

**LOCAL GOVERNMENT ACT 1972
PARISH OF GREAT ALNE**

**A.G.M
GREAT ALNE PARISH COUNCIL**

NOTICE IS HEREBY GIVEN THAT:

**A Meeting of the Parish Council for the above-named Parish will be held at
Great Alne Primary School on:**

Monday the 9th day of May 2016 at 6.30pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. Dated this day 4th May 2016.

Sarah Duran, Clerk to the Parish Council.

NOTE: Minutes and agenda are available on the website: www.greatalne-pc.gov.uk

AGENDA:

AGM:

1. Election of Officers
2. To accept apologies for absence
3. Declaration of interests in items on this agenda
4. To receive the Chairman's Declaration of Acceptance of Office
5. To review Council's Code of Conduct, Standing Orders, Financial Regulations, Risk Management Policy, Complaints Procedure, Grievance & Disciplinary Policies, Freedom of Information Publication Scheme
6. Chairman's summary of key points from 2015/16
7. To review Cheque Signatories, Bank Mandate and variable Direct Debit
8. To receive a report on the capital assets and liabilities vested in the Council
9. To review Register of Hospitality & Gifts and DPLs
10. To obtain authority for councillors to receive summons and associated papers for council meetings electronically
11. To arrange Clerk's annual appraisal and review Clerk's salary
12. Approval of internal auditor's report
13. To approve the accounts and Annual Return for Annual Audit
14. To determine the Parish Council insurance provider for 2016/17 and approve payment
15. To approve the following annual accounts for payment:
 - Warwickshire Association of Local Councils- Membership subscription (£156)
 - Kinwarton with Great Alne Parochial Church Council - Churchyard grant

Ordinary meeting

1. **To confirm the minutes of the meeting held on 14 March 2016**
2. **Open Forum (max 30mins)**
 - a. Update on Sperial Lane development
 - b. Update on the Maudslay development
 - c. Alcester South SNT & crime statistics update
 - d. Memorial Hall Representatives report
 - e. Toddler area redesign project update
 - f. Temporary closure of C41 Pelham/ Wood Lane
 - g. Arden Forest Technology Park
 - h. Representations from residents (3 mins max per speaker)
 - i. District and County Councillors Report (max 5 mins)

3. Matters arising from the minutes of the last meeting

- a. Spernal Lane
- b. Voluntary First Registration Recreation Ground
- c. Internal financial checks
- d. Council policies for Donations/Balances/Reserves
- e. Street lights
- f. Spring newsletter

4. Main Business

To consider:

- a. Adopt a phone box
- b. Defibrillator
- c. Grow Wild
- d. HM Queen Elizabeth II 90th birthday commemorative medal
- e. Playground- various:
Annual inspection, review of parish council weekly inspections
- f. Footpath review
- g. E5998 road Spernal Lane- Coughton Fields Lane
- h. Additional dog waste bin, Spernal Lane
- i. Additional litter bin Pelham Lane layby
- j. Renewal of Notification of Interest for The Huff Cap
- k. Emergency Plan- review of procedures
- l. Expenditure limit for Section 137
- m. Clerk's Holiday pay 1 Nov 2015- 30 April 2016
- n. Carrying over funds from 2015/16 for outstanding costs

5. Planning Applications

6. Accounts (payments/invoices for approval)

7. Correspondence

8. Date of next meeting – Monday 11 July 2016 at 7pm