

The AGM and Ordinary Meeting of Great Alne Parish Council were held on Monday the 9 May 2016 at Great Alne Primary School at 6.30pm in the evening.

<p>PRESENT</p>	<p>Councillors Mr L Bowring, Mr P Clark, Mrs L Bennett, Mrs M Holding and Mr I Millard District & County Councillor Mr M Gittus</p> <p>Members of the public: 9</p>
<p>ELECTION OF OFFICERS</p>	<p>AGM</p> <p>Chairman: Cllr L Bowring- proposed by Cllr P Clark, seconded by Cllr I Millard Vice Chairman: Cllr P Clark- proposed by Cllr L Bowring, seconded by Cllr I Millard</p>
<p>APOLOGIES FOR ABSENCE</p>	<p>None</p>
<p>DECLARATION OF INTERESTS</p>	<p>None</p>
<p>TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE</p>	<p>Form duly completed and signed by re-elected Chairman Cllr L Bowring</p>
<p>TO REVIEW COUNCIL DOCUMENTATION</p>	<p>All council documentation was reviewed by the Clerk. The following documents required updating and will be approved en bloc at the July meeting once they have been formatted.</p> <ul style="list-style-type: none"> • Standing orders (superficial changes only) • Financial Regulations (changes to clauses 1.4, 1.6, 5.4 and 10 [Contracts]) • Risk Management Policy (changes with respect to 1.4 above) • Freedom of Information Publication Scheme (re new councillor and rewording Class 4 for clarity) <p>The Clerk reported that the Freedom of Information Disclosure Log was up to date.</p>
<p>CHAIRMAN- SUMMARY KEY POINTS 2015/16</p>	<p>Please see Appendix 1 attached.</p>
<p>REVIEW CHEQUE SIGNATORIES/ BANK MANDATE/DIRECT DEBIT</p>	<p>Cheque signatories were reviewed and it was agreed to retain the three existing signatories ie. Chairman Cllr L Bowring, Cllr P Clark and the Clerk, Sarah Duran. The existing mandate was thus approved. Any two of three to sign cheques on behalf of the Parish Council. The continuation of the variable Direct Debit to EoN for electricity supplies for street lighting was also approved.</p>
<p>REPORT ON CAPITAL ASSETS & LIABILITIES</p>	<p>Account balances at 31 March 2016:</p> <ul style="list-style-type: none"> • Current £25,142.10 • Business Manager £8,189.29 <p>Copies of the Asset Register were made available on the website for year ending 31 March 2016 by the Clerk. Assets, including play equipment, street furniture, bins and office equipment, are currently valued at £21,055.31 which is slightly lower than the previous year's figure of £21,064.66 due to lower costs associated with acquiring a new wireless mouse and a mobile phone. The Parish Council has no liabilities.</p>
<p>REVIEW REGISTER OF GIFTS & HOSPITALITY</p>	<p>The register currently holds no entries and there were none to declare. Councillors also reported there were no relevant changes to their existing DPI forms which are available online.</p>
<p>AUTHORITY FOR RECEIPT OF ELECTRONIC DELIVERY OF MEETING PAPERS</p>	<p>It was agreed that councillors would continue to receive summons and some associated parish council meeting papers electronically. Most of the meeting papers are published on the Parish Council page of the Parish Council website in line with Transparency Code requirements. Hard copies are always available to councillors if required.</p>
<p>CLERK'S</p>	<p>Clerk to contact Chairman to arrange a date for her annual appraisal and salary will be</p>

APPRAISAL/SALARY

reviewed subsequently. There is a national pay award pending which is likely to be 1%.

APPROVAL OF INTERNAL AUDITOR'S REPORT

The internal audit for the financial year 2015/16 has been carried out by Lorraine Holmes, Arrow Bookkeeping Services and approved by the Parish Council. The Clerk was congratulated on the results- with all sections being marked as 'Good'. The Annual internal audit report 2015/16 on the Annual Return has also been completed by the internal auditor.

APPROVE ACCOUNTS & ANNUAL RETURN FOR EXTERNAL AUDIT

The accounts year ending 31 March 2016 were approved and signed by the Clerk and Chairman. For the financial period 2015/16, income £17,899.85, expenditure £12,190.14 leaving a net balance of £5,709.71. Income was similar to 2014/15 but spending was slightly lower. Several projects from 2015/16 have yet to be invoiced and will fall in this financial year (see item 'Carrying over funds'). Sections 1 & 2 of the Annual Return for year ending 31 March 2016 were approved, completed and signed by the Chairman. (Uncompleted/unapproved Sections 1 & 2 had been previously uploaded to the website ahead of the meeting).

PARISH COUNCIL INSURANCE PROVIDERS

The Clerk has obtained quotes from Zurich and Came & Co, our insurance brokers. Came & Co provided three quotes from Aviva, Hiscox, and Ecclesiastical. Whilst Zurich were the most competitive, we have been very happy with the service received from Came & Co. All companies offer similar levels of cover. Costs to the Parish Council can be further lowered by entering a 3 year Long Term Agreement with the insurance provider. Cllr Mr I Millard is in negotiation with the brokers with respect to cover and improving premiums. A decision will be made by councillors outside the meeting ahead of the renewal date of 1 June 2016. This will be retrospectively minuted at the July meeting.

APPROVE ANNUAL ACCOUNTS FOR PAYMENT

The following were approved and authorised ahead of payment:

- Renewal of Membership to Warwickshire and West Midlands Association of Local Councils #TBC £156.00 (quote-TBC- if greater amount then revert to Parish Council)
- Kinwarton with Great Alne PCC- Churchyard grant #200204 £500.00

Thanks are due to Mr J Berry, Church Warden for St Mary Magdalene, Great Alne for attending and presenting the case for the Parochial Church Council. The Parish Council decided to match the grant made by Kinwarton Parish Council as high maintenance expenses are once again likely to be incurred for the forthcoming financial year. The church grounds are greatly enjoyed by many residents. Mr Berry would like the Parish Council and residents of Great Alne to consider how the church could be more involved in the community, perhaps with the Parish Plan and also perhaps with events at the Memorial Hall. The Chair invited those attending to put forward ideas.

Public participation- The Chair explained that due to a double meeting this evening and time being of the essence, he would only be inviting occasional comments from the floor. It should be noted that the public have no legal right to speak at Parish Council meetings. However, it has been good practice to set aside an area of the meeting, such as the Open Forum for the public to be able to speak on items on the agenda and to raise any areas of concern that they may have in the parish.

The Chair, prompted by an email from the Clerk, outlined the difference between the **Annual Meeting and the Annual Parish Meeting-** both of which the Parish Council is required to hold. The Annual Meeting is similar to the AGM referred to above, whilst the Annual Parish Meeting might be where we invited other organisations/guest speakers to attend. The Chair would give his summary of the year at this latter meeting. This will be implemented for 2017. Clerk to contact Memorial Hall as a possible venue.

MINUTES	<p>ORDINARY MEETING March Minutes agreed and signed.</p>														
AFFORDABLE HOUSING	<p>OPEN FORUM: A representative from Linfoot Country Homes Ltd did not attend but the Chair read out part of an email from Mrs Claire Linfoot McClean by way of an update: <i>“The [planning] application for the Sernal Lane site has not yet been submitted for two main reasons. We are still waiting on the formal pre-application advice from the District Council and also comments on the amended scheme which was submitted to the planning officer in January following the public consultation. We know that the planning officers at SDC are exceedingly busy and a number have left and not been replaced over the last few months and are therefore now considering whether to submit the application without receiving the formal pre-application advice and based on the comments made at the meeting we had with the planners last year. We are currently taking advice on this approach. We are also waiting for a couple of the surveys/reports to be issued which need to be submitted with the planning application....</i> <i>It is unfortunate that it has taken rather longer than expected to get to the point where the application can be submitted, but I am confident that it will have been submitted by the time of your next meeting”.</i> In a further email, Mrs Linfoot McClean also mentioned that the planning officer raised the issue of street lighting which needs to be agreed with the Parish Council. The developers will pay for the unmetered connection and will supply and direct the street lights. The Parish Council needs to agree the level of lighting scheme required. Other Parish Councils with such developments have taken different approaches. It was agreed that Linfoot Country Homes should request from Warwickshire County Council a street lighting scheme for both the development and the new footpath at the detailed design stage. The Parish Council will then take a view.</p>														
MAUDSLAY PARK	<p>Mr Will Parry, from Helical Bar was unable to attend the meeting but sent a written report which Cllr Mrs L Bennett summarised as follows:</p> <ul style="list-style-type: none"> • Seddon (new contractor) will commence construction of Phase 1 • Key dates: <table border="0" data-bbox="432 1182 1182 1406"> <tr> <td>Show home cluster</td> <td>May 2016</td> </tr> <tr> <td>Section 2 - 7 Cottages</td> <td>January 2017</td> </tr> <tr> <td>Section 3a - 3 Cottages</td> <td>February 2017</td> </tr> <tr> <td>Section 4 - 4 Cottages</td> <td>March 2017</td> </tr> <tr> <td>Section 5 - Large Apartment Block</td> <td>July 2017</td> </tr> <tr> <td>Section 14 - Small Apartment Block</td> <td>August 2017</td> </tr> <tr> <td>Section 8 - Central Facilities Building</td> <td>November 2017</td> </tr> </table> <p>With regard to phase 2, which consists of 40 cottages, it was originally planned to start construction of this after phase 1. Mr Parry is now reviewing the potential of starting phase 2 within the next 4-6 months. There should be more activity now and evidence of a busier site. It was reported that weekend working continues to be a challenge. Mr Parry and the contractors Seddon hope to attend the September Parish Council meeting. It was agreed to continue the communication and organise another update meeting between the Parish Council, Mr Prince and Mr Parry soon. Clerk to action.</p>	Show home cluster	May 2016	Section 2 - 7 Cottages	January 2017	Section 3a - 3 Cottages	February 2017	Section 4 - 4 Cottages	March 2017	Section 5 - Large Apartment Block	July 2017	Section 14 - Small Apartment Block	August 2017	Section 8 - Central Facilities Building	November 2017
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ALCESTER SOUTH SNT	<p>The Police were not present but provided a summary indicating that three incidents had occurred since March:</p> <ul style="list-style-type: none"> • 14/04/2016 Theft other- Theft of a wheelie bin • 23/04/2016 Burglary other- Shed burglary- petrol mower stolen • 25/04/2016 Burglary other- Garage entered- nothing stolen 														
MEMORIAL HALL REP REPORT	<p>Cllr Mrs L Bennett reported that as the Hall is in the Conservation area, it has submitted a planning application for tree works. The Management Committee is also in need of a Treasurer- volunteers welcome!</p>														
TODDLER AREA REDESIGN PROJECT UPDATE	<p>Cllr Mrs L Bennett reported that both she and the Clerk had met with the HAGS SMP rep to discuss revised ideas about play equipment and the drainage remedy. One of the cradle swings will be replaced by a Tango swing seat (child plus one other can swing seated facing</p>														

<p>TEMPORARY CLOSURE C41 PELHAM/WOOD LANE</p>	<p>each other). The Merry go round will be sited outside the Toddler area and replaced within the fenced area by a Rota Roka which is more age appropriate, subject to drainage design. With the possibility of additional funding, enhancing the equipment available for older children was discussed and suggestions sought. We are now waiting for a revised plan and quote from HAGS. The working party will meet after Linfoot Country Homes have reported on their solution for the drainage problems. They are seeking advice from a specialist land drainage service and Linfoot's groundworks engineer is meeting with the specialist shortly.</p> <p>Warwickshire County Council proposes to make a Temporary Traffic Order closing C41 Pelham/Wood Lane from Pelham Lane to Mill Lane to vehicular traffic. The closure is required to facilitate drainage works. The Order will commence on 24 May 2016 and will last for a period of 18 months, or until the works are completed, whichever is the earlier. However, it is anticipated that the works will be completed by 27 May 2015.</p>
<p>ARDEN FOREST TECHNOLOGY PARK</p>	<p>Advance notice- Seco Alcester 10km Running Race is taking place on Sunday 9 October 2016- which involves a rolling road closure. The race is organised by Raceways Events.</p> <p>Cllr Mr I Millard recently attended a meeting about additional development to extend the business park on the north side. The developers, Alcester Estates, have applied for preplanning advice following agreement with Alcester Town Council. It is proposed that the development will comprise light industrial units and office space and will take 7 years to complete. Access will be via Arden Road only.</p>
<p>REPRESENTATIONS FROM RESIDENTS</p>	<p>26 Bus- Residents once again reported rumours that the No 26 bus which travels through Great Alne was apparently to cease service. D & CC Cllr Mr M Gittus pointed out that this is a commercial route but there are the options of UBUS and Flexibus. He has put forward the idea of a community bus in Alcester and is currently exploring this in terms of cost structure. He agreed to investigate the bus situation and the Clerk will put any findings on village noticeboards.</p> <p>Great Alne Cricket Club- Mr C Moody was delighted to report the following:</p> <ul style="list-style-type: none"> • Section 106 funding for Maudslay Park has already provided £50,000 • The Cricket Club are £20,000 towards their target of £25,000 for match funding by Maudslay Park developers • A planning application has been submitted for the new pavilion • Sport England have awarded the club £42,500 to fit out the new pavilion • Building works hope to be completed by the end of the season <p>All are welcome!</p> <p>Austen Cottage- Clerk to chase D & CC Cllr Mr M Gittus about what can be done about the deteriorating condition of the vehicle outside this property.</p>
<p>COUNTY AND DISTRICT CLLR REPORT</p>	<p>Thanks were expressed to councillors for all the hard work they did on behalf of the parish.</p> <p>D & CC Mr M Gittus reported that:</p> <p>Local elections- There has been a 6 week purdah period.</p> <p>Police and Crime Commissioner Warwickshire- Election won by Cllr Philip Seccombe.</p> <p>Conservative Group of Stratford District Councillors- D & CC Mr M Gittus will be standing down as Chairman of the District Council, and replaced by Cllr Mrs Susan Adams.</p> <p>Moorfield Road, Alcester- Westmoreland Homes have expressed an interest in this site and are also keen to advance the contract for the social housing aspect at Maudslay Park.</p> <p>Green Burial Site- Supported a planning application for a change of use to a training and learning facility.</p> <p>Shakespeare's Birthday and 400th Anniversary of his death- Significant tourist industry with important benefit to the local area.</p> <p>Queens' 90th Birthday celebrations- Enduring memory of standing on Welcombe Hills and seeing other beacons across the countryside.</p> <p>Spernal Lane- The dead tree and the poor road surface were reported to Warwickshire</p>
<p>MATTERS ARISING</p>	<p>Spernal Lane- The dead tree and the poor road surface were reported to Warwickshire</p>

Highways and the road was repaired the next day! Thanks were also expressed to Cllr Mr P Clark for repairing the traffic calming gates.

Voluntary First Registration of the Recreation Ground- The application has been submitted by Parish Council solicitors to the Land Registry and completion is awaited- hopefully by the end of May.

Internal financial checks- Agreed checks to be undertaken in Month 4 (July) and Month 8 (November) of the financial year at Clerk's home. Rota to be established. Cllr Mr I Millard to draft a checklist.

Council policies for Donations/ Balances/ Reserves- Clerk has found some templates. Cllr Mr I Millard to assist with recommending documentation.

Street lights- Clerk obtained a report on the 5 pole bracket lanterns from Warwickshire County Council (WCC) Street Lighting as requested. Quotes for repair/ replacement will be forwarded once the new Maintenance Highways Contract is in place at WCC.

This item will be discussed at the July Parish Council meeting. It was established that Unit 5 outside the Telephone Exchange on the Henley Road is now working, therefore the cracked glass must have been replaced under contract.

Spring newsletter- Published and distributed by hand/electronically. Thank you to councillors who assisted. There is also a copy on the Parish Council website/News page.

MAIN BUSINESS

ADOPT A PHONE BOX- DEFIBRILLATOR

Cllr Mrs L Bennett discussed the possibility of adopting the BT phone box on School Road with a view to installing a defibrillator. The Parish Council had looked at adopting the phone box before but there had not been any appetite from residents for this project. BT intend to remove the kiosk this financial year. However, following the talk at the last Parish Council meeting by the Community First Responders which included the benefits of a defibrillator, it was felt this decision should be reviewed. The phone box is located centrally within the village- near the pub, school, Memorial Hall and elderly residents. As the village is in a rural location service delivery is more doubtful from the emergency services.

The Community HeartBeat Trust (CHT) is a charity which has approval from BT to install defibrillators. If a kiosk is adopted through CHT, BT will pay the electricity supply for the first 7 years. The phone box can be adopted for just £1. The cost of purchasing a defibrillator varies and the National Lottery are making funds available for the purchase of multiple defibrillators. CHT has a template for an application for lottery funding. It is possible that another unit could be sited at the Memorial Hall. CHT will also provide training on the use of defibrillators. An emergency telephone could also be installed in the kiosk in the eventuality that a mobile/signal is not available.

It was agreed that Cllr Mrs L Bennett would provide information to the Clerk for the Parish Council website and she will also contact CHT and make further enquiries. The Clerk to put BT on notice that the kiosk should be retained until after the July meeting when a decision will be taken by the Parish Council. The Chair commented that the kiosk then becomes an asset and remains a feature in the village.

GROW WILD

Cllr Mrs L Bennett has obtained free packets of wildflower seeds for each councillor from the Grow Wild initiative by the Royal Botanical Gardens Kew. There are, however, not enough seeds to cover the wildlife area in the Recreation Ground. The Chair was not keen on wildflowers in troughs or planters as he was concerned the village would look too urbanised. Seeds can be sown in either spring or autumn so there is still time to consider 'grot spots' which could benefit. Residents were invited to make suggestions. The bank opposite The Maples down towards the Memorial Hall was put forward as a possible site.

HM QUEEN'S 90th BIRTHDAY COMMEMORATIVE MEDAL

The Parish Council received a sample of a medal to commemorate HM Queen Elizabeth II 90th birthday and it was agreed it might be a nice idea to present this to the oldest resident in Great Alne. Discreet investigations have been undertaken and it is hoped that the medal can be presented at the Village BBQ in July.

<p>PLAYGROUND</p>	<p>Approval was given for the Clerk to obtain quotes from Wicksteed and The Play Inspection Company for the annual independent inspection due in July. A decision will need be taken before the next meeting. The Play Inspection Company is recommended by the Parish Council's insurance brokers.</p> <p>5 a side goal posts- It was agreed to press ahead and order the Harrod UK Permanent 5 a side Football posts IT044567 12' FBL 135 without nets (as originally seen at Wilmcote) from Newitts & Co Ltd at a cost of £557.40 inc VAT and delivery. Limebridge Rural Services Ltd will install them at a cost of £375 ex VAT ideally before the summer holidays. A quote will need to be obtained to remove the old remaining goal post. Clerk to action.</p> <p>The Parish Council has received notification that after many years Mr F Gee will be retiring from assisting with playground inspections from June 2016. Clerk to write and formally thank Mr Gee and she will undertake these more detailed inspections in the future.</p> <p>Parish Council weekly inspections</p> <p>The Clerk reviewed and summarised the outstanding action points from the weekly inspection sheets.</p> <ul style="list-style-type: none"> • Throughout the winter/spring it was observed that the site continues to be extremely waterlogged- particularly the Toddler area • Soil levelling is required in the Toddler area, and the matting lifted/replaced near the Playdale Spring Horse • The Playdale Brill Little Hamlet has delaminated surfaces and needs replacing • Frog bin door needs securing • Concrete seems to be coming through the grass again near the wobble board • Matting lifting beneath double bay swings • Emergency access via Forever Autumn is partially blocked • Laminated signs need replacing at entrances <p>It was agreed that the first four points would be addressed during the redesign project for the Toddler area. Clerk to contact Limebridge Rural Services Ltd for a quote for the matting and query the concrete coming through as this job was done last year. Clerk to replace laminated signs and contact owners of Forever Autumn.</p>
<p>FOOPATH REVIEW</p>	<p>It was agreed that Clerk and Chair will fix a date to carry out a further review of local public footpaths.</p>
<p>E5998 ROAD SPERNAL- COUGHTON FIELDS LANE</p>	<p>The Clerk reported that Mr Lewis Clark had completed the post knocking of 30 new 8 foot posts at the end of March, including both sides at the top of the hill by the pond. This followed approval from WCC Highways- provided that the width of the track was maintained. The Clerk has provided written confirmation to WCC of the Parish Council's bank account details and WCC are arranging BACS payment of £300 this week ie half the costs for the post knocking.</p> <p>Signage- Clerk to contact WCC Highways and establish suppliers, a form of words, size, costs and best location for signage.</p> <p>CCTV- Cllr Mrs M Holding made initial enquiries with Stratford on Avon District Council (SDC) but has had no response. To now chase the officer to confirm costs and legalities so that the Parish Council can make an informed decision.</p>
<p>ADDITIONAL DOG WASTE BIN SPERNAL LANE</p>	<p>It was agreed that an additional dog waste bin at the entrance to the E5998 on Sernal Lane would be advantageous. It was agreed that the Clerk would order a pole mounted Fido 25 in green from Glasdon at a cost of £86.52 ex VAT (the same type as the other dog waste bins in the village). Limebridge Rural Services Ltd will to be asked to quote for installation and SDC to be contacted in due course about waste collection from this new site. The annual charge for emptying the new bin of £102.63 by SDC was approved.</p>
<p>ADDITIONAL LITTER BIN PELHAM LANE LAYBY</p>	<p>It was pointed out to the Clerk that this location fell in Haselor parish. It was agreed that the Clerk should contact Haselor Parish Clerk to see whether they would be interested in implementing this.</p>
<p>THE MOTHER HUFF CAP</p>	<p>The Notification of Interest for The Mother Huff Cap expired in September 2015. It was agreed to renew this at a cost of £21. Clerk to action.</p>

<p>EMERGENCY PLAN</p> <p>SECTION 137 EXPENDITURE LIMIT</p> <p>CLERK'S HOLIDAY PAY</p> <p>CARRYING OVER FUNDS FROM 2015/16 TO 2016/17</p> <p>PLANS</p>	<p>This action remains with the Chairman. The draft will be sent to CSW Resilience Team for comment.</p> <p>The Clerk advised that the new level of Section 137 expenditure for 2016-17 has been set at £7.42 per elector. This useful power allows the Parish Council to spend a limited amount of money for purposes for which they have no other specific statutory expenditure.</p> <p>The Clerk's holiday pay from 1 November 2015- 0 April inclusive was agreed based on 243.5 hours worked.</p> <p>It was agreed to hold over budgeted funds from 2015/16 to the current financial year to pay for outstanding costs such as Voluntary First Registration Recreation Ground (£600), Lewis Clark- post knocking (£600 but commuted to £300 following payment to Parish Council from WCC of £300), 5-a-side goal posts (£932.40) and the Clerk's Holiday pay from November 2015- April 2016. See later section- Accounts.</p> <table border="1" data-bbox="456 685 1461 1630"> <thead> <tr> <th>Reference</th> <th>Received</th> <th>Status</th> <th>Address</th> </tr> </thead> <tbody> <tr> <td><u>16/01252/FUL</u></td> <td>14/4/2016</td> <td>Pending Consideration</td> <td>Middlestead Canada Barns Coughton Fields Lane Coughton Alcester B49 6BX</td> </tr> <tr> <td><u>16/01103/TREE</u></td> <td>1/4/2016</td> <td>Pending Consideration</td> <td>Land Adjacent Great Alne And Kinwarton Memorial Hall And Appleby Close Great Alne</td> </tr> <tr> <td><u>16/01027/VARY</u></td> <td>23/3/2016</td> <td>Pending consideration</td> <td>Alne Wood Park Natural Burial Ground Spernal Lane Great Alne Alcester B49 6JG</td> </tr> <tr> <td><u>16/00967/LBC</u></td> <td>18/3/2016</td> <td>Pending Consideration</td> <td>Mill Cottage Henley Road Great Alne</td> </tr> <tr> <td><u>16/00968/FUL</u></td> <td>18/3/2016</td> <td>Pending Consideration</td> <td>Mill Cottage Henley Road Great Alne Warwickshire B49 6HX</td> </tr> <tr> <td><u>16/00765/TREE</u></td> <td>4/3/2016</td> <td>Tree Works Approved</td> <td>The Merse Furlong 4 Gunn Court Park Lane Great Alne Alcester B49 6HS</td> </tr> <tr> <td><u>16/00666/TREE</u></td> <td>26/2/2016</td> <td>Tree Works Approved</td> <td>The Old Cottage Henley Road Great Alne Warwickshire B49 6HR</td> </tr> <tr> <td><u>16/00682/TREE</u></td> <td>26/2/2016</td> <td>Pending consideration</td> <td>Arden Cottage Henley Road Great Alne Alcester B49 6HX</td> </tr> <tr> <td><u>6/00684/TREE</u></td> <td>26/2/2016</td> <td>Tree Works Approved</td> <td>Barnfield 1 Gunn Court Park Lane Great Alne Alcester B49 6HS</td> </tr> <tr> <td><u>16/00128/FUL</u></td> <td>13/1/2016</td> <td>Pending consideration</td> <td>Great Alne Mill Mill Lane Great Alne</td> </tr> </tbody> </table> <p>Between March and May 2016 Parish Council meetings, following careful consideration, the Parish Council recorded no objection to the following planning application consultation:</p> <ul style="list-style-type: none"> • 16/01027/VARY- Alne Wood Park Burial Ground- Variation of conditions 5 and 7 of planning permission 13/03305/FUL (Change of use of land from agriculture to Natural Burial Ground, demolition of grain store and erection of new reception building, widening of access driveway and creation of parking areas (revised scheme to that approved under 10/01405/FUL) and retrospective consent for the creation of 3.0 metre wide circular track route through the field set aside for use as Natural Burial Ground) to allow for use of the buildings as in connection with the natural burial site as well as Class D1 non-residential educational and training centre and exhibition hall associated with the charity of Heart of England Forest as well as extended opening hours (09:00-19:00 daily). <p>A response of 'no representation' was submitted for 16/00682/TREE- Arden Cottage- Tree works.</p>	Reference	Received	Status	Address	<u>16/01252/FUL</u>	14/4/2016	Pending Consideration	Middlestead Canada Barns Coughton Fields Lane Coughton Alcester B49 6BX	<u>16/01103/TREE</u>	1/4/2016	Pending Consideration	Land Adjacent Great Alne And Kinwarton Memorial Hall And Appleby Close Great Alne	<u>16/01027/VARY</u>	23/3/2016	Pending consideration	Alne Wood Park Natural Burial Ground Spernal Lane Great Alne Alcester B49 6JG	<u>16/00967/LBC</u>	18/3/2016	Pending Consideration	Mill Cottage Henley Road Great Alne	<u>16/00968/FUL</u>	18/3/2016	Pending Consideration	Mill Cottage Henley Road Great Alne Warwickshire B49 6HX	<u>16/00765/TREE</u>	4/3/2016	Tree Works Approved	The Merse Furlong 4 Gunn Court Park Lane Great Alne Alcester B49 6HS	<u>16/00666/TREE</u>	26/2/2016	Tree Works Approved	The Old Cottage Henley Road Great Alne Warwickshire B49 6HR	<u>16/00682/TREE</u>	26/2/2016	Pending consideration	Arden Cottage Henley Road Great Alne Alcester B49 6HX	<u>6/00684/TREE</u>	26/2/2016	Tree Works Approved	Barnfield 1 Gunn Court Park Lane Great Alne Alcester B49 6HS	<u>16/00128/FUL</u>	13/1/2016	Pending consideration	Great Alne Mill Mill Lane Great Alne
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<u>16/00682/TREE</u>	26/2/2016	Pending consideration	Arden Cottage Henley Road Great Alne Alcester B49 6HX																																										
<u>6/00684/TREE</u>	26/2/2016	Tree Works Approved	Barnfield 1 Gunn Court Park Lane Great Alne Alcester B49 6HS																																										
<u>16/00128/FUL</u>	13/1/2016	Pending consideration	Great Alne Mill Mill Lane Great Alne																																										

At the Parish Council meeting this evening, and after due consideration, the Parish Council decided to submit a response of 'No objection' to planning application consultations:

- **16/01252/FUL- Middlestead Canada Barns-** Single storey rear extension. Amendments to 15/02890/FUL to change to external finish from brick to timber
- **16/01103/TREE- Land adjacent Great Alne and Kinwarton Memorial Hall and Appleby Close-** Various species to be trimmed back to a height of 7m

Clarification from SDC Planning Department is required before a decision could be reached on **16/00968/FUL Mill Cottage-** (Proposed creation of side access door to the existing utility room and new dormer window to the rear. Creation of vehicular access off Henley Road and erection of boundary gates). It has been pointed out that the associated plan is inaccurate- there is an LPG tank and not a septic tank onsite. There are concerns as to the proximity of the LPG tank in relation to the proposed parking space.

ACCOUNTS

The Bank Reconciliation, Financial statement, Progress against Budget and Expenditure over £100 for the new financial year to date were uploaded to the Parish Council website ahead of the meeting. Accounts were circulated by email.

April 2016- Precept/ Council Tax Support Grant received from Stratford District Council- total value of £8798.00 (BACS)
 Wayleave payment advice received from Western Power Distribution £38.21 (chq)

Direct debits to EoN for Invoices dated:

H12C960AB2- 1 April 2016	DD	£103.43
H12EBB39DE- 2 May 2016	DD	£100.09

Approved payment for:

• Limebridge Rural Services Ltd Inv No 14521- mowing/tree work #1217		£224.40
• Lewis E Clark Inv No 42 - supply and fit 8' posts x 30 green lane #1218		£720.00
• Stratford on Avon District Council Inv No 2001126- website costs#1219		£425.77
• Parish Clerk's wages & expenses- March 2016, £615.45(wages)#200201		£660.14
£44.69 (expenses)		
Parish Clerk's wages & expenses- April 2016, £436.41 (wages) #1120		£452.33
£15.92 (expenses)		
• Arrow Bookkeeping Services- Inv No 1888- internal audit #1221		£44.00
• Clerk's Holiday pay Nov-April 2015/16 #1222		£328.80
• Reimbursement- Clerk- newsletter photocopying costs PSW #200202		£32.00

CORRESPONDENCE

- Kier- Highways England Pin number 555761/ Haselor- Northbound and Southbound pavement works- Resurfacing- notification of full closure of A46 from 18-21 March 2016.
- The Pensions Regulator-Automatic enrolment legal: do you need to act? *The staging date for Great Alne Parish Council has been confirmed as 1 April 2017.*
- Mr F Gee, resident- Resignation as monthly playground inspector at Great Alne Recreation Ground. *Clerk to undertake duty.*
- Grant Thornton UK LLP- Notice of the annual audit of accounts for year ending 31 March 2016
- Stratford District Council- various Notices and Statements relating Police and Crime Commissioner elections being held on 5 May 2016 (email)
- HSBC- Changes to Business Banking Terms & Conditions from 30 June 2016

The date of the July 2016 meeting is to be confirmed but will be held at Great Alne Primary School at 7 pm.

Meeting finished at 9.25pm.