

A Meeting of Great Alne Parish Council was held on Monday 25 July 2016 at Great Alne Primary School at 7pm in the evening.

PRESENT	Councillors Mr L Bowring, Mr P Clark, Mr I Millard, Mrs L Bennett and Mrs M Holding Members of the public: 6 plus 1 guest speaker
APOLOGIES FOR ABSENCE	D & C Cllr Mr M Gittus
DECLARATION OF INTERESTS	None
MINUTES	May AGM & Ordinary meeting Minutes and Appendix agreed and signed by the Chairman.
SHAKESPEARE HOSPICE	<p>OPEN FORUM:</p> <p>The Chair welcomed Ms Jenny Cowin, Fund Raiser for The Shakespeare Hospice who outlined the valuable work that is undertaken by this charity.</p> <p>Aim- Relief of suffering through life limiting illness, offering support to patients, carers and their families. Based at Shottery, near Stratford upon Avon, the Hospice covers the whole of south Warwickshire and north Cotswolds.</p> <p>Services:</p> <ul style="list-style-type: none"> • Day Hospice- Monday- Friday 9am- 5pm. Innovative environment offering therapies, counselling, bereavement services. There are no overnight beds • Family Support- Counselling, bereavement services and financial information for families and carers • Hospice at Home- Currently the main focus. In a 2008 survey 80% clients said they would like to remain in their own home • Young people services- Growing area- established a Children’s Hub in 2014 offering support to children and siblings in terms of counselling and bereavement services. A Youth Club operates as well as a bespoke Transitional Care service for 16-24 year olds which includes young people with cerebral palsy and acquired brain injury. <p>Award- Only hospice in 2016 to win the GSK IMPACT Award, a national award run in partnership with The Kings Fund that recognises excellence in charities improving health and wellbeing in their communities.</p> <p>Questions from the floor included the ability of the hospice to meet the needs and demands of the community, funding gaps and how the Parish Council could help. The hospice wants to try to open on a Friday as well as a Wednesday for some of its services. They are looking for more carers for the Hospice at Home service. The hospice only receives 7% of its funding from the government, the remainder of the £2 million required each year being provided by public donations, revenue from the 7 retail shops and fundraising. Support is very welcome in terms of volunteering, supporting events, and fund raising.</p>
ALCESTER SOUTH SNT	<p>The Police were unable to attend the meeting but sent a written report. During the period May-July 2016, the following incidents occurred in Great Alne:</p> <ul style="list-style-type: none"> • Park Lane- garage doors damaged but not entered- nothing stolen • Nightingale Close- shed burgled- power tools stolen • B4089- shed broken into but nothing stolen. Garage burgled and bicycle stolen • Sernal Lane area- two garages broken into but alarm activated- nothing stolen
UPDATE ON SPERNAL LANE DEVELOPMENT	<p>The Clerk reported that she had received an email from Claire Linfoot Mclean in 17 June 2016 as follows:</p> <p><i>“We are getting closer to submitting the application but unfortunately are still waiting for a couple of surveys to be issued to us and are having to make a couple of amendments to the scheme following feedback from County Highways. I do however hope that we are not far off now from getting the application submitted. We have still not had any formal response from the planning officer and will be submitting the application without receiving this on the basis of the verbal advice given at the meeting we had with her last year.”</i></p> <p>There has been no further update.</p>

<p>MAUDSLAY UPDATE</p>	<p>The Parish Council and a neighbouring resident met with Mr Parry in June. Fletcher Homes have completed and fitted out the show homes and these are now furnished. Fletcher Homes have also laid all the foundation slabs for the first phase. Building work is west to east across the site. There is currently a discussion between Helical Bar, Warwickshire County Council and Stratford District Council (SDC) as to whether the extra care provision will be built on-site. D & CC Cllr Mr M Gittus reported in an email to the Parish Council that the amendment to the S106 Agreement was being dealt with in 2 phases, the first agreeing the money for the play equipment and changes to the occupancy provision – this agreement is with the applicant for signing and the money due to be paid by the 29 July 2016. The second phase is the off-site affordable housing contribution which is still under negotiation. The second part relating to the location of the affordable provision, is something that will be consulted upon when an offer is presented to SDC.</p> <p>Mr W Parry, Helical Bar, did not attend the meeting this evening but sent a report:</p> <p><u>“Construction</u></p> <p><i>Construction still continues at a very good pace. Seddons the main contractor have made a good start on the site, with a well-managed site and all works currently on programme. We continue to discuss with Seddon their ability to advance with phase 2 of the site.</i></p> <p><i>A complaint has been received from a resident about vibration at their property. They believe this is attributable to the works at our site. We currently are not undertaking any works which would create such vibrations. We will raise this with the contractor and ensure if there are any issues attributable to our works, mitigation measures are considered.</i></p> <p><u>Extra Care Site</u></p> <p><i>We continue to review our options. An offer has been received from a fund but the conditionality of this offer still needs to be reviewed. A meeting with the fund is due in early August to try and progress matters.</i></p> <p><u>Sales Suite Opening</u></p> <p><i>We are planning to re-launch the site in early October. Details will be provided in the coming months.”</i></p> <p>A resident expressed his ongoing concerns at some of the practices of the contractors.</p>
<p>MEMORIAL HALL REP REPORT</p>	<p>Cllr Mrs M Holding has replaced Cllr Mrs L Bennett as the Parish Council representative on this committee and attended the June AGM in her new capacity and reported as follows:</p> <ul style="list-style-type: none"> • There are plans to increase utilisation • Currently an operating surplus through increased income/reduced costs • There have been various improvements- floor covering in the Committee Room, Wifi Hotspot, heating, Ladies & Disabled cloakrooms • Unanticipated income- £300 from Waitrose Community Grant scheme and shared proceeds from book sales • Trying to increase breadth of events- ideas welcome. The community coffee mornings have been very successful. There is a possibility that the Film Club may operate throughout the entire year in the future • All the trustees were re-elected. Mr Davey will remain as Chair and the current Secretary will take up the post of Treasurer, leaving the post of Secretary vacant • Cllr Mrs L Bennett was thanked for her role as Parish Council trustee
<p>STRATFORD ON AVON DISTRICT COUNCIL CORE STRATEGY</p>	<p>The Clerk reported she had been notified that at a meeting held on 11 July 2016 Stratford on Avon District Council resolved to adopt the Stratford-on-Avon District Core Strategy (SDCS). The SDCS ‘sets out a spatial vision for the District and establishes the strategic context for development decisions in the period up to 2031’. Among other things, it indicates the level of housing and commercial development expected in the District during that period, and explains the principles which will underlie the planning decision-making process. It replaces the saved policies of the Stratford-on-Avon District Local Plan Review 1996-2011.</p> <p>Any person who is aggrieved by the decision to adopt the SDCS may challenge it by making an application to the High Court.</p> <p>Copies of the Submission Core Strategy with the Main Modifications, the Policies Map as proposed to be modified, the Inspector’s Report, the Strategic Environmental Assessment/Sustainability Appraisal Adoption Statement and this Statement of Adoption are available for inspection free of charge at Elizabeth House, Church Street, Stratford-upon-Avon, CV37 6HX (Monday to Friday during normal office hours), at all public libraries across the District during normal opening hours and may also be viewed on the Council’s website.</p>

	<p>D & CC Cllr Mr M Gittus commented in an email to the Parish Council that <i>“the final figure of building requirements, made up of 14,600 ruled by the inspector plus trajectory figure and reserve will mean 18,762 may be built in the district up to 2031. With our 5 year land supply well and truly nailed we all hope to see a reduction in the large scale unidentified developments. Indeed if we build out all the sites presently identified, planned and built since 2011 we already approach the figure signed off by the Inspector. So that raises some interesting questions”</i></p>
<p>WARWICKSHIRE POLICE AND CRIME COMMISSIONER-CONSULTATION</p>	<p>Warwickshire Police and Crime Commissioner Mr Philip Seccombe, has launched a summer-long public consultation to find out people’s views on policing and community safety. The consultation will help the Commissioner shape the next Police and Crime Plan for Warwickshire, which sets out the strategic direction for policing in the county as well as how the Warwickshire Police will work with other partner organisations to reduce crime and improve community safety. The PCC is seeking the views of residents, businesses, community groups, partner organisations and victims of crime in order to get as wide a range of views as possible. The survey is quick and easy to complete and residents can respond to the survey online at www.warwickshire-pcc.gov.uk or call 01926 412322 to request a hard copy printed version. Alternatively, write to the Office of the Police and Crime Commissioner, 3 Northgate Street, Warwick CV34 4SP to request a hard copy version of the consultation survey. The consultation closes on Friday 26 August, 2016. The Clerk will include this as an item in the Parish Council newsletter.</p>
<p>REPRESENTATIONS FROM RESIDENTS</p>	<p>Broadband- A question was raised over improvements to speeds in the Sernal Lane area. Cllr Mr I Millard to make enquiries from CSW Broadband.</p> <p>Traffic Survey in Sernal Lane- The Parish Council is unaware of this!</p> <p>Current B4089 road closures- The Parish Council is usually notified but had not been on this occasion.</p> <p>Great Alne & Kinwarton Parochial Church Council- An event is planned for 10 September which is intended to improve engagement between residents and the church. Flyers available shortly. Alcester Minster Churches have appointed an Associate Minister who will reside at The Rectory in Great Alne. The Associate Minister supports the Rector with his duties.</p>
<p>DISTRICT AND COUNTY COUNCILLOR’S REPORT</p>	<p>D & CC Cllr Mr M Gittus was unable to attend the meeting but commented by email as follows:</p> <ul style="list-style-type: none"> • <i>The District’s Budget is still on course to make the necessary savings this year and next.</i> • <i>The County’s Budget will have to meet a considerable strain next year, for reasons previously discussed. (Warwickshire County Council will need to take capital from reserves to plug a hole made by the late and unexpected call to make further savings in 2016/17)</i> • <i>Both the District and County are now non-constituent members of the West Midlands Combined Authority. SDC can never be anything other than a non-constituent, but Warwickshire is negotiating a voting place at the table. Progress is slow though there is much pre-occupation regarding the role and responsibilities of the position of Mayor. If Warwickshire becomes a full member, as seems likely, there will be a Metropolitan Mayor giving direction (over county matters).</i>
<p>MATTERS ARISING</p>	<p>Voluntary First Registration Recreation Ground- The Clerk reported that voluntary First Registration has been completed at the Land Registry with the land assigned the title number WK483110. However, the Clerk’s Christian name has been listed incorrectly and so the register is being amended. It was also realised that the two Wayleave Agreements relating to power lines for electricity dated 1946 and a Right of Way Agreement dated 1993 would have to be noted against the title. Consequently, these deeds, that had been recently deposited with HCB Solicitors, High Street, Alcester were removed and transferred to Thomas Guise Solicitors, Studley. Meanwhile the remaining deed in the packet, the Agreement for Public Lighting dated 1962, is being held temporarily by the Clerk. Once the matter has been completed all deeds will be returned to HCB Solicitors in Alcester.</p> <p>Annual Return/Audit- The Annual Return was sent to the external auditors Grant Thornton UK LLP on 3 June 2016 together with the analysis of variance for Box 6 in Section 2 ie. All other payments except staff costs. The figure was 21% lower than 2014-15 as we did not have any</p>

general amenity expenditure and maintenance costs in the recreation ground were reduced. The inspection period where the public can exercise their rights to view the accounts ran from 3 June to 14 July. There were no requests. The Clerk thanked Cllr Mrs M Holding for covering whilst she was on annual leave.

Parish Council Insurance arrangements- Following the last meeting in May, it was agreed that the Parish Council would advise Came & Company to instruct Hiscox to provide cover. The Parish Council has entered a 3 year long term agreement which offers better value for money. The premium for this year is £417.76 (compared with the Aviva premium £523.02 2015/16) and the cover offered is more comprehensive.

WALC Membership subscription- The Parish Council has received confirmation that based on 437 electors the membership subscription is £156.00 for 2016/17 and payment has been requested.

Buses- D & CC Cllr M Gittus had promptly established from Mr S Kochan-Payne, Passenger Transport Development Manager at Warwickshire County Council, that there were no further plans to cut bus services from Great Alne for the foreseeable future. This information was posted on village noticeboards as requested.

HM Queen Elizabeth II 90th birthday commemorative medal- As the oldest resident in Great Alne, Mr John Earle was awarded the medal at the Village BBQ in July. Unfortunately Cllr Mrs M Holding was unwell and unable to attend so the award was made by Mr M Davey on behalf of the Parish Council. Subsequently, the Parish Council received a letter from Mr Earle expressing his gratitude in being selected for this award.

Recreation ground:

5 a side goal posts are in place although they do not seem to be lined up with each other. Clerk to check with Limebridge Rural Services Ltd as to possible reasoning. The removal of the old goal post and the cost to install the new dog waste bin (see below) was £65 ex VAT. It is reported that the school seem to be using the new posts and it was questioned whether such activity is covered by our insurance. Clerk to check.

Annual inspection by The Play Inspection Company agreed following last meeting. It is scheduled for July at a cost of £62.50 ex VAT.

Forever Autumn- Clerk contacted property owners about the obstruction of the right of way across their property from the recreation ground to Sernal Lane. There has been some improvement since then, but potatoes are still being grown along the garage wall in large planters. Clerk to write and ask for support in upholding the Right of Way Agreement.

Additional dog waste bin, Sernal Lane- Supplied by Glasdon- delivered to and installed by Limebridge Rural Services Ltd. Stratford on Avon District Council Streetscene were notified on 20 June 2016 to make ongoing refuse collections from this location at an annual payment of £102.63. The Clerk inserted an initial bin liner a few days after installation and it was evident that the bin was already being well used!

Renewal of Notification of Interest for The Mother Huff Cap- Completed at a cost of £21 and will expire on 1 June 2017.

MAIN BUSINESS

It was noted that the original timing of the additional financial checks- July and November- were meeting months and that all the paper work would be duly prepared for these. The Clerk felt that a fairer check would be in non-meeting months ie August (month 5) and December (month 9). This was agreed. Cllrs Mr I Millard, Mrs M Holding and Mrs L Bennett will attend the Clerk's home to carry out the initial check so that they can familiarise themselves with the accounting system and process. Date to be confirmed with the Clerk.

The following documents required reformatting, following the agreed amendments, and were approved en bloc:

- Standing Orders
- Financial Regulations

AMENDMENT TO
TIMING OF INTERNAL
FINANCIAL CHECKS

APPROVAL AMENDED
COUNCIL
DOCUMENTTION

	<ul style="list-style-type: none"> • Risk Management Policy • Freedom of Information Publication Scheme <p>They will be uploaded by the Clerk to the Parish Council page of the Great Alne Parish Council website.</p>
PLAYGROUND- VARIOUS	<p>Clerk has asked Limebridge Rural Services Ltd to cut the School Road boundary hedge as soon as possible after bird nesting season on 1 August. It was also agreed to obtain quotes from Limebridge to remove and reseed the patch of exposed concrete between the Wobble Board and the Activity trail and also for a canopy lift. Cllr Mr P Clark kindly agreed to rake the bark beneath the cradle swings in the Toddler area. Clerk to obtain quote to replace the 'No dogs' Perspex sign at the School Road entrance that had been damaged and therefore had to be removed.</p>
TODDLER AREA REDESIGN PROJECT	<p>Cllr Mrs L Bennett reported as follows by way of a project update and following a meeting of the Playground Advisory Committee (PAC) on 4 July:</p> <p>HAGS SMP- Mr J Jarman, Sales Rep for HAGS SMP has been replaced by Mr M Carter, Schools Business Manager.</p> <p>Following various meetings/correspondence/amendments to the quote we are now on Revision 7 which includes a Biky Springer replacing the old Springer horse, Rota Roka replaces Merry roundabout (more age appropriate), Tango seat included in main quote, soil levelling and grass matting beneath new swing area, entrance path joining tarmac path to Toddler play area, coloured metal fencing and different coloured single gates. Total cost is now £35,739.</p> <p>Addendum includes baseworks to main Ecomulch area for Toddler play area, French drain and possible play equipment 'Duel' for older age children amounting to a total of £12,080.45.</p> <p>It was suggested that cable ties on top horizontal bar to swings would prevent birds perching. Any spare soil could possibly be made into a grassy mound as seen at Snitterfield.</p> <p>Drainage- HAGS SMP- Awaiting further costings re revised suggested remedies. Offered two options- French drain into roadside gully in park or raise all play equipment up to higher level. Costs for either will be higher than the quote in the Addendum of £900.</p> <p>Linfoot Country Homes' Groundworks surveyor has made a site visit and supplied a quote from specialist drainage contractors, D W Clark, of £10,220. During the installation of the 5 a side goal posts it was noted that an existing drainage pipe is located nearside to the east end post.</p> <p>Funding- Maudslay Park- S106 DOV in relation to the offsite contribution for children's play area is nearly finalised. It is expected that a payment of £34,791 will be due to the Parish Council (based on Rev 3). SDC will hold the monies meanwhile.</p> <p>Linfoot Country Homes Ltd- Spernal Lane planning application remains unsubmitted to SDC.</p> <p>As the amount that the Parish Council will be spending on this project is over £25,000, in line with our Financial Regulations (Section 10, Contracts) we will now be required to enter a formal tendering process. Mr R Bennet kindly offered to assist with this as he has some previous experience. There is also an obligation to use the Contract Finder website.</p> <p>Clerk to do the associated administration. It was also agreed this evening that the Parish Council will need to include a new heading of 'Restricted Funds' to its income and expenditure spreadsheet to monitor transactions with respect to the anticipated funding for the play equipment from Maudslay Park.</p> <p>Tender- The Parish Council has not carried out a tendering exercise before. The Clerk had sought advice from WALC and Warwickshire County Council's Procurement Officer, and it was suggested that the Parish Council use an organisation called ESPO to provide a framework and template documentation which will make it easier. ESPO is a local authority-owned purchasing and supply consortium. It is a not-for-profit organisation and provides a free service. All of the frameworks are let in full compliance with UK procurement regulations.</p> <p>The following points were agreed:</p> <ul style="list-style-type: none"> • To use Framework 115 for Outdoor Play Equipment • Sign the Customer Access Agreement (still no commitment at this stage) • Further Competition exercise is required • Category of service- Schools Market/Low number of suppliers (5 suppliers including Eibe Play, HAGS SMP, Proludic, Russell Leisure and Wicksteed Playscapes)) • Obtain relevant template documentation • Mr R Bennett to assist with technical specification • Time frame of 3-4 weeks (ideally before the September meeting)

<p>BT KIOSK/ DEFIBRILLATOR</p>	<p>Clerk and Cllr Mrs L Bennett to action.</p> <p>Cllr Mrs L Bennett reported as follows by way of a project update:</p> <ul style="list-style-type: none"> • Community Heartbeat Trust (CHT) have provided a basic cost of £1995 for a debrillator including training, post rescue counselling but this excludes installation. Further contact with CHT has proved frustrating • If the phone box was adopted through CHT using their Managed Solution then the Parish Council would incur further costs over a 4 year period • Additional costs include electricity supply £10 per annum, replacement electrodes £50 following each use or annually, signage, and rescue packs. A community co-ordinator would also be required to undertake the weekly equipment checks. • CHT template application documents were uploaded to the Parish Council website for public perusal/comment as agreed • Application for funding can be made to the National Lottery. If this is not successful we have been generously offered funding for a debrillator by Mr K Linfoot, Linfoot Country Homes. • Clerk has contacted BT about the kiosk on School Road and they await a decision regarding adoption following this meeting <p>A second defibrillator site was discussed- the Memorial Hall or Cllr Mr I Millard offered to make enquiries with the Cricket Club</p> <p>It was agreed that the Parish Council would like to continue to pursue this project. Cllr Mrs L Bennett will try and make contact with CHT and obtain a complete picture and breakdown of costs, then apply for Lottery Funding. Clerk to notify BT and request the repaint as agreed with them September 2015. Clerk to check insurance cover for defibrillators.</p>
<p>E-ROAD STOAT LANE- COUGHTON FIELDS LANE</p>	<p>It was reported that two posts at this location have been knocked down. The Chair will make an inspection.</p> <p>The Police have been contacted about the outcome of the Police priority to place extra patrols in this area. Clerk to chase a response.</p> <p>Signage- Clerk had obtained quotes from Nuneaton Signs, as recommended by Warwickshire County Council Highways, for the wording "Please keep to the track. Police patrols in operation":</p> <ul style="list-style-type: none"> • 600 x 400mm Aluminium sign on posts £56.92 ex VAT plus installation costs into hedge line (various backgrounds/font colours) • Foamex sign with black zip ties £16.30 ex VAT to attach to a tree <p>Another supplier was also contacted but was unable to compete on price.</p> <p>CCTV- Cllr Mrs M Holding has been in contact by email with Mr R Church, Rural Crime Co-ordinator for the Southam area at SDC. Stroat Lane is not an isolated example, there have been issues with green lanes across the district. Mr Church confirmed that the E5998 is a public highway and vehicles need to be compliant. If they are not the Police can then take action. He mentioned the Trail Riders Fellowship which represents 4x4 enthusiasts and is a very active body who know their rights. Closure of the road would be unlikely as there are no valid grounds and this also requires an Act of Parliament. Where there is evidence of trespass or civil damage then prosecutions can be brought. He considered CCTV a difficult option as members of the public are also being photographed. It was agreed that Cllr Mrs M Holding would invite Mr Church to speak at a future Parish Council meeting. It was also agreed to ask Mr Church to comment on the best signage option. The Clerk to forward the designs to Cllr Mrs M Holding.</p>
<p>STREET LIGHTING/ELECTRICITY SUPPLIES</p>	<p>The Clerk had received a quotation from Warwickshire County Council Street Lighting as follows:</p> <ul style="list-style-type: none"> • To replace a lantern on an existing Pole Bracket, cut the bracket and fit a TRT 27W ECO lantern would cost £375 ex VAT • A complete replacement of a Pole Bracket lantern with a TRT 27W ECO lantern would cost £850 ex VAT, including WPD connection costs <p>Street Lighting also confirmed that LED lanterns are now being installed in all aspects of street lighting due to their low energy and maintenance costs. LED Street Lights emit a white light. The yellow lamps/lanterns throughout Great Alne are no longer being manufactured.</p> <p>It was agreed that the Parish Council would instigate a phased replacement programme of the pole bracket lanterns over the next 3 financial years as none of them currently require urgent attention. The first one to be replaced completely will be unit number 4 at the wooded area on the Henley Road. If there are any surplus funds this year then this replacement may be brought forward. Clerk to check costs of replacing existing bulbs with LED lights for units 2 (outside Chestnuts) and 5 (outside the Telephone Exchange).</p>

	<p>It was reported that the street light outside 23 Nightingale Close is now very obscured and on permanently due to tree growth. It was agreed that the Clerk would contact the Housing Association to action.</p> <p>In May 2016 our electricity supplier, EoN, advised the Parish Council that its Deemed Contract rates were to increase from 1 July 2016. The increase will be 2p per kWh which amounts to an increase of approximately £187 per year. The Parish Council agreed to remain with this supplier as it has been pleased with the service provided, and in addition previous attempts to obtain quotes for unmetered electricity supplies had proved difficult.</p>
<p>WARWICKSHIRE LOCAL COUNCILS CHARTER</p>	<p>The Clerk reported that at a recent WALC Liaison meeting in Stratford upon Avon, Mr J Crossling, Secretary to WALC had reminded members of the existence of the Warwickshire Local Councils Charter. This document has been produced in agreement with County Councils, District Councils and Parish Councils with a view to improving relationships between them. It should facilitate communication, empower Parish Councils to obtain a response, improve mutual consultation and provision of support and help.</p> <p>The Chair wondered who the Parish Champion was for the Principal Council. Clerk to check with Mr Crossling.</p>
<p>PELHAM LANE LAYBY AREA</p>	<p>After much correspondence the Clerk has received confirmation that Haselor Parish Council remains undecided about installing a litter bin at this location and it is to go back on their September agenda. Views have been expressed that a bin could encourage littering. Indeed, SDC have actively opposed putting a bin here as it may encourage fly tipping and have said they will charge Haselor Parish Council for any additional fly tipping over and above 2015/16 levels.</p> <p>D & CC Cllr Mr M Gittus is trying to have a webcam installed to monitor river levels at this location which may have a deterrent effect on the littering aspect. There would be a yearly maintenance and data charge of about £500 which he was hoping that Haselor and Walcote and Great Alne Parish Councils may be willing to share. It was agreed that the Clerk should invite D & CC Cllr Mr M Gittus to speak at the next meeting and make a case as the river does not cause flooding issues in Great Alne. It would need to be demonstrated that there would be significant and lasting benefit in such expenditure.</p>
<p>COMBINED PARISH COUNCIL PURCHASE SPEED GUN</p>	<p>The Parish Council, together with several other Parish Councils, has been approached by Wilmcote and Pathlow Parish Council to see whether it would be interested in applying for funding for the combined purchase and training in the use of a speed gun. They requested a response by the end of July.</p> <p>The Clerk contacted Alcester South SNT and enquired about the Community Speedwatch programme. A speed gun is available to members of Community Speedwatch free of charge. A minimum of 6 committed volunteers is required to make an application. Community Speedwatch operates in most of the villages in the policing area and the speed gun would be shared on a weekly basis. Cllr Mr I Millard agreed to co-ordinate this initiative and to raise the profile at the next Community Coffee Morning. Clerk to put an article in the newsletter. The Clerk will contact Wilmcote and Pathlow Parish Council and decline their offer.</p>
<p>SUMMER NEWSLETTER</p>	<p>Agreed that this would be prepared and published by the Clerk.</p>
<p>APPROVAL ATTENDANCE LOCAL COUNCILS EXPO</p>	<p>It was agreed that the Clerk, and possibly the Chair, would attend this event on Friday 9 September at Chateaux Impney, Droitwich at a cost of £13.07 each if the tickets are purchased online. EXPO is a trade exhibition and includes a programme of demonstrations and displays including playground safety, risk management and how to conduct good procurement. Clerk to forward the invitation email to the Chair.</p>
<p>EMERGENCY PLAN</p>	<p>The Clerk has received the Draft Emergency Plan from the Chair to forward to the CSW Resilience Team for approval. The Chair kindly agreed to make the annual Emergency equipment check for items held at the Memorial Hall.</p>
<p>CLERK'S SALARY INCREASE</p>	<p>The Clerk is in receipt of the NJC pay award for clerks of 1% backdated to April 2016. Following three successive excellent annual appraisals it was agreed that the Clerk should receive a merit increase of 1 scale point from 1 August 2016.</p>

PLANS	Reference	Received	Status	Address
	16/01988/LBC	15/6/2016	Pending Consideration	8 Mill Cottage Henley Road Great Alne Alcester B49 6HX
	16/01953/FUL	9/6/2016	Pending Consideration	Vennfield Shelfield Green Alcester B49 6JR
	16/01687/LDP	23/5/2016	Proposed Lawful Development - Permitted	16 Appleby Close Great Alne B49 6HJ
	16/01644/FUL	18/5/2016	Permission with conditions	Silverley Shelfield Green Alcester B49 6JR
	16/01531/TREE	10/5/2016	Tree Works Approved	Barnfield 1 Gunn Court Park Lane Great Alne Alcester B49 6HS
	16/01252/FUL	14/4/2016	Permission with conditions	Middlestead Canada Barns Coughton Fields Lane Coughton Alcester B49 6BX
	16/01159/FUL	7/4/2016	Permission with conditions	Great Alne Cricket Club Henley Road Great Alne Warwickshire B49 6HX
	16/01103/TREE	1/4/2016	Tree Works Approved	Land Adjacent Great Alne And Kinwarton Memorial Hall And Appleby Close Great Alne
	16/00682/TREE	26/2/2016	Tree Works Approved	Arden Cottage Henley Road Great Alne Alcester B49 6HX
	16/01027/VARY	23/3/2016	Application Withdrawn	Alne Wood Park Natural Burial Ground Sernal Lane Great Alne Alcester B49 6JG
	16/00967/LBC	18/3/2016	Application Withdrawn	Mill Cottage Henley Road Great Alne
	16/00968/FUL	18/3/2016	Pending Consideration	8 Mill Cottage Henley Road Great Alne Alcester B49 6HX
	16/00128/FUL	13/1/2016	Permission with conditions	Great Alne Mill Mill Lane Great Alne
	6/01061/FUL	30/3/2016	Pending Consideration	Yew Tree House Park Lane Great Alne B49 6HS
<p>Between May and July 2016 Parish Council meetings, following careful consideration, the Parish Council recorded no objection to the following planning application consultations:</p> <p>16/01644/FUL- Silverley, Shelfield Green- Construction of an orangery to the rear of the property</p> <p>16/01061/FUL- Yew Tree House, Park Lane- Increase in height to single storey flat roof and installation of a roof lantern</p> <p>16/01988/LBC Mill Cottage, Henley Road- Proposed creation of side access door to the existing utility room and new dormer window to the rear. Creation of vehicular access off Henley Road and erection of boundary gates. However, it should be noted that the associated plan remains inaccurate-in that there is an LPG tank and not a septic tank onsite. The Planning Officer at SDC agreed to have the plan amended.</p> <p>16/00968/FUL Mill Cottage- In an additional comment submitted during the planning application consultation, the Parish Council wished to note that it remains concerned as to the proximity of the LPG tank in relation to the proposed parking space. The Chair checked with Calor Gas who confirmed they recommend a distance of 3m between a tank and any parking space.</p> <p>A response of 'no representation' was submitted for 16/01531/TREE- Barnfield- Tree works.</p> <p>The Parish Council supported the planning application 16/01159/FUL Great Alne Cricket Club for the following reasons:</p> <ul style="list-style-type: none"> • The old pavilion is barely fit for purpose 				

- The new design is acceptable
- The pavilion is a facility which will be available to the whole community now and for future generations

At the Parish Council meeting this evening, and after due consideration, the Parish Council decided to submit a response of 'No objection' to planning application consultation for **16/01953/FUL Vennfield, Shelfield Green**- a detached double garage.

The Clerk had just received notice that Mr M Turner of Alne Hills Farm has appealed against a decision made by SDC for **15/03856/COUQ Alne Hills Farm**. (Prior approval notification for a change of use from an agricultural building to a dwelling house). The appeal is being dealt with by The Planning Inspectorate by written representation by 29 August 2016. It was agreed that the Chair would review the application- the Parish Council had previously submitted a response of 'no representation'.

ACCOUNTS

The Bank Reconciliation page of the Accounts, Financial Statement, Progress against budget and Parish Council Expenses over £100 for the year to date were uploaded to the Parish Council website ahead of the meeting- see Parish Council/ Associated Meeting Papers page- to comply with the Transparency Code.

Payment received from Warwickshire County Council of £300 (share of costs for repairs to green lane)

Direct debits to EoN for Invoices dated:

H130AD81FE- 1 June 2016	DD	£103.43
H13285093E- 1 July 2016	DD	£100.09

• Limebridge Rural Services Ltd Inv no. 14558	#200211	£258.00
• Newitt & Co. Ltd Inv no 0449745- 5 a side goal posts	#200203	£557.40
• Came & Company- Parish Council Insurance (Hiscox)	#200207	£417.76
• Stratford on Avon District Council- Nol fee The Mother Huff Cap	#200205	£21.00
• Limebridge Rural Services Ltd Inv no. 14594	#200212	£342.00
• Glasdon U.K. Ltd Inv no. 710895- dog waste bin assembly	#200208	£152.02
• Limebridge Rural Services Ltd Inv no. 14632	#200213	£696.00
• Parish Clerk's wages & expenses: including		
May 2016, £676.78(wages); £46.80(expenses)	#200209	681.07
June 2016, £372.90(wages); £33.54 (expenses)	#200210	£406.44
• WALC Annual Membership subscription	#200214	£156.00

CORRESPONDENCE

- Ms V Goodman, SDC, Licensing- Acknowledgement of Notification of Interest in The Mother Huff Cap from 2 June 2016 for 12 months (email)
- EoN- We're increasing our deemed contract rates from 1 July 2016- notification.
- Mr R Sagoo, Planning Policy, Warwickshire County Council- Public Consultation on the revised Statement of Community Involvement. Comments due by Friday 12 August 2016
- Land Registry, Gloucester- B237 Notice of an application to change an address for service (Name of proprietor previously incorrect- Clerk listed as Susan instead of Sarah Duran)
- Jeremy M G Cary, Came & Company Local Council Insurance- Change of Trading Style- Now a trading style of Stackhouse Poland Ltd. Company and regulatory numbers have been amended
- Mr K Linfoot, Linfoot Country Homes- Interest in Great Alne defibrillator project and offer of funds should others be unavailable (*Clerk has acknowledged receipt of kind offer*)
- Louise Stewart, Deputy Chair Wilmcote & Pathlow Parish Council- Request to see if Great Alne Parish Council might be interested in a shared purchase between various Parish Councils of a speed gun for use in the community (email)
- Warwickshire Association Local Councils- Request for payment of annual membership subscription
- Mr J Earle, resident- Acknowledgement and thanks to Parish Council for award of Queen's birthday commemorative medal

The next meeting will be held on Monday 26 September 2016 (TBC) at Great Alne Primary School at 7pm.

Meeting finished at 9.30pm.