

A Meeting of Great Alne Parish Council was held on Monday 14 March 2016 at Great Alne Primary School at 7pm in the evening.

PRESENT	Councillors Mr L Bowring, Mr P Clark, Mr I Millard, Mrs L Bennett, Mrs M Holding and D & C Cllr Mr M Gittus
APOLOGIES FOR ABSENCE	Members of the public: 14 plus 3 public speakers None
DECLARATION OF INTERESTS	Chair- Planning application 16/00666/TREE The Old Cottage Henley Road (property owner)
MINUTES	January meeting Minutes agreed and signed by the Chairman.
HEART OF ENGLAND FORESTS	<p>OPEN FORUM:</p> <p>The Chair welcomed Mr David Bliss, Heart of England Forest (HOEF).</p> <p>Aims- Mr Bliss explained that one of the aims of the Trust is to improve public access and involvement in the Forest. HOEF have set up a Friendship Scheme and, for a small donation, people can use the car parks and woodland walks. HOEF have recently opened a new walk at Haydon Way Wood. There is 1.5 mile route through 60 acres of planted woodland. HOEF have expressed a willingness to route a footpath from the village to this area should there be sufficient demand. Mr Bliss circulated newsletters and car parking stickers for residents.</p> <p>Green Burial Ground- Interments are ongoing (they have consent for 3 per week). However, it is currently not viable to build the visitor centre using the award winning design 'Floating Trees'. HOEF are still committed to this build project and will therefore shortly be applying for planning permission to widen the scope of use to include education, exhibitions, woodland craft fairs and blue bell walks. There is no further planned expansion.</p> <p>There were questions from the floor about the location and style of the proposed visitor centre and tree dating.</p> <p>Charitable status- Following the death of Felix Dennis 18 months ago, progress is slower as HOEF is now a charity and administered by trustees.</p> <p>Flood mitigation- HOEF have been approached by Warwickshire County Council (WCC) who are considering off-setting hard landscaping by tree planting in a sustainable way. It has been suggested that future Section 106 Agreements may include the necessity to plant woodland to mitigate run off.</p>
COMMUNITY FIRST RESPONDERS	<p>The Chair welcomed Mr Mike Dean and Mr Bill Goodall, Community First Responders (CFR), who gave a most interesting and informative talk about their work. Great Alne is covered by the Alcester team, being one of 18 schemes in the County. Where communities are located a distance away from an Ambulance station, unpaid volunteers will offer medical assistance. They are trained by the Ambulance service to national approved standards, often offering life-saving assistance to such communities.</p> <p>Should a member of the public dial 999 and require medical assistance, the nearest Ambulance/CFR in the area will attend. The CFR receive messages from the call centre by text. An ambulance should provide additional support.</p> <p>There are 150 volunteers in Coventry and Warwickshire, 3 in Alcester. No previous skills are required, training is provided and ongoing. The CFRs receive a wide variety of calls and carry airways, oxygen and a pulsoximeter. More than 25% of calls are to the elderly who have fallen. CFRs do not attend road traffic accidents and only Ambulances carry drugs and medication. Some of the biggest challenges are inappropriate calls or frequent callers.</p> <p>The use and value to the community of a defibrillator was explained, noting that you would need to be within 2 minutes of a defibrillator to obtain any benefit. If a defibrillator was required and available locally, the 999 call centre would tell you where the nearest equipment is located and the code to unlock it. Fail safe instructions are provided for use. Cllr I Millard kindly offered the defibrillator located at his offices for public use and will liaise with CFRs.</p> <p>The CFR service is self-funded and is well supported financially in this area.</p> <p>Whilst the Parish Council has previously considered the installation of a defibrillator in the village, the matter will be reviewed and put on the agenda for discussion at the May meeting.</p>

ALCESTER SOUTH SNT	<p>The Police were unable to attend the meeting but sent a written report. During the period January-March 2016, the following incidents occurred in Great Alne:</p> <ul style="list-style-type: none"> • Burglary- other- 25 January- Henley Road, Great Alne. Theft of four velux windows from a non-secured steel container on Fletcher Homes site, Maudslay Park. No CCTV and nothing seen or heard at the time. • Suspicious Circumstances- Reports regarding off roaders around Stoa Lane, Great Alne. PCSO 6256 Tom Bagg has recently been trained for off roading and has been placed as the nominated contact for these issues. He will be regularly patrolling the area and liaising with the Parish Council in an effort to catch and deter offenders. <p>The Alcester South Community Forum was held on 8 March 2016 at Bidford Parish Meeting Rooms. The following Police priorities were agreed.</p> <ol style="list-style-type: none"> 1. Speeding in Temple and Ardens Grafton 2. Patrols to deter unauthorised motorcycles Alcester area 3. Patrols of the green lanes in Great Alne and Newnham
UPDATE ON SPERNAL LANE DEVELOPMENT	<p>The Chair reported that he had spoken with Mr Dave Nash, Policy Manager (Planning and Housing) Stratford on Avon District Council (SDC) at the WALC Briefing Day in March, who indicated that the report on the Core Strategy should be available before month end.</p> <p>Mr Ken Linfoot, Linfoot Country Homes Ltd, addressed and updated the meeting. The Public consultation was held on Thursday 14 January at the Memorial Hall between 3-7pm. It was well attended and a report was compiled by Sarah Brooke- Taylor, WRCC Rural Housing Enabler (See Main Business).</p> <p>A planning application for the Spernal Lane development is likely to be submitted before the end of March- ground investigations and various surveys are to be undertaken shortly. Concerns continue to be raised by residents about the impact of the development on the current flood conditions in Spernal Lane in poor weather.</p>
MAUDSLAY UPDATE	<p>Mr I Jones, URV, did not attend the meeting but sent a report.</p> <ul style="list-style-type: none"> • The show homes are due for completion May 2016 by Fletcher Homes • The main contract should be signed with Seddon Construction in the next month with Seddons commencing on site May 2016. Phase 1 works, including the Club House, should be complete by the end of 2017 • S106 Agreement changes sought. Report submitted to the District Council setting out these amendments. They include making a commuted sum payment to upgrade the children's play area on School Road in lieu of providing a duplicate facility at Maudslay Park <p>A neighbouring property owner wanted the Parish Council to be aware that during the recent severe flooding, the drainage system at Maudslay Park seemed incapable of coping with the volume of water. The property owner is to supply photographs to D & C Cllr Mr M Gittus who will liaise with both the developer and SDC planners.</p>
MEMORIAL HALL REP REPORT	<p>Since the last Parish Council meeting, one of the conifer trees edging the former Social Club car park has blown down, fortunately into the adjacent field. The Parish Council were notified. The Memorial Hall contacted the property owner who has confirmed that the St Francis Group insure and manage the property on his behalf and tree felling will be carried out in the next few weeks.</p>
REPRESENTATIONS FROM RESIDENTS	<p>Litter- The Chair had recently carried out a litter pick as part of the Clean for the Queen initiative along Stoa Lane and collected two thirds of a black bag of rubbish- mainly fast food packaging from various local outlets. Sadly, there are some black spots in the village where litter/fly tipping is common including Pelham Lane lay by. Any thoughts from the floor as to how to combat this? Signage? Ask the fast food outlets to remind customers to take litter home, or provide manpower to help pick up the litter? D & C Cllr Mr M Gittus said that the franchise owner at McDonalds was very approachable and he would supply his contact details to the Chair</p> <p>Residents raised additional concerns with respect to:</p> <p>A hazardous dead tree in the ditch and flooding across the road north of Whernalls Cottage and associated potential freezing hazards with surface water for road users</p> <p>Dog mess along the green lanes- provide a dog poo bin? However, if it is not a roadside location SDC will not empty the bin- consider at next meeting.</p> <p>Traffic calming gates on Spernal Lane- Cllr P Clark kindly offered to check what needs to be done by way of repairs.</p>

DISTRICT AND COUNTY COUNCILLOR'S REPORT	<p>D & CC Cllr M Gittus reported as follows:</p> <p>Green Lanes- Attended various productive meetings with the Police and Warwickshire County Council about green lanes in the area (see Main Business).</p> <p>Warwickshire County Council- Are revisiting the idea of joining the Combined Authority due to potential financial benefits. A 3 month project has been undertaken to look at these aspects, although in D & CC Cllr M Gittus's view this is unlikely to be enough time to do an effective analysis. The budget has also been revisited. Grant details have been announced and WCC need to save £20 million next year with an additional £5 million saving required this year and next year. This money will have to come out of reserves ie £30 million. WCC appealed the decision and obtained a £2.9 million reprieve. However, this money was not allocated to be returned to reserves but to fund services. This means that the full impact of the savings will have be borne next year.</p> <p>Stratford on Avon District Council (SDC)- Supporting various celebrations- Commonwealth Day, and Shakespeare's 400th Birthday- which will be particularly spectacular and a hard act to follow next year. A question was asked regarding the flag waving ceremony- whether fees to participate are prohibitive for small organisations. <i>Venture House-</i> An initiative between SDC and Local Enterprise Partnership (LEP) providing office premises for business start-ups- including phones, broadband, offices and equipment for as little as £16 per day or office rental from £650 pcm facilitating a business community. <i>Aston Martin Lagonda</i> are not now relocating to Stratford upon Avon. <i>Precept-</i> there will be a £5 per household increase payable to SDC. <i>Paul Lankester</i>, SDC CEO has taken voluntary redundancy and will be replaced by Joint Heads of Service.</p>
MATTERS ARISING	<p>Safe keeping Parish Council documents (November 2015)- The Clerk reported that the 1927 Deed of Gift had been deposited with Thomas Guise Solicitors, Studley, for voluntary First Registration at the Land Registry. On completion of registration, it will be added to the other legal documents that have been deposited with HCB Solicitors, High Street, Alcester. Four documents have been deposited at HCB Solicitors including a Right of Way Agreement dated 1993, an Agreement for Public Lighting dated 1962 and two Wayleave Agreements relating to power lines for electricity dated 1946. Deeds schedules and other miscellaneous documents are held by the Clerk.</p> <p>Nominating an Asset of Community Value- former Great Alne Social Club (March)- D & C Cllr M Gittus had recently received a copy of a letter sent to the land owner by SDC indicating that a decision on the nomination had been taken by delegated powers on 16 February 2016. SDC has decided that the asset will be included on the Lists of Assets of Community Value (ACV49). However, the Parish Council has not itself received direct notification of the decision.</p> <p>Footpaths- Warwickshire County Council Highways have confirmed that the pavement outside 56 School Road will be marked up for patching shortly.</p> <p>Flooding Sernal Lane- The recent severe flooding on 9 March caused further problems and there was much local concern about what could be done at this location, especially where Sernal Lane meets Appleby Close. Various photos have been sent to WCC highlighting the problem. However, following a visit to the area earlier in February, WCC have already indicated that they intend to replace the section of the drainage pipe on Henley Road between the man-hole and the new repair on the bend. This work is budgeted for this financial year They are confident that this will provide an effective remedy. It was also suggested by a member of the public that they may need to replace the culvert that crosses beneath Sernal Lane.</p> <p>Precept- The Clerk confirmed that the Parish Council Precept form had been submitted to SDC on 14 January 2016. The Parish Council budget requirement was £17,596, less the Council Tax Reduction Grant (CTRG) of £930 giving a Precept amount of £16, 666 which, along with the CTRG, will be paid in two instalments in April and September 2016.</p> <p>MAIN BUSINESS</p>
FIRST REGISTRATION-	Quotes were obtained by Cllr I Millard for Voluntary First Registration as follows:

RECREATION GROUND

- Brethertons Solicitors LLP £600
- Thomas Guise Solicitors £425

Both quotes are ex VAT and disbursements. The Parish Council agreed to instruct Thomas Guise Solicitors based on costs. All signatories on the Parish Council bank account complied with anti money laundering regulations, providing ID. The Parish Council was obliged to pay £200 on account and is currently awaiting a receipted invoice from the solicitors. The 1927 Deed of Gift has been deposited with Thomas Guise for the registration process. The solicitor has confirmed that the application has now been submitted to the Land Registry.

RECREATION GROUND-
VARIOUS

Dangerous tree at Nightingale Close entrance- A decision was taken by the Parish Council to instruct Limebridge Rural Services Ltd to fell a tree that represented a danger to the public. The cost of this emergency work was £180.

Tree works for the canopy lift to two Ash trees overhanging the road from the park boundary hedge remain outstanding.

Goalposts- The Clerk had obtained quotes for 5 a side goal posts and their installation, details of which were put on the Parish Council website ahead of the meeting.

Provider	Unit	Quote x2 £	Notes
Playdale	Agoraspace Sportswall Junior 'First' 4.92m	6960	
	Installation	1027	Can be installed into grass/tarmac
	Total	9014	
HAGS SMP	5 a side goal posts GP704S no nets	2590	
	Installation into soft dig	626	NB Min installation charge of £1200
	Carriage	259	
	Site security/project management	575	
	Total	4050	
Wicksteed	Five a side goal frame 6070-039 no nets	518	
	Installation	450	
	Carriage	26	
	Total	994	
Newitts	Harrod UK Permanent 5 a side Football posts	558	inc VAT & free delivery
	IT044567 12' FBL 135 no nets (as seen at Wilmcote)		
Installation only	Edward Brain & Sons Ltd	548	
	Limebridge Rural Services Ltd	375	

Prices ex VAT @ 20% except Newitts

The Chair suggested leaving the decision on the goal posts until discussions with the potential developers at Spernal Lane were more advanced in terms of what they can offer and what budget they may have (See item below).

TODDLER AREA
REDESIGN PROJECT

Cllr Louise Bennett reported as follows by way of a project update and following a meeting of the Playground Advisory Committee (PAC) on 29 February:

- **HAGS SMP-** PAC requested further amendments in December including the addition of a play house to design and a revised quote. Quote Rev-3 returned at c £35K ex VAT.
- **Drainage-** Clerk met with Edward Brain & Sons Ltd in January. She also identified a 1986 invoice payment from GAPC Receipts and Payments book at Warwickshire County Records Office for original drainage works undertaken in 1986. But this was unfortunately of no help to Farm Services Ltd in finding invoice/drainage plans. HAGS SMP have provided a quote for drainage as an addendum to the main quote- £900 ex VAT- more detail for the remedy was requested and received from Jerry Jarman, HAGS rep. The proposal revealed that the French drain is draining in the wrong direction. Clerk and Cllr Louise Bennett to meet with Jerry on Thursday 17 March for a site visit. Meanwhile, the Clerk had collated quotes for drainage solutions to the Toddler area, details of which were put on the Parish Council website ahead of the meeting.

Provider	Action	Site visit	Quote £	Notes
HAGS SMP	15m long French drain	Y	900	To obtain more detail as to remedy with sub contractors
Phil Day Sports	Transportation	Y	880	
	Work to be carried out by others- equipment provider?			Dismantle and remove fence, play equipment, bench, strip vegetation from main areas, level and adjust soil surface
	Land drainage		4000	Drainage risings to remain onsite
	Total		4880	
Farm Services Ltd		Y	None forthcoming	Estimated £2-3,000
Edward Brain & Sons Ltd		Y	None forthcoming	"The drainage works to playground would be best done by the contractors who will fit the new playground, as works done by us would be at risk of being damaged".

All prices ex VAT @ 20%

- Funding-** In November 2015 URV (Maudslay Park) seemed unwilling to want to meet costs of c£40K for the play equipment etc. In January 2016 GAPC were unsuccessful with Tesco's grant. In February Cllr Bennett and the Clerk met with David Morgan, VASA, for funding ideas but the economic climate is currently unfavourable. The project would need to be self-funded. Good news! Later in February URV agreed to meet the project cost in full (HAGS quote Rev 3) subject to a variation of the S106 Agreement which is under negotiation with SDC. They would prefer to fund our play area rather than provide duplicate play facilities at Maudslay Park.

Sarah Brooke-Taylor, Rural Housing Enabler, WRCC and Claire Linfoot McLean, Linfoot Country Homes Ltd also attended the February PAC meeting to discuss an idea relating to the Spernal Lane development (17 homes). Sarah & Claire informed us that SDC Planning Dept require any housing scheme over 12 units (irrespective of the housing type) to make a financial contribution to provide or enhance existing play equipment. Due to the nature of the Spernal Lane development- there is a cross subsidy between local market and affordable homes and costs are tight due to the provision of footpaths and lighting. However, SDC have still asked them to make a significant contribution. They recalled we were redeveloping the Toddler Play area and wondered if this would perhaps tie in.

As URV have offered to meet the play equipment costs it may make sense for Linfoot Country Homes Ltd to make a proposal to GAPC to assist with the drainage aspects of the project. Linfoot Country Homes have agreed to meet the Clerk and Cllr Louise Bennett with their groundworks team for a site visit at the park on Thursday 17 March.

Additionally, GAPC are looking to install 5 a side goal posts. A package of measures could perhaps be assembled and proposed to Linfoot Country Homes Ltd which would make both a massive contribution to the community and satisfy SDC. Prior to this meeting, PAC were tasked with thinking about additional ways of enhancing the play area. Following consultation, various ideas from the community included a basketball hoop, 'slam' wall and outdoor gym equipment. Whilst these were very gratefully received, concerns were raised over co-ordinating the timing of both potential funding streams but this is in hand.

RECOMMENDATIONS FROM PUBLIC CONSULTATION EVENT- SPERNAL LANE DEVELOPMENT

Following the Public Consultation held in January, Sarah Brooke-Taylor, Rural Housing Enabler, WRCC published a report on the event, including written comments by attendees. It was agreed prior to this meeting that the Parish Council would accept all the recommendations described at the end of the report as follows:

The Parish Council-

- Formally expresses its support 'in principle' for the proposed development of affordable homes for local people in Great Alne
- Requests the relevant partners to undertake the necessary discussions and investigations to prepare an appropriate planning application

<p>E-ROAD STOAT LANE- COUGHTON FIELDS LANE</p>	<ul style="list-style-type: none"> • Requests to be kept informed of progress and any specific changes to the scheme that may be necessary as a result of the above <p>Sarah Brooke-Taylor has been advised. The Clerk suggested, and it was agreed, that the Report be published on the Parish Council website.</p> <p>Following a meeting in February 2016 with Paul Cowley (WCC), the Clerk, D & C Cllr M Gittus and Mr Peter Bebbington (passing walker), regarding a section of the E5998 road between Coughton Fields Lane and Spernal Lane, a summary of the findings is as follows:</p> <ul style="list-style-type: none"> • The Eroad is in good condition and therefore cannot be stopped up either temporarily or permanently. Temporary means 18 months • There are about 20 posts that have been pulled out of the ground • It is recommended that the 8" posts are replaced ASAP to persist with deterrent • WCC may consider making a contribution to costs • Heart of England Forests (HOEF) offered to assist with materials • Police to be advised of any activity at site with respect to criminal damage. The more aware the Police are the better they can monitor the area. • A more strategic long term plan to be considered by all stakeholders <p>It was clear there were no easy answers and other areas with green lanes are also struggling with legal rights of competing interest groups. It should be pointed out that this site is a low priority for WCC as there are other green lanes which have adjacent dwellings and with more severe associated antisocial behaviours.</p> <p>Replacing posts- Following the meeting above the Clerk was given authority to obtain quotes from local contractors to replace/refit posts and to send the quote to WCC for consideration. Two quotes were obtained from local contractors. Owing to short timescales and costs, Lewis E Clark was selected and WCC subsequently agreed to pay labour costs of £300. Mr Clark suggested putting additional posts in at the turning area at the top of the hill by the pond. WCC have agreed to this suggestion provided that the track width is maintained. Unfortunately materials that HOEF offered were deemed to be unsuitable, but Mr Clark can supply posts. A subsequent meeting was held with Alcester South SNT Police and parish councillors in early March. The Police agreed to circulate their duty mobile numbers to speed up communication with them. They do require evidence of criminal damage to be able to prosecute- photographs or vehicle registrations where it is safe to obtain these. Monitoring the green lanes in Great Alne was elected as a Police priority for the next 3 months at the recent Alcester and Bidford Community Forum.</p> <p>CCTV-The Police also agreed to look into Data Protection issues regarding potential use of cameras. This was subsequently found to be a complex legal area. Cllr Marie Holding had researched wildlife cameras for use both day/night and reported that:</p> <ul style="list-style-type: none"> • For less than £100 camera available which also operates at night with a flash • A Low Glow camera uses infrared and may be visible • A No Glow camera costs £225 and would not be visible <p>It was agreed that Cllr Marie Holding would pursue the matter with Karin Stanley at SDC and ascertain whether it is legal for the Parish Council to install wildlife cameras, what we need to do in terms of compliance and confirm costs.</p> <p>Signage- Having looked into wording for signage used elsewhere in the area with similar issues, the Police have been unable to find examples. Wording should be polite and succinct, such as 'vehicles should keep to the track', 'the area is being monitored by Police'. It was suggested that signage should also include mention of CCTV and litter. Signage to be considered further. It was agreed that the Clerk should instruct Lewis E Clark and seek clarification from WCC as to the extent of the land that constitutes the highway at this location ie is it just the track or the area from one boundary to the other.</p>
<p>APPOINTMENT OF INTERNAL AUDITOR</p>	<p>The Clerk had obtained a quote from Mrs Lorraine Holmes, Arrow Bookkeeping Services. It is anticipated that it would take 2.75 hours to carry out an internal audit at an hourly rate of £16, giving a total cost of £44. The quote was accepted by the Parish Council. Clerk to instruct Mrs Holmes after financial year end on 31 March 2016.</p>
<p>NEW AUDIT ARRANGEMENTS FOR SMALLER AUTHORITIES</p>	<p>New procedures are being introduced from April 2017 for external audit arrangements for councils with an income below £25,000 (see Parish Council website/ Parish Council/ Associated meeting papers). Great Alne Parish Council falls within Category 2 Authorities with Exempt Status. This means that from 2017 we are required to publish our own accounts, in line with the</p>

	<p>Transparency Code, and there is no longer a requirement for an external auditor. (It should be noted that the Parish Council already complies with the Code in terms of publication of accounts and governance statements etc on the Parish Council website- see Parish Council page).</p> <p>A sector-led body, the Smaller Authorities Audit Appointment Ltd (SAAA) has been set up to act as new external auditors where required ie should our income/expenditure exceed £25,000 in any financial year. It has been recommended by WALC that parish councils do not opt out of this arrangement (notification required by 31 March 2016). It assumes opt in for 5 years. On this recommendation, it was agreed that Great Alne Parish Council would not opt out.</p> <p>Grant Thornton UK LLP will be undertaking an external audit following the end of this financial year (2015-16). However, in future the Parish Council will have to complete an annual exemption form for the SAAA and complete and publicise the annual return. The Parish Council will therefore be making a saving on the cost of the external audit, unless it chooses voluntarily to undertake an external audit.</p>
<p>APPROVAL OF ADDITIONAL FINANCIAL CHECKS</p>	<p>Following attendance at a WALC Financial Briefing event in February, the Chair and the Clerk suggested that whilst adequate internal financial controls were in place, it would be sensible to make further improvements by implementing the following:</p> <ul style="list-style-type: none"> • Appoint a Clerk's support group made up of the members of the Parish Council who are not signatories on the bank account • To make planned visits to the Clerk's home to physically check the books • Report back to the Parish Council • All above actions to be minuted <p>It was agreed that the Clerk would email the 'support group', Cllrs Mr I Millard, Mrs L Bennett and Mrs M Holding, who would then decide the frequency of the visits. The Clerk will need to update the Financial Regulations to reflect the additional internal checks. Cllr I Millard said that he had access to a form that was used at his workplace that may be appropriate for use.</p>
<p>APPROVAL PARISH COUNCIL POLICIES FOR DONATIONS/BALANCES /RESERVES</p>	<p>Again, following attendance at the WALC Financial Briefing event in February, it was suggested by the Chair and Clerk that such policies would be advisable. This was agreed and Clerk to look for templates. Once finalised this information would also need to be added to the Financial Regulations.</p>
<p>PARISH COUNCIL INSURANCE QUOTES</p>	<p>The Clerk obtained approval to obtain insurance quotes for 1 May 2016. Our insurance expires on 31 May 2016 following a Long Term Agreement (LTA- 3 years) with Aviva Insurance Ltd through our brokers Came & Co Ltd. Entering an LTA afforded the Parish Council a discounted price. There is the ability to add items during any future LTA. It was suggested that we may need to check the policy if we become the owners of the Recreation Ground as we may need to upgrade the cover and this may alter the premium. Clerk to check.</p>
<p>STREET LIGHT REVIEW RECOMMENDATIONS</p>	<p>The Chair had forwarded a street light condition report to the Clerk and paper copies were circulated at the meeting. Most concerns centred round the pole bracket lanterns mounted on wooden poles in Henley Road and it was agreed that an expert view was required. Clerk to contact WCC Street Lighting and request a site visit. Clerk also to check with WCC whether the cracked glass to lamp number 5, outside the Telephone Exchange, Henley Road is covered by the maintenance contract. Lamp number 4 at the Plantation, Henley Road was not working at the time of the review and has now been reported to WCC for repair.</p> <p>Concerns were again raised about the poor street lighting in School Road- affecting both pedestrians and road users. The Police have been notified about cars parked incorrectly in this area and will speak to home owners. Following consultation with WCC Street Lighting, the Clerk can confirm that there is no obligation on the Parish Council to provide footway lighting.</p>
<p>SPRING NEWSLETTER</p>	<p>Agreed that this would be published by the Clerk.</p>
<p>NOMINATIONS FOR TRANSPORT SEMINAR GRANT</p>	<p>It was agreed that the nomination of further traffic calming measures in Sernal lane should be submitted to D & CC Cllr M Gittus for consideration. Clerk to action.</p>
<p>APPROVAL WARWICKSHIRE STREET LIGHTING</p>	<p>The Parish Council has recently received the new contract from WCC for Footway Lighting Maintenance 2016/ 17. WCC's current Highway Maintenance Contract HMC11 is coming to an end and a new contract will commence in financial year 2016/ 17 (HMC16). HMC16 sees an increase in rates at £9.26 plus VAT for non-LED lanterns. This gives an increase of 20% on last</p>

<p>MAINTENANCE CONTRACT 2016/17</p>	<p>year's cost of £7.72 per lantern. In the absence of any competition/other feasible maintenance providers it was agreed to accept this contract. Clerk to advise WCC.</p>																																				
<p>APPROVAL INTERNET SECURITY ANTIVIRUS PURCHASE</p>	<p>Agreed and approved (retrospective).</p>																																				
<p>APPROVAL ATTENDANCE WALC ANNUAL BRIEFING SEMINAR</p>	<p>Agreed and approved that the Clerk would attend. The Chair to consider as the Parish Council is eligible for the 'two delegates for the price of one' offer.</p>																																				
<p>EMERGENCY PLAN</p>	<p>This action is still with the Chair. Clerk to receive the finalised draft shortly and then forward to the County Resilience team for approval.</p>																																				
<p>PLANS</p>	<table border="1"> <thead> <tr> <th>Reference</th> <th>Received</th> <th>Status</th> <th>Address</th> </tr> </thead> <tbody> <tr> <td>16/00765/TREE</td> <td>04/03/2016</td> <td>Pending Consideration</td> <td>The Merse Furlong 4 Gunn Court Park Lane Great Alne Alcester B49 6HS</td> </tr> <tr> <td>16/00666/TREE</td> <td>26/2/2016</td> <td>Pending Consideration</td> <td>The Old Cottage Henley Road Great Alne Warwickshire B49 6HR</td> </tr> <tr> <td>16/00684/TREE</td> <td>26/2/2016</td> <td>Pending Consideration</td> <td>Barnfield 1 Gunn Court Park Lane Great Alne Alcester B49 6HS</td> </tr> <tr> <td>16/00128/FUL</td> <td>13/1/2016</td> <td>Pending Consideration</td> <td>Great Alne Mill Mill Lane Great Alne</td> </tr> <tr> <td>DISCN/00054/15</td> <td>18/12/2015</td> <td>Pending Consideration</td> <td>Lodge Hill Shelfield Green Lane Shelfield Green Shelfield Green Nr Alcester Warwickshire B49 6JR</td> </tr> <tr> <td>15/04426/TREE</td> <td>15/12/2015</td> <td>Tree Works Approved</td> <td>Greystone Cottage Henley Road Great Alne Alcester B49 6HR</td> </tr> <tr> <td>DISCN/00049/15</td> <td>9/12/2015</td> <td>Discharge of Conditions - Approved</td> <td>Lodge Hill Shelfield Green Shelfield Green Warwickshire B49 6JR</td> </tr> <tr> <td>15/00669/S106A</td> <td>4/3/2015</td> <td>Pending Consideration</td> <td>Maudslay Park Great Alne Alcester B49 6HT</td> </tr> </tbody> </table>	Reference	Received	Status	Address	16/00765/TREE	04/03/2016	Pending Consideration	The Merse Furlong 4 Gunn Court Park Lane Great Alne Alcester B49 6HS	16/00666/TREE	26/2/2016	Pending Consideration	The Old Cottage Henley Road Great Alne Warwickshire B49 6HR	16/00684/TREE	26/2/2016	Pending Consideration	Barnfield 1 Gunn Court Park Lane Great Alne Alcester B49 6HS	16/00128/FUL	13/1/2016	Pending Consideration	Great Alne Mill Mill Lane Great Alne	DISCN/00054/15	18/12/2015	Pending Consideration	Lodge Hill Shelfield Green Lane Shelfield Green Shelfield Green Nr Alcester Warwickshire B49 6JR	15/04426/TREE	15/12/2015	Tree Works Approved	Greystone Cottage Henley Road Great Alne Alcester B49 6HR	DISCN/00049/15	9/12/2015	Discharge of Conditions - Approved	Lodge Hill Shelfield Green Shelfield Green Warwickshire B49 6JR	15/00669/S106A	4/3/2015	Pending Consideration	Maudslay Park Great Alne Alcester B49 6HT
Reference	Received	Status	Address																																		
16/00765/TREE	04/03/2016	Pending Consideration	The Merse Furlong 4 Gunn Court Park Lane Great Alne Alcester B49 6HS																																		
16/00666/TREE	26/2/2016	Pending Consideration	The Old Cottage Henley Road Great Alne Warwickshire B49 6HR																																		
16/00684/TREE	26/2/2016	Pending Consideration	Barnfield 1 Gunn Court Park Lane Great Alne Alcester B49 6HS																																		
16/00128/FUL	13/1/2016	Pending Consideration	Great Alne Mill Mill Lane Great Alne																																		
DISCN/00054/15	18/12/2015	Pending Consideration	Lodge Hill Shelfield Green Lane Shelfield Green Shelfield Green Nr Alcester Warwickshire B49 6JR																																		
15/04426/TREE	15/12/2015	Tree Works Approved	Greystone Cottage Henley Road Great Alne Alcester B49 6HR																																		
DISCN/00049/15	9/12/2015	Discharge of Conditions - Approved	Lodge Hill Shelfield Green Shelfield Green Warwickshire B49 6JR																																		
15/00669/S106A	4/3/2015	Pending Consideration	Maudslay Park Great Alne Alcester B49 6HT																																		
	<p>Between January and March 2016 Parish Council meetings, following careful consideration, the Parish Council recorded no objection to the following planning application consultations:</p> <ul style="list-style-type: none"> • 16/00128/FUL- Great Alne Mill (Change of use of the remaining redundant portion of the former Mill to a single three bedroom dwelling)- Given the extent of the changes already allowed on the building, the Parish Council would wish to have assurance that the development would incorporate soundproofing which is adequate to prevent disturbance to existing residents. • 15/00669/S106A- Maudslay Park (Proposed variations to S.106 Legal Agreement (planning permission reference 10/00420/OUT) to modify obligations by way of a Deed of Variation relating to: 1) To remove the obligation to provide the affordable housing on-site, instead making financial or other provision in lieu off-site. 2) Amend and update provisions regulating provision of care to future occupiers. 3) To amend the definition of a qualifying person 4) To make a contribution for the provision of off-site play equipment in lieu of onsite provision) <p>The Parish Council wished to have assurances that:</p> <ul style="list-style-type: none"> • The element of the S106 relating to the financial contribution for playground equipment is linked to a set date rather than number of units occupied or any other similar non-specific time span • SDC planning officers are confident that the proposed changes do not invalidate the development's C2 status • The cash contribution will be ring-fenced for the provision of affordable care for elderly 																																				

people, and

- The nomination criteria for this affordable care will include the list of preferred locations in the same order as the original S106.

At the Parish Council meeting this evening, and after due consideration, the Parish Council decided to submit a response of 'No objection' to planning application consultations:

16/00684/TREE- Barnfield

16/00765/TREE- The Merse Furlong

16/0666/TREE- The Old Cottage (Chair was not present for this discussion or decision)

However in all cases a recommendation was made that felled trees were replaced with trees of an indigenous species.

Please note that a response was not required from the Parish Council for **DISCN/00054/15 Lodge Hill** (discharge of conditions).

ACCOUNTS

The Bank Reconciliation page of the Accounts, Financial Statement, Progress against budget and Parish Council Expenses over £100 for the year to date were uploaded to the Parish Council website ahead of the meeting- see Parish Council/ Associated Meeting Papers page- to comply with the Transparency Code.

VAT refund claim paid for period 1 January- 31 December 2015 for £841.87 on 9 February 2016

Direct debits to EoN for Invoices dated:

H1284E208E- 1 February 2016	DD	£103.43
H12A74C746- 1 March 2016	DD	£96.75

• Warwickshire County Council- Street lighting maintenance 2015/16	#1213	£222.34
• Thomas Guise Client Account- payment on account	#1211	£200.00
• WALC Annual Briefing Day fees	#1212	£50.00
• Warwickshire County Council- Invoice School Hire	#1214	£152.00
• Limebridge Rural Services Ltd Inv no. 14495	#1216	£180.00
• Parish Clerk's wages & expenses: including January 2016, £509.15(wages); £30.94(expenses)	#1210	£540.09
February 2016, £383.26(wages); £100.96 (expenses)	#1215	£484.22

CORRESPONDENCE

- Mrs S Hicks, resident- Service road outside 56, School Rd in disrepair. *Clerk sent interim response.*
- HSBC- Important changes to your branch- Branch at Haydon Huse. Alcester Road, Studley to close on 15 April 2016. Accounts will be transferred to HSBC branch at Church Green West, Redditch.
- Cllr Les Caborn, Warwickshire County Council- Neighbourhood Development Planning for Health- Letter and a copy of Neighbourhood Development Planning for Health enclosed- produced by Public Health Warwickshire.
- CAB, Stratford upon Avon & District- Letter acknowledgement of donation of £75.
- Shakespeare Hospice- Letter to Parish Councils outlining services and requesting consideration for any charitable allocations. *Clerk to invite to speak at a future meeting.*
- HCB Solicitors, Alcester- Deeds for Great Alne Parish Council- Confirmation of deeds deposit and receipted invoice enclosed.
- Mr R Tuplin, resident Great Alne- Acknowledgement of Parish Council letter in response to his letter of November 2015
- Tower Mint Ltd- HM Queen Elizabeth II 90th birthday commemorative medal for schools and councils. Free sample enclosed. *Parish Council to consider as gift to oldest resident.*
- Mayor of Alcester, Alcester Town Council- Invitation to the Chair to attend Civic Dinner on Friday 1 April. *Chair unable to attend, Clerk informed Mayor's office.*

The next meeting will be held on Monday 9 May 2016 at Great Alne Primary School at 6.30pm.
Meeting finished at 10.10pm.