely expensive given the existing planning conditions for limited use. The current application seeks to vary the condition and broaden the range of uses for the reception building to include burial parties, school visits, Forest Schools and a meeting place for the HOEF and trustees.</p> <p>The Parish Council and D &amp; CC Cllr Mr M Gittus had originally objected to the current application as they had been concerned that the change of use to a non-residential institution broadened the criteria of usage too widely with a consequent potential impact on the local community- especially with respect to the inclusion of Public hall events, in particular in terms of income generation by the charity Great Alne and Kinwarton Memorial Hall as an event venue. Mr Bliss was keen to explain that they have now revisited and reworded the condition. D &amp; CC Cllr Mr M Gittus has indicated his satisfaction with the amended condition and withdrawn his objection. Mr Bliss asked the Parish Council to kindly reconsider its recommendation and also consider withdrawing the objection.</p> <p>The Chair considered that the new condition was clearer, less ambiguous and the form of words seemed acceptable. The other councillors may not be aware of the correspondence between himself and D &amp; CC Cllr Mr M Gittus and the application will be considered further in the Planning section of the meeting.</p> <p>There was a question from the floor about additional volume and speed of traffic in Sernal Lane as a result of broadening the use of this building. However, Warwickshire County Council (WCC) Highways have already given their approval.</p>
CUTLERS FARM, HENLEY ROAD	<p>Mr D Currell, Wild Eyes Architects did not attend but sent the following email:</p> <p><i>“Dear Sarah, Chairman &amp; The Great Alne Parish Council,</i></p> <p><i>Thank you for your telephone call yesterday and the time The Great Alne Parish Council and particular yourself and the Chairman have given to this matter.</i></p> <p><i>I have now taken instructions from our client and it has been decided to withdraw the application with a view to amending taking into account and incorporate everybody’s comments in the desire to re-submit a more achievable solution.</i></p> <p><i>Additionally at this point in time, so as not to waste The Parish Council time, we feel it would be more constructive to re-draft the application and then re-submit/present to all parties.</i></p> <p><i>Please accept my apologies, in particular, for any inconvenience this may cause to the planning of the meeting agenda.”</i></p>
ALCESTER SOUTH SNT	The Police were unable to attend the meeting but sent a written report. During the period July-September 2016, the following incidents occurred in Great Alne:

<p>UPDATE ON SPERNAL LANE DEVELOPMENT</p>	<ul style="list-style-type: none"> <li>• <b>15/08/2016</b> – Report of Rogue Trader knocking door-to-door claiming to provide a sharpening service for garden tools. An elderly resident was charged for the service but their tools were returned to them un-sharpened. Suspect description, white male with an Irish accent, aged around 40-50 years, bald with short greying hair on sides, large build with large beer belly, approximate height of 5’ 8” and wearing dirty trousers and a dirty white vest</li> <li>• <b>25/08/2016</b> Report of damaged wooden posts along the Green Lane between Coughtons Field and Spernal Lane</li> </ul> <p>Recent crime trends from surrounding areas: Alcester has been suffering from an emerging trend of thefts from vans. The method of the offences appears to be vehicles being broken into overnight and having tools and Sat Navs stolen from within. Police advise residents to take any valuables (Sat Navs, tools etc) out of vehicles overnight in order to try and prevent vehicles from becoming a target for thieves.</p> <p>As Autumn approaches with the nights drawing in, Police advise all residents to remain vigilant and report any suspicious vehicles or persons to the Police, via 101 or 999 (in an emergency) or to Alcester South Safer Neighbourhood Team (01789 444816).</p> <p>The Chair reported that he had attended a meeting together with the Clerk between Ken Linfoot and Claire Linfoot Mclean, Linfoot Country Homes Ltd, Sarah Brooke- Taylor, Housing Enabler WRCC, Neil Gilliver, Midlands Rural Housing and D &amp; CC Cllr Mr M Gittus on 23 September 2016 at the offices of Linfoot Country Homes. The developers presented revised design layouts which accommodated concerns raised at the consultation meeting. The planning application is due to be submitted in the next couple of weeks. Both the Housing Association and the developer are keen to progress with this as there is a specific funding window together with Community Infrastructure Levy (CIL) /Section 106 Agreement considerations. Should consent be granted, it is anticipated that work would begin by spring 2017.</p> <p>The revised layout plans were circulated at the Parish Council meeting and the public were invited to comment. There were questions concerning:</p> <ul style="list-style-type: none"> <li>• Safety of the balancing pond- will be fenced off</li> <li>• Provision of pavements- new pavement on the plan between development and Nightingale Close</li> <li>• Hedge- visibility splay obstructed by the current hedge- to be removed and replanted with mature hedge species a few metres back</li> </ul>
<p>MAUDSLAY UPDATE</p>	<p>Mr W Parry, Helical Bar, did not attend the meeting this evening but sent a report:  <i>“Progress on site at Maudslay is generally coming along very well.  We are hoping to re-launch the sales office on the 20<sup>th</sup> October with a newly finished sales office and 4 show cottages.  The main contractor for Phase 1 Seddons (SCL), is progressing well and is running a good site. We are generally on programme with some marginal delays. Dates summarised below (see Appendix 1 for Site Layout Construction Phasing Plan):</i></p> <ul style="list-style-type: none"> <li>• <i>Section 2 is 1.5 weeks behind programme. Projected handover 20/01/2017</i></li> <li>• <i>Section 3a remains at 2 weeks behind programme. Projected handover 24/02/2017</i></li> <li>• <i>Section 4 is 1 week behind programme. Projected handover 17/03/2017</i></li> <li>• <i>Section 5 (Large Apartment Block). Projected handover 10/07/2017</i></li> <li>• <i>Section 8 (CFB) is not yet handed to SCL and remains with Fletcher Homes. Projected handover 12/01/2018</i></li> <li>• <i>Section 14 (Small Apartment Block) SCL have commenced works and are not reporting any delays at present. Projected handover 21/08/2017</i></li> </ul> <p><i>With regard to the planning issues that were discussed last month we are still really struggling to find a provider for the extra care unit. I attach a chain of emails on the matter for your reference. As you will be aware we have been trying to bring an offer forward with NCG since February of this year to meet our S106 obligations. As per the attached we feel we have now come to the end of the line with the extra care site and we are meeting with Stratford Council soon to discuss how we all move forward to meet our obligations.”</i></p> <p>The Chair commented that Helical Bar had demonstrated that it had been difficult to obtain funding to provide the affordable element of the extra care provision onsite. D &amp; CC Cllr Mr M Gittus reported that there have been over 100 emails between interested parties and that there is still argument- Helical Bar/ URV seem disinclined to provide the affordable element onsite and do not want to pay the suggested offsite sum. However, there are two providers who are keen to provide onsite development. So there are continuing arguments and still no decision. There is to</p>

	<p>be a meeting of all stakeholders on 3 October 2016 with a view to reaching a decision and obtaining clarity.</p> <p>The Chair would like to seek reassurance from Stratford on Avon District Council (SDC) that should the affordable element be built elsewhere in the District then Great Alne residents should have priority. This needs to be guaranteed so residents can benefit. This, after all, was part of the agreement in the original Section 106 as compensation for such a large development within the village.</p> <p>A resident again expressed his ongoing concerns at some of the practices of the contractor's vehicles when entering and leaving the site. Clerk to contact Mr Parry.</p>
<p>CSW BROADBAND UPDATE</p>	<p>Superfast Broadband is now available in parts of Great Alne. Cabinet 2 opposite The Huff Cap has been upgraded meaning that properties connected to the upgraded cabinet may now be able to order the improved service ie any premises on the Alcester side of the Memorial Hall.</p> <p>Dr P Harris has appointed himself the local Broadband champion and very helpfully distributed leaflets to the relevant properties and arranged to have notices placed on village boards.</p> <p>Residents can check which cabinet they are connected to and what speeds they might achieve, by visiting <a href="https://www.dslchecker.bt.com/">https://www.dslchecker.bt.com/</a>. Best results will be achieved by entering a BT landline number for the property. If this is unavailable then an address can be used, but it may be less accurate.</p> <p>Clerk to include item in the next newsletter.</p>
<p>TODDLER AREA REDEIGN PROJECT UPDATE</p>	<p>Cllr Mrs L Bennett reported as follows:</p> <ul style="list-style-type: none"> <li>• SDC has invoiced Helical Bar for the play area contribution- payment of £34,791.17 is expected imminently.</li> <li>• Drainage works- due to the delay in the Sernal Lane development proposal and submission of the planning application any potential agreement for such works has also been delayed</li> <li>• Tender-no progress with this as funds need to be in place prior to advertising the contract</li> <li>• Contract Finder website- confirmation has been received that as a framework will be used in the tender process, there is only a requirement to publicise the award notice</li> </ul> <p>It was suggested that the Parish Council speak to potential playground equipment suppliers about the combustability of their play surfaces as there had been a recent incident where a play surface caught fire.</p>
<p>MEMORIAL HALL REP REPORT</p>	<p>Cllr Mrs M Holding reported as follows:</p> <ul style="list-style-type: none"> <li>• Following a meeting with the owners of the former Great Alne Social Club, a planning application has been submitted to SDC to reduce/fell trees adjacent to the property as it falls within the Conservation Area. The Memorial Hall have then kindly agreed to maintain the hedge to the recommended height</li> <li>• Health &amp; Safety- overhanging branches at the roadside cut back to 6m as requested by Stratford on Avon District Council</li> <li>• Mrs K Woodger has taken up her new role as Treasurer</li> <li>• New fund raising initiative- Friends of the Hall- has raised £900 already. Donors to remain anonymous</li> <li>• 100 Club is full</li> <li>• Next coffee morning is 26 November 2016</li> <li>• Mr J Bunting to be approached to speak in 2017 on 'Great Alne past and present'</li> </ul>
<p>REPRESENTATIONS FROM RESIDENTS</p>	<p><b>The Huff Cap</b> is closed- apparently due to staffing and profitability issues. Among other properties owned by the tenant company, The Four Alls at Welford on Avon is under new management and The Jubilee at Studley has been sold. The Number Works and The Steak &amp; Cider Company websites are both down and an insolvency practitioner may have been employed. A viable business model, not the pricing model previously employed, is required to cover lease costs.</p> <p><b>Cricket Club</b>- Mr C Moody reported that the pavilion has been demolished and the site levelled. Pad foundations will be laid in the next few weeks on the existing site. It is hoped to have the new structure up before Christmas and fitted out before the start of the new season. Opening ceremony possibly May Bank Holiday.</p> <p><b>St Mary Magdalen church</b>- Mr J Berry thanked the Chair and the Clerk for supporting the Church Fun morning.</p>

<p>DISTRICT AND COUNTY COUNCILLOR'S REPORT</p>	<p>There is a desire to make the church more 'visible' in the village perhaps with signage. Parish Council views will be sought once plans have been finalised, costings established and whether planning permission would be required.</p> <p>It is unlikely that the Henwood family will be moving into The Rectory until Christmas due to their recent bereavement. Clerk to send condolence card on behalf of the Parish Council.</p> <p>D &amp; CC Cllr Mr M Gittus apologised for being late and reported as follows: He is on the Police &amp; Crime Commissioners Overview and Scrutiny Panel where he has the opportunity to oversee and hold to account the work of the Warwickshire Police force. Mr P Seccombe, the Police &amp; Crime Commissioner, held a public consultation over the summer on confidence in the Police force. Only 50% of those who responded indicated that they had any confidence. This is a disappointing result and Mr Seccombe hopes to see an improvement. He aims to increase visibility of Police on the streets and recruit 450 Special Constables. The alliance with West Mercia Police is to continue but there is no plan for total amalgamation. Good savings are being made with improvements in the use and efficiency of the two forces. The Police and Crime Bill is under discussion and any response to questions about an intention to join the Police, Fire and Ambulance services are being handled with care! South Warwickshire Foundation Trust- Space for Health &amp; Wellbeing provision has been found on the ground floor of the new hospital site. There are to be two posts jointly funded by the County Council and the area health authority. They will have the same target as Alcester- to reduce the number of days the elderly/vulnerable adults spend away from their homes or in care. This will include 'social prescribing' with a view to overcoming isolation. There was a question from the floor as to whether the retail provision in Stratford upon Avon was meeting the needs of residents following plans to demolish B &amp; Q at Maybird and whether there is a strategic plan. D &amp; CC Cllr Mr M Gittus assured the questioner that with the introduction of CIL in early 2017 this should help.</p>
<p>MATTERS ARISING</p>	<p><b>Recreation Ground:</b> <b>Voluntary First Registration-</b> The Clerk reported that voluntary First Registration has been now been completed correctly at the Land Registry with the land assigned the title number WK483110 and with the two Wayleave Agreements relating to power lines for electricity dated 1946 and a Right of Way Agreement dated 1993 noted against the title. Upon invoice payment Thomas Guise Solicitors, Studley will release all deeds associated with this matter. The Clerk will then arrange for their return to HCB Solicitors, High Street, Alcester together with the Agreement for Public Lighting dated 1962 currently being held temporarily by the Clerk. <b>5 a side goal posts-</b> Following a site visit, Limebridge Rural Services Ltd agreed that the posts were not aligned correctly and will carry out remedial works in October. <b>Replacement sign-</b>'No dogs to be exercised...' awaiting quote from Nuneaton Signs.</p> <p><b>Annual Return/Audit-</b> The Parish Council received the certified Annual Return from Grant Thornton UK LLP in a letter dated 7 September 2016. The Notice of Conclusion of Audit was posted on village notice boards and uploaded to the Parish Council website on 12 September 2016 and will remain for at least 14 days. Whilst the external auditor did not report any matters, they did wish to draw the Parish Council's attention to the order of signing the Annual Governance statement (Section 1) and the Accounting statement (Section 2) on the Annual Return. Whilst this was done correctly by the Parish Council, in the past the page number of the Minutes has been recorded rather than any minute reference. In both cases the page number was the same. The Clerk will have to make the order of signing clearer in the future.</p> <p><b>Internal Financial checks-</b> Cllrs Mr I Millard and Mrs L Bennett met with the Clerk in August and were appraised of the Parish Council accounting systems and procedures. There was discussion about what should be audited, bearing in mind we already have internal and external audits in place. An informal process was agreed. Cllr Mr I Millard agreed to write some notes and the next financial check will be carried out in December 2016.</p> <p><b>Nightingale Close- street light obscured by tree-</b> The Housing Services Officer, Warwickshire Rural Housing Association contacted the occupier of the property with the tree and advised them to make arrangements to have the tree cut back. Whilst it is a shared ownership property, it is the responsibility of the occupier to maintain the front garden. The occupiers have duly complied</p>

with this request but have not cleared the resulting greenery. Cllr Mrs L Bennett is to thank the occupiers for their prompt action and advise them of the Warwickshire County Council tree shredding service.

**Warwickshire Local Councils Charter-** Subsequent to the July meeting, the Parish Council received a letter from Mr J Crossling, County Officer, WALC requesting that this document be an item on the agenda and to consider formally adopting it as part of the Parish Council governance documentation. Whilst the Parish Council has already complied with the initial request, it was agreed that the charter would be put on the agenda for adoption at a future meeting. However, it was noted that Mr Crossling has not been able to provide names of Parish Council champions at either District or County Council level.

**Community Speedwatch-** The Parish Council has had three volunteers as a result of the appeal in the Parish Council summer newsletter and the contact details forwarded to Cllr I Millard for co-ordination. The initiative requires a minimum of 6 volunteers to make training viable. It was questioned whether the scheme was effective. D & CC Cllr Mr M Gittus affirmed that anyone standing by the side of the road with a reflective jacket and a speed gun would act as good deterrent! D & CC Cllr Mr C Rickhards commented that from a similar exercise in Sambourne, the effects do not seem to last. Cllr Mr I Millard to contact Cllr Mr A Foster from Alcester Town Council for his experience of the scheme and to try and gather more volunteers at the next village coffee morning to be held at the Memorial Hall in November.

**Summer newsletter-** Published and distributed. Thanks to all involved.

**Local Councils EXPO-** The Chair and the Clerk attended this event at Chateau Impney, Droitwich in September.

Information was gained with respect to the following:

- ESPO tender frameworks
- Shared services/purchasing power
- Linking PDF documents- useful for the Clerk uploading meeting documents to the website. Action with the Chair to find out further info
- PMSA and mapping tools- Clerk to find out further info from users
- LSI Energy- Brokers for UMS electricity supplies for street lighting- Agreed that the Parish Council would pursue this with a view to obtaining a more competitive price. Clerk to complete the letter of authorisation and forward the required UMS account information to LSI Energy

**Clerk's salary-** Employment contract amended to reflect new salary effective from 1 August 2016 (signed and dated by Chair and Clerk at the end of the meeting).

#### **MAIN BUSINESS**

NALC COMMUNITY LED HOUSING SURVEY

At the request of WALC, the Parish Council was asked to complete this survey for NALC. The questions are based on community led housing so that NALC can inform its work in this area and help it lobby the Government across departments ensuring that parishes get the best deal. Councillors discussed their responses to the 15 questions and a consensus was arrived at so that the Clerk can submit an online response ahead of the deadline of 30 September.

WARWICKSHIRE COUNTY COUNCIL- SNOW & FLOOD WARDENS

The Parish Council have been approached by WCC to see whether anyone would like to volunteer to be either a Snow Warden or a Flood Warden. Snow Wardens can either enlist help from neighbours to clear pavements, drives and cul-de-sacs or simply just spread salt/grit to steep inclines or areas of high footfall to assist the local community. Several residents already help with this on an informal basis and Cllr Mr P Clark takes responsibility for the vulnerable and elderly in School Close. It was agreed that an item would be put in the next newsletter requesting volunteers.

SCHOOL CROSSING

There had been concerns raised about the lack of a school crossing guard and children's safety. However, the school has been in touch with the Clerk and requested that several vacancies be read out at the meeting. These included a Mid-Day Supervisor, a Before and After School Club Co-ordinator and WCC are looking to recruit a School Crossing Guard before and after school. Please

RECREATION GROUND- VARIOUS	<p>contact the school if anyone is interested. Cllr Mr P Clark is to speak with the Head Teacher about parking and road safety issues.</p> <p>The Clerk has received a quote from Limebridge Rural Services Ltd as follows:</p> <ul style="list-style-type: none"> <li>• Tree canopy lift to all trees (£125)</li> <li>• Cut back the northern boundary (£75)</li> <li>• To remove, dispose of and reseed the patch of exposed concrete between the Wobble Board and the Activity trail (£85)</li> <li>• Lifting of the safety matting under the swings (£65 plus the cost of the safety matting)</li> </ul> <p>All costs are ex VAT. The concrete block removal will be carried out when Limebridge have a small digger available to avoid additional hire costs. The quotes were approved. The Clerk to check with Limebridge about work to the kerb stones near the Toddler area.</p>
GROW WILD	<p>It was agreed that the free packets of wildflower seeds which Cllr Mrs L Bennett had obtained through the Grow Wild initiative, Royal Botanical Gardens Kew would be sown at the village gateway signs. The area will need to be treated prior to the seeds being sown by the end of October. This action is with Cllr Mrs L Bennett.</p>
BT KIOSK/ DEFIBRILLATOR	<p>Cllr Mrs L Bennett reported as follows by way of a project update:</p> <ul style="list-style-type: none"> <li>• Following the costings from Community Heartbeat Trust (approximately £2,000) an application for Lottery funding is now underway. D &amp; CC Cllr Mr M Gittus pointed out that the County Councillors Grant Fund was also available and there had been little take up to date and may be worth considering (applications by 7 October 2016)</li> <li>• The Cricket Club had been considered as an additional location and views sought. However, it was noted that the gate is locked and access would therefore be difficult</li> <li>• It was agreed that only one defibrillator would be installed in the village centre and this would be located in the BT phone box</li> <li>• BT has been contacted with a view to adopting the kiosk. This kiosk has been earmarked for removal. SDC have also been contacted to check any planning requirements</li> </ul> <p>Cllr Mrs M Holding kindly offered to assist Cllr Mrs L Bennett with this project. The Clerk has established that our insurance policy includes defibrillators up to a value of £5,000.</p>
E-ROAD STOAT LANE- COUGHTON FIELDS LANE	<p>The Parish Council was notified in August that five wooden posts had now been 'removed' along this green lane. Three seem to have been 'knocked down' and removed whilst two posts had been cut down- including one of the new ones- probably with a chain saw. This was reported to the Police and a crime number obtained. The Police have visited the area and are appraised of the current situation.</p> <p>Cllr Mrs M Holding has been in further contact with Mr R Church, Rural Crime Co-ordinator for the Southam area at SDC and a meeting was arranged between Mr Church, PCSO Mr T Baggs and Cllr Mr P Clark and the Clerk. At the meeting the following comments were made:</p> <ul style="list-style-type: none"> <li>• Access to land adjacent to the E5998 could perhaps be prevented by creating bunds at critical access points (8 required)</li> <li>• Levelling and replanting the whole area adjacent to the track could make it less attractive to the off road community</li> <li>• Signage suggested by the Parish Council needs more 'punch and weight'- include WCC logo?</li> <li>• CCTV is not appropriate at this location as there is a public right of access, a right to privacy for other users and therefore would not be granted</li> <li>• Police will continue to make patrols and supplied posters about green laning which Cllr Mr P Clark put up in the area</li> </ul> <p>Mr Church to contact Mr P Cowley at WCC Highways to establish the definition of the highway, and the classification of land adjacent to the track in terms of ownership and obligations.</p>
PELHAM LANE LAYBY AREA	<p>D &amp; CC Cllr Mr M Gittus has suggested installing a webcam to monitor river levels at this location. There would be a yearly maintenance and data charge of about £500 which he was hoping that Haselor and Walcote and Great Alne Parish Councils may be willing to share. As the river does not cause flooding issues in Great Alne it was agreed that there would not be significant and lasting benefit in such expenditure by the Parish Council. Clerk to advise D &amp; CC Cllr Mr M Gittus.</p>
PORTFOLIO REVIEW	<p>The Portfolio Responsibilities document was reviewed by councillors and changes made where appropriate. Clerk to redraft document for the next meeting.</p>

EMERGENCY PLAN	<p>The Clerk forwarded the Draft Emergency Plan to the CSW Resilience Team for comment. Minor amendments are required. Ahead of finalising the document, the Chair suggested he speak with Mrs S Juned and Cllr Mr A Foster at Alcester Town Council who also have experience in emergency planning.</p> <p>The Clerk reported that she had recently attended a very useful and informative Resilience Course at Alcester Town Hall and met a member of the CSW team who had reviewed the GAPC Draft Emergency Plan. During conversation, it was agreed that CSW would also provide a generic template/action plan (developed by another village) to assist us with the practical application of the plan for residents.</p>																																
THE MONARCHS WAY ASSOCIATION	<p>The Parish Council has received a letter from Mr J Tennant, Chair of the Monarchs Way Association requesting consideration for financial assistance by way of a donation between £25-£40 as a contribution towards waymarking posts for this long distance footpath which passes through the parish. It was agreed to make a donation of £30.</p>																																
PENSIONS- AUTO ENROLMENT	<p>The 2008 Pensions Act requires every employer in the UK to put certain staff into a pension scheme and contribute towards it. This is auto-enrolment.</p> <p>The Parish Council has been giving a staging date by The Pensions Regulator (TPR) of 1 April 2017. The Parish Council must assess its employees ahead of that date- ie the Clerk- based on income and age. The Clerk is likely to fall into one of the categories below:</p> <p><b>Non eligible job holder-</b> Earning between £5,824 and £10,000 and aged between 16- 74- can require an employer to enrol her into a qualifying scheme.</p> <p><b>Entitled worker-</b> Earning less than £5,824 and aged between 16- 74- can require an employer to enrol her into a scheme but it does not have to be a qualifying scheme.</p> <p>Therefore, it is likely that there will not be an obligation on the Parish Council to enrol the Clerk into a pension scheme but the Parish Council will still have duties which include:</p> <ul style="list-style-type: none"> <li>• Registering with the TPR within 4 months of the staging date (1 April 2017)</li> <li>• Notifying staff and advise them of their right to opt in</li> <li>• Completing an online Declaration of Compliance</li> </ul> <p>All associated records must be kept for 6 years and employees must be continually reviewed for re-enrolment events.</p> <p>It was agreed that Pension obligations should be added to the Parish Council's Financial Regulations when the document is next reviewed.</p>																																
INTERNET BANKING	<p>During the last Internal Financial check in August attended by Cllrs Mr I Millard and Mrs L Bennett, concern was raised about paying the Clerk's salary in perhaps a more timely way and by an easier method. The use of internet banking would also benefit other suppliers in terms of payments. In the past when internet banking has been reviewed with HSBC, the issue of compliance with two signatories to authorise a payment seemed to be a sticking point. It was agreed that Cllr Mr I Millard would consult his contact at HSBC and feed back.</p>																																
PLANS	<table border="1"> <thead> <tr> <th>Reference</th> <th>Received</th> <th>Status</th> <th>Address</th> </tr> </thead> <tbody> <tr> <td><a href="#"><u>16/02943/TREE</u></a></td> <td>6/9/2016</td> <td>Pending Consideration</td> <td>The Old Cottage And Greystone Cottage Henley Road Great Alne Alcester B49 6HR</td> </tr> <tr> <td><a href="#"><u>16/02791/TREE</u></a></td> <td>24/8/2016</td> <td>Pending Consideration</td> <td>Barnfield 1 Gunn Court Park Lane Great Alne Alcester B49 6HS</td> </tr> <tr> <td><a href="#"><u>16/02639/TEL28</u></a></td> <td>10/8/2016</td> <td>Comments sent</td> <td>PCP005 Henley Road Opposite Little Orchard Henley Road Great Alne</td> </tr> <tr> <td><a href="#"><u>16/02645/FUL</u></a></td> <td>8/8/2016</td> <td>Pending Consideration</td> <td>Vennfield Shelfield Green Alcester B49 6JR</td> </tr> <tr> <td><a href="#"><u>16/02542/LBC</u></a></td> <td>3/8/2016</td> <td>Application Withdrawn</td> <td>The Old Cottage Henley Road Great Alne Alcester B49 6HR</td> </tr> <tr> <td><a href="#"><u>DISCN/00103/16</u></a></td> <td>12/7/2016</td> <td>Pending Consideration</td> <td>Great Alne Mill Mill Lane Great Alne</td> </tr> <tr> <td><a href="#"><u>DISCE/00044/16</u></a></td> <td>12/7/2016</td> <td>Pending</td> <td>Great Alne Mill Mill Lane Great Alne</td> </tr> </tbody> </table>	Reference	Received	Status	Address	<a href="#"><u>16/02943/TREE</u></a>	6/9/2016	Pending Consideration	The Old Cottage And Greystone Cottage Henley Road Great Alne Alcester B49 6HR	<a href="#"><u>16/02791/TREE</u></a>	24/8/2016	Pending Consideration	Barnfield 1 Gunn Court Park Lane Great Alne Alcester B49 6HS	<a href="#"><u>16/02639/TEL28</u></a>	10/8/2016	Comments sent	PCP005 Henley Road Opposite Little Orchard Henley Road Great Alne	<a href="#"><u>16/02645/FUL</u></a>	8/8/2016	Pending Consideration	Vennfield Shelfield Green Alcester B49 6JR	<a href="#"><u>16/02542/LBC</u></a>	3/8/2016	Application Withdrawn	The Old Cottage Henley Road Great Alne Alcester B49 6HR	<a href="#"><u>DISCN/00103/16</u></a>	12/7/2016	Pending Consideration	Great Alne Mill Mill Lane Great Alne	<a href="#"><u>DISCE/00044/16</u></a>	12/7/2016	Pending	Great Alne Mill Mill Lane Great Alne
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		Consideration	
<u>16/02276/FUL</u>	8/7/2016	Pending Consideration	Cutlers Farm Henley Road Great Alne Alcester B49 6HR
<u>16/02244/VARY</u>	6/7/2016	Pending Consideration	Alne Wood Park Natural Burial Ground Sernal Lane Great Alne Alcester B49 6JG
<u>16/01988/LBC</u>	15/6/2016	Listed Building Consent Approved	8 Mill Cottage Henley Road Great Alne Alcester B49 6HX
<u>16/01953/FUL</u>	9/6/2016	Application Withdrawn	Vennfield Shelfield Green Alcester B49 6JR
<u>15/03856/COUQ Appeal</u>	31/5/2016	Appeal In Progress	Alne Hills Farm Alne Hills Great Alne Alcester B49 6JS
<u>15/02899/FUL Appeal</u>	6/8/2015	Planning Permission Refused [Appeal upheld]	Land Situated Between Cherry Tree Cottage And The Long House Park Lane Great Alne

Between July and September 2016 Parish Council meetings, following careful consideration, a response of 'no objection' was recorded against **16/02645/FUL Vennfield**- Change of use from agricultural to garden land and erection of detached garage.

A response of 'no representation' was submitted for **16/02791/TREE- Barnfield**- Tree works. However, the Parish Council recorded objections to the following planning application consultations:

- **16/02276/FUL Cutlers Farm Henley Road**- Construction of a dwelling and alterations to existing vehicular access to Henley Road. Objection for the following reasons:  
The proposed development is for the construction of a substantial residence on currently undeveloped, open land. The site lies within the Green Belt and partly within the Great Alne Conservation Area. NPPF Green Belt policy states that 'inappropriate development is, by definition, harmful to the Green Belt and should not be approved except in very special circumstances. A local planning authority should regard the construction of new buildings as inappropriate in Green Belt'. This policy is reflected in Policy CS10 of SDC's Core Strategy, which states that 'The purposes of the Green Belt will be upheld by resisting inappropriate development within it, *except in cases where very special circumstances are justified* in accordance with the provisions of national policy'. Policy CS10 also lists the forms of development in the Green Belt which are not inappropriate in principle. The application includes little clear evidence of 'very special circumstances', and no evidence that any of the exceptions outlined in CS10 are applicable.
- **16/02244/VARY Alne Wood Park Natural Green Burial Ground Sernal Lane**- Variation of Condition 5 (Use of Building) and 7 (Opening Hours) in relation to application 13/03305/FUL. Initial objection for the following reasons:  
The change of use to a non-residential institution broadens the criteria of useage and the potential impact on the local community-with respect to the inclusion of Public hall events in particular in terms of:  
Increased traffic on a very narrow and much used lane.  
Impact on the enjoyment of the area by neighbouring/local residents .  
Potential detrimental impact on income generation by the charity Great Alne and Kinwarton Memorial Hall as an event venue.

However, following representations this evening by Mr D Bliss and Mr A Murphy and upon further consideration by the Parish Council, it was agreed that the Chair would contact Mr P Cooper, Planning Officer, SDC as the applicants have now stated that the proposal is for the building to be used only by HOEF members for charity events and by local schools to visit and learn about the forest. In which case, the Parish Council would be satisfied if a new condition was applied. If this new condition is applied to the application the Parish Council will remove its objection. The Chair to contact the Clerk once actioned/agreed, so that the Parish Council can then make a formal resubmission through the Planning portal.

At the Parish Council meeting this evening, where Cllr Mr L Bowring withdrew from the room during discussions, the Parish Council decided to submit a response of 'No objection' to planning



application consultation **16/02943/TREE** The Old Cottage And Greystone Cottage- Acacia: remove branch snagging cables, remove dead branch overhanging cables. Leylandii: cut back branches snagging cables. Western Power Distribution will carry out the work.

The appeal **15/12899/FUL Land situated between Cherry Tree Cottage and The Long House** by Mr I Jones was upheld by The Planning Inspectorate. Planning permission with conditions is thus granted for the erection of a detached single dwelling house at Park Lane.

Mr M Turner of Alne Hills Farm has appealed against a decision made by SDC for **15/03856/COUQ Alne Hills Farm**. (Prior approval notification for a change of use from an agricultural building to a dwelling house). The appeal is being dealt with by The Planning Inspectorate and written representations were required by 29 August 2016. As agreed at the last Parish Council meeting, the Chair reviewed the application but found there were associated technical and practical issues - the Parish Council had previously submitted a response of 'no representation'.

**ACCOUNTS**

The Bank Reconciliation page of the Accounts, Financial Statement, Progress against budget and Parish Council Expenses over £100 for the year to date were uploaded to the Parish Council website ahead of the meeting- see Parish Council/ Associated Meeting Papers page- to comply with the Transparency Code.

Stratford on Avon District Council has advised payment of the September instalment of the precept of £8,798.00.

Direct debits to EoN for Invoices dated:

H1347B316E- 2 August 2016	DD	£103.43
H1368F3F15- 1 September 2016	DD	£103.43

• Limebridge Rural Services Ltd Inv no. 14669-mowing	#200217	£342.00
• The Play Inspection Company Ltd Inv no. 22973- playground inspection	#200218	£75.00
• Reimbursement to Clerk- photocopying newsletter	#200219	£32.40
• Stratford on Avon District Council Inv no. 2002035		
- dog waste bin emptying	#200220	£123.08
• Limebridge Rural Services Ltd Inv no. 14704- mowing/hedge cutting	#200221	£342.00
• Thomas Guise Ltd Inv no. 7686- legal costs Voluntary First Registration	#200222	£406.00
• Grant Thornton UK LLP- external annual audit fees	#200223	£125.00
• The Monarch's Way Association- donation towards waymarkers	#200225	£30.00
• Parish Clerk's wages & expenses: including		
July 2016, £531.10 (wages); £52.53(expenses)	#200215	£583.63
August 2016, £376.04 (wages); £14.70 (expenses)	#200216	£390.74

**CORRESPONDENCE**

- **WALC- Local Councils Charter-** WALC request to have document as an agenda item at parish council meeting and to consider formally adopting as part of governance documentation
- **CPRE- Annual Review and invitation to AGM 8 September 2016, Sutton Coldfield Town Hall**
- **HSBC- Notice of change to credit interest rates for accounts held-** Business Money Manager- Monthly interest Instant Access Rate- down to 0.03% from 0.05% effective from 26 September 2016
- **The Monarch's Way Association- Waymarking of the Monarch's Way through Warwickshire-** Request for financial assistance
- **Stratford on Avon District Council- Land at Gaydon/Lighthorne Heath SPD- Adoption Statement**
- **Mr M Box, Forest and Land Management on behalf of Ragley Woodlands-** Request to comment on long term woodland plan for woodland within or close to the parish. *Clerk to write and thank for opportunity to comment on consultation.*
- **Grant Thornton UK LLP- Audit for the year ended 31 March 2016-** Certified annual return and opinion

**The next meeting will be held on Monday 14 November 2016 at Great Alne Primary School at 7pm.**

Meeting finished at 10.05pm.